

PURCHASING POLICY EXCEPTION FORM

FROM:

DATE: 8/8/24
DEPARTMENT: SOLID WASTE & RECYCLING
VENDOR: STANTEC

DEPT DIRECTOR/
MGR SIGNATURE: *Scott D. Harper* DATE: 8/8/2024

Amount of Invoice: \$6,987.84 Invoice Date: 5/29/24

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

DUE TO THE COUNTY WIDE NETWORK ISSUE, THE REQUEST FOR THE TIME EXTENSION WAS RECEIVED TOO LATE FROM THE VENDOR; MAKING THE ENTERED CHANGE ORDER TOO LATE. THE VENDOR WAS AWARE THE CONTRACT EXPIRED ON 5/4/24, AND THE WORK WAS COMPLETED. THEREFORE, WE OWE THE AMOUNT ON THE INVOICE.

Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.

TO: CHIEF PROCUREMENT OFFICER
Please review, and upon approval, forward to County Administration.

Caleb Rowland Date: 8/22/2024

Resolution: Approved

To process this disbursement, the request must be approved by the County Administrator.

TO: COUNTY ADMINISTRATOR
Please review, and upon approval, forward to the Finance Department for processing.
APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): *[Signature]*
DATE: 8/23/24

APPROVED FOR PAYMENT:
FINANCE DIRECTOR/
ASST. FINANCE DIRECTOR

APPROVED
By Joshua Stringfellow at 8:27 am, Sep 16, 2024




DEPARTMENT OF SOLID WASTE

SOLID WASTE ♦ RECYCLING ♦ SW CODE ENFORCEMENT ♦ FINANCE ♦ HOUSEHOLD HAZARDOUS WASTE

14450 LANDFILL RD ♦ BROOKSVILLE, FLORIDA 34614

P 352.754.4112 ♦ F 352.754.4118 ♦ W www.HernandoCounty.us

Date: August 8, 2024
To: Carla Rossiter-Smith
Purchasing and Contracts
From: Scott Harper 
Solid Waste & Recycling
Subject: Stantec Payment Exceptions

The Solid Waste Department had a task order with Stantec to provide research on sending leachate to the airport waste water treatment plant. When the network went down March 30, 2024 and continued through the next several months, emails were not received. Stantecs contract ended and the request for a time extension was not received. Work was still being done and completed. The department is requesting these invoices be paid as an exception.



INVOICE

Invoice Number 2237914
Invoice Date May 29, 2024
Customer Number 181765
Project Number 238200321

Bill To


Hernando County, FL
Accounts Payable
15365 Cortez Bld.
Brooksville FL 34613
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: 0031302518 - WTR Leachate at Airport WRF

Stantec Project Manager:	Nogaj, Thomas Mark
Authorization Amount:	\$199,965.00
Authorization Previously Billed:	\$184,681.96
Authorization Budget Remaining:	\$8,295.20
Authorization Billed to Date:	\$191,669.80
Current Invoice Due:	\$6,987.84
For Period Ending:	May 24, 2024

OK TO PAY


Net Due in 30 Days or in accordance with terms of the contract

INVOICE

Invoice Number

2237914

Project Number

238200321

18-R00045/PH PO 22000685 TO 52; TO: 52PO: 22000685

Top Task TASK5 Long-Term Plans & Acceptance Fees

Progress Charge

	Total Invoiced	Previously Invoiced	Current Amount
51,850.00 X 95.00 % Complete	49,257.48	42,269.64	6,987.84
Progress Charge Subtotal			6,987.84

Top Task TASK5 Total **6,987.84**

Total Fees & Disbursements \$6,987.84

INVOICE TOTAL (USD) **\$6,987.84**
