

PURCHASING POLICY EXCEPTION FORM

FROM:

DATE: 8/21/24

DEPARTMENT: Airport

VENDOR: Duke Energy

DEPT DIRECTOR/
MGR SIGNATURE:



DATE: 8/21/24

Amount of Invoice: \$13,755.06

Invoice Date: 8/14/24

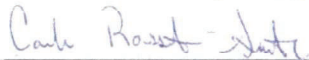
The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

Invoice is to extend electricity for a service gate on Telcom Drive. This work will be reimbursed from the Airfield Fence & Gate grant project (34295-5626301). Due to this job falling under the approved grant, we overlooked that Duke Energy would need their own PO for work performed.

Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.

TO: CHIEF PROCUREMENT OFFICER

Please review, and upon approval, forward to County Administration.



Date: 8/22/2024

Resolution: Approved.

To process this disbursement, the request must be approved by the County Administrator.

TO: COUNTY ADMINISTRATOR

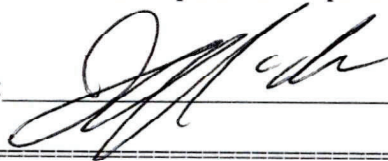
Please review, and upon approval, forward to the Finance Department for processing.

APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee):

DATE:

8/23/24



APPROVED FOR PAYMENT:

FINANCE DIRECTOR/

ASST. FINANCE DIRECTOR


APPROVED

By Joshua Stringfellow at 8:25 am, Sep 16, 2024

Date:



MEMORANDUM

Date: August 21, 2024
To: Carla Rossiter-Smith, MSM PMP
Chief Procurement Officer
From: Steve Miller, C.M. 
Airport Manager
Subject: Purchasing Policy Exception

We respectfully request a purchasing policy exception to extend electrical power on Telecom Drive for a new airport entrance gate. This gate will serve as an additional west airport entry point near the new Pem-Air Turbine Engine Services facility. Current access to the airport's westside is through the Runway Drive gate. However, when Runway 3/21 is extended to the SW by 815', the Runway Drive gate will no longer be serviceable to access the airport's west side. This project is being funded by FDOT grant project (#34295-5626301).

We appreciate your assistance with this important project. Please let me know if you have any questions or need additional detail. I can be reached directly at extension 21022 or by email at smiller@flybkv.com.



INVOICE

Invoice: F5433909901
 Invoice Date: 8/14/2024
 Page: 1 of 1

Email sent to customer on 08/14/2024

Bill to: ANDREW JOHNS
 15565 TELCOM DR
 BROOKSVILLE FL 34604

Customer ID: 000319736
 PO / Contract No:
 Payment Terms: Net 30
 Due Date: 9/13/2024

Amount Due: \$13,755.06

Invoice for work or services performed at: 15565 TELCOM DR BROOKSVILLE FL 60-AMP GATE / BROOKSVILLE AIRP

For questions about your invoice, please contact Daniel Lewis at 352/341-7583

Line	Date of Charge	Description	Net Amount
1	08/12/2024	Customer contribution COST FOR OVERHEAD EXTENSION TO SERVICE GATE	\$13,755.06
Amount Due:			\$13,755.06

To pay electronically, please allow 24 hours from the time this invoice is received and use website <https://www.e-billexpress.com/ebpp/DukeEnergy>. Enter your customer ID and billing zip code from above.

TO AVOID SERVICE INTERRUPTION, PLEASE DO NOT SEND MONTHLY UTILITY ACCOUNT PAYMENTS TO THIS ADDRESS

Please detach and return with your payment. Please indicate invoice number on check.

Payment Coupon

Please make check payable to:

Duke Energy
 PO Box 602880
 Charlotte NC 28260-2880

ACH Instructions:

Wells Fargo - Florida
 121000248
 Duke Energy
 002062640508238

Invoice Number: F5433909901

Corporation Code: 50226

Please Pay By: 9/13/2024

Customer ID: 000319736

Total Amount Due: **\$13,755.06**

Fed Tax ID # 56-2155481

ANDREW JOHNS
 15565 TELCOM DR
 BROOKSVILLE FL 34604

Amount Enclosed



1806353433333930393930310000400013755060