



PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE BROOKSVILLE, FLORIDA 34604
P 352.754.4020 F 352.754.4199 W www.HernandoCounty.us

February 5, 2025

MEMORANDUM OF UNDERSTANDING (MOU)

RE: Contract No.: 24-T00692/JG

Contract Name: HVAC Repairs on Systems Over Twenty-Five (25) Tons

Dear Mr. Kenyon,

This MOU is to advise you of an administrative change to this Contract. The following change will apply:

SOLICITATION-OFFER-AWARD COVER PAGE

There was a scrivener's error, resulting in the Solicitation Name in the Solicitation section of the Solicitation-Offer-Award document.

Solicitation name in the Solicitation Section of the Solicitation-Offer-Award document should read: **HVAC REPAIRS ON SYSTEMS OVER TWENTY-FIVE (25) TONS** instead of **HVAC REPAIRS ON SYSTEMS UP TO TWENTY-FIVE (25) TONS**


If you have any questions, please contact Julie Crull, Purchasing Agent II, Hernando County Procurement Department at (352) 754-4020 or via email at jcrull@co.hernando.fl.us.

KENYON & PARTNERS, INC.


HERNANDO COUNTY BOARD OF
COUNTY COMMISSIONERS



Dean Kenyon
President



Carla Rossiter-Smith, MSM PMP GPC
Chief Procurement Officer



Date

2/21/25

Date

CC Via Email: J. Scott Herring, P.E., Public Works Director/County Engineer
D. Todd Crosby, P.E., Assistant County Engineer
Craig Becker, Facilities Maintenance
Lillian Hoyt, Finance Manager

Clerk of Courts
Contract File No. 24-T00692/JG, Doc. ID No. 14296