



## Board of County Commissioners

Meeting: 09/19/17 09:00 AM  
Department: Purchasing & Contracts  
Prepared By: Diane Kafrissen

### AGENDA ITEM

Initiator: James Wunderle  
DOC ID: 13559  
Legal Request Number:  
Bid/Contract Number:

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#### TITLE

Utilization of U.S. Communities Contracts and Agreements With Various Vendors for Purchase of Services and Supplies by County Departments

#### BRIEF OVERVIEW

On October 25, 2011, Hernando County Purchasing and Contracts was awarded use approval of US Communities Term Contracts (MT5813) to streamline the procurement process.

Hernando County Code of Ordinances, Article V, Purchasing Regulations/Procurement Section 2-108 Bidding Procedure paragraph c..2 allows "*The purchase and/or leasing of goods, supplies, materials or services for county use from a valid current continuing contract or from other valid current continuing contracts with the State of Florida or other local governments or similar entities, including but not limited to associations acting on behalf of state, county or municipal officials.*"

U.S. Communities is the leading national cooperative purchasing program, providing world-class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutions, and nonprofits looking for the best overall supplier government pricing. The list of awarded, competitive let contracts has expanded since 2011.

Hernando County Purchasing and Contracts would like authorization from the Board of County Commissioners to approve use of the U.S. Communities Contracts and Agreements annually. Multiple County-wide departments will be utilizing these contracts.

#### FINANCIAL IMPACT

Funds will be available from various Hernando County Departments as FY funding is budgeted and not to exceed budgeted line item amounts.

#### LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

#### RECOMMENDATION

1) Hernando County Purchasing and Contract Department is requesting "use approval"

for all current and future U.S. Communities Contracts and Agreements utilized by County-wide departments. County-wide use shall continue until terminated.

- 2) Staff requests BOCC approval for County-wide department expenditures that exceed the Advertised Bidding Requirement (ABR). All purchase by County-wide department must have available funding to perform all purchases.

**REVIEW PROCESS**

James Wunderle	Completed	08/28/2017 2:36 PM
Michelle Bishop	Completed	08/30/2017 4:58 PM
Pam Lee	Completed	08/30/2017 3:46 PM
Sue Bishop	Completed	08/31/2017 12:35 PM
Randall Griffiths	Completed	08/28/2017 11:44 AM
Jenine Wimer	Completed	09/06/2017 6:42 PM
Leonard Sossamon	Completed	09/07/2017 12:50 PM
Tina Duenninger	Completed	09/07/2017 1:55 PM
Board of County Commissioners	Completed	09/19/2017 9:00 AM

**RESULT:**        **ADOPTED [UNANIMOUS]**  
**MOVER:**        Nicholas W. Nicholson, Commissioner  
**SECONDER:**   John Allocco, Second Vice Chairman  
**AYES:**         Dukes, Champion, Allocco, Holcomb, Nicholson

Note: Recommendation 1 approved.  
 Recommendation 2 not approved.  
 Refer to meeting minutes