



AGENDA ITEM

TITLE

Budget Amendment Transferring Funds From Reserves to Professional Services Account for Third Party Services to Maintain Efficiencies for Procurement Department

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BRIEF OVERVIEW

Due to increased volume of procurement projects the need for outside sourcing is necessary. Once these services are determined to be successful the Procurement Department may request additional services to be approved by the Board at a future time.

Civic Initiatives, LLC will provide Procurement Acquisition Services including RFP development, RFP reviews, and contract administration services. Civic Initiatives, LLC will provide said services under Utilization of NASPO Master Agreement Number 19-19-05, state of FL participating Addendum # 80111623-19-ACS and Hernando County assigned File Number #23-P00017B. On September 19, 2017 (DOC ID 13520), the BOCC approved utilization of State of Florida Contracts.

FINANCIAL IMPACT

The attached budget amendment will reduce the General Fund Reserves 0011-05981-5909910 and increase the Purchasing Professional Services Account No. 0011-01401-5303101 in the amount of \$34,000.00.

LEGAL NOTE

The Board is authorized to act on this matter pursuant to Chapter 129.06, Florida Statutes.

RECOMMENDATION

It is recommended that the Board approve and authorize the associated budget amendment for Third-Party Services to maintain efficiencies for the Procurement Department.

REVIEW PROCESS

Carla Rossiter-Smith	Approved	02/21/2023	10:24 AM
Toni Brady	Approved	02/21/2023	10:42 AM
Pamela Hare	Approved	02/21/2023	4:31 PM
Victoria Anderson	Approved	02/21/2023	5:23 PM
Heidi Kurppe	Approved	02/22/2023	10:26 AM
Tobey Phillips	Approved	02/22/2023	1:53 PM
Jeffrey Rogers	Approved	02/22/2023	2:25 PM
Jessica Wright	Approved	02/22/2023	4:48 PM

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Jerry Campbell
AYES: Allocco, Narverud, Campbell and Hawkins

RESULT: **ADOPTED**
MOVER: Brian Hawkins
SECONDER: Jerry Campbell
ABSENT: Champion