



DEPARTMENT OF PURCHASING AND CONTRACTS

15470 FLIGHT PATH DRIVE BROOKSVILLE, FLORIDA 34604
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DATE: March 6, 2024

TO: Alisa Pike, Procurement Coordinator

FROM: Brad Smith HCUD Capital Program Manager

SUBJECT: Recommendation for Award Bid No. 22-RG0128/AP
Project Name: Capacity Expansion Ridge Manor Wastewater Reclamation Facility

- 1. Total Contract Bid Price is: not applicable \$3,250,787.40
2. Reference checks are satisfactory: [X] YES [ ] NO
3. Recommend award as responsive and responsible bidder [X] YES [ ] NO
4. Request Next Bidder? [ ] YES [X] NO
5. Provide a statement that addresses the reason(s) for your recommendation or rejection.

The selected consultant, Jones, Edmunds & Associates, Inc., has a good working relationship with the HCUD personnel who will be involved in the work.

Redacted area with horizontal lines

6. Provide the funding information: Fund 4133 Dept 07215 Account 5626323

Brad Smith
Digitally signed by Brad Smith
Date: 2024.03.06 07:48:43 -05'00'

Recommendation Approved By: Brad Smith Date:
Department Director/Manager

- Enclosure: Signed fee sheet
Technical Evaluation
Reference checks

# REFERENCE CHECK

BID #: 22-RG0128/AP BID TITLE: Capacity Expansion Ridge Manor Wastewater Reclamation Facility.

RESPONDENT: Jones Edmunds & Associates, Inc.

REFERENCE (Company or Person): Charlotte County

PHONE #: 941.764.4509 PERSON YOU SPOKE TO: Bruce Bullert

1. Describe the work contracted by your firm/company.

They have worked on many projects. Some of which include WWTP designs, water master plan, master sewer plan, reclaim master plan, modeling, sewer master plan update. Assist with other projects that are ongoing.

2. Was the work completed on time?

Yes

3. Were you satisfied with the final results?

Yes

4. Did you implement their recommendations?

Yes

5. Did you encounter any problems?

Very willing to deal with issues, talk with staff to resolve any potential problems, they provide good info, discuss things which are then resolved.

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 4.5

Cooperation 5

Reliability 4.5

7. Would you contract with this company again?

Yes X-currently are No \_\_\_\_\_ Maybe \_\_\_\_\_

Reference checked by: Jason Hurd

Date: 08/01/23

# REFERENCE CHECK

BID #: 22-RG0128/AP BID TITLE: Capacity Expansion Ridge Manor Wastewater Reclamation Facility.

RESPONDENT: Jones Edmunds & Associates, Inc.

REFERENCE (Company or Person): Citrus County

PHONE #: 352.527.7650 PERSON YOU SPOKE TO: Ken Cheek

1. Describe the work contracted by your firm/company.

Jones Edmunds is on Citrus County's continuing services contract for utility related services and has performed a variety of work under that contract. They have also been selected to perform engineering design work for several phases on the County's septic to sewer projects.

2. Was the work completed on time? **Yes**

3. Were you satisfied with the final results? **Yes**

4. Did you implement their recommendations? **Yes**

5. Did you encounter any problems? **Not related to their work**

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 5

Cooperation 5

Reliability 5

7. Would you contract with this company again?

Yes  No  Maybe

Reference checked by: Jason Hurd

Date: 08/03/23

**REFERENCE CHECK**

BID #: 22-RG0128/AP BID TITLE: Capacity Expansion Ridge Manor Wastewater Reclamation Facility.

RESPONDENT: Jones Edmunds & Associates, Inc.

REFERENCE (Company or Person): City of Zephyrhills

PHONE #: 813.780.0008 PERSON YOU SPOKE TO: John Bostic III

1. Describe the work contracted by your firm/company.

We have a continuing services contract that has been in effect for ~9 years. Used them for our WWTP upgrade to AWT, effluent pump station upgrade, and many other water and wastewater projects.

2. Was the work completed on time?

Yes, any delays were associated with the contractors.

3. Were you satisfied with the final results?

Absolutely

4. Did you implement their recommendations?

Yes

5. Did you encounter any problems?

No problems with Jones Edmunds

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 5

Qualifications 5

Final Product 5

Cooperation 5

Reliability 5

7. Would you contract with this company again?

Yes  No  Maybe

Reference checked by: Jason Hurd

Date: 08/04/23

## TECHNICAL EVALUATION FOR BID AWARD

ITB# 22-RG0128/AP

### Capacity Expansion Ridge Manor Wastewater Reclamation Facility

This document has been developed to facilitate your evaluation. Your evaluation should be limited to the attached. **Procurement will ensure that all documents required by the solicitation are contained for evaluation. This documentation will be included with the bid submitted for evaluation. Bids that are determined non-responsive by the Procurement Department will not be submitted to you for evaluation.** Please note that you should focus your attention on the areas contained within this document. Your evaluation will be a major consideration as to the responsiveness and/or responsibility of a bidder.

- A. Is the amount of the bid reasonable and realistic for the services to be performed or the item or equipment to be purchased? Yes. JEA has been part of several waste water projects in the past and is currently under contract for another WTF project with HCUD.**

If the bid is considered reasonable/realistic, provide justification for your conclusion.

If you consider the bid to be unreasonable and/or unrealistic, please explain in detail.

- B. Was an independent County estimate developed prior to soliciting for the procurement? No**

If affirmative, submit this estimate with your evaluation in the same format as the bid schedule and describe the extent the estimate was used in the analysis of the bid.

- C. Do the resources (manpower, equipment, supplies, etc.) proposed by the bidder meet the minimum requirements, if any, established by the solicitation? Yes**

If minimums were not identified in the solicitation, you may request information on proposed resources from the bidder **through Purchasing.**

## TECHNICAL EVALUATION FOR BID AWARD

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When specific types and quantities of equipment are required to meet minimum standards, the bidder may address this requirement by providing purchasing with a pro-forma invoice with confirmation from a bank or lending institution to the effect that they are prepared to finance the lease or purchase of equipment necessary to perform the services if the bidder is awarded the contract.

**D. Does the bidder have a satisfactory record of performance? **Yes. Also see obtained recent reference checks****

At a minimum, the bidder's record on previous county contracts must be considered and an attempt must be made to contact all references. The reference form attached is to be used for your documentation of your reference check. If references cannot be contacted, the Department shall contact Purchasing for additional references. Purchasing shall request from the bidder in writing of this fact, and inform that the reference must contact the project person within two business days or it will negatively impact the evaluation the bid.

**E. Provide your overall recommendation on the Recommendation for Award Form. **It is recommended to award the contract to Jones Edmunds and Associates.****

Note: At no time will the user/project person/bid evaluator discuss responsiveness, responsibility or withdrawal from the bidding process with any bidder. Moreover, it is strictly prohibited for any County representative involved in the bidding process to attempt to negotiate bids, influence or otherwise impact the business decisions of a bidder.