



Hernando County Board of County Commissioners Change Order Request

Non- Construction Construction

Purchase Order #: 24000087 Change Order #: 1

Vendor Name: ODYSSEY MANUFACTURING CO Vendor #: 18696

Contract #: 21-P000116/TPR Department: HCUD

Project Description: BULK CHLORINE DELIVERY

Form Completed by (print name): KINSEY Request Date: 6/13/24

Check Appropriate Boxes:

Increase Funds Add Lines (s) No cost time extension
 Decrease Funds Change Account Number Other: _____

Instructions: Please copy and paste the appropriate Change Order Script and fill in the blanks. Include justification and details for the change. If Change Order request is due to new agreements, quotes, projects, etc., please attach appropriate documentation as necessary.

Detailed Justification/Explanation of Request:

Contract #: 21-P000116/TPR Grant: N
CO #1 is to increase PO total to cover outstanding invoices as well as estimated invoices for this FY.
Increase Line 1 \$60,000.00; New Line Total \$260,000.00
Old PO Total \$250,000.00 New PO Total \$310,000.00
Dept 07121 Account 5305208 Line # 2 \$60,000.00

Original Purchase Order amount: \$ 250,000.00

Value of all prior Change Orders: \$ 0.00

Addition/Deduction for this Change Order: \$ 60,000.00

New Purchase Order Total: \$ 310,000.00

Vendor Signature (if Construction): _____ Date: _____

Dept Approver Name: Grace Sheppard, HCUD Finance Manager Digitally signed by Grace Sheppard, HCUD Finance Manager Date: 2024.06.13 11:20:19 -04'00' Signature: _____ Date: _____

Procurement Approver: Date: _____

Procurement Processor: _____ Date: _____