

This worksheet does not replace the need to do the online application. It is designed to help you build your grant content in a word document before cutting and pasting into the online application. It is also useful to build the grant offline and use for internal review and commenting by team members. It is not required that you use this tool. Items marked by a red asterisk are required.

1. Eligibility Quiz

- a. Is your organization based in the United States? *
- b. Please select the category which best describes your organizations status*
 - i. Nonprofit 501 (c)(3)
 - ii. National Center for Education Statistics (NCES) School District ID
 - iii. Community/Technical College
 - iv. Four-Year College or University – non HBCU
 - v. Four-Year College or University - HBCU
 - vi. Governmental (Municipal, County, State Agency)
 - vii. Other
- c. Please use search below to validate if your organization is in our Causes database* N/A
- d. Where you able to find your organization in the Cause search above? * No
- e. Is this request for Piedmont Natural Gas or Duke Energy? * Duke Energy
- f. Select the primary state the grant would serve*
 - i. Florida
 - ii. Indiana
 - iii. Kentucky
 - iv. North Carolina
 - v. Ohio
 - vi. South Carolina
 - vii. Tennessee
 - viii. Other
- g. Select the primary county of the state the grant would principally serve from the dropdown below* Hernando

2. Contact Information

- a. Primary Contact Info
 - i. First Name* Brittany
 - ii. Last Name* Brooks
 - iii. Contact Title Emergency Management Planner
 - iv. Email Address* bbrooks@hernandocounty.us

v. Telephone* 352-754-4083

b. Secondary Contact Info

i. First Name* Erin

ii. Last Name* Thomas

iii. Contact Title Emergency Management Deputy Director

iv. Email Address* ethomas@hernandocounty.us

v. Telephone* 352-754-4083

3. Organization Information

a. Mission Statement

i. Please provide your organization's mission statement. If you have any principles or values that are actively used in your programs and management, please include them. **Hernando County Department of Public Safety Emergency Management Division is the agency responsible for administering emergency preparedness, response, recovery, and mitigation programs in Hernando County, Florida. This important work is accomplished through established multi-agency partnerships, community engagement, and effective coordination. These partnerships ensure that the needs of disaster survivors and emergency responders are met at all levels, including local, state, federal, private, and volunteer agencies and organizations. Our mission is to foster resilience among the whole community by building and sustaining the capability to mitigate against, prepare for, respond to, and recover from all hazards.**

b. Conflict of Interest Disclosure*

i. Please disclose any conflicts of interest with the Duke Energy Foundation, Duke Energy Corporation, or its subsidiaries. Conflicts of interest should include any businesses that are in direct competition with Duke Energy Corporation or its subsidiaries, or any pending or threatened legal proceedings between you and the Duke Energy Foundation, Duke Energy Corporation, or any of its subsidiaries. **N/A**

4. Demographic Information

a. Does your organization's top leader identify as a person of color? * **No**

b. Does your organizations top leader identify as a woman? * **No**

c. What percentage of your senior leadership teams identifies as people of color? * **0%**

- i. Senior leadership team includes the organization's' top leader and their direct reports.
- d. What percentage of the Board of Directors from your organization represents racial, gender or ethnic diversity? * 36%
- e. Does most of the funding for this grant program specifically seek to serve under-represented, low-income, or diverse populations? *Yes
- f. If yes, which under-represented, low-income, or diverse populations will be served? Check all that apply. *
 - i. Ethnicity: Asian / Asian Americans / Pacific Islanders
 - ii. Ethnicity: Black / African American / African
 - iii. Ethnicity: Hispanic/Latino/Latina/Latinx
 - iv. Ethnicity: Native American/Indigenous
 - v. Ethnicity: Multiracial/Multiethnic
 - vi. Gender Identity: Female
 - vii. Gender Identity: Non-binary
 - viii. Gender Identity: Transgender
 - ix. Sexual Orientation: Gay, lesbian, bisexual or other orientations within the LGBTQIA+ community
 - x. Disability: Person with a disability
 - xi. Participants with incomes at or below 185% of the Federal Poverty Income Levels
 - xii. Active military or veterans
 - xiii. Unknown or decline to say
- g. Estimate the percentage of program participants that represent members of the underserved groups above. * 100% for the HERRricane Camp. Approximately 25%-50% of the indirect participants (200,638 population) represent an undeserved group.

5. Program Information

Please make sure you have reviewed the [Duke Energy Foundation investment priorities](#) and determine how your grant aligns with one or more of these areas.

- a. Select the Duke Energy investment priority that best aligns with your grant proposal. *
 - i. Vibrant Economies
 - 1. Select Vibrant Economies focus area(s)
 - a. Workforce development training for jobs vital to the energy economy, with a focus on underrepresented populations

- b. Community revitalization and local economic development efforts
 - c. Economic recovery for customers and communities facing unprecedented challenges
 - d. Energy and engineering education for K-12 students and teachers
 - e. Local Community Impact < \$10K
 - ii. Justice, Equity & Inclusion
 - 1. Select Justice, Equity and Inclusion focus area(s)
 - a. Thriving natural environments, including access to green space, in historically underserved and environmental justice communities
 - b. Programs supporting the “just transition” for communities transitioning to cleaner energy generation
 - c. Diversity, equity and inclusion initiatives supporting upward mobility
 - d. Local Community Impact < \$10K
 - iii. Climate Resiliency
 - 1. Select Climate Resiliency focus area(s)
 - a. Environmental projects supporting land conservation; clean water; and biodiversity of plant and animal species
 - b. Environmental resiliency projects that prepare communities for and mitigate against the effects of climate change
 - c. Natural disaster preparedness and response
 - d. Local Community Impact < \$10K
- b. Second priority area of alignment (if applicable) Diversity, equity, and inclusion initiatives supporting upward mobility.
- c. Third priority area of alignment (if applicable) Workforce development training for jobs vital to the energy economy, with a focus on underrepresented populations.
- d. Grant Request Title* #HernandoPrepares Campaign & HERricane Summer Camp
- e. Grant Request Summary*
 - i. Please provide a brief 2-3 sentence description of the project and/or program and specify the expected end-result to be achieved by grant funding. The #HernandoPrepares public education

campaign will focus on four key messages: Make a Plan, Build a Kit, Stay Informed, Get Involved. This campaign will be a combination of social media, radio, and television public service announcements taking place throughout May 2023, culminating in an annual hurricane and safety expo offering the latest information on how to prepare for, respond to, recover from, and mitigate against the prevalent hazards that face our community. This grant will also fund the second HERricane Summer Camp in Hernando County history. This is a five-day summer camp for approximately 20 young women ages 13-17 to learn about emergency management as a career, the importance of preparedness, how to perform CPR, how to extinguish small fires, and how to build a disaster supply kit.

- f. Requested Grant Amount*\$20,000.00
 - i. Dollar amount being requested from Duke Energy Foundation
- g. Fund Use*
 - i. Please specifically explain how Duke Energy Foundation funds requested above will be used. The Duke Energy Foundation funds requested would be utilized towards the costs of promoting the HERricane Summer Camp and the #HernandoPrepares Campaign and Expo on social media, print media, television, and radio advertisements. Grant funds will also be used to purchase ancillary supplies (fire extinguisher recharges, Stop the Bleed kits, first aid supplies), CPR certification and instructor fees, and potentially hotel/per diem costs for guest instructors who may travel to Hernando County to assist with camp delivery.
- h. Grant Request Overview*
 - i. Please provide a detailed description of your program and expected results. What does success look like for this program? The #HernandoPrepares Campaign and Expo will focus on 4 key messages: 1. Make a plan – families may not be together when an emergency happens. Planning in advance allows families to stay connected in the event of an emergency. 2. Build a kit – build an emergency supply kit that contains essential items to keep your family self-reliant for at least 5-7 days without utilities, electricity, and water or without access to a supermarket or local services. 3. Stay informed – learn about emergencies that could happen in your area and identify sources of information that will be helpful before, during, and after an emergency. 4. Get involved – preparedness is

a shared responsibility, and it takes a whole community to prepare and respond to emergencies. Donate time to contribute skills and expertise throughout the year as well as during times of community need.

The HERricane Summer Camp serves to elevate women's confidence as leaders in emergency management, while expanding the image of the profession as a positive force for improving public safety and government by promoting:

- Synergy: recognize the value and importance of uniting a group of diverse individuals into a single, powerful force, and promoting professional connection and an environment of collegiality.
 - Grit: we believe in the distinct combination of passion, resilience, determination, and focus that allows a person to maintain discipline and optimism is a key to success in any career, as well as for any organization.
 - Adventure, Creativity, and Open-Mindedness: we utilize and promote ingenuity in our programming as a means to foster this quality in our membership and organization. Emergency Management as a discipline, as well as career, is notoriously complicated, atypical, and non-traditional – requiring resourcefulness, positivity, and inventiveness.
 - Professional Excellence: excellence is not perfection; rather the confident pursuit of the high quality and persistent integrity.
- i. Supporting Documentation*
- i. Please provide additional information or supporting documentation which will assist the Foundation in the evaluation of this grant request. Please limit to 3 supporting documents. Do not include letters of support from public officials or elected leaders. (Budget documents, Grant Program Description, etc.) Only PDF format accepted.
- j. Grant Request Start Date* 5/1/23
- k. Grant Request End Date* 4/30/24
- l. Select All Counties Served by this Program **Hernando**
- m. Please provide the total number of people being served DIRECTLY by this grant program. * HERricane Camp: 20, Hurricane and Safety Expo: 500+, #HernandoPrepares Campaign: 37,380 through social media, 200,638 (population) through, radio, tv, and media.

6. Financial Information

- a. Total Grant Program Budget Amount (\$) * \$24,000.00

- i. This should NOT reflect the organization's annual budget, but revenue and expenses associated solely with this grant program.
 - b. Upload the Overall Grant Program Budget*
 - i. PDF Documents only
 - ii. Upload the PROGRAM BUDGET APPLICABLE TO THIS SPECIFIC GRANT for which you are requesting funding. Please include how the funds requested from Duke Energy Foundation will be used within the program budget. Include income and expenses. This is NOT the organization's annual budget. We suggest using this budget template: [click here](#)
Please convert your spreadsheets to PDF Documents.
 - c. Other Funders*
 - i. Please list other funding organizations for this grant program specifically and their respective commitments. If Duke Energy Foundation is the only funder for this grant program put N/A.
Hernando County Department of Public Safety Emergency Management Division commits to funding the office supplies needed for the camp and expo out of it's General Fund, in addition to the staff time required for both initiatives. We also plan to seek in-kind donations from local restaurants to provide lunches daily for campers/instructors, and a generator from a local home improvement store to serve as a door prize at the #HernandoPrepares hurricane and safety expo.
7. Volunteer Engagement
 - a. Describe any specific volunteer opportunities for Duke Energy employees associated with this grant program. **Duke Energy employees associated with this grant program can volunteer by hosting a vendor table at our annual Hurricane and Safety Expo and interacting with the public. Employees can also attend the HERricane Camp to give education on power generation and transmission, and disaster preparation, response, and recovery. Duke Energy and its employees are encouraged to share any social media posts for the #HernandoPrepares campaign.**