

HERNANDO COUNTY FIRE STATION NO. 4 PARKING LOT AND  
DRIVE REPLACEMENT

23-T00040/AP Q12

County of Hernando  
15470 Flight Path Drive  
Brooksville, FL 34604



County of Hernando  
HERNANDO COUNTY FIRE STATION NO. 4 PARKING LOT AND DRIVE  
REPLACEMENT

- I. Quote Instructions .....
- II. Scope of Work .....
- III. Pricing Proposal .....
- IV. Vendor Questionnaire.....

Attachments:

- A - Sample Work Authorization Agreement
- B - FS4\_Construction Plans
- C - Bid Reference Form

## 1. Quote Instructions

### A. TIME OF COMPLETION:

- A. Vendor/Contractor agrees that the work will be substantially complete within days to substantial completion **120** calendar days after the commencement date indicated in the Notice to Proceed and ready for final payment within days to final completion **135** calendar days after the date indicated on the Notice to Proceed. Completion time includes material ordering lead times. Materials shall not be ordered by the Vendor/Contractor until the Notice to Proceed has been issued.

### B. LIQUIDATED DAMAGES:

- A. Vendor/Contractor hereby agrees that time is of the essence and that a precise determination of actual damages which could be incurred by the County for delay in the completion of the work provided herein would be difficult to ascertain. Accordingly the parties agree that the liquidated damages for those items of damage not otherwise provided for by the Quote Documents, for each and every day that the time consumed in completing the work provided for herein exceeds the time allowed in achieving Substantial Completion and/or Final Completion therefore shall be in accordance with the One hundred Dollars and no/100 (\$100.00). The parties specifically agree that the liquidated damages provided herein do not constitute a penalty. The amount of liquidated damages occasioned by the Vendor/Contractor's delay will be deducted and retained out of the monies payable to the Vendor/Contractor. If not so deducted the Vendor/Contractor and sureties for the Vendor/Contractor shall be liable thereof.

### D. PERFORMANCE AND PAYMENT BOND: - Not Required if Quote is under \$200,000

- A. A Performance and Payment Bond issued in a sum equal to one hundred (100%) percent of the total awarded Contract amount by a surety company considered satisfactory by the County and otherwise authorized to transact business in the State of Florida will be required from the successful Bidder for purposes of insuring the faithful performance of the obligations imposed by the resulting Contract and for purposes of protecting the County from lawsuits for non-payment of debts as might be incurred during the successful Bidder's performance under such Contract. When applicable, the performance and payment bond form will be included in the Contract Documents and said form must be properly executed by the surety company and successful Bidder within fifteen (15) calendar days after notification by the County of the County's intent to award the Contract.

- B. If, within fifteen (15) calendar days after notification by the County of the County's intent to award a Contract, the successful Bidder refuses or otherwise neglects to execute the required written Contract or fails to furnish the required Performance and Payment Bond, the amount of the Bidder's Bid security (check or Bid Bond) shall be forfeited and the same shall be retained by the County. No plea of mistake in the Bid or misunderstanding of the conditions of forfeiture shall be available to the Bidder for the recovery of his Bid security or as a defense to any action based upon the neglect or refusal to execute a written Contract.
  
- C. The surety company must provide an "Increase Rider" to the Performance and Payment Bond or execute the "Consent of Surety and Increase of Penalty" form provided by the County if the Contract is increased by change order.

#### OPTIONAL SECTIONS

##### E. SURVEY CONTROL:

- A. Vendor/Contractor will furnish all surveys and construction stakeouts unless otherwise specified. The Vendor/Contractor will provide horizontal control and bench marks or elevations for vertical control. The Vendor/Contractor shall furnish, free of charge, all stakes, all templates, and other materials necessary for marking and maintaining points and lines given. The Vendor/Contractor shall be held responsible for the preservation of all stakes and markers, and if the stakes or markers are destroyed or disturbed, the cost of replacing them shall be charged against, and shall be deducted from the payment for the work. The Vendor/Contractor shall be responsible for any mistakes that may be caused by their unnecessary loss or disturbance.

##### F. TRAFFIC CONTROL:

- A. The Vendor/Contractor shall be responsible for installing, operating, and maintaining all traffic control associated with the project, including detours, advance warnings, channelization, or other features, both at the immediate work site and at outlying points as detailed on the construction plans or as referenced by the Florida Department of Transportation (FDOT) indexes.
  
- B. Vendor/Contractor shall prepare a detailed traffic control plan designed to accomplish the level of performance outlined in the scope of work, and incorporating the methods and criteria contained in the Manual on Uniform Traffic Control Devices published by the U.S. Department

of Transportation and adopted as amended by the FDOT. This plan must be approved in writing by the Engineer.

- C. The Engineer may inspect and monitor the traffic control scheme and devices of the Vendor/Contractor and shall, through the County's Inspector assigned to the project, make known his requirements for any alterations and adjustments to the control plan or devices. The Vendor/Contractor shall take direction only as appropriately expressed by the Inspector or Engineer.

## 2. Scope of Work

### 2.1. Construction Scope of Work

Contractor to remove asphalt and concrete as described in the attached plans and specifications, prepared by Stantec Consulting Engineers dated 6-24-2024 and titled HERNANDO COUNTY FIRE STATION NO. 4 PARKING LOT AND DRIVE REPLACEMENT, 5083 MARINER BOULEVARD, SPRING HILL, FL 34609 and provide new concrete and asphalt as described within these documents.

Contractor shall return all adjacent areas to the pre-existing or better condition upon completion of the project.

### 2.2. Minimum Qualifications

Minimum Qualifications:

Contractor must be currently licensed as a Certified General Contractor in the State of Florida.

### 2.3. Scheduling Requirements and Phasing

Contractor is required to schedule all work with the Hernando County Fire Rescue to minimize disruption of operations and provide access to the apparatus bay and protection of equipment at all times. This will likely result in a phased construction and cure time of concrete to complete.

Contractor shall provide a global Gantt chart for all separate activities in sufficient detail to for the County to understand the sequence of events. In addition to the global schedule, a three week look ahead schedule shall be delivered weekly outlining upcoming activities for the duration of the project. The global schedule shall be updated as changes occur. Please see attached schedule requirements.

### 2.4. Schedule of Values

The awarded contractor shall within 15 days of award prepare and submit for review and approval, a schedule of values for payments. The schedule of values shall be broken into detailed scope items such as mobilization, general conditions, permits, and labor and materials for each scope item. These include and are not limited to: demolition, excavation, form work, concrete, stabilized base, asphalt and curbing.

### 3. Pricing Proposal

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	All work identified in the project documents and documented quote.	1	LS		
<b>TOTAL</b>					

## 4. Vendor Questionnaire

### 4.1. Bid Confirmation\*

The undersigned, hereinafter called "Bidder", having visited the site of the proposed project and familiarized himself with the local conditions, nature and extent of the work, and having examined carefully the agreement form, General Conditions, Special Conditions, Supplementary Conditions for Federal/State Requirements, plans and specifications and other contract documents, with the bond requirements herein, proposed to furnish all labor, materials, equipment and other necessary items, facilities and services for the proper execution and completion of the subject project in full accordance with the drawings and specifications prepared in accordance with your Advertisement of Bids, instruction to bidders, agreement and all other documents related thereto on file in the office of the Hernando County Procurement Department and if awarded the Contract, to complete said work within the time limits specified for their bid price.

Please confirm

\*Response required

### 4.2. Certified General Contractor License\*

Please upload a copy of the contractors active State of Florida Certified General Contractor license.

\*Response required



ADDENDA REPORT  
PQu No. 23-T00040/AP Q12  
HERNANDO COUNTY FIRE STATION NO. 4 PARKING LOT AND DRIVE  
REPLACEMENT

RESPONSE DEADLINE: August 13, 2024 at 2:00 pm

Monday, August 26, 2024

Addenda Issued:

**Addendum #1**

*Jul 22, 2024 8:43 AM*

Please use the "See What Changed" link to view all the changes made by this addendum.

Additionally, see the changes below to the Timeline in **RED**.

Timeline

Release Project Date: July 12, 2024

Pre-Proposal Meeting (Mandatory): ~~July 18, 2024~~ **July 30, 2024**, 10:00am

5083 Mariner Blvd  
Spring Hill, FL 34609

Question Submission Deadline: ~~July 29, 2024~~ **August 6, 2024**, 12:00pm

Response Submission Deadline: ~~August 8, 2024~~ **August 13, 2024**, 2:00pm

Contractor Selection Date: ~~August 14, 2024~~ **August 16, 2024**

**Addendum #2**

*Jul 30, 2024 12:51 PM*

Pre-quote attendance list attached.

Clarify licensing requirements. Building and or General Contractor required.

*Attachments:*

· [pre-quote sign in sheet](#)

Addenda Acknowledgements:

ADDENDA REPORT

PQu No. 23-T00040/AP Q12

HERNANDO COUNTY FIRE STATION NO. 4 PARKING LOT AND DRIVE REPLACEMENT

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Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
Seggie Custom Builders LLC	X	Jul 22, 2024 3:57 PM	John Seggie
Property Services GC	X	Aug 6, 2024 2:29 PM	Steve Culp

Addendum #2

Proposal	Confirmed	Confirmed At	Confirmed By
Seggie Custom Builders LLC	X	Aug 2, 2024 12:44 PM	John Seggie
Property Services GC	X	Aug 6, 2024 2:29 PM	Steve Culp



**BOARD OF COUNTY COMMISSIONERS  
HERNANDO COUNTY, FLORIDA  
SAMPLE WORK AUTHORIZATION AGREEMENT**

This Contract, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the Hernando County Board of County Commissioners, hereafter called the COUNTY, and \_\_\_\_\_ hereinafter called the VENDOR/CONTRACTOR. Owner and Vendor/Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follow:

**CONSTRUCTION SERVICES FOR PROJECTS UNDER \$500K - RFQ NO. 23-T00040/AP**

**PROJECT NAME AND QUOTE NUMBER**

**ARTICLE 1 – CONTRACT DOCUMENTS**

**1.01** The Vendor/Contractor shall furnish all labor, equipment and materials and perform the work per Construction Project in strict accordance with the General Conditions, Special Conditions, Supplementary Conditions, Exhibits, Plans, Specifications, and other Contract Documents, all of which are made a part hereof and designated as follows:

A. The Contract Documents for ITB 23-T00040/AP consist of the following:

**Solicitation-Offer-Award**

**Advertisement of Request for Qualifications**

**Definitions**

**Solicitation Document**

**General Conditions for Quotes**

**Special Conditions for Quotes**

**Construction Conditions**

**Scope of Work**

**Technical Specifications**

**Required Forms**

**Request for Quote – PROJECT NAME AND NUMBER**

**Work Authorization and Required Documents After Award**

**Construction Agreement and Required Documents After Award**

**Request for Quote Exhibits**

- Exhibit A – General Requirements and Technical Specifications
- Exhibit B – Plans/Drawings

All addenda issued by the County prior to the receipt of Quotes and all supplementary drawings issued after award of the Contract become part of the Contract Document.

Amending and Supplementing Contract Documents:

The Contract Documents may be amended to provide for additions, deletions, and revisions in the work or to modify the terms and conditions thereof by Change Order.

The requirements of the Contract Documents may be supplemented, and minor variations and deviations in the work may be authorized, by one or more of the following ways:

1. A Field Order;
2. Engineer’s approval of a shop drawing or sample; or -
3. Engineer’s written interpretation or clarification per the provisions described in the Contract Documents.

In resolving such conflicts, errors and discrepancies, the documents shall be given preference in the following order: Agreement, Specifications, Drawings, Solicitation Instructions. Within the specifications the order of preference shall

be as follows: Addenda, General Conditions, Technical Specifications. Figure dimensions on drawings shall govern over scale dimensions, and the detailed drawings shall govern over general drawings. Any work that may reasonably be inferred from the specifications or drawings as being required to produce the intended result shall be supplied whether or not it is specifically called for. Work materials or equipment described in words which so applied have a well-known technical or trade meaning shall be deemed to refer to such recognized standards. In case of conflict the more stringent requirements shall take precedence and govern.

The Vendor/Contractor shall take no advantage of any error or omission in the plans or of any discrepancy between the plans and specifications, and the Engineer shall make such interpretation as may be deemed necessary for the fulfillment of the intent of the plans and specifications as construed by him and his decision shall be final.

All provisions required by law to be inserted in this Contract, whether actually inserted or not.

Exhibits to this Agreement (as follows):

1. Vendor/Contractor's Quote
2. Documentation submitted by Vendor/Contractor after to Notice of Award:
  - a. Insurance Certificate
- B. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
  1. Notice to Proceed
  2. Change Order(s)
- C. The documents listed in this Article are attached to this Agreement (except as expressly noted otherwise).
- D. There are no Contract Documents other than those listed in this Article.
- E. The Contract Documents may only be amended, modified, or supplemented as stated in Paragraph 33.

## ARTICLE 2 - THE ENGINEER

- 2.01** Engineer in the administration of this Contract and any references to the Engineer or the Professional shall be deemed to mean **INSERT ENGINEER OF RECORD NAME**, for the plans and specifications. **INSERT PROJECT MANAGER NAME OR PROJECT MANAGER'S SUPERVISOR NAME** will act as the Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the work in accordance with their respective scope of work and the Contract Documents.

## ARTICLE 3 - CONTRACT TIMES

### 3.01 Time of the Essence:

- A. All time limits for completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

### 3.02 Days to Achieve Substantial Completion and Final Payment:

- A. Vendor/Contractor agrees that the work will be substantially complete within **days to substantial completion (000)** calendar days after the commencement date indicated in the Notice to Proceed and ready for final payment within **days to final completion (000)** calendar days after the date indicated on the Notice to Proceed.

### 3.03 Liquidated Damages:

Vendor/Contractor and Owner agree for each consecutive calendar day that the work remains incomplete after the Contract date established for Substantial Completion and/or Final Completion, the County will retain from the compensation otherwise to be paid to the Vendor/Contractor the sum of **INSERT AMOUNT FOR LIQUIDATED DAMAGES (\$\_\_\_\_\_)**. This amount is the minimum measure of damages the County will sustain by failure of the Vendor/Contractor to complete all remedial work, correct deficient work, clean up the project and other miscellaneous tasks as required to complete all work specified.

**ARTICLE 4 – CONTRACT PRICE**

**4.01** Owner shall pay Vendor/Contractor for completion of the work in accordance with the Quote an amount in current funds equal to the sum of the amounts determined pursuant to the Paragraphs below:

A. For all work other than Unit Price Work, a Lump Sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_)  
 (words) (figure)

All specific cash allowances are included in the above price and have been computed in accordance with Paragraph 34.2.2.

B. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the estimated quantity of that item as indicated in this Paragraph:

As provided in Paragraph 34.3, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Owner Designated Representative as provided in Paragraph 34.3. Unit prices have been computed as provided in Paragraph 34.3.

UNIT PRICE WORK

ITEM	QTY	DESCRIPTION	PART NO	UNIT PRICE	EXTENDED PRICE

\_\_\_\_\_ \$

ESTIMATED TOTAL OF ALL UNIT PRICE WORK \$ \_\_\_\_\_ \$( \_\_\_\_\_)  
 (use words) (figure)

**ARTICLE 5 – PAYMENT PROCEDURES**

**5.01** Submittal and Processing of Payments:

A. Vendor/Contractor shall submit Applications for Payment in accordance with Paragraph 37.2.1. Applications for Payment will be processed by Owner Designated Representative as provided in the Contract Documents.

**5.02** Progress Payments; Retainage:

A. Owner shall make progress payments on account of the Contract Price on the basis of Vendor/Contractor's Applications for Payment not later than the time periods established by applicable provisions of the Florida Prompt Payment Act, Part VII, Ch. 218.735, F.S. (current version), during performance of the work as provided in Paragraphs below. All such payments will be measured by the Schedule of Values (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner Designated Representative may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract Documents:

a. Ninety-five (95%) of work completed (with the balance being retainage); and

- b. Ninety-five (95%) of cost of materials and equipment not incorporated in the work (with the balance being retainage).

**5.03** Final Payment:

- A. Upon receipt of the final Application for Payment accompanied by Owner Designated Representative's recommendation of payment in accordance with Paragraph 37.7.1, Owner shall pay Vendor/Contractor the remainder of the Contract Price as recommended by Owner Designated Representative, less any sum Owner is entitled to set off against Owner Designated Representative's recommendation, including but not limited to liquidated damages.
- B. Final Payment, constituting the entire unpaid balance of the Contract Sum, shall be paid by the Owner to the Vendor/Contractor when the work has been completed, the Contract fully performed, and a final Certificate for Payment has been issued by the Owner Designated Representative.

**ARTICLE 6 – INTEREST**

- 6.01** All monies not paid when due shall bear interest at the maximum legal rate.

**ARTICLE 7 – VENDOR/CONTRACTOR'S REPRESENTATIONS**

- 7.01** In order to induce Owner to enter into this Agreement Vendor/Contractor makes the following representations:
- A. Vendor/Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bid Documents.
  - B. Vendor/Contractor has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the work.
  - C. Vendor/Contractor is familiar with and is satisfied as to all federal, state, and local laws and regulations that may affect cost, progress, and performance of the work.
  - D. Vendor/Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
  - E. Vendor/Contractor is aware of the general nature of work to be performed by Owner and others at the site that relates to the work as indicated in the Contract Documents.
  - F. Vendor/Contractor has correlated the information known to Vendor/Contractor, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
  - G. Vendor/Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Vendor/Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Vendor/Contractor.
  - H. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the work.

**ARTICLE 8 – MISCELLANEOUS**

**8.01** Terms:

- A. Terms used in this Agreement will have the meanings stated in the Contract Documents.

**8.02** Assignment of Contract:

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation,

monies that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

**8.03** Successors and Assigns:

- A. Owner and Vendor/Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, Agreements, and obligations contained in the Contract Documents.

**8.04** Severability:

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Vendor/Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

- 8.05** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

**ARTICLE 9 – CONTRACT PAYMENT**

- 9.01** The County agrees to pay the Vendor/Contractor for the faithful performance under this Contract for the agreed amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) and is based on the lump sum prices contained herein and subject to additions or deductions as modified.

IN WITNESS WHEREOF, Owner and Vendor/Contractor have signed this Agreement in two (2) copies. All portions of the Contract Documents have been signed, initialed, or identified by Owner and Vendor/Contractor.

OWNER:  
HERNANDO COUNTY BOARD OF COUNTY  
COMMISSIONERS

VENDOR/CONTRACTOR

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: ELIZABETH NARVERUD

Name: \_\_\_\_\_

Title: CHAIR

Title: \_\_\_\_\_

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest: Douglas A. Chorvat, Jr.

Attest: \_\_\_\_\_

Title: Clerk of Circuit Court & Comptroller

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

15470 Flight Path Dr.

\_\_\_\_\_

Brooksville, FL 34604

\_\_\_\_\_

Agent for service of process:

\_\_\_\_\_

(If Vendor/Contractor is a corporation or a partnership,  
attach evidence of authority to sign.)























HERNANDO COUNTY

FIRE STATION NO. 4 PARKING LOT AND DRIVE REPLACEMENT



REF. ITEM NO.	DESCRIPTION
1	MOBILIZATION
2	MAINTENANCE OF TRAFFIC
3	SEDIMENT BARRIER
4	SOIL TRACKING PREVENTION DEVICE
5	INLET PROTECTION SYSTEM
6	CLEARING & GRUBBING
7	REMOVAL OF EXISTING CONCRETE (PAVEMENT, CURB)
8	TREE PROTECTION BARRIER
9	REGULAR EXCAVATION
10	EMBANKMENT
11	ROUGH / FINAL GRADE
12	STABILIZATION
13	OPTIONAL BASE, BASE GROUP 06 (8" LIMEROCK)
14	SUPERPAVE ASPHALT CONCRETE (SP-9.5, TRAFFIC C)
15	REINFORCED CEMENT CONCRETE PAVEMENT (7" THICK, 4000 PSI)
16	CONCRETE CURB, TYPE D & TRANSITIONAL
17	PERFORMANCE TURF, SOD
18	SINGLE COLUMN GROUND SIGN ASSEMBLY, F&I GROUND MOUNT, LESS
19	PAVEMENT MARKINGS AND SIGNAGE
20	DUMPSTER ENCLOSURE
21	CONCRETE WHEEL STOPS
22	AS-BUILT SURVEY
23	REINFORCED CEMENT CONCRETE PAVEMENT (7" THICK, 4000 PSI) - EXIT SLAB
24	GUARDRAIL - ROADWAY, GENERAL/LOW SPEED TL-2 (SPEC. 536-1)
25	OTHER ITEMS
26	OTHER ITEMS

LIST IS NOT ALL INCLUSIVE. PLEASE ADD AS NEEDED.