



AGENDA ITEM

TITLE

Award of Term Contract to ACJ Heating and Air Conditioning, Inc., Air Mechanical and Service Corporation, and Tampa Bay System Sales d/b/a Tampa Bay Trane for Air Conditioning Repairs of Systems Up to Five Tons(Contract No. 19-TF0083/DK)

BRIEF OVERVIEW

The Hernando County Purchasing and Contracts Department issued Invitation to Bid (ITB) No. 19-TF0083/DK for HVAC Repairs on Systems up to Five (5) Tons for facility heating, ventilation and air conditioning (HVAC) repairs on systems up to five (5) tons utilized on an as-needed basis for Hernando County Facilities Maintenance Department.

The Hernando County Purchasing and Contracts Department also identified this service as-needed for Hurricane/Emergency situations and have designated this as a Term/FEMA Contract. Federal Emergency Management Agency (FEMA) clauses were included in the solicitation and Disadvantaged Business Enterprises (DBE's) were solicited from the State of Florida DBE Directory to comply with FEMA regulations.

The Purchasing and Contracts Department placed the legal advertisement and the ITB on the County's electronic website on May 15, 2019. The bid was sent to forty-one (41) matching vendors from the website. The Purchasing and Contracts Department directly solicited two (2) DBE's and twenty-four (24) Hernando County HVAC companies. The bid document was downloaded by twelve (12) vendor/contractor/bidders and three (3) bid submissions were received.

The Bid was evaluated on the basis of price, conformance with specifications, and the bidder's ability to perform the contract in accordance with the terms, conditions and specifications required. The Bid responses were reviewed and evaluated by County department staff and found to be responsive and responsible. The Department review and Award Recommendation indicates that bid pricing is fair and reasonable.

The substance of pricing, Contract Page 30:
Part I, (Line Items 1 thru 3) - Hourly Rates by Trade
Part II - (Line Items 1 thru 4) - Markup

The Purchasing and Contracts Department estimated annual budget for repairs (as-needed) at \$10,000.00 per budget year, it is understood that unanticipated repair or replace could increase the actual expenditures. There is no estimated usage included in this bid relating to FEMA projects. Any usage of this contract resulting in FEMA reimbursement would be in addition to the annual usage and any projects over the Advertised Bidding Requirement (ABR) would be brought to the Board for purchase

approval.

The following is a summary of the bid responses received. The solicitation results are based on hourly and overtime rates by trade, for yearly hours estimated for solicitation evaluation only.

Bidder	Total Amount for Three (3) Year Contract
ACJ Heating & Air Conditioning, Inc., Hudson, FL (on bid as \$231,075.00)	\$139,950.00 *
Air Mechanical & Service Corp., Tampa, FL	\$ 66,960.00
Tampa Bay System Sales, dba Tampa Bay Trane, Tampa, FL	\$ 73,200.00

It is the intent of this contract to award in accordance with Bid Term/Condition on Page 8, Para 14, Sub-Para 14.2, to award projects to the three (3) lowest, responsive and responsible bidders, utilizing their services on a rotational and on an as-needed basis.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Funds are available from Hernando County Facilities Maintenance Department budget line items:

0011-01701-5304601 Repair/Maintenance-Buildings and Grounds

0011-01701-5304631 Repair/Maintenance – Jail

0011-01703-5304601 Repair/Maintenance -Buildings and Grounds – Chinsegut Hill
in the annual amount of \$10,000.00 and as future budgets allow.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended that the Board approve the award of Contract No. 19-TF0083/DK for HVAC Repairs on Systems Up to Five (5) Tons (as-needed basis) for an initial thirty-six (36) month term to the following three (3) Contractors and authorize the Chief Procurement Officer to approve change orders and renew the Contract in accordance with contract terms and conditions:

- A. ACJ Heating & Air Conditioning, Inc.
- B. Air Mechanical & Service Corp.
- C. Tampa Bay Systems Salves, dba Tampa Bay Trane

The actual annual usage (Dollar Expenditure) is undetermined. The County has many facilities that may need repair or replacement with new HVAC systems. With approval, staff would still bring to the Board all projects that exceed the Advertised Bidding Requirement (ABR) of \$35,000.00 resulting from repair, replacement or a declared emergency in which Federal Emergency Management Agency (FEMA) funds would partially reimburse County expenditures.

There are two (2), twelve (12) month renewal options available. Renewals per term/condition Para 11.3 on Page 7, exercised at the sole right of the County as a unilateral renewal action.

REVIEW PROCESS

James Wunderle	Completed	06/26/2019 10:15 AM
Charlene Elliot	Completed	06/28/2019 5:16 PM
Craig Becker	Completed	06/26/2019 6:48 PM
Scott Herring	Completed	06/28/2019 1:48 PM
Helen Gornes	Completed	06/27/2019 11:18 AM
Michelle Bishop	Completed	07/08/2019 8:46 AM
Stephanie Russ	Completed	07/08/2019 12:29 PM
Sue Bishop	Completed	06/28/2019 11:57 AM
Maureen Sikora	Completed	06/28/2019 5:57 PM
Jenine Wimer	Completed	07/08/2019 3:12 PM
Jeffrey Rogers	Completed	07/10/2019 8:03 AM
Tina Duenninger	Completed	07/10/2019 2:12 PM
Board of County Commissioners	Completed	07/16/2019 9:00 AM

RESULT: **ADOPTED BY CONSENT VOTE [4 TO 0]**
MOVER: Steve Champion, Commissioner
SECONDER: Wayne Dukes, Commissioner
AYES: John Mitten, John Allocco, Steve Champion, Wayne Dukes
ABSENT: Jeff Holcomb