

Evaluation Worksheet Tool

RSQ 21-SQ-119BB - Medicare Cost Reporting and Medicaid Reimbursement Consulting Services

EVALUATOR'S NAME:

EVALUATION CONSIDERATIONS

INSTRUCTIONS: Independently evaluate each of the respondents against the evaluation criteria established in RSQ in the matrix below, and indicate whether or not they are highly qualified to perform these services.

Members may use any of the following comments in their evaluation or add others as appropriate to each of the criterion below:

- **Outstanding**, out-of-the-box, innovative, cost/time savings
- **Excellent**, very good, solid in all respects.
- **Good**, no major weaknesses, fully acceptable as is
- **Marginal**, weak, workable but needs clarifications
- **Unacceptable**, needs major help to be acceptable

Note: The complete evaluation criteria is located in section 3.26

Members shall include detailed comments in their evaluation. Describe strengths, weaknesses, risks of each proposal and deficiencies to support your assessment. State the areas the firm needs to improve or the reason for not rating any firm as highly qualified.

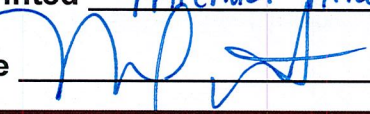
Please complete this form and bring it with you to the evaluation committee meeting. It will be collected by the Purchasing and Contracts staff at the end of the meeting.

The Committee will meet for a thorough discussion, and review of the proposals. Once all discussions are completed, the committee will be given a ballot to rank the firms based on their independent evaluation, and the discussion of the committee. Purchasing and Contracts staff will tabulate the ballots and announce the results. Based on the results the committee will make a recommendation for award.

EVALUATION CRITERIA MATRIX

Evaluation Criteria	Tab (s)	Public Consulting Group LLC	COMMENTS
Proper Submittal of all documentation as required as required		Excellent	Completed Packet w/ detailed information.
Ability of the Consultant to meet the qualifications detailed in Section 2.1 and the qualifications of the employees assigned to the County	1	Excellent	Meets or exceeds minimum requirements.
Project Methodology and Approach	2	Excellent	Good overview of services provided in flat-fee plus costs associated by hour/level of assistance.
Cost	3	Good	Review of Miami-Dade shows \$199k annual cost (double of this proposal) but represents much larger county.
Agreement to execute the County's Business Associate Agreement, Exhibit D, as written	3	Good	Meets expectations
Experience / references, including timeliness of performance	4	Excellent	Miami-Dade Orange County in Florida.
Financial stability	5	Excellent	N/A

Evaluator's Name: Printed Michael Vincent

Evaluator's Signature 

Additional Comments or Notes

Evaluator's Name: Printed Michael Vincent

Evaluator's Signature 

EVALUATION CRITERIA MATRIX

Evaluation Criteria	Tab (s)	Public Consulting Group LLC	COMMENTS
Proper Submittal of all documentation as required as required		acceptable	
Ability of the Consultant to meet the qualifications detailed in Section 2.1 and the qualifications of the employees assigned to the County	1	Staff and firm are experienced in the industry. Amount of qualifications (resume provided) was impressive. Provides a well-branded care managing tool which is good. Their experience lends to belief that they can deliver. Appreciate attention to quality assurance and communication. Has worked w/ us since 2017, so some understanding of our business. Good out of feedback and rapidly follows up.	Firm can clearly meet our needs and is qualified. No concerns, except the price is well over the set-published budget.
Project Methodology and Approach	2	Cost is over budget. \$35,000 for one time machine cost reported. \$105,000 annual for medicare	
Cost	3	Yes, pg 7-8.	
Agreement to execute the County's Business Associate Agreement, Exhibit D, as written	3	Great references, good service provided to County. National's experience, esp. in relevant fields, leader in industry. 60+ agencies w/ PACT.	
Experience / references, including timeliness of performance	4	Financial position is acceptable.	
Financial stability	5		

Evaluator's Name: Printed Craig Baumgardner

Evaluator's Signature [Signature]

EVALUATION CRITERIA MATRIX

Evaluation Criteria	Tab (s)	Public Consulting Group LLC	COMMENTS
Proper Submittal of all documentation as required as required		Respondent provided all necessary information to evaluate →	Excellent
Ability of the Consultant to meet the qualifications detailed in Section 2.1 and the qualifications of the employees assigned to the County	1	Excellent	1
Project Methodology and Approach	2	Excellent	
Cost	3	Good	Higher than expected but 1 st time service for county
Agreement to execute the County's Business Associate Agreement, Exhibit D, as written	3	Good	
Experience / references, including timeliness of performance	4	Excellent	
Financial stability	5	Good	

Evaluator's Name: Printed Lynne Urice

Evaluator's Signature 