

HERNANDO COUNTY
NOTICE OF EMERGENCY PURCHASE

Instructions: Departments may make emergency purchases, but are required to complete this form. If the emergency occurs after normal duty hours, the emergency form and requisition shall be submitted to the Chief Procurement Officer the next business day.

Definitions:

Emergency: Any occurrence, or threat thereof, whether accidental, natural, or caused by man, in war or peace, which results or may result in substantial injury or harm to the population or substantial damage to or loss of property (section 252.34(3), Florida Statutes).

County Ordinance and Purchasing Policy and Procedures 060D:

Emergency. Any occurrence or set of circumstances involving actual or imminent physical trauma or property damage which demands immediate action.

Emergency work. Any work performed for the purpose of preventing or alleviating the physical trauma or property damage threatened or caused by an emergency.

Emergency purchase means a procurement of goods and/or services made in response to a requirement when the delay incident to complying with all governing rules, regulations, and/or procedures would be detrimental to the health, safety and welfare of the county and/or its citizens.

Vendor Name: RJH Technical Services Inc.
Address: 517 Gornito Lake Rd. Brandon, FL 33510
Telephone No: (813) 655-7546
Email: rjh@rjhts.com

DATE OF DECLARED EMERGENCY : 10 09 2023 ESTIMATED COST: \$ 50,000
Mo. Day Year

ACCOUNTING/FUND CITE: 01703-5304601

BRIEF DESCRIPTION OF THE EMERGENCY: Rental for chinsegut Hill Facilities fire pump down, cannot repair. Thus chinsegut Hill facilities has no fire protection. Must provide temporary fire protection as city of Brooksville cannot utilize facilities without fire protection.

EMERGENCY PURCHASE JUSTIFICATION (Please check below all that applies to this purchase and attach supporting documentation).

1. An immediate danger to the public (check all that applies :) health, safety, welfare, or ___ other substantial loss to Hernando County, requires emergency action.
2. Describe the circumstances giving rise to the emergency action (additional documentation may be attached to this request if necessary): Fire pump broken, no fire protection
3. Describe the efforts to obtain pricing information from at least three vendors, or describe the increased immediate danger that would result from such efforts (additional documentation may be attached to this request if necessary):

We recommend that competitive procurement be waived and that the service or material on the attached requisition be purchased as a sole source commodity. I certify that the information contained in this justification is accurate and complete.

Employee Requesting: Maurice Thurston Date: 10/9/23
(Signature)

Department Director/Manager: [Signature] Date: 10/9/23
(Signature)

Place this document in the emergency file and attach a copy to the Purchase Order/Credit Card
Along with any back up documentation

Carl Ross - Intc