

000406HERNANDO COUNTY PROCUREMENT REVIEW FORM

Procurement Contact:	Fran Hallet
Contract No. and Project Description (Task Order & GSM #)	Contract #24-TF00708 – Disaster and Debris Removal Services
	GMS #571
Vendor Name:	CTC Disaster Response Inc
Purchase Order No.:	25000052
Change Order No.:	Change Order 7

Procurement Agent Review:	<i>Fran Hallet</i>	9/5/2025	Fran Hallet
	Signature	Date	Printed Name
Comments:	<p>Change Order #7 is to increase funds \$94,345.25 to cover outstanding final invoices and close out this purchase order for Hurricane Milton.</p> <p>New PO Total - \$14,694,359.25</p> <p>No Issues</p>		

Grant Review:	<i>Mindy Rivera</i>	09/08/2025	Mindy Rivera
	Signature	Date	Printed Name
Comments:	<p>Change Order 7 is to increase Line 16 by \$94,342.25. The new PO total will be \$14,694,359.25.</p> <p>GMS 571 – MILTON24</p> <p>These are expenses related to Hurricane Milton. They are eligible costs from a Disaster Department code and fall within the period of performance.</p> <p>The remaining balance from invoices paid on this PO matches the total increase needed to pay the final invoices.</p>		

Chief of Procurement Review:				
	Signature	Date	Printed Name	
Comments:				

Recommendation:	

Hernando County Board of County Commissioners

Change Order Request

Add Line(s)	Cancel Outstanding Balance	X	Increase/Decrease Funds
Delete Line(s)	Change Project Number		Increase/Decrease Blanket
Cancel Purchase Order	Change Account Number		Increase/Decrease Quantity

Today's Date: 09-05-2025

PO/Contract #: 25000052

Change Order Number: 7

Requisition Number: 25000052

Vendor's Name on PO: CTC DISASTER RESPONSE INC

Department/Employee: TIA OPDYKE

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: Contract #: 24-TF00708 Grant GMS #: 571
CO #7) is to increase funds to cover outstanding final invoices and close out this
purschase order.
Increase Line 16 \$94,345.25 ; New Line Total \$694,359.25
Old PO Total \$14,600,000.00 New PO Total \$14,694,359.25
Dept_40011 Account 5303401 Project Milton 24

40011-5303401 16 94345.25 MILTON24

Department Approval:LILLIAN HOYT

Date:09-03-2025

Chief Procurement Officer:

Date:

BOCC Approval Date:

(BOCC Required per Purchasing 080E)