



## DEPARTMENT OF PUBLIC WORKS

ENGINEERING ♦ FACILITIES ♦ REAL PROPERTY ♦ ROADS/BRIDGES ♦ STORMWATER ♦ TRAFFIC

1525 EAST JEFFERSON STREET ♦ BROOKSVILLE, FLORIDA 34601  
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**DATE:** December 19, 2023

**TO:** Alisa Pike, Procurement Coordinator

**FROM:** Laura A. Borgesi, PE, PSM, MPA, Traffic Engineer

**SUBJECT:** Recommendation for Award Bid No. 23-RFQ00422/AP  
Project Name: Continuing Engineering Services

The attached bid received from Ayres Associates, Inc. for the above referenced project/solicitation is submitted for your review, evaluation, and award recommendation. In accordance with the Hernando County Ordinance No. 93.16, Section 2-105 (6) and Purchasing and Contracts Department Policies and Procedures Manual, Procedure No. 130F, Paragraph 3. (D), Policy 140I, Paragraph 2(H), please complete items 2 through 6 and return this award recommendation form with your technical evaluation attached, approved by your department director/manager.

1. Total Contract Bid Price is: \$Task Order Based
2. Reference checks are satisfactory: ☒ YES ☐ NO  
If no, provide an explanation using the space provided below and/or attached to this form.
3. Recommend award as responsive and responsible bidder ☒ YES ☐ NO  
If no, provide a detailed explanation using the space provided below and/or attached to this form.
4. Request Next Bidder? ☒ YES ☐ NO (Using five additional vendors)
5. Provide a statement that addresses the reason(s) for your recommendation or rejection. Include your basis for determining that pricing is fair and reasonable and that the Bidder has the ability and resources to perform in accordance with the bid terms, conditions and scope.

Ayres Associates, Inc. provides all the design engineering services that will be utilized on projects within the Department of Public Works. The references received for Ayres Associates, Inc. were all excellent and indicate that the company is reliable and responsive.

6. Provide the funding information: Fund 1015 Dept 03221 Account 5303103

Recommendation Approved By:  Date: 12/19/2023  
Department Director/Manager

Enclosure

## REFERENCE CHECK

BID #: 23-RFQ00422/AP

BID TITLE: Continuing Professional Engineering Services

RESPONDENT: Ayres Associates

REFERENCE (Company or Person): City of New Port Richey

PHONE #: 727-841-4560

PERSON YOU SPOKE TO: Debbie Manns

1. Describe the work contracted by your firm/company.

City of New Port Richey, City Engineer – Provide development reviews, on-call services, and other engineering services as needed. Services include reviewing projects for development review code compliance – stormwater, utility, traffic, and development regulation, issuing letters of noncompliance to applicants. Attend Development Review Board and City meetings as needed. Contract Cost: \$300,000.00 to date

2. Was the work completed on time?

Ayres has consistently delivered the required work on a timely basis

3. Were you satisfied with the final results?

The city has been satisfied with the work product as provided by the staff at Ayres Associates.

4. Did you implement their recommendations?

Ayres has on many occasions provided recommendations which have resulted in a savings to the city in either time or funding.

5. Did you encounter any problems?

The city has not had any issues with this Consultant at any point in our working relationship.

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 5

Cooperation 5

Reliability 5

7. Would you contract with this company again?

Yes X No        Maybe       

Reference checked by: Tina R. Duenninger

Date: 11/20/2023

## REFERENCE CHECK

BID #: 23-RFQ00422/AP

BID TITLE: Continuing Professional Engineering Services

RESPONDENT: Ayres Associates

REFERENCE (Company or Person): City of Tampa

PHONE #: 813-274-8542

PERSON YOU SPOKE TO: Nina Mabillean, EI

1. Describe the work contracted by your firm/company.

City of Tampa Complete Streets -TWO WALK-BIKE FOOT LAP PROJECTS – roadway and intersection studies, surveying, subsurface utilities engineering, traffic and safety analysis, roadway and drainage design, environmental permitting, signing and pavement markings, signalization, cost estimates, specs, bid /construction assistance.

Contract Cost: ~~\$644,726.32~~ \$949,803.65

2. Was the work completed on time? Yes.
3. Were you satisfied with the final results? Yes.
4. Did you implement their recommendations? Yes.
5. Did you encounter any problems? Some grading issues, some overlooked water meter reconnections.
6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 5

Cooperation 5

Reliability 4

7. Would you contract with this company again?

Yes X

No       

Maybe       

Reference checked by: Tina R. Duenninger

Date: 11/14/2023

## REFERENCE CHECK

BID #: 23-RFQ00422/AP

BID TITLE: Continuing Professional Engineering Services

RESPONDENT: Ayres Associates

REFERENCE (Company or Person): Pasco County Government

PHONE #: 727-834-3604, ext. 1620 PERSON YOU SPOKE TO: Clayton Watkins, P.E.

1. Describe the work contracted by your firm/company.  
Pasco County On-Call Engineering Services – roadway and intersection studies, development plan reviews, surveying, subsurface utilities engineering, traffic and safety analysis, roadway and drainage design, utilities and agency coordination, public involvement, environmental permitting, signing and pavement markings, signalization, lighting analysis, cost estimates, specs.  
Contract Cost: \$1,650,000.00 to date  
Ayres & Associates (Ayres) has provided Continuing Engineering Services for Pasco County since 2014. Under this contract Ayres has provided Engineering Services for new traffic signals, sidewalk, intersection improvement, and other projects. The list of tasks above were performed by Ayres in association with the assigned projects.
2. Was the work completed on time?  
Ayres consistently completes their projects on time.
3. Were you satisfied with the final results?  
We have been satisfied with the final plans and products that Ayres has provided to Pasco County.
4. Did you implement their recommendations?  
Ayres followed through with their designs and recommendations.
5. Did you encounter any problems?  
With all design/construction projects there are problems or issues that arise. Ayres consistently resolved any issues during design/construction.
6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism	<u>5</u>
Qualifications	<u>5</u>
Final Product	<u>5</u>
Cooperation	<u>5</u>
Reliability	<u>5</u>
7. Would you contract with this company again?

Yes	<u>X</u>	No	<u>      </u>	Maybe	<u>      </u>
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Reference checked by: Tina R. Duenninger

Date: 11/16/2023

## TECHNICAL EVALUATION FOR BID AWARD

RFQ# 23-RFQ00422/AP  
Continuing Professional Engineering Services

### **VENDOR: AYRES ASSOCIATES, INC**

This document has been developed to facilitate your evaluation. Your evaluation should be limited to the attached. **Procurement will ensure that all documents required by the solicitation are contained for evaluation.** This documentation will be included with the bid submitted for evaluation. Bids that are determined non-responsive by the Procurement Department will not be submitted to you for evaluation. Please note that you should focus your attention on the areas contained within this document. Your evaluation will be a major consideration as to the responsiveness and/or responsibility of a bidder.

- A. Is the amount of the bid reasonable and realistic for the services to be performed or the item or equipment to be purchased?

### **NO BID REQUIRED, BASED ON SKILL AND REFERENCES**

If the bid is considered reasonable/realistic, provide justification for your conclusion.

If you consider the bid to be unreasonable and/or unrealistic, please explain in detail.

- B. Was an independent County estimate developed prior to soliciting for the procurement?

### **NO**

If affirmative, submit this estimate with your evaluation in the same format as the bid schedule and describe the extent the estimate was used in the analysis of the bid.

- C. Do the resources (manpower, equipment, supplies, etc.) proposed by the bidder meet the minimum requirements, if any, established by the solicitation?

### **YES**

If minimums were not identified in the solicitation, you may request information on proposed resources from the bidder **through Procurement.**