

**From:** [Mindy Tillis](#)  
**To:** [Katrina Tejera](#)  
**Subject:** FW: SLFRF Form - WG049  
**Date:** Tuesday, July 8, 2025 2:07:31 PM  
**Attachments:** [image001.png](#)

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FYI

Thank you,



Mindy Tillis  
Grants Compliance Analyst | Procurement Department  
15470 Flight Path Drive | Brooksville, FL 34604  
Phone: (352) 754-4000 ext. 24154  
Email: [mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)  
Website: <http://www.hernandocounty.us>

---

**From:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>  
**Sent:** Thursday, March 27, 2025 3:58 PM  
**To:** Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>; Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>  
**Cc:** Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>  
**Subject:** RE: SLFRF Form - WG049

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Mindy,

The Workforce Continuity Plan is needed to ensure the completion of the work, should anything happen regarding the laborers throughout the life of the project. Since our contract and project is with Hernando County, we need this from the county. However, I have had Grantee's work with their subcontractors in drafting this plan for submittal.

Please let me now if this does not help clarify anything!

P.s. I have good news regarding this project coming shortly.

Best,



*Kyleigh Revis*  
Environmental Administrator  
Florida Department of Environmental Protection  
Division of Water Restoration Assistance  
3900 Commonwealth Blvd.  
Tallahassee, FL 32399  
Douglas Building #438H  
[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)

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**From:** Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>  
**Sent:** Thursday, March 27, 2025 3:27 PM  
**To:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>; Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>  
**Cc:** Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>  
**Subject:** RE: SLFRF Form - WG049

**EXTERNAL MESSAGE**

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Hi Kyleigh,

Can you clarify or explain to me why the county would need to provide the workforce continuity plan if the work is subcontracted out? Wouldn't that be the responsibility of the subcontractor?

Any guidance is appreciated!

Thank you,



Mindy Tillis  
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Email: [mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)  
Website: <http://www.hernandocounty.us>

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**From:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>  
**Sent:** Monday, March 24, 2025 12:40 PM  
**To:** Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>; Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>  
**Cc:** Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>  
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Jared,

Thank you for the update!

*Kyleigh Revis*



Environmental Administrator  
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Douglas Building #438H  
[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)  
Office: 850-245-2198 ext: 52198

---

**From:** Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>

**Sent:** Monday, March 24, 2025 11:29 AM

**To:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>; Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>

**Cc:** Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>

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Kyleigh,

I have the completed form minus the workforce continuity plan. I am trying to see if Hernando County has this and will send the completed form as soon as I can get this last piece of the puzzle.



**Jared Waring, P.E.**

**Engineer**

Hernando County Utilities Department

15365 Cortez Blvd

Brooksville, FL 34613

[www.hernandocounty.us](http://www.hernandocounty.us)

Office Phone: (352) 540-6773

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**From:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>

**Sent:** Monday, March 24, 2025 10:04 AM

**To:** Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>

**Cc:** Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>; Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>

**Subject:** RE: SLFRF Form - WG049

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Good morning,

I wanted to see if we had an update on when I would be receiving the SLFRF reporting form? We have been asked to try and have them returned by this Friday March 28<sup>th</sup>, if it will not be returned in time can you provide an estimated time of receipt?

Happy Monday!



*Kyleigh Revis*

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[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)  
Office: 850-245-2198 ext: 52198

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**From:** Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>

**Sent:** Tuesday, March 4, 2025 12:24 PM

**To:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>

**Cc:** Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>; Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>

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Thank you for the update and clarification, Kyleigh. We will let you know if we have any additional questions.

Thank you,



Mindy Tillis  
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Email: [mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)  
Website: <http://www.hernandocounty.us>

---

**From:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>  
**Sent:** Tuesday, March 4, 2025 11:19 AM  
**To:** Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>  
**Cc:** Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>; Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>  
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Mindy,

We need the form updated since there were federal dollars expended from ARPA funds, even though the grant is now all state funded. The form I have on file is for grants under \$10 million and this grants total is over that, regardless of state vs. federal funds. The form for over \$10 million should have been provided before the grant was executed since the original amount was over that.

Let me now if there is anything else I can assist you with!

Have a great day,

FL-DEP-LOGO



*Kyleigh Revis*

Environmental Specialist III  
Florida Department of Environmental Protection  
Division of Water Restoration Assistance  
3900 Commonwealth Blvd.  
Tallahassee, FL 32399  
Douglas Building #451A  
[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)  
Office: 850-245-2198 ext: 52198

---

**From:** Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>  
**Sent:** Tuesday, March 4, 2025 10:58 AM  
**To:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>  
**Cc:** Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>; Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>; Erin Briggs <[ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us)>  
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Good morning Kyleigh,

I hope you're doing well. I am seeking clarification regarding the attached SLFRF requirement form. Since the construction is being funded by FDEP funds rather than SLFRF, do we still need to complete this form?

I appreciate any guidance or assistance you can provide.

Thank you,



Mindy Tillis  
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Email: [mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)  
Website: <http://www.hernandocounty.us>

---

**From:** Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>

**Sent:** Thursday, February 27, 2025 1:49 PM

**To:** Mindy Tillis <[mtillis@co.hernando.fl.us](mailto:mtillis@co.hernando.fl.us)>

**Cc:** Ron Patel <[RPatel@co.hernando.fl.us](mailto:RPatel@co.hernando.fl.us)>

**Subject:** FW: SLFRF Form - WG049

Mindy,

Would you be able to help me with filling out this form. I have reached out to DOH and they sent me some information but I am unclear on how to answer the questions.



**Jared Waring, P.E.**

**Engineer**

Hernando County Utilities Department

15365 Cortez Blvd

Brooksville, FL 34613

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---

**From:** Revis, Kyleigh <[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)>

**Sent:** Wednesday, February 26, 2025 1:45 PM

**To:** Katrina Tejera <[KTejera@co.hernando.fl.us](mailto:KTejera@co.hernando.fl.us)>; Grace Sheppard <[GSheppard@co.hernando.fl.us](mailto:GSheppard@co.hernando.fl.us)>; Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>

**Subject:** FW: SLFRF Form - WG049

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Good afternoon,

I wanted to follow-up and confirm receipt of the SLFRF reporting documentation that needs to be updated, initial email below.

Please let me know if you have any questions.

Thank you,

FL-DEP-LOGO



*Kyleigh Revis*

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[Kyleigh.Revis@FloridaDEP.gov](mailto:Kyleigh.Revis@FloridaDEP.gov)  
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---

**From:** Revis, Kyleigh

**Sent:** Thursday, February 20, 2025 11:14 AM

**To:** Katrina Tejera <[KTejera@co.hernando.fl.us](mailto:KTejera@co.hernando.fl.us)>; Grace Sheppard <[GSheppard@co.hernando.fl.us](mailto:GSheppard@co.hernando.fl.us)>; Jared Waring <[JWaring@co.hernando.fl.us](mailto:JWaring@co.hernando.fl.us)>

**Cc:** Holmes, Mitch <[Mitch.Holmes@FloridaDEP.gov](mailto:Mitch.Holmes@FloridaDEP.gov)>

**Subject:** SLFRF Form - WG049

Good morning!

Leadership is pulling reports on the SLFRF forms we have on file, and it was brought to my attention that we have an outdated form for this agreement. I have attached the proper SLFRF form if you would not mind filling this out and returning to me as soon as possible.

Let me know if you have any questions.

Thank you,

*Kyleigh Revis*

Environmental Specialist III

FL-DEP-LOGO



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Division of Water Restoration Assistance  
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