



Hernando County Board of County Commissioners Change Order Request

<u> </u> Add Line(s)	<u> </u> Cancel Outstanding Balance	<u> X </u>	<u> </u> Increase/Decrease Funds
<u> </u> Delete Line(s)	<u> </u> Change Project Number	<u> </u>	<u> </u> Increase/Decrease Blanket
<u> </u> Cancel Purchase Order	<u> </u> Change Account Number	<u> </u>	<u> </u> Increase/Decrease Quantity

Today's Date: 06/21/2023

PO/Contract #: 23000342

Change Order Number: 1

Requisition Number: 23000342

Vendor's Name on PO: VECTOR FLEET MANAGEMENT LLC

Department/Employee: MICHELE CORNELL

Instructions: In the explanation, details of the request must be provided. All requests must include account number, line item number, project number, new purchase order total. Include details as if entering a new requisition. If change request is due to new agreements, quotes, projects, etc. necessary documents must be attached.

Explanation:

Justification: Contract No.21-RG0014/PH

Grant Department: Multiple

CO #1 Is to INCREASE PO

Increase Line 1 \$270,000.00; New Line Total \$770,000.00

New PO Total \$862,058.96

Dept08021 Account530512 line #1 \$770,000.00

8021-5305212 1 270,000.00

Department Approval: BRENDA PESHEL

Date: 04/25/2023

Chief Procurement Officer: CARLA ROSSITER-SMITH

Date: 04/27/2023

BOCC Approval Date: _____

(BOCC Required per Purchasing 080E)