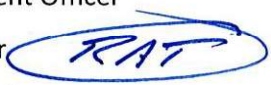




DEPARTMENT OF PARKS AND RECREATION

16161 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604 ♦ W www.HernandoCounty.us
PARKS P 352.754.4027 ♦ F 352.754.4427 ♦ RECREATION P 352.754.4031 ♦ F 352.754.4415

MEMO

TO: Carla Rossiter-Smith, MSM PMP, Chief Procurement Officer
FROM: Rob Talmage, Parks and Recreation Administrator 
SUBJECT: 23001123, Pine Island Electric Gate Replacement (Damage from Hurricane Idalia)
DATE: November 17, 2023 EPO

The Pine Island Electric Gate Replacement project has been completed. I am forwarding the following documents for processing:

1. Final Payment Request # 1
2. Final Payment Checklist
3. Vendor Performance Evaluation

Please proceed with the agenda item to the Board of County Commissioners for final approval of the Delta Woods and Pioneer Park Automatic Gate and Fencing project. This is payment request #1.

The original amount including change orders came to \$42,500.00

There are no liens held for this project.

The final invoice due to complete the project comes to \$. 42,500.00. Funding is available in account 0011-40011-5304601.

If additional information is needed, please contact me.

Thank you.

HERNANDO COUNTY CONSTRUCTION CONTRACT
FINAL PAYMENT CHECKLIST

Bid No: 0 (EPO) Project No: 23001123 Date: 11/17/2023

Contractor Name: Hercules Fence Company, Inc.

The following items have been secured by the Parks & Recreation department for the project known as _____

Contract No: _____, and have been reviewed and found to comply with the requirements of the Contract Documents.

Original Contract Price: \$42,500.00 Final Contract Price (including all change orders): \$42,500.00

Performance Bond Increase Required: Yes ☐ No ☒

Date of Notice to Proceed: N/A Amount of Liquidated Damages: N/A

Substantial Completion Time:* N/A Calendar Days

Substantial Completion Time (including Change Orders):* N/A Calendar Days

Final Completion Time:* 10/30/2023 N/A Calendar Days

Final Completion Time (including Change Orders):* 10/30/2023 N/A Calendar Days

Actual Substantial Completion Time:* N/A Calendar Days

Actual Final Completion Time (including Change Orders):* 10/30/2023 N/A Calendar Days

Completed		
Yes	No	
X		1. All Punch List items completed _____ (Date).
X		2. Warranties and Guarantees assigned to County.
X		3. General one year warranty from Contractor <u>10/30/23</u> (Effective Date).
X		4. Operation and Maintenance manuals for equipment and system.
	N/A	5. Record drawings obtained.
	N/A	6. County personnel trained on system and equipment operation.
	N/A	7. Certificate of Occupancy _____ or Compliance _____
	N/A	8. Certificate of Substantial Completion* _____ (Date)
X		9. Department's Final Inspection Report* when Applicable. <u>11/1/2023</u> (Date)
	N/A	10. Final Payment Certification and Affidavit from Contractor.
	N/A	11. Owner's Representative's Certificate of Final Inspection. _____ (Date)
	N/A	12. DBE Participation Certification and justification letter from Contractor (If Applicable).

FINAL PAYMENT CHECKLIST (Continued)

Completed		
Yes	No	
	N/A	14. Release of Liens
	N/A	15. Consent of Surety
	N/A	16. As-Built Documents (Signed and Sealed)
X		17. Vendor Performance Form _____
X		18. Final Funding Agency Approval, if applicable
		19. Others: Specify: _____

If any of the above are not applicable, indicate by N/A.

If No is checked to any of the above, explain here: _____

Comments: This project was approved through an "Emergency Purchase Order" process. No engineering, liens, or final as-built plans were required.

Signed: 
Department Director or Designee

Date: 11.17.2023

* These Completion Times and/or Dates to be used, when appropriate, in administering the liquidated damages provision of the Contract Documents.

cc: Purchasing & Contracts











HERNANDO COUNTY PURCHASING AND CONTRACTS
VENDOR PERFORMANCE EVALUATION
Construction Projects

Vendor/Firm: Hercules Fence Company, Inc.	County Dept.: Parks & Recreation	Contract # and Description: 23001123, Pine Island Electric Gate Replacem
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The Purchasing and Contracts Department would like your opinion of this Contractor. This evaluation will be kept on file in the Purchasing Department and referred to when recommending future A/E contracts.

Return completed form to: _____

This information will also be shared with the Contractor to inform them of commendable as well as deficient areas in their service.

Design Phase	Rating Scale:				Poor	Average	Excellent
Knowledge and understanding of job scope	①	②	③	④			
Ability to comply with specifications	①	②	③	④			
Speed and efficiency of work	①	②	③	④			
Adequacy of manpower and crew mix	①	②	③	④			
Quality of workmanship	①	②	③	④			
Response to changes in scope, schedule, manpower	①	②	③	④			
Ability to suggest innovative methods	①	②	③	④			
Early identification of problems and timely resolution	①	②	③	④			
Submission of updated and revised progress schedules	①	②	③	④			
Quality of supervision	①	②	③	④			
Coordination and control of subcontractor(s)	①	②	③	④			
Enforcement of safety procedures	①	②	③	④			
Adherence to schedule	①	②	③	④			
Adequacy of materials	①	②	③	④			
Storage of materials	①	②	③	④			
Adequacy of housekeeping and site clean-up	①	②	③	④			

HERNANDO COUNTY PURCHASING AND CONTRACTS
VENDOR PERFORMANCE EVALUATION
Construction Projects

Construction Phase Cont.

Rating Scale:

Poor

Average

Excellent

Cooperativeness

①

②

③

④

●

Professional conduct

①

②

③

④

●

Specific suggestions for improvement:

Would you recommend this contractor for another County project?
explain

☒ Yes

☐ No, please

Hercules is very responsive, completes work ahead of schedule, and provides a quality product.


Evaluated by:

Reviewed by:

 11.17.2023

Signature

Date



Chief Procurement Officer

11/20/23

Date



HERCULES FENCE COMPANY, INC.

QUITE SIMPLY THE VERY BEST SINCE 1952

4660 S.E. Maricamp Road
Ocala, Florida 34480
(352) 624-1331 • (352) 624-1822
Fax: (352) 624-3997

Invoice

Date	Invoice #
10/30/2023	2023250

Bill To

Hernando County Parks
16161 Flight Path Drive
Brookesville, FL, 34604

ST
10-30-23

P.O. No.	Terms
23001123	30 DAYS

Description	Rate	Amount
PROVIDED ALL MATERIAL AND LABOR TO INSTALL ONE 6'H+1'BX16'W GALVANIZED CHAIN LINK CANTILEVER GATE (LEFT EXIT GATE) WITH FREE EXIT LOOP, TWO SLIDE GATE OPERATORS WITH ONE KEYPAD (ON EXISTING PEDESTAL), AND ONE STRONG ARM BARRIER GATE TO REPLACE BROKEN GATE OPERATORS PER SITE MEETING WITH SAM TUBULINO (HERNANDO REP) AND JEFF BALL (HERCULES REP) PER po 23001123 LOCATION: ALFRED A. MCKETHAN PINE ISLAND PARK, 10800 PINE ISLAND DRIVE, SPRING HILL, FL 34607	42,500.00	42,500.00
Subtotal		\$42,500.00
Sales Tax (7.0%)		\$0.00
Total		\$42,500.00

Payments/Credits	\$0.00
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Balance Due	\$42,500.00
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HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER NO. 23001123

PAGE NO. 1

VENDOR
HFCFENCE@GMAIL.COM
17451
HERCULES FENCE COMPANY
4660 SE MARICAMP ROAD
OCALA FL 34480

FAX: 352-624-3397

Copy
PARKS & RECREATION
16161 FLIGHT PATH DRIVE
P BROOKSVILLE FL 34604
T
O

ORDER DATE: 09/22/23		BUYER: JGOULART		REQ. NO.: 0		REQ. DATE:	
TERMS: NET 30 DAYS		F.O.B.: DESTINATION		DESC.: ELECTRIC GATE DAMAGE			
ITEM#	QUANTITY	UOM	DESCRIPTION		UNIT PRICE	EXTENSION	
<p>This Emergency Purchase is in accordance Hernando County Purchasing Policy 060F. The estimated dollar amount reflected is only a County estimate. The Contractor/Vendor shall provide final invoice to the County Project Manager detailing the actual costs involve for final invoicing amount. The Department will process a Change Order to the Purchase Order revising the amount of the emergency for processing and payment by Accounts Payable. County Terms and Conditions are identified this purchase order. The County Contact Person is: Sam Tubolina, Phone Number: (352)754-4736 The Contractor Contact is: Ryan P. Ball , Phone Number: (352)624-1331 herculesfenceco@gmail.com</p>							
01	42500.00	JOB	ELECTRIC GATES AT PINE ISLAND PARK DAMAGED BEYOND REPAIR BY HURRICANE IDALIA STORM SURGE. ELECTRIC MOTORS AND CIRCUIT BOARDS ARE A TOTAL LOSS		1.0000	42,500.00	
ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$ 42,500.00		
01	04441	5304601	42,500.00	PTD23	TOTAL \$ 42,500.00		

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

GENERAL

The condition of this order may not be changed by Vendor/Contractor. If order is not acceptable, return to Hernando County Purchasing and Contracts Department. Failure of a Vendor/Contractor to deliver according to this purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future orders.

QUALITY

All material or services furnished on this order must be as specified and subject to County inspection and approval within a reasonable time after delivery at destination. Variations in materials or services from those specified in this order must not be made without written authority from the Chief Procurement Officer. Materials rejected will be returned at the Vendor/Contractor's risk and expense.

QUANTITY/PRICE

The quantity of materials ordered or the prices specified must not be exceeded without written authority being first obtained from the Chief Procurement Officer.

INDEMNITY AND INSURANCE

The Vendor/Contractor agrees to indemnify and hold harmless Hernando County, including its officers, agents and employees, from all claims, damages, losses and expenses, including reasonable attorneys' fees, and costs brought or incurred on account of injuries or damages sustained by any party due to the operations of the Vendor/Contractor under this contract. The Vendor/Contractor further agrees to provide workers' compensation for all employees, and to maintain such general and auto liability insurance as is deemed necessary by the County for the particular circumstances and operations of the Vendor/Contractor. The Vendor/Contractor further agrees to provide the County with Certificates of Insurance, indicating the amount of coverage in force, upon request.

PACKING

Packages must be plainly marked with shipper's name and purchase order number; charges are not allowed for boxing or crating unless previously agreed upon in writing.

DELIVERY

All materials must be shipped F. O. B. destination. The County will pay no freight or express charges, except by previous agreement. If specific purchase is negotiated on the basis of F.O.B. shipping point, VENDOR/CONTRACTOR ARE TO PREPAY SHIPPING CHARGES AND ADD TO INVOICE. Delivery must actually be affected within the time stated on purchase made between 8:00 AM and 5:00 PM Monday to Friday inclusive unless otherwise stated. In case of default by the Vendor/Contractor, Hernando County may procure the articles or services covered by this order from other sources and hold the Vendor/Contractor responsible for any excess occasioned thereby.

PAYMENT

Partial billing will be accepted only for items received within the specified delivery period. Payments for items delivered after this specified delivery period will be made after the entire order is completed and accepted by Hernando County. Payment shall be made in accordance with Florida Statute 218, Florida Prompt Payment Act. Payment for accepted equipment/supplies/services will be accomplished by submission of an invoice, in duplicate; to the Ship To Address on the front of the purchase order unless otherwise indicated.

MATERIAL SAFETY DATA SHEET

The Vendor/Contractor agrees to furnish Hernando County with a current Material Safety Data Sheet (MSDS) on or before delivery of each and every hazardous chemical or substance purchased which is classified as toxic under Florida Statute 442. Appropriate labels and MSDSs shall be provided for all shipments. Send MSDSs and other pertinent data to: Hernando County Purchasing and Contracts Department, 20 North Main Street, Room 365, Brooksville, FL 34601-2828.

OSHA REQUIREMENT

The Vendor/Contractor or contractor hereby guarantees Hernando County that all materials, supplies and equipment as listed on the purchase order meet the requirements, specifications and standards as provided for under the Federal Occupations Safety and Health Administration Act of 1970, as from time to time amended and in force at the date thereof.

LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at www.hernandocounty.us/pur/.

INSURANCE

Unless otherwise specified, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless limits have been lowered) and with insurers and under forms of policies satisfactory to COUNTY.

<u>Coverage</u>	<u>Minimum Amounts and Limits</u>
(a) Worker's Compensation	Statutory requirements at location of work
Employer's Liability	\$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability	\$ 2,000,000 General Aggregate
(Additional Insured & Waiver Of Subrogation)	\$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence
	\$ 5,000 Medical Expense
(c) Automobile Liability	\$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
Option of Split Limits:	
(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident