



DEPARTMENT OF PURCHASING AND CONTRACTS

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604
P 352.754.4020 ♦ F 352.754.4199 ♦ W www.HernandoCounty.us

DATE: March 20, 2023
TO: Jane Gonzalez, Purchasing Agent II
FROM: Craig Becker, Hernando County Facilities Manager
SUBJECT: Recommendation for Award Bid No. 23-TFG037/JG
Project Name: Generator Maintenance and Emergency Repair

The attached bid received from Mid Florida Diesel, Inc. for the above referenced project/solicitation is submitted for your review, evaluation, and award recommendation. In accordance with the Hernando County Ordinance No. 93.16, Section 2-105 (6) and Purchasing and Contracts Department Policies and Procedures Manual, Procedure No. 130F, Paragraph 3. (D), Policy140I, Paragraph 2(H), please complete items 2 through 6 and return this award recommendation form with your technical evaluation attached, approved by your department director/manager on or by 5:00 p.m. on March 27, 2023.

- 1. Total Contract Bid Price is: \$189,642.00
2. Reference checks are satisfactory: [X] YES [] NO
If no, provide an explanation using the space provided below and/or attached to this form.
3. Recommend award as responsive and responsible bidder [X] YES [] NO
If no, provide a detailed explanation using the space provided below and/or attached to this form.
4. Request Next Bidder? [] YES [X] NO
5. Provide a statement that addresses the reason(s) for your recommendation or rejection. Include your basis for determining that pricing is fair and reasonable and that the Bidder has the ability and resources to perform in accordance with the bid terms, conditions and scope.

Mid Florida Diesel has provided service for Facilities for 10 years. Service is always timely, accurate and competitive.

6. Provide the funding information: Fund 0011 Dept 01701 Account 5303401

Recommendation Approved By: [Signature] Date: 3/21/23
Department Director/Manager

Enclosure



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DATE: March 20, 2023
TO: Jane Gonzalez, Purchasing Agent II
FROM: Larry Cooper, Collections/Electrical Mechanical Supervisor, Hernando County Utilities Operations
SUBJECT: Recommendation for Award Bid No. 23-TFG037/JG
Project Name: Generator Maintenance and Emergency Repair

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Mid Florida Diesel has been performing the Generator preventative maintenance and repairs for Hernando County Utilities for over 10 years. Pricing has always been reasonable, they have the staff, resources and ability to perform the work in accordance with the bid terms.

6. Provide the funding information: Fund 4121 Dept 07201 Account 5304616 / 5304617

Recommendation Approved By: [Signature] Date: 03/20/23
Department Director/Manager

Enclosure



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DATE: March 20, 2023
TO: Jane Gonzalez, Purchasing Agent II
FROM: Patrick Taylor, Deputy Fire Chief, Hernando County Fire Rescue
SUBJECT: Recommendation for Award Bid No. 23-TFG037/JG
Project Name: Generator Maintenance and Emergency Repair

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2. Reference checks are satisfactory: [X] YES [] NO
3. Recommend award as responsive and responsible bidder [X] YES [] NO
4. Request Next Bidder? [] YES [X] NO
5. Provide a statement that addresses the reason(s) for your recommendation or rejection.

Due to the bid submitted and years of past performance by the vendor, Hernando County Fire Rescue recommends the acceptance of the bid and feels it is fair and reasonable.

6. Provide the funding information: Fund 1661 / 1691 Dept 02261 / 02491 Account 5304601

Recommendation Approved By: [Signature] Date: 03/20/23
Department Director/Manager

Enclosure



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DATE: March 20, 2023
TO: Jane Gonzalez, Purchasing Agent II
FROM: Andrew Johns, Sr. Project Manager, Brooksville-Tampa Bay Regional Airport
SUBJECT: Recommendation for Award Bid No. 23-TFG037/JG
Project Name: Generator Maintenance and Emergency Repair

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2. Reference checks are satisfactory: X YES [] NO
If no, provide an explanation using the space provided below and/or attached to this form.
3. Recommend award as responsive and responsible bidder X YES [] NO
If no, provide a detailed explanation using the space provided below and/or attached to this form.
4. Request Next Bidder? [] YES X NO
5. Provide a statement that addresses the reason(s) for your recommendation or rejection. Include your basis for determining that pricing is fair and reasonable, and that the Bidder has the ability and resources to perform in accordance with the bid terms, conditions and scope.

The Bidder currently performs maintenance on Airport generators and is satisfactory. Bidder is also lowest bid compared to other bidders.

6. Provide the funding information: Fund 4311 Dept 07411 Account 5304610

Recommendation Approved By: Steve A. Miles Date: 4/5/2023
Department Director/Manager

Enclosure

TECHNICAL EVALUATION FOR BID AWARD

ITB NO. 23-TFG037/JG

GENERATOR MAINTENANCE AND EMERGENCY REPAIR

This document has been developed to facilitate your evaluation. Your evaluation should be limited to the attached. **Purchasing will ensure that all documents required by the solicitation are contained for evaluation.** This documentation will be included with the bid submitted for evaluation. Bids that are determined non-responsive by the Purchasing Division will not be submitted to you for evaluation. Please note that you should focus your attention on the areas contained within this document. Your evaluation will be a major consideration as to the responsiveness and/or responsibility of a bidder.

- A. Is the amount of the bid reasonable and realistic for the services to be performed or the item or equipment to be purchased? Yes

If the bid is considered reasonable/realistic, provide justification for your conclusion. Mid Florida Diesel has been performing the Generator preventative maintenance and repairs for Hernando County Utilities for over 10 years, based on past years pricing is reasonable.

If you consider the bid to be unreasonable and/or unrealistic, please explain in detail.

- B. Was an independent County estimate developed prior to soliciting for the procurement? No

If affirmative, submit this estimate with your evaluation in the same format as the bid schedule and describe the extent the estimate was used in the analysis of the bid.

- C. Do the resources (manpower, equipment, supplies, etc.) proposed by the bidder meet the minimum requirements, if any, established by the solicitation? Yes

If minimums were not identified in the solicitation, you may request information on proposed resources from the bidder **through Purchasing.**


3/20/23

TECHNICAL EVALUATION FOR BID AWARD

Page 2

When specific types and quantities of equipment are required to meet minimum standards, the bidder may address this requirement by providing purchasing with a pro-forma invoice with confirmation from a bank or lending institution to the effect that they are prepared to finance the lease or purchase of equipment necessary to perform the services if the bidder is awarded the contract.

D. Does the bidder have a satisfactory record of performance? Yes

At a minimum, the bidder's record on previous county contracts must be considered and an attempt must be made to contact all references. The reference form attached is to be used for your documentation of your reference check. If references cannot be contacted, the Department shall contact Purchasing for additional references. Purchasing shall request from the bidder in writing of this fact, and inform that the reference must contact the project person within two business days or it will negatively impact the evaluation the bid.

E. Provide your overall recommendation on the Recommendation for Award Form.

Note: At no time will the user/project person/bid evaluator discuss responsiveness, responsibility or withdrawal from the bidding process with any bidder. Moreover, it is strictly prohibited for any County representative involved in the bidding process to attempt to negotiate bids, influence or otherwise impact the business decisions of a bidder.



Handwritten signature and date: 3/20/23

REFERENCE CHECK

BID NO.: 23-TFG037/JG

BID TITLE: Generator Maintenance and Emergency Repair

RESPONDENT: MID FLORIDA DIESEL, INC

REFERENCE (Company or Person): CITY OF DELAND

PHONE NO.: 386-956-9254 PERSON YOU SPOKE TO: JAMES LEVI

1. Describe the work contracted by your firm/company.
Maintenance, repair and installation of generators

2. Was the work completed on time? Yes

3. Were you satisfied with the final results? Yes

4. Did you implement their recommendations? Yes

5. Did you encounter any problems? No

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 5

Cooperation 5

Reliability 5

7. Would you contract with this company again?

Yes No Maybe

Reference checked by: Craig W. Buehler

Date: 3/23/23

REFERENCE CHECK

BID NO.: 23-TFG037/JG

BID TITLE: Generator Maintenance and Emergency Repair

RESPONDENT: MID FLORIDA DIESEL, INC

REFERENCE (Company or Person): CITY OF LAKELAND

PHONE NO.: 863-834-8277 PERSON YOU SPOKE TO: GREG PORTER

1. Describe the work contracted by your firm/company.
Maintenance, repair and installation of generators

2. Was the work completed on time? Yes

3. Were you satisfied with the final results? Yes

4. Did you implement their recommendations? N/A

5. Did you encounter any problems? No

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism	<u>5</u>
Qualifications	<u>5</u>
Final Product	<u>5</u>
Cooperation	<u>5</u>
Reliability	<u>5</u>

7. Would you contract with this company again?

Yes No Maybe

Reference checked by: Greg Porter

Date: 3/23/23

REFERENCE CHECK

BID NO.: 23-TFG037/JG

BID TITLE: Generator Maintenance and Emergency Repair

RESPONDENT: MID FLORIDA DIESEL, INC

REFERENCE (Company or Person): LARRY COOPER / JOHN SMITH HC UTILITIES

PHONE NO.: 352-754-4037 PERSON YOU SPOKE TO: LARRY COOPER

1. Describe the work contracted by your firm/company.
Generator maintenance repair and installation.

2. Was the work completed on time? Always

3. Were you satisfied with the final results? Yes

4. Did you implement their recommendations? Yes

5. Did you encounter any problems? Never

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 5

Cooperation 5

Reliability 5

7. Would you contract with this company again?

Yes

No

Maybe

Reference checked by:

Coop W B...

Date:

3/23/23

REFERENCE CHECK

BID NO.: 23-TFG037/JG

BID TITLE: Generator Maintenance and Emergency Repair

RESPONDENT: Larry Cooper

REFERENCE (Company or Person): Hernando County Utilities

PHONE NO.: 352-754-4773 PERSON YOU SPOKE TO: N/A

1. Describe the work contracted by your firm/company.

I believe I would be their best reference since Mid Florida Diesel has been performing the Generator preventative maintenance and repairs for Hernando County Utilities for over 10 years.

2. Was the work completed on time? Always

3. Were you satisfied with the final results? Yes

4. Did you implement their recommendations? Yes

5. Did you encounter any problems? Never

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 5

Cooperation 5

Reliability 5

7. Would you contract with this company again?

Yes

No

Maybe

Reference checked by: Larry Cooper 

Date: 03/20/23