

Florida Department of Transportation
Capital & Operating Assistance Application



49 U.S.C. Section 5311, CFDA 20.509
Formula Grants for Rural Areas

STOP: Before starting your application, make sure all agency profile information is up-to-date in TransCIP. The agency profile provides critical information. If the agency profile is incorrect, your application may be considered incomplete or ineligible for consideration.

All applications must align demonstration of benefits with applicable USDOT memorandums implementing recent Executive Orders.

Agency Name:	Hernando County Board of County Commissioners	Use drop down to select or type to enter
Project Type(s):	Capital	Use drop-down to select
		Use drop-down to select
FDOT District:	Seven	Use drop down to select

Throughout the application, the following colors are used to indicate items which must be completed by the applicant and those which may not be edited:	
Applicant Entry	
Note: To ease data entry requirements, dropdown menu options are provided where applicable. If the dropdown menu text is too small to read, please zoom in on the spreadsheet (Ctrl+Scroll or the +/- buttons at the bottom right corner of the window).	
Formula (locked for editing)	
General Instructions	
Item Instructions	

Use the buttons below to generate a sheet for each project request.

Multiple item requests under a single project type may be entered on a single tab. For example, a request for three cutaway buses and one sedan requires only one Vehicle Request sheet. Equipment combined with vehicles orders (i.e., camera systems) should be included on the Vehicle Request sheet and not as a separate Equipment Request.



Eligibility Questionnaire

Instructions:	The eligibility questionnaire investigates whether current grant subrecipients are compliant with all FDOT and FTA Section 5311 requirements. If a current grant subrecipient is noncompliant, the subrecipient will not be eligible to receive grant funds until compliance has been determined. This questionnaire does not apply to new subrecipients and subrecipients that have not yet been required by their respective FDOT District Office to complete a triennial review. For more information see FDOT's Triennial Review Process as part of the State Management Plan.		
			Additional Information
Are you a new or returning applicant? <i>*If returning, please answer all questions. If new, disregard remaining questions in this questionnaire.</i>	Use drop-down to select	Returning (have received funding in past two grant cycles)	
Has your agency completed an FDOT Triennial Oversight Review?	Use drop-down to select	Yes	
What date(s) did the review occur?	Enter date(s), if applicable	09/12/2023	
If yes, is your agency currently in compliance?	Use drop-down to select	Yes	
If your agency is not in compliance, do you have a corrective action plan to come into compliance?	Use drop-down to select	N/A	
If yes, what is the date of anticipated date of corrective action closeout?	Enter date(s), if applicable		

Revenue Vehicle Inventory Certification	
Instructions:	Applicants must ensure that the inventory in TransCIP is updated and includes all revenue vehicles. Only required fields must be completed. However, we encourage agencies to enter as much information as is readily available.
	Failure to update inventory information will have a negative impact on your application. This information is critical in determining need and replacement status. Additionally, lack of updated information may cause a service enhancement project to not receive funding.
	The name of the accountable personnel and date of last inventory update must be provided in the fields below.
Certification:	Darlene Lollie
Date:	7/2/2025

Proposed Budget for Transportation Program

Statement of Need

Please provide a narrative interpretation of how the below budget reflects your agency's need. Explain the purpose of the grant request in terms of the need for funding availability (as opposed to project merits, which must be described in the Proposed Project Description).

Please limit your response to 250 words.

Capital funding to purchase twelve, 27" Ruggedized Intelligent Bus Infotainment Displays needed for transit service information, county information and advertising inside vehicles used for fixed route and ADA services. TheBus (Hernando County) presently has these displays on all the fixed route buses and would like to have them on the 12 vans used for ADA and fixed route services.

Current and Pending Section 5311 Awards

Instructions:	List all current and pending Section 5311 contracts.				
Contract Number or Pending	Execution Date or Not Applicable	Expiration Date or Not Applicable	Original Amount	Current Balance	Expected Closeout Date
G2J81	6/16/2023	6/30/2025	\$721,023	\$0	1/31/2026
G2X97	6/4/2024	6/30/2025	\$501,690	\$62,218	12/30/2025
G2Y00	6/3/2024	6/30/2026	\$65,872	\$58,936	1/31/2026
G3B33	5/21/2025	6/30/2027	\$701,054	\$701,054	6/30/2026
FFY25			\$1,144,090		

Budget for Year of Anticipated Award

All applicants for all request types must complete this budget form. For each component, amounts reported should be based on projected values for the year of anticipated award for the current grant application.

Instructions: Amounts reflected in the Program Budget must be limited to those operating and administrative expenses/revenues supporting the applicant's transportation program. For agencies whose primary purpose is not transportation, the transportation program budget must be separated out from general administration and other agency functions. Shared costs such as facility rental and utilities must be allocated to the transportation program on a reasonable and specified basis.

Operating & Administrative Expenses

Instructions	Object Class	Code	Amount
Use drop-down to select Object Class	Other Salaries and Wages	5013	\$ 205,569
Use drop-down to select Object Class	Fringe Benefits	5015	\$ 88,628
Use drop-down to select Object Class	Services	5020	\$ 1,085,405
Use drop-down to select Object Class	Fuel and Lubricants	5031	\$ 1,189,759
Use drop-down to select Object Class	Tires and Tubes	5032	\$ 250,000
Use drop-down to select Object Class	Other Materials and Supplies	5039	\$ 1,119,540
Use drop-down to select Object Class	Miscellaneous Expenses	5090	\$ 2,924,025
Use drop-down to select Object Class	Purchased Transportation Expenses	5100	\$ 8,695,364
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
			\$ 15,558,290

Operating & Administrative Revenues

Instructions	Object Class	Code	Amount
Use drop-down to select Object Class	Passenger-Paid Fares	4111	\$ 125,056
Use drop-down to select Object Class	Advertising Revenues	4141	\$ 12,121
Use drop-down to select Object Class	Fuel Taxes	4240	\$ 2,154,383
Use drop-down to select Object Class	General Revenues of the State Government	4410	\$ 2,154,379
Use drop-down to select Object Class	Federal Funds	4500	\$ 11,112,351
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
Use drop-down to select Object Class		-	\$ -
			\$ 15,558,290

Current System Description

Instructions: The Current System Description Tab provides space for a short description of your organization and the services it provides. The form is in a question and answer format with designated text boxes. The applicant's response to the question must not exceed the space provided or word counts where indicated. If the applicant is a CTC, relevant pages of a Transportation Disadvantaged Service Plan (TDSP) and Annual Operating Report (AOR) containing the above information may be provided within TransCIP.

Questions:	Response	Maximum Word Count	Word Count
Please provide a brief general overview of the organization type (i.e., government authority, private non-profit, etc.) including:	County Government	100	2
Program mission, goals, and/or objectives	Provice public transportation to the citizens of Hernando county with ADA service. Insuring the saftey of our riders and our drivers, Add new service for the citizens of Hernando county.	100	30
Service, route, and trip types provided	8 - Fixed Routes 1 - Microtransit Complementary ADA 3/4 mile	100	9
Please inform the Department of any major organizational or operational changes since the submittal of your last application, examples include: implementation of mobility on demand services or leadership changes.	Hernando added 5 new routes in FY2025 for a total of 9 fixed routes. One route is a microtransit route with an approximate 5 mile radius around the City of Brooksville.	100	31

According to your Title VI Plan, what populations do you serve?	5 to 17 years: 25,531 18 to 64 years: 94,213 65 years and over: 47,274	100	13
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Service Characteristics		
Instructions: The service characteristics sheet is used to determine and report the anticipated quantitative impacts of the proposed project on your agency’s transportation program. A calculation column has been provided to calculate the necessary data for both the current transportation program and if awarded. Please include the source of the data, e.g., Trapeze, direct observation, driver logs, maintenance records, etc.		
Service Characteristic	Value	Data Collection/ Calculation
Unlinked Passenger Trips (UPT) The number of boardings on public transportation vehicles during the fiscal year. Transit agencies must count passengers each time they board vehicles, no matter how many vehicles they use to travel from their origin to their destination. If a transit vehicle changes routes while passengers are onboard (interlining), transit agencies should not recount the passengers. Employees or contractors on transit agency business are not passengers. For demand response (DR) modes, transit agencies must include personal care attendants and companions in UPT counts as long as they are not employees of the transit agency. This includes attendants and companions that ride fare free.	For FY25 10/01/2024 - 09/30/2025 will be reported on NTD MB = 156,384 DR = 8,032 Total = 164,416	FY25 Operations Monthly Report
Unduplicated Passengers per Year Unique (non-repeat) passengers served within the reporting year		