

AGENDA ITEM

TITLE

Award of Contract to Megascapes Landscape and Maintenance, Inc., and Creative Craftsman Enterprises, Inc., d/b/a Eddie's Sod for Sod Purchase and Installation (Contract No. 21-T00114/TM; Annual Amount: \$254,000.00)

BRIEF OVERVIEW

The Purchasing and Contracts Department issued Invitation to Bid (ITB) No. 21-T00114/TM on July 21, 2021, at the request of Hernando County Department of Public Works to obtain Bids for Sod Purchase and Installation Services on an as-needed basis.

The Purchasing and Contracts Department placed the legal advertisement and Invitation to Bid (ITB) No. 21-T00114/TM (Procurement Opportunity) on the County's electronic website. This ITB was sent to sixty-six (66) matching contractor/vendors from the website. The bid document was downloaded by twelve (12) contractor/vendors and two (2) bids were received. The Hernando County Department of Public Works estimates an annual cost of \$254,000.00 for Sod Purchase and Installation Services on an as-needed-basis.

Bidders

Megascapes Landscape and Maintenance, Inc. - Dade City, FL

Creative Craftsman Enterprises, Inc. d/b/a Eddie's Sod - Brooksville, FL

The method of award as stated in the Bid, Page 7, Section 14, Sub-Section 14.2, is to award a primary and secondary contractor/vendor. Staff determined that Megascapes Landscape and Maintenance, Inc., and Creative Craftsman Enterprises, Inc., d/b/a Eddie's Sod submitted the lowest, responsive, and responsible bids. By awarding the contract to multiple contractor/vendors, it will ensure that the Department of Public Works will have adequate sod for their various project needs.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Funding for the annual sod contract is budgeted in the FY 2022 Local Option Gas Tax Fund Account 1017-03232-5303408 (LOGT 1-6 FUEL-GENL TRANSP, ROAD MAINT-LOGT 1-6, CONTR SRV-SOD) in amount of \$254,000.00.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended that the Board approve the award for a twelve (12) month term to Contract No. 21-T00114/TM to Megascapes Landscape and Maintenance, Inc., (Primary Vendor) and Creative Craftsman Enterprises, Inc., d/b/a Eddie's Sod (Secondary Vendor) for sod purchase and installation. The effective date of the contract is from October 25, 2021, and extends for a period of twelve (12) months, with two (2) additional twelve (12) month renewal periods. The estimated annual cost is \$254,000.00.

Staff requests the Board authorize the Chief Procurement Officer to approve and exercise renewal periods of the contract.

REVIEW PROCESS

Patty Hall	Completed	08/31/2021 1:31 PM
Toni Brady	Completed	09/15/2021 12:50 PM
Kyle J. Benda	Completed	09/10/2021 1:27 PM
Fred LaPiana	Completed	09/01/2021 3:49 PM
Pamela Hare	Completed	09/10/2021 11:34 AM
Elaine Singer	Completed	09/01/2021 8:19 AM
Scott Herring	Completed	09/01/2021 3:22 PM
Jenine Wimer	Completed	09/15/2021 1:54 PM
Tobey Phillips	Completed	09/16/2021 4:37 AM
Jeffrey Rogers	Completed	09/19/2021 5:20 PM
Colleen Conko	Completed	09/20/2021 2:28 PM
Board of County Commissioners	Completed	09/28/2021 9:00 AM

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Wayne Dukes, Commissioner
SECONDER: Steve Champion, Vice Chairman
AYES: Allocco, Champion, Holcomb, Dukes, Narverud

On 9/24/2021, Creative Craftsman Enterprises, Inc., d/b/a Eddie's Sod withdrew their bid. Instead of rebidding the project, the BOCC approved awarding this contract to only Megascapes Landscape and Maintenance, Inc.