



AGENDA ITEM

TITLE

Utilization of CoreTrust Cooperative Contracts With Various Vendors for Purchase of Services and Supplies on As-Needed Basis by Various County Departments

BRIEF OVERVIEW

Hernando County Procurement is requesting approval to utilize CoreTrust Cooperative contracts.

Hernando County Procurement Department would like ongoing use approval for Coretrust Cooperative Contracts. Multiple departments will be utilizing these contracts and agreements on an as-needed basis for services and purchases of products and equipment.

FINANCIAL IMPACT

None at this time. Financial impact will be determined at the time purchases are requested.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board authorize the use of all current and future Coretrust contracts for County-wide department use. This approval will be ongoing until terminated.

It is understood that contractual purchases under the Advertised Bidding Requirement (ABR) will be approved by the Chief Procurement Officer. Any county department purchase request that exceeds the ABR, will be brought to the Board for approval.

REVIEW PROCESS

Carla Rossiter-Smith	Approved	09/09/2025 4:03 PM
Albert Bertram	Approved	09/09/2025 4:11 PM
Pamela Hare	Approved	09/11/2025 6:02 PM
Melissa Tartaglia	Approved	09/12/2025 1:55 PM
Heidi Prouse	Approved	09/15/2025 2:53 PM
Toni Brady	Approved	09/17/2025 11:17 AM
Jeffrey Rogers	Approved	09/17/2025 10:28 PM
Colleen Conko	Approved	09/18/2025 9:05 AM



PROCUREMENT DEPARTMENT

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September 23, 2025

MEMORANDUM

TO: Financial Services, Hernando County Clerk of Circuit Court & Comptroller

FROM: Carla Rossiter-Smith, MSM PMP, Chief Procurement Officer

SUBJECT: BOCC Agenda Item Approval

Please accept this memorandum as notification of the Board of County Commissioners' approval of the Agenda Items list below at the **9/23/2025** BOCC meeting.

Further evidence of the approval of these items can be found in any relevant executed agreements with the BOCC Chairman's signature on the date of approval, as appropriate and as supplied in relevant requisitions. The BOCC [meeting details](#) for the aforementioned date provides additional evidence of approval.

This memorandum is to be used interchangeably with the BOCC Agenda Item stamped with BOCC adopted as proof of BOCC approval required in the County approval process for requisition, budget resolution or grant related items.

Approved Items:

PROCUREMENT ITEMS

1. **16347** Award of Contract and Professional Services Agreement With McLeod Real Estate, LLC, for Real Estate Broker and Marketing Agent Services for Hernando County Property Management Department (Contract No. 25-RFP01011/AP)
2. **15919** Award of Contract to Redwood Toxicology Laboratory, Inc., d/b/a Abbott Laboratories, Inc., for Non-Clinical Testing Services for Drug Court (Contract No. 25-AG0238; Amount: \$180,000.00)
3. **16311** Award of Term Contract and Professional Services Agreement With Dr. Robert J. McPhee for Inmate Medical Management Services (Contract No. 25-PS01144/AP; Amount: \$230,738.00)
4. **16291** Award of Term Contract to Integrated Environmental Technology, LLC, for Leachate and Gas Collection System Maintenance Services for Solid Waste and Recycling Department (Solicitation No. 25-TF01018/JC; Amount: \$679,800.00) 16291

5. **16346** Change Order No. 1 to Purchase Order With Centrisys CNP Corporation for Repair of Centrifuge Equipment for Utilities Department (Contract No. 25-TS0204/JC; Amount \$367,550.00)
6. **16345** Change Order No. 2 to Purchase Order With Centrifuge-Systems, LLC, for Lease of Centrifuge Equipment for Utilities Department (Contract No. 25-SS0205/JC; Amount: \$150,000.00)
7. **16367** Change Order No. 2 to Purchase Order With Mid Florida Diesel, Inc., for Generator Maintenance and Repairs for Utilities Department (Contract No. 23-TFG037; Amount: \$165,000.00)
8. **16393** Utilization of CoreTrust Cooperative Contracts With Various Vendors for Purchase of Services and Supplies on As-Needed Basis by Various County Departments

