

**PURCHASING POLICY EXCEPTION FORM****FROM:**

DATE: 10/1/2025

DEPARTMENT: Housing and Supportive Services

RQ250951

No PO #

VENDOR: YMCA of the Suncoast, Inc

DEPT DIRECTOR/

MGR SIGNATURE: DATE: 10/8/2025Request #1  
amended to \$5,986.48

Request 1: \$7092.90 8/15/25 for July 2025

Request 2: \$22,435.47 9/15/25 for Aug 2025

Amount of Invoice: \$16,815.00Invoice Date: 9/16/2025

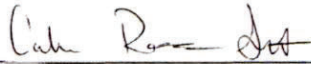
The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

The PO Req was submitted on 7/23/2025. The request was put on hold by OMB for a Budget Amendment Approval. I was informed on 9/24/25, the PO Req needed to be resubmitted. It was resubmitted on the 24th and a Form 31 was uploaded to OnBase on 9/30/25 and procurement was advised. At which point I was advised the RQ would have to be reentered on 10/31/25. The request for payment did not arrive until 9/16/25, almost 2 mos after the PO was requested.

**Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.**

**TO: CHIEF PROCUREMENT OFFICER**

Please review, and upon approval, forward to County Administration.

Date: 10/16/25Resolution: Approved. \$29,528.37

**To process this disbursement, the request must be approved by the County Administrator.**

**TO: COUNTY ADMINISTRATOR**

Please review, and upon approval, forward to the Finance Department for processing.

APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): DATE: 10/21/25

APPROVED FOR PAYMENT:

FINANCE DIRECTOR/

ASST. FINANCE DIRECTOR

**APPROVED**

By Joshua Stringfellow at 11:44 am, Oct 23, 2025

Date: \_\_\_\_\_



# Hernando County

## Board of County Commissioners

### Regular Meeting

### Minutes

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July 8, 2025

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### CALL TO ORDER

The meeting was called to order at 9:00 a.m. on Tuesday, July 8, 2025, in the John Law Ayers County Commission Chambers, Government Center, Brooksville, Florida.

#### Attendee Name

#### Title

Brian Hawkins	Chairman
Jerry Campbell	Vice Chairman
John Allocco	Second Vice Chairman
Ryan Amsler	Commissioner
Steve Champion	Commissioner
Toni Brady	Deputy County Administrator
Carla Burrmann	Aquatic Services Manager
Todd Crosby	Acting Public Works Director
Omar DePablo	Development Services Director
Scott Harper	Solid Waste Services Manager
Paul Hasenmeier	Public Safety Director/Fire Chief
Jon Jouben	County Attorney
Steve Miller	Airport Operations Manager
Gordon Onderdonk	Utilities Director
Veda Ramirez	Housing and Supportive Services Director
Jeffrey Rogers	County Administrator
Melissa Tartaglia	Assistant County Attorney
Heidi Prouse	Deputy Clerk

### Invocation

### Pledge of Allegiance

### AGENDA

#### Motion

To approve the Agenda with changes.

(Note: Item Nos. F-12 [Ratification of Airport Grant Application With Federal Aviation Administration for Taxiway D and A1 Improvement Project at Brooksville-Tampa Bay Regional Airport] and M-3 [Review and Discussion of Interlocal Agreement for Fire Protection With City of Brooksville] were added to the Agenda.)

**Reimbursement to Tampa General Hospital for Overpayment of Payment In Lieu of Taxes (PILOT) Payment Due to Non-profit Status**

**Resolution Amending Non-Ad Valorem Assessment Rates of Municipal Service Benefit Unit for Fire Rescue Services**

**Satisfactions of Interim Disposal Special Assessment Liens for Amie Casey and Rosie Rivera**

**Transmittal of List of Accounts Payable Disbursements for Weeks Ended June 6, 2025, and June 13, 2025**

**Ratification of Airport Grant Application With Federal Aviation Administration for Taxiway D and A1 Improvement Project at Brooksville-Tampa Bay Regional Airport**

This item was added during Approval of the Agenda.

**Motion**

To approve Consent Item Nos. F-1 to F-3 and F-6 to F-12 (Resolution No. 2025-120).

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	Steve Champion
<b>SECONDER:</b>	John Allocco
<b>AYES:</b>	Hawkins, Campbell, Allocco, Amsler and Champion

**Various Community Development Block Grant Program Funding Agreements to Nonprofit Organizations**

**Motion**

To approve Consent Agenda Item No. F-4 for The Arc Nature Coast and YMCA of the Suncoast for the Community Block Grant.

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVER:</b>	John Allocco
<b>SECONDER:</b>	Steve Champion
<b>AYES:</b>	Hawkins, Campbell, Allocco, Amsler and Champion

**T-Hangar Lease Agreement With Al Nienhuis for Dome Hangar No. 5 at Brooksville-Tampa Bay Regional Airport**

**Motion**

To approve Consent Agenda Item No. F-5.





## **Hernando County**

### **Board of County Commissioners**

John Law Ayers Commission Chambers, Room 160  
20 North Main Street, Brooksville, FL 34601

#### **Regular Meeting**

#### **Agenda**

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**Tuesday, July 8, 2025 - 9:00 A.M.**

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**IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH DISABILITIES NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT JAN HOUSER, HERNANDO COUNTY HUMAN RESOURCES DEPARTMENT, 15470 FLIGHT PATH DRIVE, BROOKSVILLE, FLORIDA 34604, (352) 754-4013. IF HEARING IMPAIRED, PLEASE CALL 1-800-676-3777.**

**If a person decides to appeal any quasi-judicial decision made by the Hernando County Board of County Commissioners with respect to any matter considered at such hearing or meeting, he or she will need a record of the proceeding, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.**

**PLEASE NOTE THAT THIS MEETING HAS A START TIME OF 9:00 A.M., AND ALL ITEMS CAN BE HEARD ANYTIME THEREAFTER.**

#### **UPCOMING MEETINGS:**

The Board of County Commissioners' has scheduled to hold a budget workshop on Thursday, July 10, 2025, beginning at 9:00 A.M., in the John Law Ayers Commission Chambers, Room 160.

The Board of County Commissioners' next regular meeting is scheduled for Tuesday, July 22, 2025, beginning at 9:00 A.M., in the John Law Ayers County Commission Chambers, Room 160.

#### **A. CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance

#### **B. APPROVAL OF AGENDA (Limited to Board and Staff)**

#### **C. ELECTED OFFICIALS**

#### **D. CITIZENS' COMMENTS**

#### **E. BOARD/STAFF RESPONSES**

**F. CONSENT AGENDA****AGREEMENT/GRANT**

1. **16097** Amendment to Grant Agreement With The Florida Department of Commerce for the Veterans Monument Project
2. **16030** Request Submitted by Library Services to Apply for Flight Path Project Funding With HHMI Tangled Bank Studios and STAR Net
3. **16044** Tourist Development Council Special Events Marketing Grant Award to Promote Florida's Adventure Coast Events for FY 2025
4. **15912** Various Community Development Block Grant Program Funding Agreements to Nonprofit Organizations

**AVIATION**

5. **16026** T-Hangar Lease Agreement With Al Nienhuis for Dome Hangar No. 5 at Brooksville-Tampa Bay Regional Airport

**MISCELLANEOUS**

6. **16067** Approval of Minutes for Strategic Plan Meeting of June 18, 2025
7. **16013** Reimbursement to Property Owner for Overpayment of Municipal Service Benefit Unit Non-Ad Valorem Assessment for 2024
8. **16055** Reimbursement to Tampa General Hospital for Overpayment of Payment In Lieu of Taxes (PILOT) Payment Due to Non-profit Status
9. **16088** Resolution Amending Non-Ad Valorem Assessment Rates of Municipal Service Benefit Unit for Fire Rescue Services
10. **16022** Satisfactions of Interim Disposal Special Assessment Liens for Amie Casey and Rosie Rivera
11. **16001** Transmittal of List of Accounts Payable Disbursements for Weeks Ended June 6, 2025, and June 13, 2025

**G. CORRESPONDENCE TO NOTE**

1. **16040** Transmittal of FY 2025-26 Proposed Annual Operating Budget for Spring Ridge Community Development District
2. **16056** Transmittal of FY 2025-26 Proposed Budget for Somerset Bay Community Development District
3. **16057** Transmittal of FY 2026 Proposed Annual Operating Budget for Southern Hills Plantation II Community Development District



90009

FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## REQUEST FOR PAYMENT

AGENCY NAME: YMCA of the Suncoast, Inc.  
PROJECT NAME: Active Senior Summer at the Y FY: 2024- 2025  
BOCC DOC #: 15912  
FOR THE MONTH OF: July 2025 REQUEST NO: 1

BUDGET CATEGORIES	TOTAL APPROVED BUDGET	EXPENDITURES			REMAINING BALANCE
		Previous Requests:	AMOUNT OF THIS REQUEST:	Payment Requests to Date:	
Personnel Expenses	\$8,801	\$0	\$2,424.08	0	\$6,376.92
Program Delivery	\$30,980	\$0	\$3,562.40	0	\$27,417.60
TOTAL	\$39,781	\$0	\$5,986.48	0	\$33,794.52

## FINANCIAL STATUS REPORT:

I certify that the goods and/or services covered by this request have been provided to Hernando County in accordance with the terms and conditions of the contracts and are documented by the attachment(s).

Stephanie Zmagoza  
AUTHORIZED SIGNATURE

11/5/25 (amended)  
DATE

Please attach documentation substantiating expenditures.

## FOR COUNTY USE ONLY

FISCAL \_\_\_\_\_ PROGRAMMATIC \_\_\_\_\_

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

YMCA OF THE SUNCOAST

2469 Enterprise Road, Clearwater, Florida 33763 P: 727.467.9622 www.ymcasuncoast.org

Mission: To put Christian principles into practice through programs that build healthy spirit, mind and body for all.

Hernando County  
Department of Housing and Supportive Services  
621 W. Jefferson St.  
Brooksville, FL 34601

90009

CDBG Grant Award:  
**YMCA of the Suncoast**  
**Active Summer at the Y**

Month: July 2025 Draw Request

**Personnel Expenses**

Month	Position	Staff	Wages
June	Active Older Adult Program Coordinator	Nancy Massrock	\$ 863.45
July	Active Older Adult Program Coordinator	Nancy Massrock	\$ 1,388.37
<b>Total Payroll:</b>			\$ 2,251.82
<b>Payroll Taxes:</b> 7.65% of payroll:			\$ 172.26
<b>subtotal, Personnel Expenses:</b>			<b>\$ 2,424.08</b>

**Program Delivery**

Date	Description	Vendor	\$
	Bus trip to Clearwater for lunch	Lamers Bus Line	1,422.90
7/8/2025	Foam Noodle for Water Ex	Recreation Supply	716.60
7/22/2025	Bus Trip to Outlets	Lamers Bus Line	1,422.90
<b>subtotal, Program Delivery:</b>			<b>\$ 3,562.40</b>

**Total Request:** \$ 5,986.48

**Report:**  
**Grouped By:**  
**Sorted By:**  
**Filtered By:**  
**Date & Time:**  
**Generated By:**  
**Company:**

Detailed Hours: Enhance Fitness Timesheet Report use this one

Last Name Ascending  
Employee Filter: Employees (1); Timesheet Dates: 01/01/2025-07/31/2025; Last Modified: 08/12/2025-08/12/2025  
08/12/2025 05:28p  
Lesleyanne Drake  
YOUNG MEN'S CHRISTIAN ASSOCIATION OF THE SUNCOAST (6172263)

Sub Department 060211- ACTIVE OLDER ADULTS COORDINATOR

First Name	Last Name	Month:	Date	Start	End	Hours	Total Rate	Table 1 Amount	Payroll Department	Site/Dept/Sub Dept/Job Full Path
Nancy	Massrock	JUNE	06/03/25	11:38a	04:05p	4.45		\$68.80	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/04/25	12:20p	04:10p	3.83		\$59.21	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/05/25	12:07p	04:01p	3.90		\$60.29	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/09/25	12:19p	03:59p	3.67		\$56.74	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/10/25	11:26a	02:36p	3.17		\$49.01	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/11/25	12:20p	04:22p	4.03		\$62.30	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/12/25	12:01p	04:05p	4.07		\$62.92	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/17/25	12:00p	03:28p	3.47		\$53.65	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/18/25	12:00p	04:17p	4.28		\$66.17	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/19/25	12:10p	03:46p	3.60		\$55.66	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/23/25	01:22p	04:16p	2.90		\$44.83	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/24/25	12:22p	04:27p	4.08		\$63.08	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/25/25	12:44p	04:28p	3.73		\$57.67	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/26/25	11:36a	03:43p	4.12		\$63.70	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JUNE	06/30/25	01:43p	04:16p	2.55		\$39.42	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
JUNE Total						55.85		\$863.45		
Nancy	Massrock	JULY	07/02/25	12:42p	04:19p	3.62		\$57.78	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/03/25	11:51a	03:47p	3.93		\$62.72	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/08/25	12:30p	04:42p	4.20		\$67.03	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/09/25	11:33a	04:13p	4.67		\$74.53	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/10/25	11:49a	03:45p	3.93		\$62.72	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/14/25	11:52a	03:52p	4.00		\$63.84	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/15/25	03:19p	05:07p	1.80		\$28.73	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/16/25	11:50a	05:03p	5.22		\$83.31	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/17/25	11:36a	04:04p	4.47		\$71.34	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/21/25	11:30a	04:14p	4.73		\$75.49	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/22/25	08:30a	05:02p	8.53		\$136.14	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/23/25	11:48a	04:20p	4.53		\$72.30	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/24/25	11:43a	04:26p	4.72		\$75.33	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/25/25	12:02p	02:54p	2.87		\$45.81	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/26/25	06:04a	10:40a	4.60		\$73.42	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/28/25	11:52a	04:06p	4.23		\$67.51	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/29/25	09:34a	05:46p	8.20		\$130.87	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/30/25	12:14p	04:48p	4.57		\$72.94	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/31/25	11:26a	01:33p	2.12		\$33.84	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
Nancy	Massrock	JULY	07/31/25	01:57p	04:00p	2.05		\$32.72	060211	HERN/MEMB/060211-FRONT DESK/5700-FUNCTION COORD/COORD I
JULY Total						86.99		\$1,388.37		
Grand Total						142.84		\$2,251.82		



GL Account 01-06-05-2525 Prog. Exp. - Grant - CDBG Hernando County

Period	Month/Year	Date	Comments	Amount	Src	G/L Reference	Name
5/2025	5/2025	5/01/2025	Beginning Balance	0.00			
7/2025	7/2025	7/31/2025	VISA - Lamers Bus Line/Bus trip to Clearwater for lunch.-7/31/2025	1,422.90	AP	Visa-7/31/2025	TRUIST - COMPANY VISA
7/2025	7/2025	7/31/2025	VISA - Recreation Supply Company/Foam Noodle for water ex-7/31/2025	716.60	AP	Visa-7/31/2025	TRUIST - COMPANY VISA
7/2025	7/2025	7/31/2025	VISA - Lamers Bus Line/Bus Trip to Outlets - Trip #1-7/31/2025	1,422.90	AP	Visa-7/31/2025	TRUIST - COMPANY VISA
7/2025	7/2025		AP Total Accounts Payable	3,562.40	AP		
7/2025	7/2025		7/2025 Total	3,562.40			
2025	2025		Ending Balance	3,562.40			