BUDGET AMENDMENT REQUEST FORM
FY2024

REVENUE ACCOUNTS:

Account #	Account Name	Present Budget	Decrease	Increase	Amended Budget
					$4,000
					0
					0
					0
					0
					0
					0
					0
					0
	TOTAL	$0	$0	$0	$0

EXPENDITURE ACCOUNTS:

Account #	Account Name	Present Budget	Decrease	Increase	Amended Budget
7231-09231-5304601	REPAIR/MAINT-BLDG & GRD	1,000		3,000	4,000
7231-09231-5909917	BUDGET RES-CAPITAL PROJCT	24,910	3,000		21,910
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
	TOTAL	$25,910	$3,000	$3,000	$25,910

JUSTIFICATION:

Realign funds from budget reserves into grounds maintenance account to cover unanticipated cost associated with repairs to irrigation pump.

Department Name: Berkeley Manor Multipurpose MSBU **Department No.** 09231

APPROVAL SIGNATURES:

Department Head: _____ **Date:** 10/9/23

Budget Officer: _____ **Date:** _____

Legistar #: 13018 **Mtg. Date:** 11/07/23

BUDGET OFFICE USE ONLY:
Fund # 7231 Department # 09231 Verified By: JF Date Verified: 10-18-2023 BA 2024-006

Revised: 9/20/22