```
15365 CORTEZ BOULEVARD B BOOKSVILLE, FLORIDA 34613
P 352.754.4037 * F 352.754.4485 * w ww.HernandoCounty.us
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## MEMORANDUM

Date: June 28, 2022
To: Toni Brady, Chief Procurement Officer and Purchasing Manager From: Mark Morgan, HCUD Project Engineer MM

CC: Richard C. Kirby IV P.E., HCUD Engineering Division Manager


Re: Ridge Manor WWTP Valve Replacement Final Pay
The project is completed. The following documents are attached for processing:

1. Final Pay Invoice
2. Final Payment Checklist
3. Vendor Performance Evaluation

Please proceed with the agenda item to the Board of County Commissioners for final approval for the Ridge Manor Valve Replacement Project.

Funding is available for the Final Pay Invoice in:
The final pay in the amount of $\$ 21,534.39$ is available in the following account:

Account \#4121-07201-5304617 (Repair/Maintenance Sewer Plants)

If additional information is needed, please contact me.
Thank you,

Mark Morgan
Project Engineer
D: 352.754.4759 Final Invoice Invoice to complete PO. 21001023
Rowland Inc.

6855 102nd Ave. N.
Pinellas Park, FL 33782
phone (727) 545-3815, toll free (855) 545-3815
fax (727) 546-8464, email postmaster@rowland-inc.com

## INVOTCE DATE, May 9, 2022 <br> INVOICE NUMBER 1378 -2

10
Mr. Mark Morgan
Fernando County Utilities
15365 Cortes Blvd.
Brooksville, FL 34613

(B) Ridge Manor WWTP

Contract Number 21001023 .

 INE-

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10
Mr. Mark Morgan
Hernando County Utilities
15365 Cortez Blvd.

| INVOTCR, DATR | May 9,2022 |
| ---: | :--- |
| INVOICR NUMBER | $1378 \mathbf{- 2}$ |

Brooksville, FL 34613

| PROJECI: | Line Stop and Main Cleaning |
| ---: | :--- |
|  | $@$ Ridge Manor WWTP |
| Contract Number: | 21001023 |


| SALESPERSON | PAYMENT TERMS | RETAINAGE |
| :---: | :---: | :---: |
| Kevin Rowland | net 30 | None |


| QUANTITY | $\mathrm{u} / \mathrm{m}$ | DESCRIPTION | UNIT PRICE | LINE TOTAL |
| :---: | :---: | :---: | :---: | :---: |
| 1.00 | ea | $16^{\prime \prime}$ M.J. Solid Sleeve (LP) P401 lined | 1,691.38 | 1,691.38 |
| 5.00 | cy | Concrete | 120.00 | 600.00 |
| 1.00 | $1 s$ | $16^{\prime \prime}$ Linestop | 10,175.00 | 10,175.00 |
|  |  | Materials Subtotal |  | 51,709.82 |
|  |  | 7\% Sales Tax |  | 3,619.69 |
|  |  | 10\% markup of Material and Subcontractors |  | 5,532.95 |
|  |  |  |  | 60,862.46 |
|  |  |  |  |  |
|  |  |  | Total | 107,671.96 |
|  |  |  | Previous Invoice | 86,137.57 |

Rowland Inc. is a proud applicator of
SEW:ERCOAT

# HERNANDO COUNTY CONSTRUCTION CONTRACT 

FINAL PAYMENT CHECKLIST
Bid No: $\qquad$
Project No: $\qquad$

Date: 6
Contractor Name: Rowland, Inc.
The following items have been secured by the Utilities department for the project known as Ridge Manor WWTP Valve Replacement
Contract No: 18-P00031, and have been reviewed and found to comply with the requirements of the Contract
Documents. Documents.

\$107,671.96

Substantial Completion Time:* N/A Calendar Days
Substantial Completion Time (including Change Orders):* N/A Calendar Days
Final Completion Time:* $1 / 31 / 22120$ days Calendar Days
Final Completion Time (including Change Orders):* 8/29/22 330 days Calendar Days Actual Substantial Completion Time:* N/A Calendar Days
Actual Final Completion Time (including Change Orders):* 5/31/22 240 days Calendar Days

| Completed |  |
| :---: | :---: |
| Yes | No |
| X |  |
| X |  |
|  | N/A |
|  | N/A |
|  | N/A |
|  | N/A |
|  | N/A |
|  | N/A |
|  | N/A |
|  | N/A |
|  | N/A |
|  | N/A |

1. All Punch List items completed $5 / 31 / 22$ (Date).
2. Warranties and Guarantees assigned to County.
3. General one year warranty from Contractor $\qquad$ (Effective Date).
4. Operation and Maintenance manuals for equipment and system.
5. Record drawings obtained.
6. County personnel trained on system and equipment operation.
7. Certificate of Occupancy $\qquad$ or Compliance
8. Certificate of Substantial Completion* $\qquad$ (Date)
9. Department's Final Inspection Report ${ }^{\star}$ when Applicable. $\qquad$ (Date)
10. Final Payment Certification and Affidavit from Contractor.
11. Owner's Representative's Certificate of Final Inspection. $\qquad$ (Date)
12. DBE Participation Certification and justification letter from Contractor (If Applicable).

## FINAL PAYMENT CHECKLIST (Continued)



## X

14. Release of Liens
15. Consent of Surety
16. As-Built Documents (Signed and Sealed)
17. Vendor Performance Form $\qquad$
18. Final Funding Agency Approval, if applicable
19. Others: Specify:

If any of the above are not applicable, indicate by N/A.
If No Is checked to any of the above, explain here:

Comments:

Signed: $\qquad$
Date: $\quad 4 / 28 / 2 L$

* These Completion Times and/or Dates to be used, when appropriate, in administering the liquidated damages provision of the Contract Documents.
$\mathrm{cc}: \quad$ Purchasing \& Contracts


## HERNANDO COUNTY PURCHASING AND CONTRACTS <br> VENDOR PERFORMANCE EVAULATION

Construction Projects

| Vendor/Firm: | County Dept.: | Contract \# and Description: <br> Rowland, Inc. <br> Utilities |
| :--- | :--- | :--- |

The Purchasing and Contracts Department would like your opinion of this Contractor. This evaluation will be kept on file in the Purchasing Department and referred to when recommending future $\mathrm{A} / \mathrm{E}$ contracts.

Purchasing
Return completed form to: $\qquad$
This information will also be shared with the Contractor to inform them of commendable as well as deficient areas in their service.

| Design Phase | Rating Scale: | Poor |  | Average |  | Excellent |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Knowledge and understanding of job scope |  | (1) | (2) | (3) | (4) | (-) |
| Ability to comply with specifications |  | (1) | (2) | (3) | (4) | (-) |
| Speed and efficiency of work |  | (1) | (2) | (3) | - | (5) |
| Adequacy of manpower and crew mix |  | (1) | (2) | (3) | (4) | (6) |
| Quality of workmanship |  | (1) | (2) | (3) | (4) | (6) |
| Response to changes in scope, schedule, manpower |  | (1) | (2) | (3) | (4) | (6) |
| Ability to suggest innovative methods |  | (1) | (2) | (3) | (4) | - |
| Early identification of problems and timely resolution |  | (1) | (2) | (3) | (4) | (6) |
| Submission of updated and revised progress schedules |  | (1) | (2) | (3) | (4) | (6) |
| Quality of supervision |  | (1) | (2) | (3) | (4) | (0) |
| Coordination and control of subcontractor(s) |  | (1) | (2) | (3) | (4) | (-) |
| Enforcement of safety procedures |  | (1) | (2) | (3) | (4) | (0) |
| Adherence to schedule |  | (1) | (2) | (3) | (4) | (6) |
| Adequacy of materials |  | (1) | (2) | (3) | (4) | (0) |
| Storage of materials |  | (1) | (2) | (3) | (4) | (9) |
| Adequacy of housekeeping and site clean-up |  | (1) | (2) | (3) | (4) | (-) |

## HERNANDO COUNTY PURCHASING AND CONTRACTS VENDOR PERFORMANCE EVAULATION <br> Construction Projects

| Construction Phase Cont. | Rating Scale: | Poor | Average | Excellent |
| :---: | :---: | :---: | :---: | :---: |
| Cooperativeness |  | (1) | (3) | (6) |
| Professional conduct |  |  | (3) | (6) |

Specific suggestions for improvement:
None
$\qquad$
$\qquad$
$\qquad$

Would you recommend this contractor for another County project?
$\checkmark$ Yes
$\square$ No, please explain

Evaluated by: Maric Morqun


Reviewed by:


