



FY 2023 PATROL IN-CAR CAMERAS

Prepared by Hernando County Board of Commissioners
for Florida Department of Law Enforcement JAG21 - Countywide

Submitted by Jacob Lynch

Submitted on 11/03/2022 9:56 AM Eastern Standard Time



Opportunity Details

Opportunity Information

Title

JAG21 - Countywide

Description

This opportunity is available to select state agencies who receive annual appropriations under Florida's Justice Assistance Grant (JAG) Program.

Awarding Agency Name

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Agency Contact Name

Agency Contact Phone

850-617-1250

Agency Contact Email

criminaljustice@fdle.state.fl.us

Fund Activity Categories

Category Explanation

Departments

Subjects

Opportunity Manager

Krista Sanders

Opportunity Posted Date

7/18/2022

Opportunity Archive Date

Announcement Type

Initial Announcement

Funding Opportunity Number

Agency Opportunity Number

Assistance Listings Number

16.738

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/e250c72e-d859-4196-a860-8e8cbd085d88>

Is Published

Yes

Funding Information

Total Program Funding



\$6,595,246.00

Funding Sources

Federal Or Federal Pass Through

Funding Source Description

This funding is available under Florida's FY2021 Justice Assistance Grant award (15PBJA-21-GG-00241-MUMU). Additional information regarding this funding opportunity can be found on the FY2021 JAG - Countywide (JAGC) funding page: <http://www.fdle.state.fl.us/Grants/Documents/Funding-Opportunities/JAGC/FY2021.aspx>

Award Information

Award Period

10/01/2021 - 09/30/2024

Award Type

Non Competitive

Capital Grant

No

Indirect Costs Allowed

Yes

Restrictions on Indirect Costs

Yes

Matching Requirement

No

Submission Information

Submission Window

07/18/2022 12:00 AM - 11/02/2022 11:59 PM

Submission Timeline Type

One Time

Allow Multiple Applications

Yes

Technical Assistance Session

Technical Assistance Session

No

Eligibility Information

Eligibility Type

Private

Eligible Applicants

- State Governments
- County Governments
- City or township governments
- Native American tribal governments (Federally recognized)



Additional Eligibility Information

Eligible applicants are limited to units of local government. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior.

Additional Information

Additional Information URL

<https://www.fdle.state.fl.us/Grants/Home.aspx>

Additional Information URL Description

This site contains information regarding the various programs, funding opportunities, and forms managed by the Office of Criminal Justice Grants. Contact information and additional resources can also be found on this site.



Project Information

Application Information

Application Name

FY 2023 PATROL IN-CAR CAMERAS

Award Requested

\$42,072.00

Total Award Budget

\$42,072.00

Primary Contact Information

Name

Jacob Lynch

Email Address

jlynch@hernandosheriff.org

Address

18900 Cortez Blvd
Brooksville, Florida 34603-0070

Phone Number

352-797-3614



Project Description

JAG Program - Project Overview

Eligible Recipient for JAG Funds

Eligible applicants are limited to units of local government. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior. The eligible recipient cannot be a police department, sheriff's office, or other division of a unit of local government.

For the purposes of this opportunity, please provide the name of the eligible recipient below:

Eligible Recipient Name:

Hernando County BOCC

In which county is the Eligible Recipient located?

Hernando

What is the Eligible Recipient's SAM Unique ID number?

JT8TKBRZJT45

What is the Eligible Recipient's FEID or FLAIR account number?

59-6019767

Please select your desired reporting frequency for submitting payment requests AND performance reporting.

- ☐ Monthly
☒ Quarterly

Project Timeline

Desired Start Date of the Project

10/1/2022

Desired End Date of the Project

9/30/2023

Key Activities Timeline

	Estimated Completion Date	Description of Key Activity
QTR 1	December 2022	Approximate subaward date and acceptance, establish funds for Sheriff's Office, obtain updated quotes
QTR 2	March 2023	Order, inventory, and install cameras. Complete payment to vendor
QTR 3	June 2023	Grant claims process and reimbursement
QTR 4	September 2023	Grant closeout
QTR 5 (if applicable)		
QTR 6 (if applicable)		



	Estimated Completion Date	Description of Key Activity
QTR 7 (if applicable)		
QTR 8 (if applicable)		

JAG Program - Project Summary

Problem Identification (PID)

Instructions: The Problem Identification is a key element of any grant application. Responses in this section should describe the problem(s) to be addressed or solved with the funding in a clear, concise manner. Applicants may wish to consider and include relevant data (quantitative or qualitative) to support the issue identified. Applicants are strongly encouraged to use evidence-based practices in solving their identified problems. To search for evidence-based programs and practices, search <https://crimesolutions.ojp.gov/>.

PID1: Describe all hazards, risks, or concerns the funding will address.

The Hernando County Sheriff's Office (HCSO) is seeking funding to purchase and install approximately seven (7) in-car cameras in our patrol vehicles. During these challenging times the need for in-car camera technology for patrol vehicles has proliferated. Currently, we only have in-car cameras installed in a limited number of patrol vehicles, and this proposed grant application requests funding to expand this program for additional vehicles. Examples of the types of cases in which in-car cameras are most important include DUIs, traffic violations, assaults on deputies, civil litigations against law enforcement officers, and narcotics enforcement. The Hernando County Sheriff's Office completed approximately 25,781 traffic stops between October 2021 and August 2022. Our vehicles are utilized in routine community patrols, traffic stops and sometimes high risk situations.

Concerns or issues the project will address:

1. Enhancing the safety of deputies and citizens during encounters
2. Reducing deputies' time in court and increasing time protecting citizens
3. Increasing the number of guilty pleas
4. Improving community/media perceptions
5. Enhancing deputy performance and professionalism
6. Improving agency accountability

PID2: Describe why this project is a priority for the agency, county, and/or state.

This project is a priority for HCSO because the recorded videos provided by the in-car cameras will deliver the necessary evidentiary documentation for prosecution and will be able to serve as an unbiased witness to the events that take place during traffic stops. Having these in-car cameras are an essential asset to the safety of our law enforcement deputies as well as citizens of Hernando County. Our goal is to eventually equip all patrol vehicles with in-car cameras.

PID3: Describe any existing resources or actions being used to address the problem(s). If it is a new problem, please identify how you plan to address the issue.

The Hernando County Sheriff's Office does have existing resources to address the problem, but like mentioned before, HCSO only has a limited number of in-car cameras installed. Over the past several years, HCSO has utilized the FDLE JAG-C Byrne Grant to aid in the acquisition of more in-car cameras.

Review the program area definitions attached below:

JAG Program Area definitions.pdf

PID4: Select the appropriate program area for this project.

- ☒ 01 - Law Enforcement
- ☐ 02 - Crime Lab/Forensics
- ☐ 03 - Crime Prevention
- ☐ 04 - Prosecution
- ☐ 05 - Public Defense
- ☐ 06 - Courts
- ☐ 07 - Corrections
- ☐ 08 - Community Corrections
- ☐ 09 - Reentry Services
- ☐ 10 - Behavioral Health
- ☐ 11 - Assessment/Evaluation
- ☐ 12 - Crime Victim/Witness

PID5: Describe how the project aligns with the selected program area.

Ensuring that we continue to respond to and investigate crime in an efficient and effective manner, as well as being able to proactively prevent crime is paramount. The agency continues to place safety and protection at the top of our priorities and continuously seeks new financial means for raising the standard of protection our citizens deserve. Therefore, this equipment is critical as part of the Sheriff's Office's ability to maintain local criminal justice efforts to effectively address crime and provide expeditious law enforcement service to the public.

Federal/State Priorities

Federal priorities are identified in the program solicitation, and Florida's JAG strategic plan can be accessed below:

[JAG Strategic Plan](#)

PID6: Does the project align with a federal priority, or a priority identified in Florida's JAG strategic plan?

- ☒ Yes
☐ No

If yes, state which priority and briefly explain how this project addresses the identified priority.

This request aligns with the State of Florida Byrne JAG strategic plan for Law Enforcement Equipment.

PID7: Is the proposed project a continuation from the previous year?

- ☐ Yes
☒ No

Scope of Work (SOW)

Instructions: The Scope of Work provides important details on the tasks and activities to be completed under the grant award. Applicants are strongly encouraged to review the [OCJG Grant Writing Guide](#) for more information related to the Scope of Work and project deliverables.

NOTE: Information in this section will be used by OCJG's assigned grant manager to write the contract deliverables to satisfy state contracting requirements identified in [Section 215.971, Florida Statutes](#). It is important to provide clear responses to the questions below.

SOW1: Describe all major tasks and activities to be performed under the award.

The Hernando County Sheriff's Office will use grant funds to purchase approximately seven (7) in-car cameras, installed with needed peripherals in our patrol vehicles.

Once awarded, the Hernando County Sheriff's Office will immediately obtain updated quotes from the vendor and initiate the procurement and installation process for the in-car cameras.

The Hernando County Sheriff's Office already has in-car cameras in a limited number of patrol vehicles, as well as IT system/server infrastructure in place that was purchased through a prior competitive process. This grant will allow our agency to expend and augment our resources which will be compatible and compliant with our existing system implemented under that agreement. Upon receipt of the equipment, installation will begin and will be completed by Sheriff's Office Fleet Maintenance and Information Technology personnel. After installation, payment will be made to the vendor and all procurement records will be provided upon full completion of project activities.

Project Timeline:

December 2022: Approximate subaward date and acceptance, establish funds for Sheriff's Office

January 2023: Obtain updated quotes

February - March 2023: Order, inventory and install cameras, complete payment to vendor



April 2023: Grant claims process and reimbursement
May – September 2023: Grant Closeout

SOW2: Describe the expected outcome as a result of the tasks/activities identified in SOW1.

The expected outcome and benefits from this funding request is that the Hernando County Sheriff's Office intends to use the awarded funds to purchase approximately seven (7) in-car cameras with peripherals which will be installed in our pro-active patrol vehicles.

SOW3: Describe who will benefit from the tasks, activities, and outcomes identified above.

Both the Hernando County Sheriff's Office deputies, as well as the citizens of Hernando County will benefit from the tasks identified above. The in-car cameras will aid in providing unbiased documentation for the prosecution of criminals which will both reduce the amount of time spent in court by deputies, as well as ensure that criminals are prosecuted to the full extent of the law. Because our deputies will not have to spend as much time in court, more time can be dedicated to calls for service. Citizens also benefit through increased accountability of deputies during citizen encounters.

SOW4: Describe the entity (or entities) responsible for completing activities under this project.

The Hernando County Sheriff's Office will be solely responsible for the completion of activities under this project.

SOW5: Describe and/or provide the location of where project activities will be performed.

The purchase and installation of the in-car cameras will be done at the Hernando County Sheriff's Office.

SOW6: Describe how the performance and completion of EACH identified task/activity will be verified.

The Hernando County Sheriff's Office will verify the completion of each identified task by providing Office of Criminal Justice Grants with the vendor's quotation for the equipment, followed by purchase orders, packing lists, invoices, and copies of any cancelled checks to confirm the delivery of and payment for the equipment.

SOW7: Describe what source documentation will be maintained and provided to OCJG for payment requests for EACH activity identified above.

HCSO will provide copies of quotations, purchase orders, packing lists, invoices, and proof of payment via cancelled checks to the Office of Criminal Justice Grants for payment requests.



JAG Program - Certifications & Forms

Required Forms/Certifications for All Applicants

Lobbying, Debarment, and Drug Free Workplace

All applicants are required to complete and submit the [Lobbying, Debarment, and Drug Free Workplace](#) Certification with each application submission.

Upload the completed certification below.

Approved Lobbying, Debarment and Drug Free Workplace Certification for FY 2021 Edward Byrne Memorial Justice Assistance Grant Application (LS11133).pdf

Subrecipient Management Questionnaire

All applicants are required to complete and submit the [Subrecipient Management Questionnaire \(SMQ\)](#) form with their application. This form is used to help evaluate the applicant organization's existing internal controls related to the management of federal grant funds. FDLE will utilize this form as a "risk assessment" to determine the appropriate level of monitoring (desk or onsite) for the subaward.

Upload the completed SMQ form below.

Approved Subaward Management Questionnaire for FY 2021 Edward Byrne Memorial Justice Assistance Grant Application (LS11133).pdf

Upload additional attachments to accompany your completed SMQ.

Equal Employment Opportunity (EEO)

Civil Rights Training (*NEW*)

As a condition of the federal JAG award, FDLE requires applicants (and subrecipients) to complete a two part Civil Rights Training and provide copies of the training certificates upon request. To access the training, please visit our [Civil Rights Training for Grantees](#) webpage. At a minimum, the applicant grant manager must complete the training.

Have you completed the Civil Rights Training for Grantees modules?

- ☒ Yes
☐ No (a condition will be added to award)

Upload copy of Civil Rights Training for Grantees certificates.

Signed Civil Rights Training Certificate Mod. 1.pdf, Signed Civil Rights Training Certificate Module 2.pdf

EEO Certification (EEOC)

All applicants are required to submit an EEO Certification (EEOC) annually.

FDLE strongly recommends the use of the OJP Office for Civil Rights, [EEO Reporting Tool](#) to complete this certification, especially for applicants who are required to prepare an EEO Plan (EEO Plan), or Utilization Report. However, in absence of using the EEO Reporting Tool, you may choose to submit the [PDF certification](#) with your application.

Upload completed EEO Certification below.

EEO Certification Form Hardcopy Signed.pdf

EEO Plan (EEO Plan)

Applicants with more than 50 employees who also receive a single award of \$25,000 or more in funding from the U.S. Department of Justice (regardless of if it is passed through FDLE), must complete and submit their EEO Plan (EEOP), also known as a Utilization Report, to OJP's Office for Civil Rights.

This process must be completed using the [EEO Reporting Tool](#). OJP's Office for Civil Rights has published an [assistance tool](#) to assist applicants with this process.

Does your organization have 50 employees or more?

- ☒ Yes
☐ No

Does your organization receive a single award of \$25,000 or more from any U.S. Department of Justice grant program?

- ☒ Yes
☐ No

Has your agency completed an EEO Plan within the past two years?

- ☐ Yes
☒ No (a condition will be added to the award)

EEOP Approval

Applicants with more than 50 employees who also receive a single award \$500,000 or more in funding from the U.S. Department of Justice (regardless of if it is passed through FDLE), must obtain an EEO Plan (EEOP) approval letter from OJP's Office for Civil Rights.

This process must be completed using the [EEO Reporting Tool](#). OJP's Office for Civil Rights has published an [assistance tool](#) to assist applicants with this process.

Does your organization receive a single award of \$500,000 or more from any U.S. Department of Justice grant program?

- ☐ Yes
☒ No

No approval letter required.

Based on your response, you are only required to submit the EEO Certification and Plan above. You may move to the next section.

Project Specific Certifications

Ballistic Vest Certification

Applicants proposing to use grant funds to procure ballistic vests must ensure the vests are American-made, ordered to fit the user, and are compliant with [NIJ Ballistic/Stab Standards](#). In addition, applicants purchasing routine-duty body armor must complete the [Ballistic Vests \(Mandatory Wear\) Certification](#) with their application.

Is this application proposing to use grant funds for ballistic vests?

- ☐ Yes
☒ No

Body Worn Camera Certification

Applicants proposing to use grant funds to procure body worn camera equipment and supplies must complete the [Body Worn Camera Policy Certification](#) with their application.

NOTE: Grant funds can only support licensing, storage, and warranties during the grant period. If these costs extend past the grant period they will be pro-rated from the date of purchase.

Is this application proposing to use grant funds for body cameras?

- ☐ Yes
☒ No

Confidential Funds Certification

Applicants proposing to use their grant to support confidential fund activities must complete the [Confidential Funds Certification](#) with their application. Additionally, applicants must have written policies and procedures to ensure confidential funds are managed in accordance with federal guidelines. Agencies who do not have a written policy may consider formalizing and adopting policies based off of our [example policy](#) provided on our website.

Is the applicant proposing to use the grant to support confidential fund activities?

- ☐ Yes
☒ No

Suitability to Work With Minors

Applicants proposing to use grant funds that involve interacting with minors must make a written determination of each individual's suitability to work with minors. For more information on this requirement, please review our [Suitability to Work with Minors](#) training slides.

In order to facilitate compliance with this requirement, FDLE has two forms that must be completed for any program involving interactions with minors:

- [Suitability to Work and/or Interact with Minors Certification \(SWIMC\)](#)
- [Suitability to Work and/or Interact with Minors Tracking \(SWIMT\)](#)

Is the applicant proposing to use grant funds for activities that directly involve working with or interacting with minors?

- ☐ Yes
☒ No

Telecommunications and Video Surveillance Services and/or Equipment

Applicants proposing to use grant funds to procure telecommunications and/or video surveillance equipment and/or services must complete a [TVS certification](#) with their application. For more information on this requirement, please review the [FAQs](#) and the [training](#) posted to our webpage.

Is the applicant proposing to use grant funds for telecommunications or video surveillance equipment/services?

- ☒ Yes
☐ No

Upload completed TVS Certification below.

Approved Telecommunication.pdf

Task Force Activities

Applicants proposing to use funds to support any task force activities (personnel, overtime, equipment, supplies, service agreements, etc.) must provide a task force personnel roster at the time of application. In addition, the applicant is responsible for ensuring all task force members complete the required [BJA Center for Task Force Integrity and Leadership online training](#) once every four years. The completion certificates for each member on the roster must be provided to OCJG.

Note: For any task force members who have not completed the training or have expired training certificates, a withholding of funds condition will be placed on the award until valid certificates are provided for each member on the task force roster.

Is the applicant proposing to use grant funds to support task force activities?

- ☐ Yes
☒ No

NEPA

Applicants proposing to use funds for "minor renovations", mounting items to the exterior of an existing building/structure (i.e. surveillance cameras), meth lab clean up activities, and some forensic processing requires approval from BJA's National Environmental Policy Act (NEPA) coordinator. Any applicants proposing projects that meet the criteria for NEPA approval are required to complete the [BJA CATEX Checklist form](#) and upload it with their grant.

Note: Applicants should not expend any grant funds until NEPA approval is obtained. If BJA denies the approval, you will not be reimbursed for the NEPA related expenses.

Is the applicant proposing to use grant funds for any NEPA related activities?

- ☐ Yes
☒ No

JAG Pre-Approvals

JAG funds may not be used to pay for any of the following items unless pre-approved by the BJA Director:

1. Vehicles, vessels, and aircraft (excluding police cruisers, police boats, and police helicopters). Note: Pick-up trucks require BJA approval;
2. Luxury items;
3. Real estate;
4. Construction projects (other than correctional institutions); and/or
5. UAS/UAV/US systems and equipment.

See [BJA's JAG FAQs](#) for more information on the approval process. OCJG grant managers will review the application and seek more information for any items that may require BJA pre-approval.



JAG Program - Grant Contact Information

Recipient Grant Manager Contact Information

This individual serves as a primary point-of-contact and is responsible for:

- ensuring the project is progressing on time and promptly notifying their FDLE grant manager of any delays;
- overseeing all programmatic and financial reporting; and
- ensuring overall compliance with the grant agreement.

GM Name (First Last)

Jacob Lynch

GM Title

Accounting Specialist

GM Address 1

P.O. Box 10070

GM Address 2

GM City

Brooksville

GM State

FL

GM Zip Code+4 (XXXXX-XXXX)

34603-0070

GM Phone Number (XXX-XXX-XXXX)

352-797-3614

GM Email Address

jlynch@hernadosheriff.org

Chief Official Contact Information

This individual is the agency head for the eligible recipient.

The eligible recipient for the JAG program is a state agency or unit of local government. Examples of Chief Officials may include: Chairperson, Mayor, Executive Director, Secretary, Commissioner, etc.

CO Name (First Last)

Steve Champion

CO Title

Chairperson

CO Address 1

20 N. Main Street

CO Address 2

CO City

Brooksville



CO State

FL

CO Zip Code+4 (XXXXX-XXXX)

34601

CO Phone Number (XXX-XXX-XXXX)

352-754-4448

CO Email Address

SChampion@hernandocounty.us

Will the Chief Official be designating another individual to execute agreements on their behalf?

☐ Yes

☒ No

Chief Financial Officer (CFO) Contact Information

This individual is responsible for the recipient's accounting system, financial management, and certifying claim reports submitted for payment.

CFO Name (First Last)

Doug Chorvat Jr.

CFO Title

Clerk of Circuit & Comptroller

CFO Address 1

20 N Main Street

CFO Address 2

CFO City

Brooksville

CFO State

FL

CFO Zip Code+4 (XXXXX-XXXX)

34601-2817

CFO Phone Number (XXX-XXX-XXXX)

352-540-6246

CFO Email Address

dchorvat@hernandoclerk.org

Additional Grant Contact

Is there an additional grant point-of-contact (POC) you wish to add to the grant file?

☐ Yes

☒ No



JAG Program - Spending Plan

Personnel

This category includes paying costs for salaries and overtime. This section should not include any fringe benefits.

Will you be using funds to support personnel costs?

- ☐ Yes
☒ No

Fringe Benefits

This category includes costs associated with paying the fringe benefits associated with salaries and overtime costs above. This may include: FICA, Medicare, Retirement, Health Insurance, Life Insurance, Worker's Comp, etc.

Travel

This category includes costs associated with travel. NOTE: Registration fees do not go in the Travel Category; they should be reflected in the "Other Cost" category.

Will you be using grant funds to support travel costs?

- ☐ Yes
☒ No

Equipment

This category includes costs for non-consumable items in excess of the organization's capital outlay threshold, or in the absence of an established threshold \$5,000, that has a useful life of more than one year. This may include equipment that does not meet the preceding criteria but is inventoried by the recipient organization.

Will you be using grant funds to purchase equipment?

- ☒ Yes
☐ No

If yes, how much grant funding is being allocated to equipment costs?

\$42,072.00

Briefly describe how each equipment item listed in the budget is necessary for the success of the project.

Each equipment item listed in the budget is necessary for the installation and functionality of the in-car cameras.

Briefly describe the procurement method that will be used for each type of equipment listed in the budget.

The Hernando County Sheriff's Office will order, inventory, and install the cameras, and complete the payment to the authorized single source vendor.

Does your organization have a written inventory policy/procedure?

- ☒ Yes
☐ No (a condition may be applied to the award)

Upload your organization's inventory policy.

1081.00 - Inventory on Assessed Property.pdf

Supplies

This category includes costs for small, consumable project supplies. These typically are below the organization's capital outlay threshold, have a useful life of less than a year, and/or are not inventoried on a regular schedule.

Will you be using grant funds to purchase supplies?

- ☐ Yes
☒ No

Contractual Services

This category includes third-party agreements with a vendor, provider, consultant, etc. to assist in accomplishing the goals and objectives of the project.

There are two types of contractual relationships recognized under federal awards. For a visual flowchart of the two types and what is required for each, please see our "[Understanding Contractual Services under Federal Awards](#)" resource.

Will you be using funds to support third-party agreements (contractual services)?

- ☐ Yes
- ☒ No

Other Costs

This category includes costs that do not fall into any other category. These items may include things such as rental agreements, utilities, subscriptions, training registrations, etc.

Will you be using grant funds to support other costs?

- ☐ Yes
- ☒ No

Indirect Costs

Federal recipients may elect to use a portion of funding for indirect costs.

Will you be using grant funds to support indirect costs?

- ☐ Yes
- ☒ No

JAG Program - Program Income and Budget Review

Program Income (PGI)

Grant-funded activities may generate revenues for the recipient organization. Examples of program income activities include but are not limited to: asset seizures/forfeitures, registration/tuition fees, interest earned on grant funds, membership fees, court-ordered attorney's fees, and fees/fines for failed drug tests. All program income must be accounted for, reported, and expended in accordance with [Section 3.4 of the DOJ Grants Financial Guide](#).

Will any proposed grant activities generate Program Income?

- ☐ Yes
☒ No

Budget/Procurement Review

Sole Source

The use of noncompetitive procurement methods (i.e. sole source) for grant funded purchases and procurement contracts is strongly discouraged. However, there are three scenarios in which sole source is allowable:

1. The item or service is only available from one source. This does not mean a particular brand name of a product justifies a sole source, it is the item itself. For example, procuring electronic control devices cannot be a sole source because these less-lethal devices are available to purchase from Taser International and various other vendors.
2. A public emergency exists that will result in harmful delays if formal competition is required. This requires official written declaration of the public emergency by an authorized official (i.e. President, Governor, Mayor, etc.). The ability to purchase non-competitively under a declaration of public emergency expires when the written declaration expires.
3. Inadequate competition was noted after soliciting a number of sources. Documentation of the solicitations from each source must be maintained to support the noncompetitive procurement.

Applicants expecting to purchase grant-funded items non-competitively must complete the [OCJG Sole Source Justification Approval](#) form. If the total procurement, regardless of how much is grant funded, exceeds the federal simplified acquisition threshold (currently \$250,000), the OCJG grant manager must coordinate federal sole source approval, which may require additional information.

Are any items in the budget being procured noncompetitively?

- ☒ Yes
☐ No

Upload completed sole source justification form(s). Combine multiple forms into one document for upload.

SOLE SOURCE JUSTIFICATION.pdf

State-Term or Alternate Source Contracts

Federal procurement regulations allow for grant-funded items to be piggybacked off of other existing contracts with other entities. This is often referred to as alternate source contracting and is often used by OCJG recipients when procuring off of a State-Term Contract. Applicants proposing to use this method of procurement are required to describe and provide the contract number they are using for the alternate source procurement.

Are any items in the budget being procured from an existing Florida State-Term Contract?

- ☐ Yes
☒ No



Are any items in the budget being procured from any other Alternate Source Contract?

- ☐ Yes
- ☒ No

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
D. Equipment		
Cables	\$420.00	\$420.00
In-car Cameras	\$38,537.00	\$38,537.00
Licenses	\$1,365.00	\$1,365.00
Wireless Adapters	\$1,750.00	\$1,750.00
Subtotal	\$42,072.00	\$42,072.00
Total Proposed Cost	\$42,072.00	\$42,072.00

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	\$42,072.00	\$42,072.00
Subtotal	\$42,072.00	\$42,072.00
Total Proposed Revenue	\$42,072.00	\$42,072.00

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

D. Equipment

List each NON-EXPENDABLE item to be purchased. Expendable items should be included in the supplies category. Each line item description MUST detail the calculation (unit price and quantity) used to arrive at the funded amount. EXAMPLE: 3 PC/Tablets @ \$1,500 each (including associated peripherals such as case, keyboard, docking station, etc.) = \$4,500.

Wireless Adapters

7 Wireless Adapters @ \$250.00 each = \$1,750.00

Licenses

7 Licenses @ \$195.00 each = \$1,365.00 (The licenses are yearly fees. The listed costs are for the 1st year of licensing, subsequent years will be covered by the Hernando County Sheriff's Office.)



Cables

7 Cables @ \$60.00 each = \$420.00

In-car Cameras

7 In-car Cameras Systems @ \$5,715.00 each + \$200.00 shipping = \$40,205.00 Note: Costs are based upon current quotes. Any costs that exceed the amount of the subaward will be paid by the Hernando County Sheriff's Office.