

Hernando County Board of County Commissioners

Change Order Request

Add Line(s)	Cancel Outstanding Balance	X	Increase/Decrease Funds
Delete Line(s)	Change Project Number		Increase/Decrease Blanket
Cancel Purchase Order	Change Account Number		Increase/Decrease Quantity

Today's Date: 02-17-2025

PO/Contract #: 25000194

Change Order Number: 1

Requisition Number: 25000194

Vendor's Name on PO: VECTOR FLEET MANAGEMENT LLC

Department/Employee: MICHELE CORNELL

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: Contract #: 21-RG0014/PH Grant GMS #: n/a

CO # 1 is to increase line #1 for additional parts as needed.

Increase Line 1 \$300,000.00; New Line Total \$822,158.24

Old PO Total \$616,979.00 New PO Total \$916,979.00

Dept 08021 Account 5305212Line # 1 \$300,000.00

8021-5305212 1 300000.00

Department Approval:DOUG LIVERMORE

Date:02-11-2025

Chief Procurement Officer:

Date:

BOCC Approval Date:

(BOCC Required per Purchasing 080E)