

# Hernando County Board of County Commissioners Change Order Request

<u>      </u> Add Line(s)	<u>      </u> Cancel Outstanding Balance	<u>  X  </u> Increase/Decrease Funds
<u>      </u> Delete Line(s)	<u>      </u> Change Project Number	<u>      </u> Increase/Decrease Blanket
<u>      </u> Cancel Purchase Order	<u>      </u> Change Account Number	<u>      </u> Increase/Decrease Quantity

Today's Date: 07-10-2024

PO/Contract #: 24000089

Change Order Number: 2

Requisition Number: 24000089

Vendor's Name on PO: POLYDYNE INC

Department/Employee: KINSEY MAURA

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

### Explanation:

Justification: CONTRACT 23-P00098/FH

THIS IS A CONTRACT BLANKET PO FOR POLYMER. THIS C/O IS NEEDED TO INCREASE THE BALANCE TO COVER OUTSTANDING INVOICE.

INCREASE LINE 1 \$37,239.90; NEW LINE & PO TOTAL \$244,239.90

7121-5305208 1 37239.90

Department Approval: GRACE SHEPPARD

Date: 07-08-2024

For Chief Procurement Officer: Fran Hallet

Digitally signed by Fran Hallet  
Date: 2024.08.12 09:15:46 -04'00'

Date: 8/1/24

BOCC Approval Date: 7/30/2024  
(BOCC Required per Purchasing 080E)