

PURCHASING POLICY EXCEPTION FORM

FROM:

DATE: 06/06/2023

DEPARTMENT: SOLID WASTE

VENDOR: INVOICE CLOUD

DEPT DIRECTOR/

MGR SIGNATURE: 

DATE: 6/8/2023

Amount of Invoice: Total \$90.00

Invoice Date: 6/30/22 - 9/30/22

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

The Solid Waste Dept were unaware of these invoices until recently. There were updates to software + issues with card readers. But, invoices were never sent, so these are owed.

Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.

TO: CHIEF PROCUREMENT OFFICER

Please review, and upon approval, forward to County Administration.

Cade Rosset - Date

Date: 6/13/2023

Resolution: Approved

To process this disbursement, the request must be approved by the County Administrator.

TO: COUNTY ADMINISTRATOR

Please review, and upon approval, forward to the Finance Department for processing.

APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): 

DATE: 6-16-23

APPROVED FOR PAYMENT:

FINANCE DIRECTOR

ASST. FINANCE DIRECTOR

Frances Pioszak

Date:

APPROVED

By Frances Pioszak at 2:59 pm, Jun 20, 2023



DEPARTMENT OF SOLID WASTE

SOLID WASTE ♦ RECYCLING ♦ SW CODE ENFORCEMENT ♦ FINANCE ♦ HOUSEHOLD HAZARDOUS WASTE

14450 LANDFILL RD ♦ BROOKSVILLE, FLORIDA 34614

P 352.754.4112 ♦ F 352.754.4118 ♦ W www.HernandoCounty.us

Date: June 7, 2023
To: Carla Rossiter-Smith
Purchasing and Contracts
From: Scott Harper
Solid Waste & Recycling
Subject: Invoice Cloud Payment

Invoice Cloud, the company that handles credit card payments, has produced a request for payment for items from last fiscal year. The invoice is for several months of encrypted reader license fees and chargeback fees. The department was unaware of these charges until recently and is now requesting payment of said invoice.

InvoiceCloud

Bill To: Hernando County Solid Waste
15470 Flight Path Drive
Brooksville, FL 34604

Invoice #: 3290-2022_6
Date: 6/30/2022

Description	Item Count	Price	Total
Encrypted Reader License Fee - All	1		\$15.00
Total Amount:			\$15.00
Due Date:			7/10/2022
Balance Due:			\$15.00

*Unit Price can vary for some items. Please see the Detailed view for further breakdown

For Service Period of 06/01/2022 through 6/30/2022

Invoice Cloud
30 Braintree Hill Office Park, Suite 303
Braintree, MA 02184
(901) 737-8686

Payment Remittance

Checks Mailed via USPS:
Invoice Cloud Inc
PO BOX 8044
Carol Stream, IL 60197-8044

Wire/Ach Payment:
Bridge Bank
ABA/Routing Number: [REDACTED]
Account Number [REDACTED]
For Credit to: Invoice Cloud Inc

InvoiceCloud

Bill To: Hernando County Solid Waste
15470 Flight Path Drive
Brooksville, FL 34604

Invoice #: 3290-2022_7
Date: 7/31/2022

Description	Item Count	Price	Total
Chargeback Fee Submitter (Chase/Braintree) - All	2	\$10.000	\$20.00

Description	Item Count	Total
Encrypted Reader License Fee - All	1	\$15.00
Total Amount:		\$35.00
Due Date:		8/10/2022
Balance Due:		\$35.00

*Unit Price can vary for some items. Please see the Detailed view for further breakdown.

For Service Period of 07/01/2022 through 7/31/2022

Invoice Cloud
30 Braintree Hill Office Park, Suite 303
Braintree, MA 02184
(901) 737-8686

Payment Remittance

Checks Mailed via USPS:
Invoice Cloud Inc
PO BOX 8044
Carol Stream, IL 60197-8044

Wire/Ach Payment:
Bridge Bank
ABA/Routing Number [REDACTED]
Account Number [REDACTED]
For Credit to: Invoice Cloud Inc

InvoiceCloud

Bill To: Hernando County Solid Waste
15470 Flight Path Drive
Brooksville , FL 34604

Invoice #: 3290-2022_8
Date: 8/31/2022

Description	Item Count	Price	Total
Chargeback Fee Submitter (Chase/Braintree) - All	1	\$10.000	\$10.00

Description	Item Count	Total
Encrypted Reader License Fee - All	1	\$15.00
Total Amount:		\$25.00
Due Date:		9/10/2022
Balance Due:		\$25.00

*Unit Price can vary for some items. Please see the Detailed view for further breakdown.

For Service Period of 08/01/2022 through 8/31/2022

Invoice Cloud
30 Braintree Hill Office Park, Suite 303
Braintree, MA 02184
(901) 737-8686

Payment Remittance

Checks Mailed via USPS:
Invoice Cloud Inc
PO BOX 8044
Carol Stream, IL 60197-8044

Wire/Ach Payment:
Bridge Bank
ABA/Routing Number: [REDACTED]
Account Number: [REDACTED]
For Credit to: Invoice Cloud Inc

InvoiceCloud

Bill To: Hernando County Solid Waste
15470 Flight Path Drive
Brooksville, FL 34604

Invoice #: 3290-2022_9
Date: 9/30/2022

Description	Item Count	Price	Total
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Description	Item Count	Total
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Encrypted Reader License Fee - All	1	\$15.00
Total Amount:		\$15.00
Due Date:		10/10/2022
Balance Due:		\$15.00

*Unit Price can vary for some items. Please see the Detailed view for further breakdown.

For Service Period of 09/01/2022 through 9/30/2022

Invoice Cloud
30 Braintree Hill Office Park, Suite 303
Braintree, MA 02184
(901) 737-8686

Payment Remittance

Checks Mailed via USPS:
Invoice Cloud Inc
PO BOX 8044
Carol Stream, IL 60197-8044

Wire/Ach Payment:
Bridge Bank
ABA/Routing Number: [REDACTED]
Account Number: [REDACTED]
For Credit to: Invoice Cloud Inc