HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS
15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 25000136-2

VENDOR
Laura.Shimmons@iparametrics.com
104312
IPARAMETRICS LLC
6515 SHILOH RD STE 200
ALPHARETTA GA 30005-8351

SHIP TO
HERNANDO COUNTY EOC
18900 CORTEZ BLVD
BROOKSVILLE FL 34601

ORDER DATE: 10/18/24	BUYER: LBROWN	REQ. NO.: 0	REQ. DATE:
TERMS: NET 30 DAYS	F.O.B.: DESTINATION	DESC.: EPO FOR RELIEF EFFORTS	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			This Emergency Purchase is in accordance with Hernando County Purchasing Policy 060F. The estimated dollar amount reflected is only a County estimate. The Contractor/Vendor shall provide final invoice to the County Project Manager detailing the actual costs involve for final invoicing amount. The Department will process a Change Order to the Purchase Order revising the amount of the emergency for processing and payment by Accounts Payable. Contract Terms and Conditions apply; Hernando County Contract # 25-P0193; Contract expires July 26, 2025.		
			County Contact: Erin Thomas, Phone Number: (352) 587-3030 Contractor Contact: Falon Alo, Phone Number: (732) 996-4818 Email: falon.alo@iparametrics.com		
			12/5/2024 Change Order No 1 - MP CHANGE ORDER NO. 1 IS TO CORRECT THE NOTES ON THIS EMERGENCY PURCHASE ORDER: REPLACE "HERNANDO COUNTY PURCHASING POLICY 060F" WITH "HERNANDO COUNTY PROCUREMENT POLICY".		

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL $
				TOTAL $

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY: Carla Rossi-Slate
CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

GENERAL

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QUANTITY/PRICE

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INDEMNITY AND INSURANCE

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PACKING

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DELIVERY

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PAYMENT

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MATERIAL SAFETY DATA SHEET

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OSHA REQUIREMENT

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LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at www.hernandocounty.us/pur/.

INSURANCE

The Contractor shall maintain in effect at all times during the performance of the services insurance coverage according to the Contract between Contractor and COUNTY. All waiver of subrogation provisions of the Contract apply. In the absence of a current Contract, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless the County agrees in writing to lower limits) and with insurers and under forms of policies satisfactory to COUNTY; Contractor shall endorse Hernando County as an additional insured on the commercial general liability (additional insured shall read "Hernando County Board of County Commissioners); Contractor waives subrogation as to the General Liability policy unless a policy condition prohibits pre-loss waiver of subrogation, in which case Contractor shall request of the insurer that the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others unless such policy prohibits such an endorsement or voids coverage should VENDOR/CONTRACTOR enter into such an agreement on a pre-loss basis.

Coverage	Minimum Amounts and Limits
(a) Worker's Compensation	Statutory requirements at location of work
Employer's Liability	$ 100,000 each accident
	$ 100,000 by employee
	$ 500,000 policy limit
(b) Commercial General Liability	$ 2,000,000 General Aggregate
(Additional Insured & Wavier	$ 2,000,000 Products-Comp. Ops Agg.
Of Subrogation)	$ 1,000,000 Each Occurrence
	$ 5,000 Medical Expense
(c) Automobile Liability	$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
Option of Split Limits:	
(1.) Bodily Injury	$ 1,000,000 Per Person or $1,000,000 Per Accident

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ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			40011-5303401 0 .00		
			1/15/2025 - CHANGE ORDER NO. 2 - LB Contract: 25-P0193 Grant GMS#: 571 CO# 2 is for Extending support for Recovery from Hurricanes. BOCC approved on 1/14/2025, Doc ID 15392. Increase Line 1: $113,197.20; New Line Total $208,782.60 Old PO Total $95,585.40; New PO Total $208,782.60 Dept: 40011 Acct: 5303401 Line #1 $113,197.20 Project Code: MILTON24		
			40011-5303401 1 113197.20 MILTON24		
01	208782.60	JOB	EPO SUPPORT COORDINATION OF ONGOING RESPONSE EFFORTS	1.0000	208,782.60

ITEM#	ACCOUNT		AMOUNT	PROJECT CODE
01	40011	5303401	208,782.60	MILTON24

PAGE TOTAL	$	208,782.60
TOTAL	$	208,782.60

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APPROVED BY: Carla Ravist-Slate
CHIEF PROCUREMENT OFFICER

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01	*********		JOB EPO SUPPORT COORDINATION OF ONGOING RESPONSE EFFORTS	.0000	113,197.20

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
01	40011 5303401	113,197.20	MILTON24

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TOTAL	$	113,197.20

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APPROVED BY: Carla Rossi-Slate
CHIEF PROCUREMENT OFFICER

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Of Subrogation)	$ 1,000,000 Each Occurrence
	$ 5,000 Medical Expense
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Hernando County Board of County Commissioners

Change Order Request

____ Add Line(s)	____ Cancel Outstanding Balance	**X** Increase/Decrease Funds
____ Delete Line(s)	____ Change Project Number	____ Increase/Decrease Blanket
____ Cancel Purchase Order	____ Change Account Number	____ Increase/Decrease Quantity

Today's Date: 01-15-2025
PO/Contract #: 25000136
Change Order Number: 2
Requisition Number: 25000136
Vendor's Name on PO: IPARAMETICS LLC
Department/Employee: ANGEL TURNER

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. It change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: Contract: 25-P0193 Grant GMS#: 571
CO# 2 is for Extending support for Recovery from Hurricanes.
Increase Line 1: $113,197.20; New Line Total $208,782.60
Old PO Total $95,585.40; New PO Total $208,782.60
Dept: 40011 Acct: 5303401 Line #1 $113,197.20 Project Code: MILTON24

40011-5303401 1 113197.20 MILTON24

Department Approval: KELLY TROUT **Date:** 01-15-2025

Chief Procurement Officer: FRAN HALLET **Date:** 01-15-2025

BOCC Approval Date: _____
(BOCC Required per Purchasing 080E)

Revised May, 2012

HERNANDO COUNTY
PROCUREMENT REVIEW FORM

Procurement Contact:	Fran Hallet
Contract No. and Project Description (Task Order, Quote, & GSM #)	Contract 25-P0193 Administration Federal Supply Service - EPO GMS#571
Vendor Name:	iParametrics, LLC.
Purchase Order No.:	25000136
Change Order No.:	Change Order 2

Procurement Agent Review:	Fran Hallet	1/15/225	Fran Hallet
	Signature	Date	Printed Name
Comments:	Change Order # 2 is requested for Extending support for Recovery from Hurricanes. Original PO: $95,585.40 Increase Line 1: $113,197.20 New PO Amount: $208,782.60 No Issues		

Grant Review:	Mindy Tillis		
	Signature	Date	Printed Name
Comments: GMS 571 – MILTON 24	CO #2 to increase line 1 by $113,197.20 for a new PO total of $208,782.60 for expenses related to Hurricane Milton. Within period of performance. BOCC approved extension on 01.14.25 Legistar Item 15392 No Issues.		

For Chief of Procurement Review:	Fran Hallet Digitally signed by Fran Hallet Date: 2025.01.15 08:39:23 -05'00'		
	Signature	Date	Printed Name
Comments:			

Recommendation:

iParametrics
HOMELAND SECURITY | EMERGENCY MANAGEMENT
PROJECT MANAGEMENT | DATA ANALYTICS

January 8, 2025

Erin Thomas
Hernando County Emergency Management 18900
Cortez Blvd.
Brooksville, FL 34601

Re: Hurricanes Helene and Milton Support

Dear Mrs. Thomas,

Thank you for considering allowing us to continue to support your team through the response efforts following Hurricanes Helene and Milton. iParametrics is humbled to have the opportunity to provide this letter proposal for the continuation of the current engagement to support your team with the coordination of ongoing response and humanitarian efforts.

Our team will:

- Coordinate with State and Federal staff to ensure the efficacy of relief efforts
- Coordinate Mass Care and Non-Congregate Sheltering to meet the ongoing mass care needs

The work performed under this contract would be done under GSA's Disaster Purchasing Program through iParametrics contract #GS-10F-112CA. The chart below details the estimated hours and rates to perform this work. Hernando County will only be billed for the hours worked during this engagement, which shall not exceed 60 days:

Name	Position	Rate	Hours	Total
Falon Alo – Mass Care	Emergency Manager III	$182.34	320	$58,348.80
Alexis Balde – Mass Care	Project Manager II	$145.87	120	$17,504.40
Case Work Specialist	Project Manager I	$116.70	320	$37,344.00
Total				**$ 113,197.20**

Any expenses shall be billed at GSA rates and at a reasonable cost per any additional GSA Waivers. If you have any questions or concerns, please do not hesitate to contact Falon Alo at 732-996-4818.

Sincerely,

Authorized by: Date:

Jeff Stevens, CEM, MEP
Executive Vice President

_____ _____
Name

Board of County Commissioners

AGENDA ITEM

Meeting: 01/14/2025
Department: Procurement Department
Prepared By: Fran Hallet
Initiator: Carla Rossiter-Smith
DOC ID: 15392
Legal Request Number:
Bid/Contract Number: 25-P0193

TITLE

Change Order No. 2 to Purchase Order With iParametrics, LLC, for Support Coordination of Ongoing Response Efforts Resulting From Hurricane Helene and Hurricane Milton (Contract No. 25-P0193; Amount: $113,197.20)

BRIEF OVERVIEW

On October 10, 2024, the Chief Procurement Officer (CPO) approved Emergency Purchase Order to be issued for Hernando County File No. 25-P0193 to iParametrics, LLC.

The purchase order was originally issued for $95,585.40. Change order No. 2 in the amount of $113,197.20 would increase the purchase order to $208,782.60.

Change Order No. 1 was a no-cost administrative change and was CPO approved on December 5, 2024, to correct the verbiage on the PO.

Hernando County Emergency Management Department has requested an increase for Purchase Order No. 25000136 for continuing services on quote.

FINANCIAL IMPACT

Funding will be from reserves due to Hurricane Milton.

Fund: 0011 - General Fund, **Department: 40011** - Gen Fund Disaster, **Account: 5303401** - Contracted Services, Project: Milton24

LEGAL NOTE

The Board has the authority to act on this item pursuant to Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended the Board approve Change Order No. 2 in the amount of $113,197.20 to iParametrics, LLC for Purchase Order No. 25000136 bringing the total purchase order amount to $208,782.60.

REVIEW PROCESS

Paul Hasenmeier	Approved	01/08/2025 8:29 AM
Mindy Rivera	Approved	01/08/2025 8:36 AM
Carla Rossiter-Smith	Approved	01/08/2025 11:35 AM
Albert Bertram	Approved	01/08/2025 11:45 AM
Pamela Hare	Approved	01/08/2025 12:04 PM
Melissa Tartaglia	Approved	01/08/2025 2:11 PM
Heidi Prouse	Approved	01/08/2025 2:18 PM

Toni Brady	Approved	01/08/2025	2:48 PM
Colleen Conko	Approved	01/08/2025	2:53 PM

RESULT:	**ADOPTED**
MOVER:	Steve Champion
SECONDER:	Ryan Amsler
AYES:	Hawkins, Campbell, Allocco, Amsler and Champion