



<p><b>Recipient Information</b></p> <p><b>1. Recipient Name</b>          HERNANDO, COUNTY OF          15470 FLIGHT PATH DR           BROOKSVILLE, FL 34604</p> <p><b>2. Congressional District of Recipient</b>          11</p> <p><b>3. Payment System Identifier (ID)</b>          1591155275A2</p> <p><b>4. Employer Identification Number (EIN)</b>          591155275</p> <p><b>5. Data Universal Numbering System (DUNS)</b>          073212920</p> <p><b>6. Recipient's Unique Entity Identifier</b>          MWKBKNTZ9SW7</p> <p><b>7. Project Director or Principal Investigator</b>          Jeremy Moore           jmoore@circuit5.org          352-540-6264</p> <p><b>8. Authorized Official</b>          Mr. Steve Pruett          spruett@circuit5.org          352-540-6264</p>	<p style="text-align: center;"><b>Federal Award Information</b></p> <p><b>11. Award Number</b>          5H79TI081928-05</p> <p><b>12. Unique Federal Award Identification Number (FAIN)</b>          H79TI081928</p> <p><b>13. Statutory Authority</b>          PHS Act, Title V, Section 509; 42 U.S.C 290bb-2</p> <p><b>14. Federal Award Project Title</b>          Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts</p> <p><b>15. Assistance Listing Number</b>          93.243</p> <p><b>16. Assistance Listing Program Title</b>          Substance Abuse and Mental Health Services_Projects of Regional and National Significance</p> <p><b>17. Award Action Type</b>          Non-Competing Continuation</p> <p><b>18. Is the Award R&amp;D?</b>          No</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center;"><b>Summary Federal Award Financial Information</b></p> <p><b>19. Budget Period Start Date 05/31/2023 – End Date 05/30/2024</b></p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;"><b>20. Total Amount of Federal Funds Obligated by this Action</b></td> <td style="text-align: right;"><b>\$278,268</b></td> </tr> <tr> <td style="padding-left: 20px;">20a. Direct Cost Amount</td> <td style="text-align: right;">\$397,268</td> </tr> <tr> <td style="padding-left: 20px;">20b. Indirect Cost Amount</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td><b>21. Authorized Carryover</b></td> <td></td> </tr> <tr> <td><b>22. Offset</b></td> <td style="text-align: right;">\$119,000</td> </tr> <tr> <td><b>23. Total Amount of Federal Funds Obligated this budget period</b></td> <td style="text-align: right;">\$397,268</td> </tr> <tr> <td><b>24. Total Approved Cost Sharing or Matching, where applicable</b></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td><b>25. Total Federal and Non-Federal Approved this Budget Period</b></td> <td style="text-align: right;">\$397,268</td> </tr> </table> <p style="border-top: 1px dashed black; margin-top: 5px;"><b>26. Project Period Start Date 05/31/2019 – End Date 05/30/2024</b></p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;"><b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</b></td> <td style="text-align: right;"><b>\$1,867,340</b></td> </tr> </table> </div> <p><b>28. Authorized Treatment of Program Income</b>          Additional Costs</p> <p><b>29. Grants Management Officer - Signature</b>          LeSchell D Browne</p>	<b>20. Total Amount of Federal Funds Obligated by this Action</b>	<b>\$278,268</b>	20a. Direct Cost Amount	\$397,268	20b. Indirect Cost Amount	\$0	<b>21. Authorized Carryover</b>		<b>22. Offset</b>	\$119,000	<b>23. Total Amount of Federal Funds Obligated this budget period</b>	\$397,268	<b>24. Total Approved Cost Sharing or Matching, where applicable</b>	\$0	<b>25. Total Federal and Non-Federal Approved this Budget Period</b>	\$397,268	<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</b>	<b>\$1,867,340</b>
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<p><b>30. Remarks</b></p>																			

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Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system.



SAMHSA Treatment Drug Courts  
Department of Health and Human Services  
Substance Abuse and Mental Health Services Administration

Notice of Award

**Issue Date:** 05/17/2023

Center for Substance Abuse Treatment

**Award Number:** 5H79TI081928-05

**FAIN:** H79TI081928

**Program Director:** Jeremy Moore

**Project Title:** Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts

**Organization Name:** HERNANDO, COUNTY OF

**Authorized Official:** Mr. Steve Pruett

**Authorized Official e-mail address:** spruett@circuit5.org

**Budget Period:** 05/31/2023 – 05/30/2024

**Project Period:** 05/31/2019 – 05/30/2024

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$278,268 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to HERNANDO, COUNTY OF in support of the above referenced project. This award is pursuant to the authority of PHS Act, Title V, Section 509; 42 U.S.C 290bb-2 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at [www.samhsa.gov](http://www.samhsa.gov) (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,  
LeSchell D Browne  
Grants Management Officer  
Division of Grants Management

See additional information below

**SECTION I – AWARD DATA – 5H79TI081928-05**

**Award Calculation (U.S. Dollars)**

Personnel(non-research)	\$38,701
Fringe Benefits	\$20,135
Travel	\$7,132
Supplies	\$2,580
Contractual	\$324,870
Other	\$3,850
Direct Cost	\$397,268
<b>Approved Budget</b>	<b>\$397,268</b>
Federal Share	\$397,268
Less Unobligated Balance	\$119,000
Cumulative Prior Awards for this Budget Period	\$0
<b>AMOUNT OF THIS ACTION (FEDERAL SHARE)</b>	<b>\$278,268</b>

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
5	\$278,268

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

**Fiscal Information:**

CFDA Number:	93.243
EIN:	1591155275A2
Document Number:	19TI81928A
Fiscal Year:	2023

IC	CAN	Amount
TI	C96N363	\$278,268

IC	CAN	2023
TI	C96N363	\$278,268

**TI Administrative Data:**

PCC: DCT-AD19 / OC: 4145

**SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79TI081928-05**

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

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### SECTION III – TERMS AND CONDITIONS – 5H79TI081928-05

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

#### **Treatment of Program Income:**

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

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### SECTION IV – TI SPECIAL TERMS AND CONDITIONS – 5H79TI081928-05

## **REMARKS**

### **Continuation Award**

**1. This Notice of Award (NoA) is issued to inform your organization that the application submitted for the Grants to Expand Substance Abuse Treatment Capacity in Adult Treatment Drug Courts and Adult Tribal Healing to Wellness Courts/TI-19-002 program is being continued.**

**1d)** This award reflects offset funding of \$119,000 due to a review of your award progress. An offset in the amount of \$119,000 plus new funding of \$278,268 will provide for a total federal approved budget amount of \$397,268 for the Year 05 award. See "**Less Unobligated Balance and AMOUNT OF THIS ACTION (FEDERAL SHARE)**" on page 3 of this Notice of Award.

### **2. Key Staff**

Key staff (or key staff positions, if staff has not been selected) are listed below:

**Debbie Clark, Project Director @ 20% level of effort**

**Organizations receiving Federal Funds may not exceed 100% level of effort for any program staff member (Key Personnel or otherwise) across all federally funded sources.**

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Any changes to key personnel—including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project—requires prior approval and must be submitted as a post-award amendment in eRA Commons.

Note: If an organization is awarded a grant and chooses to move forward with hiring an individual for a Key Personnel position before receiving SAMHSA's formal approval, this will be done at the organization's own risk. If SAMHSA's review of the Key Personnel request results in the proposed individual not being approved or deemed not qualified for the position, the expectation is that the organization must submit a qualified candidate to be placed in the Key Personnel position. SAMHSA will not be liable for any costs incurred or pay for salaries of a Key Personnel that is not approved or deemed not qualified on this grant program.

For additional information on how to submit a post-award amendment, please visit the SAMHSA website: <https://www.samhsa.gov/grants/grants-management/post-award-amendments>. Any technical questions regarding the submission process should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>.

**3. All responses to award terms and conditions and post award amendment requests must be submitted as .pdf documents in eRA Commons.** For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading Grant Management Reference Materials for Grantees.

**4. Recipients are expected to plan their work and ensure that funds are expended within the 12-month budget period reflected on this Notice of Award.** If activities proposed in the approved budget cannot be completed within the current budget period, SAMHSA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

## **SPECIAL CONDITIONS**

### **Required Documentation**

#### **System for Award Management (SAM) Exclusion(s)**

By June 30th, 2023, submit via eRA Commons. The recipient must submit a response to the following:

SAMHSA has conducted a review of one or more of the key staff for this award: Authorized Organization Representative (AOR)/Business Official, Project Director/Principal Investigator, and Key Personnel identified on the SF-424 or required by the Funding Opportunity Announcement and included in the submitted e-Application. A SAMHSA review of the General Services Administration System for Award Management (SAM) (<https://www.sam.gov/>) has identified **Jeremy Moore, Principal Investigator** as an individual potentially excluded from participation in federal programs or activities per 2 CFR Part 180.

Your organization must review and certify the person(s) identified using the "RESPONSE REGARDING POTENTIALLY EXCLUDED INDIVIDUAL" template. The certification letter must be made on your organization's letterhead and signed/ dated by your Authorized Organization Representative (AOR). However, the certification letter cannot be signed by the individual who is also potentially impacted by the SAM Exclusion. If the potentially excluded individual is the same as the AOR, the certification must be signed by a senior authorized organization representative such as the CEO/executive director/president, vice president or the chairman of the board of directors.

Excluded individuals are not permitted to be involved with or receive payments under federal grant awards. Therefore, if the individual in the SAM exclusion search is the same person on this award, a prior approval request for a change in key personnel must be submitted. **Note:** *Work performed by excluded (suspended or debarred) individuals is at the organizations own risk.*

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Failure to comply with this Special Condition of Award may result in SAMHSA initiating actions in accordance with 45 CFR §75.371, Remedies for noncompliance.

**RESPONSE REGARDING POTENTIALLY EXCLUDED INDIVIDUAL template** (extract the following template and use it to create a separate PDF document to respond to this special condition):

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**Extract this template onto a separate document and  
\*\*\*\*\*Insert your organization’s letterhead here\*\*\*\*\***

**RESPONSE REGARDING POTENTIALLY EXCLUDED INDIVIDUAL**

**Name and role of individual in question:** Maria Hernandez, Authorized Representative

We reviewed the name and address in the SAM exclusions search results and found the potentially excluded individual identified by SAMHSA (check the following appropriate response):  
\_\_\_\_ is not the same individual.  
\_\_\_\_ is the same individual. A prior approval for a change in key personnel will be submitted following the instructions at: <https://www.samhsa.gov/grants/grants-management/post-award-amendments#Change in Key Personnel>.

\_\_\_\_\_  
AOR Print Name/ Title/ Organization

\_\_\_\_\_  
AOR Signature

\_\_\_\_\_  
Date

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under the heading “Grant Management Reference Materials for Grantees.”

**STANDARD TERMS AND CONDITIONS**

**Closeout Requirements - Discretionary Grants**

**Recipients must complete all actions required for closeout to include:**

- Liquidate all obligations incurred under the award. All payment requests must be submitted before the end of the **(120) days post-award reconciliation/liquidation period**.
- Reconcile financial expenditures to the reported total disbursements and charges in PMS.
- Return any funds due to PMS as a result of refunds, corrections, or audits. Refer the following link for additional guidance <https://pms.psc.gov/grant-recipients/returning-funds-interest.html>

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Recipients must close the award in accordance with 2 CFR 200.344 Closeout and the terms and conditions listed in the grant notice of award. Recipients must liquidate all obligations incurred under an award not later than one hundred twenty (120) days after the end of awards obligation and project period. **After one hundred twenty (120) days, PMS account is automatically - locked. SAMHSA does not approve payment requests after one hundred twenty (120) days post-award reconciliation/liquidation period.** Therefore, recipients are expected to complete all expenditure requests within the approved project period and the aforementioned 120-day post-award reconciliation/liquidation period. **Recipients late withdrawal requests occurring after the aforementioned periods will be denied. Final reports are due to SAMHSA no later than 120 days after the end of the project period.** Final reports include:

- Submit via PMS the Final Federal Financial Report (Final FFR, SF-425) (PDF | 1.2 MB).
- Submit in eRA Commons the Final Progress Report (FPR) or other reports required by the terms and conditions of the award.
- Submit in eRA Commons a Tangible Personal Property Report (TPPR SF-428, SF428B & if needed additional forms from SF428 series) to account for any property acquired with federal funds or indicate on the form that you have no property to report.

**Failure to complete the closeout actions in 120 days after the project period end may result in a unilateral closeout of the grant by SAMHSA.** This may affect future funding of federal programs and result in the reimbursement of funding to SAMHSA. **If the recipient does not submit all reports satisfactorily in accordance with 2 CFR 200.344 SAMHSA will report the recipients material failure to comply with the terms and conditions of the award with the OMB-designated integrity and performance system (currently FAPIIS). Federal awarding agencies may also pursue other enforcement actions per 2 CFR 200.339.** Refer to the following SAMHSA for Closeout Standard Terms and Conditions <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>. Additional information on closeout is available at <https://www.samhsa.gov/grants/grants-management/grant-closeout>.

## Standard Terms for Awards

Your organization must comply with the Standard Terms and Conditions for the Fiscal Year in which your grant was awarded. The Fiscal Year for your award is identified on Page 3 of your Notice of Award. SAMHSA's Terms and Conditions Webpage is located at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

### Reasonable Costs for consideration

Recipients must exercise proper stewardship over Federal funds and ensure that costs charged to awards are allowable, allocable, reasonable, necessary, and consistently applied regardless of the source of funds according to "Reasonable Costs" consideration per 2 CFR § 200.404 and the "Factors affecting allowability of costs" per 2 CFR § 200.403. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

### Consistent Treatment of Costs

Recipients must treat costs consistently across all federal and non-federal grants, projects and cost centers. Recipients may not direct-charge federal grants for costs typically considered indirect in nature, unless done consistently. If part of the indirect cost rate, then it may not also be charged as a direct cost. *Examples of indirect costs include (administrative salaries, rent,*



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*accounting fees, utilities, office supplies, etc.*). If typical indirect cost categories are included in the budget as direct costs, it is SAMHSA's understanding that your organization has developed a cost accounting system adequate to justify the direct charges and to avoid an unfair allocation of these costs to the federal government. Also, note that all awards are subject to later review in accordance with the requirements of 45 CFR 75.364, 45 CFR 75.371, 45 CFR 75.386 and 45 CFR Part 75, Subpart F, Audit Requirements.

**Compliance with Award Terms and Conditions**

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH 45 CFR 75.371, REMEDIES FOR NON-COMPLIANCE AND 45 CFR 75.372 TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

**Staff Contacts:**

Keji Ita, Program Official

**Phone:** 240-276-1066 **Email:** keji.ita@samhsa.hhs.gov

Latonya Brown, Grants Specialist

**Phone:** (240) 276-2585 **Email:** latonya.brown@samhsa.hhs.gov **Fax:** (240) 276-1430

ADOPTED in Regular Session this 27<sup>th</sup> day of June, 2023.

ATTEST:



*Heidi Kuyper, Deputy Clerk*

DOUGLAS A. CHORVAT, JR.  
CLERK OF CIRCUIT COURT & COMPTROLLER

BOARD OF COUNTY COMMISSIONERS  
HERNANDO COUNTY, FLORIDA

*[Signature]*

JOHN ALLOCCO  
CHAIRMAN

Approved as to Form and  
Legal Sufficiency

By: *[Signature]*  
County Attorney's Office