



DEPARTMENT OF PLANNING AND ZONING



TRANSIT DIVISION

1635 BLAISE DRIVE ♦ BROOKSVILLE, FLORIDA 34601

P 352.754.4057 ♦ F 352.754.4420 ♦ W www.HernandoBus.us



MEMORANDUM

DATE: July 13, 2022 (Revised)
TO: Toni Brady, Chief Procurement Officer
CC: Diane Kafrissen, Purchasing Agent II
FROM: Aaron Pool, Development Services Director 
VIA: Jannina Elkin, Transit Coordinator 
RE: 21-CG0013 Brooksville City Hall Bus Stop Improvement Project

The Brooksville City Hall Bus Stop Improvement Project has been completed. I am forwarding the following documents for processing:

1. Final Pay Request (Invoice)
2. Consent of Surety
3. Final Release of Liens
4. Certificate of Final Completion
5. Final Payment Checklist
6. Vendor Performance Evaluation
7. Final Inspection

Please proceed with the agenda item to the Board of County Commissioners for final approval. Funding is available for the Final Pay in:

Transit Account 34009-5606303 in the amount of \$67,719.27

If additional information is needed, please contact me.

Thank you



17710 US Hwy 41
 Spring Hill, FL 34610
 CBC1263108

Invoice

Date	Invoice #
6/23/2022	8030

Bill To
Hernando County Purchasing and Contracts 15470 Flight Path Dr Brooksville, FL 34604

Ship To
Contract # 21-CG0013/DK

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
21001085-1			6/23/2022			Bus Stop Improvement

Quantity	Description	Price Each	Amount
1	Mobilization	7,111.55	7,111.55
1	MOT	1,170.00	1,170.00
1	Install tree protection at the dripline of the canopy.	702.00	702.00T
1	Permit Fees	585.00	585.00
1	Clearing & Grubbing	2,633.67	2,633.67T
1	Stabilizing	125.70	125.70T
1	Optional Base Group 4	426.90	426.90T
1	Superpave SP 12.5	476.45	476.45
1	Gravity Wall	9,237.97	9,237.97T
1	Bollards	3,217.50	3,217.50T
1	D-Curb	535.20	535.20
1	4" Sidewalk	1,053.00	1,053.00T
1	6" Concrete Reinforced	1,763.75	1,763.75T
1	Tree Root Barrier System	375.25	375.25T
1	Bus Shelter & Amenities	34,383.49	34,383.49T
1	Pavement Markings	3,921.84	3,921.84
	Non Taxable	0.00%	0.00
NO GUARANTEE ON MATERIALS			
Thank you for your business. Accounts not paid by the due date are subject to a 1.5% monthly finance charge.		Payments/Credits	\$0.00

Phone #	E-mail	Balance Due	\$67,719.27
352-799-5828	amirecycle@gmail.com		

**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

Bond # **1001608**

PROJECT:
(name, address)
Brooksville City Hall Bus Stop Improvement
210 Howell Ave, Brooksville, FL 34601
TO (Owner)
Hernando County Board of County Commissioners
15470 Flight Path Drive Brooksville, FL 34604

PROJECT #

CONTRACTOR:
Asphalt Millings, Inc.
17710 US Hwy 41 Spring Hill, FL 34610

General Contractor
Subcontractor

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety Company)

FCCI Insurance Company
6300 University Parkway, Sarasota, FL 34240-8424

,SURETY COMPANY,

on bond of (here insert name and address of contractor)

Asphalt Millings, Inc.
17710 US Hwy 41 Spring Hill, FL 34610

,CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall
not relieve the Surety company of any of its obligations to (here insert name and address of Owner)

Hernando County Board of County Commissioners
15470 Flight Path Drive Brooksville, FL 34604

,OWNER,

as set forth in the said Surety Company's bond

IN WITNESS WHEREOF,

The Surety Company has hereunto set its hand this 1st day of July 20 22 .

FCCI Insurance Company

Surety Company

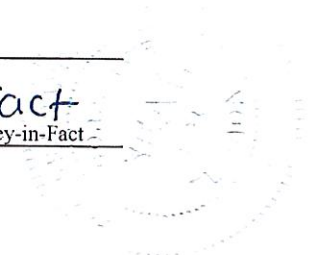
Signature of Authorized Representative

Title

Attest
(seal):

Yvonne Payne
Yvonne Payne

Traci Pott
Traci Pott, Attorney-in-Fact
Attorney-in-Fact



GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Traci Putt

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$20,000,000.00): **\$67,719.27**

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest: Christina D. Welch
Christina D. Welch, President
FCCI Insurance Company

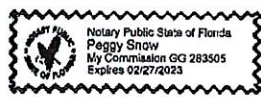


Christopher Shoucair
Christopher Shoucair,
EVP, CFO, Treasurer, Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2023



Peggy Snow
Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2023



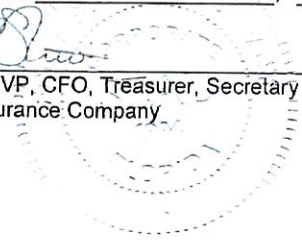
Peggy Snow
Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 1st day of July, 2022

Christopher Shoucair
Christopher Shoucair, EVP, CFO, Treasurer, Secretary
FCCI Insurance Company



FINAL RELEASE OF LIEN

The undersigned Lienor, in consideration of the final payment , in the sum of \$ 67,719.27, hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished to Brooksville City Hall for the following described property:

Bus Stop Improvement
Contract# 21-CG0013/DK

Dated: July 11, 2022

Lienor's Name: **Asphalt Millings Inc. dba
AMI Recycling & Services**
Address: 17710 US Hwy 41
Spring Hill, FL 34610

By: *Bonnie Williams*
(Officer of Company Signature)

State of Florida

County of Pasco

The foregoing instrument was acknowledged before me this 11th day of July, 2022 by Bonnie Williams who is Secretary/Treasurer of said company. He/She is personally known to me or has produced FL Drivers License as identification.

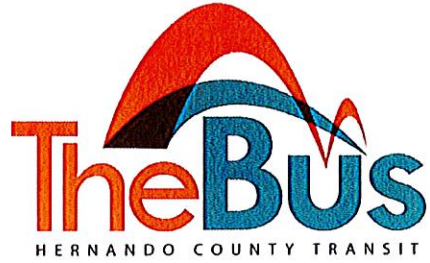
My Commission Expires:

Notary Public:

Sign: *Teresa Brown*

Print: Teresa Brown





Inspection Report

Date	6/27/22
Contractor	Asphalt Millings Inc.
Project	Brooksville City Hall Bus Stop Improvement
Inspected by	Jannina Elkin & Tom Burke (CARDNO)

Documents	Received	Not Received
ROW Use Permit	n/a	
Shelter warranty	Y	
Bench warranty	Y	
Trash Receptacle warranty	Y	
Bike Rack warranty	Y	
Manuals	Y	

Items	Qty.	Match RFQ Description	Shop Drawings	Installed per Specs	Approved Color	Approved Size
Shelter	1	Y	Y	Y	Y	Y
Bench	1	Y	Y	Y	Y	Y
Trash Receptacle	1	Y	Y	Y	Y	Y
Bike Rack	1	Y	Y	Y	Y	Y

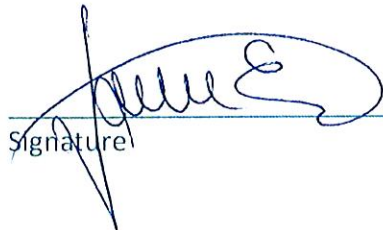
Is the area clean and free of debris? Yes No

Passed

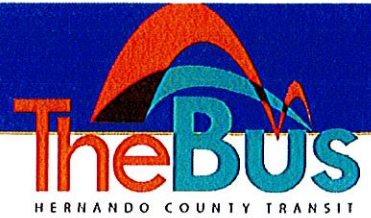


Failed





 Signature



CERTIFICATE OF FINAL COMPLETION

June 28, 2022

Asphalt Millings, Inc
T. Cary Williams, President & CEO
17710 US Highway 41
Spring Hill, FL 34610

Re: Certificate of Final Completion
21-CG0013 Brooksville City Hall Bus Stop Improvement

Dear Mr. Williams:

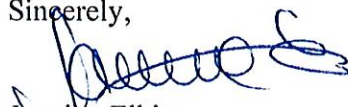
Hernando County Transit Division is in agreement by presenting this Certificate of Final Completion to Asphalt Millings, Inc for the Brooksville City Hall Bus Stop Improvement Project. The warranty period will be effective beginning 6/27/2022.

Please submit the following items for processing final payment within the next ten (10) days:

- Final Pay Application (or Invoice)
- Final Change Order – N/A
- Contract Lien Waiver
- Release of Liens from all Subcontractors (if applicable)
- Consent of Surety

Once Hernando County Community Development - Transit Division receives all original required items listed above, the Hernando County Contracts and Purchasing Department will proceed with acquiring final approval from the Board of County Commissioners to process the final payment. Thank you for your participation in completing this Brooksville City Hall Bus Stop Improvement Project. If you have any questions concerning the above, please call our office at (352) 754-4057.

Sincerely,


Jannina Elkin
Transit Coordinator

Cc: Aaron Pool, Community Development Services Director
Diane Kafritsen, Purchasing Agent II

HERNANDO COUNTY CONSTRUCTION CONTRACT
FINAL PAYMENT CHECKLIST

Bid No: 21-CG0013 Project No: 21-CG0013 Date: 7/12/2022

Contractor Name: Asphalt Millings, Inc

The following items have been secured by the Development Serv. department for the project known as Brooksville City Hall Bus Stop Improvement

Contract No: 21-CG0013, and have been reviewed and found to comply with the requirements of the Contract Documents.

Original Contract Price: \$67,719.17 Final Contract Price (including all change orders): \$67,719.27

Performance Bond Increase Required: Yes No

Date of Notice to Proceed: 2/14/2022 Amount of Liquidated Damages: \$250/Day

Substantial Completion Time:* 150 Calendar Days

Substantial Completion Time (including Change Orders):* 121 Calendar Days

Final Completion Time:* 180 Calendar Days

Final Completion Time (including Change Orders):* 128 Calendar Days

Actual Substantial Completion Time:* 128 Calendar Days

Actual Final Completion Time (including Change Orders):* 128 Calendar Days

Completed	Yes	No	
X	<u> </u>	<u> </u>	1. All Punch List items completed <u>6/27/22</u> (Date).
X	<u> </u>	<u> </u>	2. Warranties and Guarantees assigned to County.
X	<u> </u>	<u> </u>	3. General one year warranty from Contractor <u>6/28/22</u> (Effective Date).
N/A	<u> </u>	<u> </u>	4. Operation and Maintenance manuals for equipment and system.
N/A	<u> </u>	<u> </u>	5. Record drawings obtained.
N/A	<u> </u>	<u> </u>	6. County personnel trained on system and equipment operation.
N/A	<u> </u>	<u> </u>	7. Certificate of Occupancy _____ or Compliance _____.
X	<u> </u>	<u> </u>	8. Certificate of Substantial Completion* <u>6/28/22</u> (Date)
X	<u> </u>	<u> </u>	9. Department's Final Inspection Report* when Applicable. <u>6/27/22</u> (Date)
X	<u> </u>	<u> </u>	10. Final Payment Certification and Affidavit from Contractor.
N/A	<u> </u>	<u> </u>	11. Owner's Representative's Certificate of Final Inspection. _____ (Date)
N/A	<u> </u>	<u> </u>	12. DBE Participation Certification and justification letter from Contractor (If Applicable).

Completed		
Yes	No	
X		14. Release of Liens
X		15. Consent of Surety
N/A		16. As-Built Documents (Signed and Sealed)
X		17. Vendor Performance Form _____
N/A		18. Final Funding Agency Approval, if applicable
X		19. Others: Specify: Transit Amenities Warranties

If any of the above are not applicable, indicate by N/A.

If No is checked to any of the above, explain here: _____

Comments: _____

Signed: 
 Department Director or Designee

Date: 7/13/2022

* These Completion Times and/or Dates to be used, when appropriate, in administering the liquidated damages provision of the Contract Documents.

cc: Purchasing & Contracts

HERNANDO COUNTY PURCHASING AND CONTRACTS
VENDOR PERFORMANCE EVALUATION
Construction Projects

Vendor/Firm: Asphalt Milling, INC.	County Dept.: Community Development/Transit	Contract # and Description: 21-CG0013 Brooksville City Hall Bus Stop Impr
---------------------------------------	--	--

The Purchasing and Contracts Department would like your opinion of this Contractor. This evaluation will be kept on file in the Purchasing Department and referred to when recommending future A/E contracts.

Diane Kafrisen, Purchasing Agent II

Return completed form to: _____

This information will also be shared with the Contractor to inform them of commendable as well as deficient areas in their service.

Design Phase	Rating Scale:	Poor	Average	Excellent		
Knowledge and understanding of job scope		①	②	③	④	⑤
Ability to comply with specifications		①	②	③	④	⑤
Speed and efficiency of work		①	②	③	④	⑤
Adequacy of manpower and crew mix		①	②	③	④	⑤
Quality of workmanship		①	②	③	④	⑤
Response to changes in scope, schedule, manpower		①	②	③	④	⑤
Ability to suggest innovative methods		①	②	③	④	⑤
Early identification of problems and timely resolution		①	②	③	④	⑤
Submission of updated and revised progress schedules		①	②	③	④	⑤
Quality of supervision		①	②	③	④	⑤
Coordination and control of subcontractor(s)		①	②	③	④	⑤
Enforcement of safety procedures		①	②	③	④	⑤
Adherence to schedule		①	②	③	④	⑤
Adequacy of materials		①	②	③	④	⑤
Storage of materials		①	②	③	④	⑤
Adequacy of housekeeping and site clean-up		①	②	③	④	⑤

**HERNANDO COUNTY PURCHASING AND CONTRACTS
VENDOR PERFORMANCE EVALUATION
Construction Projects**

Construction Phase Cont.	Rating Scale:	Poor	Average			Excellent
Cooperativeness		①	②	③	④	⑤
Professional conduct		①	②	③	④	⑤

Specific suggestions for improvement:

Contractor should fully understand the requirements of the project including construction details. There was a misinterpretation of a retaining wall detail which required additional structural analysis to evaluate if the form work could be accepted. Recognizing there mistake they were willing to redo the form work if the analysis indicated an issue.

Would you recommend this contractor for another County project? Yes No, please explain

Contractor finished the job in a timely manner after receiving materials from a long lead time, which it was out of their control. AMI provided us up-to-date status of the construction on a daily basis.

Evaluated by:

Jannina Elkin Digitally signed by Jannina Elkin
Date: 2022.07.12 10:19:35 -04'00'

Signature

Date

Reviewed by:

Patt Hall

7/15/22

for Chief Procurement Officer

Date