



DEPARTMENT OF PURCHASING AND CONTRACTS

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604
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DATE: 12/08/2022
TO: Georgia Lim, Purchasing Agent II, and 352-754-4148
FROM: Ricky Leach, Operation Manager, and 352-540-4368
SUBJECT: Recommendation for Award, Bid No. 22-C00078/JG
Project Name: Motor and Pump Repair, Rewind and Machine Work
Estimated Project Cost: \$30,000.00 Per Year Awarded to Two (2) Vendors

The attached Bid received from Mader Electric Motors, Inc. for the above referenced project/solicitation are submitted for your review, evaluation, and award recommendation. In accordance with the Hernando County Ordinance No. 93.16, Section 2-105 (6) and Purchasing and Contracts Department Policies and Procedures Manual, Procedure No. 130F, Paragraph 3. (D), Policy140I, Paragraph 2(H), please complete items 2 through 6 and return this award recommendation form with your technical evaluation attached, approved by your department director/manager on or by 5:00 PM on December 15, 2022.

- 1. Total Contract Bid Price is: \$30,700.00
2. Reference checks are satisfactory: [X] YES [] NO
3. Recommend award as one of two responsive and responsible bidders [X] YES [] NO
4. Request Next Bidder? [] YES [X] NO
5. Provide a statement that addresses the reason(s) for your recommendation or rejection.
6. Provide the funding information: Fund 4121 Dept 07201 Accounts 5304616/5304617

Recommendation Approved By: [Signature] Date: 1/3/23
Department Director/Manager

Enclosure

REFERENCE CHECK

MADER Electric Motors

BID NO.: 22-T00078/JG BID TITLE: Motor and Pump Repair, Rewind and Machine Work

RESPONDENT: Larry Cooper

REFERENCE (Company or Person): Hernando County Utilities

PHONE NO.: 352-754-4773 PERSON YOU SPOKE TO: N/A

1. Describe the work contracted by your firm/company. MADER Electric motors has performed motor rewinds and pump repairs for Hernando County utilities for over 10 years, I believe that would make me their best reference.

2. Was the work completed on time? yes

3. Were you satisfied with the final results? yes

4. Did you implement their recommendations? N/A

5. Did you encounter any problems? NO

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

- Professionalism 5
- Qualifications 5
- Final Product 5
- Cooperation 5
- Reliability 5

7. Would you contract with this company again?

Yes No Maybe

Reference checked by: Larry Cooper Date: 12/29/22
[Signature]

mpdr Electric Motors
TECHNICAL EVALUATION FOR BID AWARD

ITB NO. 22-T00078/JG
Motor and Pump Repair, Rewind and Machine

This document has been developed to facilitate your evaluation. Your evaluation should be limited to the attached. **Purchasing will ensure that all documents required by the solicitation are contained for evaluation. This documentation will be included with the bid submitted for evaluation. Bids that are determined non-responsive by the Purchasing Division will not be submitted to you for evaluation.** Please note that you should focus your attention on the areas contained within this document. Your evaluation will be a major consideration as to the responsiveness and/or responsibility of a bidder.

- A. Is the amount of the bid reasonable and realistic for the services to be performed or the item or equipment to be purchased? *YES*

If the bid is considered reasonable/realistic, provide justification for your conclusion. *Price Comparison to Previous Contract.*

If you consider the bid to be unreasonable and/or unrealistic, please explain in detail.

- B. Was an independent County estimate developed prior to soliciting for the procurement? *ND*

If affirmative, submit this estimate with your evaluation in the same format as the bid schedule and describe the extent the estimate was used in the analysis of the bid.

- C. Do the resources (manpower, equipment, supplies, etc.) proposed by the bidder meet the minimum requirements, if any, established by the solicitation? *YES*

If minimums were not identified in the solicitation, you may request information on proposed resources from the bidder **through Purchasing.**

MADER Electric motors

TECHNICAL EVALUATION FOR BID AWARD

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When specific types and quantities of equipment are required to meet minimum standards, the bidder may address this requirement by providing purchasing with a pro-forma invoice with confirmation from a bank or lending institution to the effect that they are prepared to finance the lease or purchase of equipment necessary to perform the services if the bidder is awarded the contract.

D. Does the bidder have a satisfactory record of performance? *YES*

At a minimum, the bidder's record on previous county contracts must be considered and an attempt must be made to contact all references. The reference form attached is to be used for your documentation of your reference check. If references cannot be contacted, the Department shall contact Purchasing for additional references. Purchasing shall request from the bidder in writing of this fact, and inform that the reference must contact the project person within two business days or it will negatively impact the evaluation the bid.

E. Provide your overall recommendation on the Recommendation for Award Form. *I recommend Mader Electric motor be one of two COMPANIES to be AWARDED AN AS NEEDED CONTRACT*

Note: At no time will the user/project person/bid evaluator discuss responsiveness, responsibility or withdrawal from the bidding process with any bidder. Moreover, it is strictly prohibited for any County representative involved in the bidding process to attempt to negotiate bids, influence or otherwise impact the business decisions of a bidder.