



PROCUREMENT DEPARTMENT

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AMENDMENT NO. ONE (1)
TO
CONTRACT NO. 21-RFQ-AE-016
FOR
ENGINEERING SERVICES FOR TAX COLLECTOR BUILDING

The following changes are hereby made a part of the Contract Documents for CONTRACT NO. 21-RFQ-AE-016 ENGINEERING SERVICES FOR TAX COLLECTOR BUILDING, located in Hernando County, as fully and completely as if the same were fully set forth therein:

- 1. Correct transposed dollar values for Task 103 Sup Serv 16: Ecological Services (Gopher) and Sup Serv 15: Site Civil Engineering as follows:

Sup Serv 16: Ecological Services (Gopher)

..... \$162,940.00 \$41,245.00

Sup Serv 15: Site Civil Engineering

..... \$41,245.00 \$162,940.00

- 2. Increase of services to Task 103 Sup Serv 16: Ecological Services (Gopher) from \$41,245.00 to \$578,111.50:

Table with 2 columns: Description and Amount. Rows include: GT Final Burrow Survey Design (+\$4,301.00), GT Conservation Permit Application: Design (+\$11,500.00), Permit Fee (+\$23,283.00), GT Relocation: Design (+\$78,832.50), Recipient Site Fee (+\$418,950.00), Total (\$536,866.50), and TOTAL ADDITIONAL SERVICES AMENDMENT VALUE: \$536,866.50

2. All other terms and conditions shall remain the same as depicted and attached in Exhibit A.

STRAUGHN TROUT ARCHITECTS, LLC



Timothy J Hoeft  
2023.11.29  
09:38:54 -05'00'

Tim Hoeft, AIA, - Managing Principal

Date \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
HERNANDO COUNTY

  
Beth Narverud, Chairwoman

Date 12-12-2023

Approved As To Form  
And Legal Sufficiency

By Victoria Anderson  
County Attorney's Office

**Exhibit A**

November 21, 2023  
 Revised November 27, 2023

Mr. Erik van de Boogaard  
 Construction Projects Coordinator, Hernando County BoCC  
 1525 E. Jefferson Street  
 Brooksville, Florida 34601  
[EvandeBoogaard@co.hernando.fl.us](mailto:EvandeBoogaard@co.hernando.fl.us)

**RE: Additional Services Request #1 for  
 Census, Permitting, and Relocation of Gopher Turtles from the project site of the  
 New West Tax Collector Building for Hernando County Board of County Commissioners  
 Purchase Order No. 23000470**

**Original, approved Fee Breakdown for Sup Serv 16: Ecological Services (Gopher):**

	WSP Labor Hours	Amount Billed to Architect	Architect's Coordination Fee (%)- per Contract Sec. 4.2(E)	Architect's Coordination Fee (\$) - per Contract Sec. 4.2(E)	Total Amount Billed to Hernando County
103A: GT Burrow Initial Survey	28	\$3,980.00	15%	\$597.00	\$4,577.00
103B: GT USFWS Application Process	64	\$8,660.00	15%	\$1,299.00	\$9,959.00
103C: Relocation Services	108	\$23,225.00	15%	\$3,484.00	\$26,709.00
<b>Task 103: Ecological Serv.</b>	<b>200</b>	<b>\$35,865.00</b>	<b>15%</b>	<b>\$5,380.00</b>	<b>\$41,245.00</b>

As of August 28, 2023, 27.68% of the total fee for Task 103 has been billed to Hernando County, in the amount of \$11,416.62.

**Additional Services Request #1 Fee Breakdown for Sup Serv 16: Ecological Services (Gopher):**

	Additional WSP Labor Hours	Additional Amount Billed to Architect	Architect's Coordination Fee (%)- per Contract Sec. 4.2(E)	Architect's Coordination Fee (\$) - per Contract Sec. 4.2(E)	Total Amount Billed to Hernando County
103B: GT USFWS Application Process	72	\$10,000.00	15%	\$1,500.00	\$11,500.00
Permit Fee		\$23,283.00	-	-	\$23,283.00
103C: Relocation Services	336	\$68,550.00	15%	\$10,282.50	\$78,832.50
Recipient Site Fee		\$399,000.00	5%*	\$19,950.00	\$418,950.00
103D: New GT Burrow Initial Survey	72	\$3,740.00	15%	\$561.00	\$4,301.00
<b>Task 103: Ecological Serv.</b>	<b>480</b>	<b>\$504,573.00</b>	<b>6.4%</b>	<b>\$32,293.50</b>	<b>\$536,866.50</b>

\* Reduction Offered by Architect in good faith as a committed partner

New Total for Sup Serv 16: Ecological Services (Gopher).....\$578,111.50

<b>Date:</b>	<u>July 20, 2023</u> <u>Revised November 21, 2023</u>	<b>Additional Services #:</b>	<u>01</u>
<b>Client:</b>	<u>Straughn Trout Architects, LLC.</u>	<b>WSP Project No.:</b>	<u>600867</u>
<b>Contact:</b>	<u>Timothy J. Hoeff, AIA</u>	<b>Original Contract Date:</b>	<u>11/07/2022</u>
<b>Project Name:</b>	<u>Hernando County Tax Collector</u>		
<b>WSP Representative:</b>	<u>David Butcher</u>		

The following additional/changed service(s) were requested for your project:

**ADDITIONAL SERVICES FOR TASK 103**

This Additional Services Request #01 is to provide additional funding to complete the activities required for the census, permitting, and relocation of gopher tortoises (*Gopherus polyphemus*) from the project site in accordance with the Florida Fish and Wildlife Conservation Commission (FWC) Gopher Tortoise Permitting Guidelines (FWC 2020).

**INITIAL CONTRACTED ECOLOGICAL SERVICES**

In the original contract WSP USA Environment & Infrastructure Inc. (WSP) used the FWC Gopher Tortoise Permitting Guidelines (FWC 2020) of an average of four (4) gopher tortoises burrows and two (2) gopher tortoises per acre to estimate the effort for the survey of the approximately 11.3 acres of bare site. The estimate would total 46 gopher tortoise burrows and 23 gopher tortoises for the 11.3 acres. The initial contracted budget for this task was split into the following subtasks:

PHASE 103 ECOLOGICAL SERVICES	WSP LABOR HOURS	WSP FEE	SUBCONSULTANT FEE	TOTAL FEE
103A – GT BURROW INITIAL SURVEY	28	\$3,980.00	\$0.00	\$3,980.00
103B – GT USFWC APPLICATION PROCESS	64	\$8,660.00	\$0.00	\$8,660.00
103C – GT RELOCATION SERVICES	108	\$14,600.00	\$8,625.00	\$23,225.00
<b>TOTAL</b>	<b>200</b>	<b>\$27,240.00</b>		<b>\$35,865.00</b>

WSP professionals conducted an initial 100% site census survey under the previous budget on January 24, 2023, and located 143 gopher tortoise burrows. Of the 143 burrows, 136 were identified as potentially occupied, and seven were identified as abandoned. The results of the survey are valid for 90 days from the last day of the survey.  
**Note: The initial 100% survey is no longer valid (within 90 days) so an updated census will need to be completed prior to permitting and relocation**

**ADDITIONAL SERVICES**

The following provides the general scope of work, key assumptions, and cost estimate for assisting the County with this project. The fee for this initial survey was covered by the original proposal.

**103B - GOPHER TORTOISE CONSERVATION PERMIT APPLICATION ADDITIONAL EFFORT**

The original budget assumed that there would be a total of 46 gopher tortoise burrows to document in the application and to perform a site visit with FWC to review the site and application documentation. Due to their being 143 burrows this effort is more than double. The table below shows our estimated additional labor effort for this task.

PHASE 103 ECOLOGICAL SERVICES	ADDITIONAL WSP LABOR HOURS	WSP FEE	SUBCONSULTANT FEE	TOTAL FEE
103B – GT USFWC APPLICATION PROCESS	72	\$10,000.00	\$0.00	\$10,000.00

To expedite the process Herando County and STA requested that WSP include the application fee in this request for additional services. The application fee is due to FWC based on the expected number of gopher tortoises to be relocated. The FWC application fee associated with the permit is based on the calculated gopher tortoise population. Conservation Permits issued for gopher tortoises relocated to a long-term protected recipient site require a \$234 mitigation contribution to FWC for up to five tortoises and a \$351 mitigation contribution to FWC per tortoise thereafter. These fees will be the responsibility of the County to reimburse WSP for the fee which is based on the census population of 68 gopher tortoises.

**Note: If additional gopher tortoises are found during the second review WSP will develop an additional services request to match the fees associated with the new survey.**

**The permit fee associated with the task is \$23,283.00.**

Deliverable: Electronic copy of the submitted application; receipt of payment for FWC permit fee.

**103C - GOPHER TORTOISE RELOCATION ADDITIONAL EFFORT**

The original budget assumed that there would be a total of 46 gopher tortoise burrows to document in the application and to perform a site visit with FWC to review the site and application documentation. Due to their being 143 burrows this effort is more than double. The table below shows our estimated additional labor effort for this task.

PHASE 103 ECOLOGICAL SERVICES	ADDITIONAL WSP LABOR HOURS	WSP FEE	SUBCONSULTANT FEE	TOTAL FEE
103C – GT RELOCATION SERVICES	336	\$55,005.00	\$13,545.00	\$68,550.00

To expedite the process Herando County and STA requested that WSP include the recipient fee in this request for additional services. WSP contacted multiple permitted recipient site banks to determine which site has space for the reservation and to minimize the recipient site fee. Recipient site fees are variable based on current demand and availability. Currently, multiple recipient sites have space available to meet the needs of this project's reservation. WSP will contract directly with the recipient sites and be responsible for their fees at the time of relocation. The recipient site charges \$6,000 per adult and \$3,000 per juvenile tortoise relocated. During the initial survey 136 potentially occupied gopher tortoise burrows were identified, of this total 131 were identified as adult, and five were identified as juvenile gopher tortoise burrows. Using the FWC population estimates of 65 adults and three juvenile gopher tortoises the recipient site fee will total **\$399,000.00**. This proposal includes continued recipient site coordination services. For the recipient sites with available space, no security deposit is required. The final invoice is based on the actual number of gopher tortoises relocated to the recipient site so this fee may change due to the number of tortoises relocated. WSP will invoice the County upon receiving invoices from the recipient site.

The recipient site will record the statistical data from the relocated gopher tortoises (i.e., weight, sex, and carapace length) necessary for the After-Action Report that will be provided to the FWC as required by the permit. WSP will use the collected data to submit the After-Action Report to the FWC.

**The recipient site fee associated with the task is \$399,000.00.**

Deliverable: Electronic copy of After-Action Report and all receipts associated with the recipient site.

**GOPHER RELOCATION ASSUMPTIONS**

- The availability of recipient sites is currently limited. WSP is not responsible for delays due to unavailable recipient site spaces.
- Based on previous site work, utility locate services beyond Sunshine 811 should not be necessary prior to excavation and are not included in this proposal.
- It is assumed that the building contractor will install exclusion fencing around the entire project site prior to the excavation of tortoises. Properly installed and maintained silt fencing will suffice for this requirement.
- The timely completion of this project is dependent upon the weather. Fieldwork and project schedule may be impacted due to severe weather at the subject property.

**103D NEW GOPHER TORTOISE BURROW SURVEY**

Since the initial gopher tortoise survey expired after 90% prior to submitting to the USFWS, a new pedestrian gopher tortoise burrow census within the suitable gopher tortoise habitat needs to be conducted. All burrows will be mapped using a sub-meter GPS unit. The survey results will be provided to the FWS for review as part of the application package. The results of the survey are valid for 90 days from the last day of the survey.

PHASE 103 ECOLOGICAL SERVICES	ADDITIONAL WSP LABOR HOURS	WSP FEE	SUBCONSULTANT FEE	TOTAL FEE
103D – NEW GT BURROW INITIAL SURVEY	72	\$3,740.00	\$0.00	\$3,740.00

Deliverable: Electronic copy of the revised burrow map.

PHASE 103 ECOLOGICAL SERVICES	CURRENT WSP FEE	ADDITIONAL WSP FEE	TOTAL FEE
103A – GT BURROW INITIAL SURVEY	\$3,980.00	0.00	\$3,980.00
103B – GT USFWS APPLICATION PROCESS	\$8,660.00	\$10,000.00	\$18,660.00
PERMIT FEE	0.00	\$23,283.00	\$23,283.00
103C – GT RELOCATION SERVICES	\$23,225.00	\$68,550.00	\$91,775.00
RECIPIENT SITE FEE	0.00	\$399,000.00	\$399,000.00
103D – NEW GT BURROW INITIAL SURVEY	0.00	\$3,740.00	\$3,740.00
<b>TOTAL</b>	<b>\$35,865.00</b>	<b>\$504,573.00</b>	<b>\$540,438.00</b>

**COUNTY REQUIREMENTS:**

1. Provide the Contractor with a contract to install a silt fence around the site prior to the relocation of Gopher Tortoises.