



## FACILITIES MAINTENANCE DEPARTMENT

1525 E JEFFERSON STREET • BROOKSVILLE, FLORIDA 34601  
P 352.754.4029 • F 352.540.4348 • W [www.HernandoCounty.us](http://www.HernandoCounty.us)

### Memorandum

**Date:** July 14, 2022

**To:** Diane Kafrissen, Purchasing Agent II

**From:** Sam Burdin, Facilities Project Manager

**Re:** Clerk Office Space Renovation at Government Center– P.O. #212000522

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The Planning Department Remodel Project is completed. I am forwarding the following documents for processing:

1. Final Pay Request / Retainage
2. Substantial Completion Letter
3. Final Completion Letter / Contractor Warranty
4. Release of Liens
5. Vendor Performance Evaluation
6. Final Payment Checklist

Please proceed with the agenda item to the Board of County Commissioners for final approval for the Clerk Office Space Renovation at Government Center.

Funding is available for Pay Request No. 5 in the amount of \$9,736.66 in the following retainage account:

Retainage Account Fund 0011 , Account Number 2050214

The original Purchase Order amount was \$199,589.52 with change order \$194,733.27

If you have any further questions or if I can be of any help, please contact me.

Thanks you,

SB

Attachment

pc via email: Diane Kafrissen, Purchasing Agent II  
Charlene Elliott, Finance Specialist  
Craig Becker, Facilities Manager  
Lance Cannon, Project Coordinator

# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO OWNER:

HC Facilities Dept.  
1525 E. Jefferson St.

Brooksville, FL 34601

FROM CONTRACTOR:

Seggie Custom Builders, LLC

8494 Eldridge Rd.

Spring Hill, FL 34608

PROJECT: HC Clerk Renovation

APPLICATION NO: 5 FINAL

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PROJECT NO: 19-R00007-59

CONTRACT FOR: Clerk office space renovation at Government Center

CONTRACT DATE: 2-28-22

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Seggie Date: 6-28-22

State of: Florida County of: Hernando  
Subscribed and sworn to before me this 28th day of June 2022  
Notary Public: Melissa R. Brewer  
My Commission Expires: May 30, 2025



MELISSA R. BREWER  
Commission # HH 135410  
Expires May 30, 2025  
Bonded thru Budget Notary Services

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 9,736.66

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

1. ORIGINAL CONTRACT SUM	\$	199,589.52
2. Net change by Change Orders	\$	(4,856.25)
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	194,733.27
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	194,733.27
5. RETAINAGE:		
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$	0.00
b. <u>0</u> % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	194,733.27
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	184,996.61
8. CURRENT PAYMENT DUE	\$	9,736.66
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$4,856.25
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$4,856.25
NET CHANGES by Change Order	(\$4,856.25)	



# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 5 FINAL

APPLICATION DATE: 6-28-22

PERIOD TO: 6-28-22

PROJECT NO: 19-R00007-59

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)  5%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Permitting and mobilization	\$1,932.99	\$1,932.99	\$0.00	\$0.00	\$1,932.99	100%	\$0.00	\$0.00
2	Demolition labor and waste disposal	\$19,328.76	\$19,328.76	\$0.00	\$0.00	\$19,328.76	100%	\$0.00	\$0.00
3	Electric materials & labor including data chases	\$13,749.79	\$13,749.79	\$0.00	\$0.00	\$13,749.79	100%	\$0.00	\$0.00
4	Wall constructin, ceiling, patch work, paint, cabinets. Materials & labor	\$118,971.31	\$118,971.31	\$0.00	\$0.00	\$118,971.31	100%	\$0.00	\$0.00
5	Demolition & Installation HV AC. Materials & labor	\$42,119.71	\$42,119.71	\$0.00	\$0.00	\$42,119.71	100%	\$0.00	\$0.00
6	Fire sprinkler removal & relocation	\$3,486.96	\$3,486.96	\$0.00	\$0.00	\$3,486.96	100%	\$0.00	\$0.00
7	C/O #1 Credit Line 3, 4,5, Clerk of Court decided not to proceed with this portion of the renovation	(\$4,856.25)	(\$4,856.25)	\$0.00	\$0.00	(\$4,856.25)	100%	\$0.00	\$0.00
8		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
9		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
10		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
11		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
12		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
13		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
	<b>GRAND TOTALS</b>	\$194,733.27	\$194,733.27	\$0.00	\$0.00	\$194,733.27	100%	\$0.00	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

# WAIVER AND RELEASE OF LIEN UPON FINAL PAYMENT

The undersigned lienor, in consideration of the sum of \$10.00 hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through May 23, 2022 to Seggie Custom Builders LLC. on the job of Hernando County Clerk of Courts Renovation to the following described property:

BROOKSVILLE TOWN OF ALL OF BLKS 10 11 & 12 AND THOSE  
PORTIONS OF BROOKSVILLE AVE & MAGNOLIA AVE AS VACATED  
20 North Main Street, Brooksville, FL

This waiver and release does not cover any retention of labor, services, or materials furnished after the date specified.

DATED on 6-29-2022

Lienor: Air Source Cooling & Heating LLC.  
17040 Nicasio Jay Avenue  
Brooksville, FL 34614

By: *Sandra Bassett*  
Subcontractors Authorized Signature

**NOTE:** This is a statutory form prescribed by Section 713.20, Florida Statutes 1996. Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.

STATE OF FLORIDA  
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 29<sup>th</sup> day of June, 2022, by Sandra Dillon Bassett



*Sarah Tocco*  
Official Notary Signature

Sarah Tocco  
Name of Notary Typed, Printed or Stamped

OR Personally Known

OR Produced identification; Type of Identification Produced FL State DL

# WAIVER AND RELEASE OF LIEN UPON FINAL PAYMENT

The undersigned lienor, in consideration of the sum of \$10.00 hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through May 16, 2022 to Seggie Custom Builders LLC. on the job of Hernando County Clerk of Courts Renovation to the following described property:

BROOKSVILLE TOWN OF ALL OF BLKS 10 11 & 12 AND THOSE  
PORTIONS OF BROOKSVILLE AVE & MAGNOLIA AVE AS VACATED  
20 North Main Street, Brooksville, FL

This waiver and release does not cover any retention of labor, services, or materials furnished after the date specified.

DATED on 6-6-22

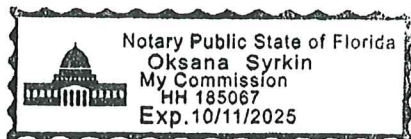
Lienor: Beach Lake Sprinkler, Inc.  
15271 Flight Path Drive  
Brooksville, FL 34604

By: [Signature]  
Subcontractors Authorized Signature

**NOTE:** This is a statutory form prescribed by Section 713.20, Florida Statutes 1996. Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.

STATE OF FLORIDA  
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 6 day of June, 2022, by Scott Thompson



[Signature]  
Official Notary Signature

OKSANA SYRKIN

Name of Notary Typed, Printed or Stamped

       Personally Known

OR  
FL

Produced identification; Type of Identification Produced FL DL

DL

# WAIVER AND RELEASE OF LIEN

## FINAL

The undersigned lienor, in consideration of the final payment in the amount of **\$10.00** hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished

To: SEGGIE CUSTOM BUILDERS, LLC

On the job of: SEGGIE CUSTOM BUILDERS, LLC (GC)

To the following described property:

HC COURTHOUSE  
20 N MAIN ST  
BROOKSVILLE, FL 34601

Lienor: **Gator Gypsum, Inc. DBA  
Olympia Building Supplies**  
5415 N. AUSTRALIAN AVENUE  
MANGONIA PARK, FL 33407

Dated: JUNE, 8, 2022

By: [Signature]

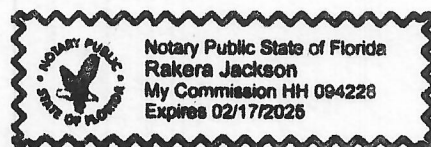
AUTHORIZED AGENT

STATE OF **FLORIDA**  
COUNTY OF PALM BEACH

Sworn to (or affirmed) and subscribed before me by means of {X} physical presence or { } online notarization, this 8TH day of JUNE, 2022, by SUSANNAH MORAN, as an **AUTHORIZED AGENT** for **Gator Gypsum, Inc. DBA Olympia Building Supplies** and is personally known to me.

Notary [Signature]

Notary Seal



NOTE: This is a statutory form prescribed by section 713.20, Florida Statutes (1996). Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.



# WAIVER AND RELEASE OF LIEN

## FINAL

The undersigned lienor, in consideration of the final payment in the amount of **\$10.00** hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished

To: RUTTER ACOUSTICAL CEILINGS INC

On the job of: SEGGIE CUSTOM BUILDERS, LLC (GC)

To the following described property:

HERNANDO COUNTY CLERK OF COURT  
20 N MAIN STREET  
BROOKSVILLE, FL. 34601

Lienor: **Gator Gypsum, Inc. DBA**  
**Olympia Building Supplies**  
1405 S.W. 8TH STREET  
POMPANO BEACH, FL. 33069

Dated: MAY, 16, 2022

By: Beth Schotanus

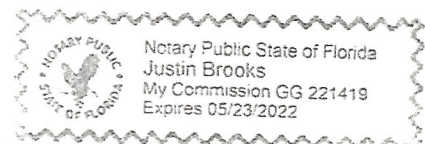
AUTHORIZED AGENT

STATE OF **FLORIDA**  
COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before me by means of {X} physical presence or { } online notarization, this 16TH day of MAY, 2022, by BETH SCHOTANUS, as an **AUTHORIZED AGENT** for **Gator Gypsum, Inc. DBA Olympia Building Supplies** and is personally known to me.

Notary Justin Brooks

Notary Seal



NOTE: This is a statutory form prescribed by section 713.20, Florida Statutes (1996). Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.

# WAIVER AND RELEASE OF LIEN UPON FINAL PAYMENT

The undersigned lienor, in consideration of the sum of \$250.00 hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through April 8, 2022 to Seggie Custom Builders LLC. on the job of Hernando County Clerk of Courts Renovation to the following described property:

BROOKSVILLE TOWN OF ALL OF BLKS 10 11 & 12 AND THOSE  
PORTIONS OF BROOKSVILLE AVE & MAGNOLIA AVE AS VACATED  
20 North Main Street, Brooksville, FL

This waiver and release does not cover any retention of labor, services, or materials furnished after the date specified.

DATED on April 22 2022

Lienor: Major Plumbing LLC  
6050 Nodoc Road  
Brooksville, FL 34609

By: [Signature]  
Subcontractors Authorized Signature

**NOTE:** This is a statutory form prescribed by Section 713.20, Florida Statutes 1996. Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.

STATE OF FLORIDA  
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 24 day of April, 2022, by Dennis Harmon



[Signature]  
Official Notary Signature

Jerica Hutchison

Name of Notary Typed, Printed or Stamped

X Personally Known  
OR

Produced identification; Type of Identification Produced \_\_\_\_\_



# WAIVER AND RELEASE OF LIEN UPON FINAL PAYMENT

The undersigned lienor, in consideration of the sum of \$10.00 hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through June 5, 2022 to Seggie Custom Builders LLC. on the job of Hernando County Clerk of Courts Renovation to the following described property:

BROOKSVILLE TOWN OF ALL OF BLKS 10 11 & 12 AND THOSE  
PORTIONS OF BROOKSVILLE AVE & MAGNOLIA AVE AS VACATED  
20 North Main Street, Brooksville, FL

This waiver and release does not cover any retention of labor, services, or materials furnished after the date specified.

DATED on 7/13/22

Lienor: Paintoholics, LLC.  
158 Commerical Way  
Spring Hill, FL 34606

By: Craig Domini  
Subcontractors Authorized Signature

**NOTE:** This is a statutory form prescribed by Section 713.20, Florida Statutes 1996. Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.

STATE OF FLORIDA  
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 13<sup>th</sup> day of July, 2022, by Craig Domini

Official Notary Signature



MELISSA RENA BREWER  
Commission # HH 135410  
Expires May 30, 2025  
Bonded Thru Budget Notary Services

Name of Notary Typed, Printed or Stamped

☒ Personally Known  
OR

☐ Produced identification; Type of Identification Produced \_\_\_\_\_

# WAIVER AND RELEASE OF LIEN UPON FINAL PAYMENT

The undersigned lienor, in consideration of the sum of \$10.00 hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through April 19, 2022 to Seggie Custom Builders LLC. on the job of Hernando County Clerk of Courts Renovation to the following described property:

BROOKSVILLE TOWN OF ALL OF BLKS 10 11 & 12 AND THOSE  
PORTIONS OF BROOKSVILLE AVE & MAGNOLIA AVE AS VACATED  
20 North Main Street, Brooksville, FL

This waiver and release does not cover any retention of labor, services, or materials furnished after the date specified.

DATED on 6-7-2022

Lienor: Rutter Acoustical Ceilings, Inc.  
16117 West Lake Burrell Drive  
Lutz, FL 33549

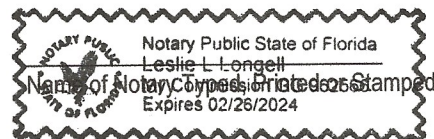
By: [Signature]  
Subcontractors Authorized Signature

**NOTE:** This is a statutory form prescribed by Section 713.20, Florida Statutes 1996. Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.

STATE OF FLORIDA  
COUNTY OF HILLSBOROUGH

Sworn to (or affirmed) and subscribed before me this 7 day of JUNE, 2022, by BILL RUTTER

[Signature]  
Official Notary Signature



☒ Personally Known  
OR

Produced identification; Type of Identification Produced \_\_\_\_\_

# WAIVER AND RELEASE OF LIEN UPON FINAL PAYMENT

The undersigned lienor, in consideration of the sum of \$10.00 hereby waives and releases its lien and right to claim a lien for labor, services, or materials furnished through June 10, 2022 to Seggie Custom Builders LLC. on the job of Hernando County Clerk of Courts Renovation to the following described property:

BROOKSVILLE TOWN OF ALL OF BLKS 10 11 & 12 AND THOSE  
PORTIONS OF BROOKSVILLE AVE & MAGNOLIA AVE AS VACATED  
20 North Main Street, Brooksville, FL

This waiver and release does not cover any retention of labor, services, or materials furnished after the date specified.

DATED on 06/30/22

Lienor: Taddeo Electrical Contractors, Inc.  
18739 Sakera Road  
Hudson, FL 34667

By: [Signature]  
Subcontractors Authorized Signature

**NOTE:** This is a statutory form prescribed by Section 713.20, Florida Statutes 1996. Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.

STATE OF FLORIDA  
COUNTY OF Pasco

Sworn to (or affirmed) and subscribed before me this 30<sup>th</sup> day of June 2022 by Vincent Camenzuli

[Signature]  
Official Notary BRISTINA HOYNACKY

Commission # HH 180516  
Expires January 23, 2026  
Bonded Thru Budget Notary Services

Name of Notary Typed, Printed or Stamped

X Personally Known  
OR

Produced identification; Type of Identification Produced \_\_\_\_\_



## **CONTRACTOR WARRANTY FORM**

**PROJECT:** HC Clerk of Courts Renovation

**LOCATION:** 20 N. Main Street, Brooksville, FL 34601

**OWNER:** Hernando County

*We, **Seggie Custom Builders, LLC.**, do hereby warrant that all labor and materials furnished and work performed in conjunction with the above referenced project are in accord with the contract documents and authorized modifications thereto, and will be free of defects due to defective materials or workmanship for a period of ONE year(s).*

*This warranty commences on **June 28, 2022** and expires on **June 28, 2023**.*

*Should any defect develop during the warranty period due to improper materials, workmanship and/or arrangement, the same shall, upon written notice be the Owner or General Contractor, be made good by the undersigned at no expense to the Owner.*

*Nothing in the above shall be deemed to apply to work, which has been abused or neglected by the Owner, damage caused by Acts of God or to normal wear and tear. This does not preclude or replace additional Warranties that may be required by the Contract Documents.*

**DATE:** 06/27/22

**FOR:** *Seggie Custom Builders, LLC.*

**BY:** John Seggie

**TITLE:** *President*

**By:** 



Seggie Custom Builders LLC. 1409 Kass Circle. Spring Hill Fl. 34606  
Office (352) 835-3532 \* License CBC1254900



**SEGGIE CUSTOM BUILDERS**

**Commercial / Residential**

**Build-Renovate**

1409 Kass Circle, Spring Hill 34606

Office 352-835-3532 # CBC1254900

June 23, 2022

Sam Burdin,

Seggie Custom Builders is at "Substantial Completion" as of June 25, 2022 at the project 19-R00007-59 HC Clerk of Courts Renovation.

DATED on 6/23/22

Lienor: Seggie Custom Builders, LLC  
8494 Eldridge Road  
Spring Hill, FL 34608

By: [Signature]  
(Lienor's Signature)

STATE OF FLORIDA  
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 23rd day of June, 2022, by John Seggie.

[Signature]

Official Notary Signature  
MELISSA RENA BREWER  
Commission # HH 135410  
Expires May 30, 2025  
Bonded Thru Budget Notary Services



☒ Personally Known

\_\_\_\_\_  
Name of Notary Typed, Printed or Stamped

OR

\_\_\_\_\_  
Produced identification; Type of Identification Produced \_\_\_\_\_



**SEGGIE CUSTOM BUILDERS**

**Commercial / Residential**

**Build-Renovate**

**1409 Kass Circle, Spring Hill 34606**

**Office 352-835-3532 # CBC1254900**

June 27, 2022

To whom it may concern:

Seggie Custom Builders is at "Final Completion" as of June 28, 2022 at the project 19-R00007-59  
HC Clerk of Courts Renovation.

DATED on 6/28/22

Lienor: Seggie Custom Builders, LLC  
8494 Eldridge Road  
Spring Hill, FL 34608

By: [Signature]  
(Lienor's Signature)

STATE OF FLORIDA  
COUNTY OF Hernando

Sworn to (or affirmed) and subscribed before me this 28<sup>th</sup> day of June, 2022, by John Seggie.

[Signature]  
Official Notary Signature



MELISSA RENA BREWER  
Commission # HH 135410  
Expires May 30, 2025  
Bonded Thru Budget Notary Services

☒ Personally Known

OR

☐ Produced identification; Type of Identification Produced \_\_\_\_\_

Name of Notary Typed, Printed or Stamped



HERNANDO COUNTY CONSTRUCTION CONTRACT  
FINAL PAYMENT CHECKLIST

Bid No: \_\_\_\_\_ Project No: 19-R00007-59 Date: 7/11/2022

Contractor Name: Seggie Custom Builders LLC.

The following items have been secured by the Facilities department for the project known as  
Clerk Office Space Renovation at Government Center

Contract No: 19-R00007-59, and have been reviewed and found to comply with the requirements of the Contract Documents.

Original Contract Price: \$199,589.52 Final Contract Price (including all change orders): \$194,733.27

Performance Bond Increase Required: Yes ☐ No ☒

Date of Notice to Proceed: 2/28/2022 Amount of Liquidated Damages: \$100.00

Substantial Completion Time: \* 45 Calendar Days

Substantial Completion Time (including Change Orders): \* 118 Calendar Days

Final Completion Time: \* 15 Calendar Days

Final Completion Time (including Change Orders): \* 133 Calendar Days

Actual Substantial Completion Time: \* 118 Calendar Days

Actual Final Completion Time (including Change Orders): \* 133 Calendar Days

Completed		
Yes	No	
<u>X</u>	_____	1. All Punch List items completed <u>6/24/22</u> (Date).
<u>X</u>	_____	2. Warranties and Guarantees assigned to County.
<u>X</u>	_____	3. General one year warranty from Contractor <u>6/28/22</u> (Effective Date).
<u>N/A</u>	_____	4. Operation and Maintenance manuals for equipment and system.
<u>N/A</u>	_____	5. Record drawings obtained.
<u>N/A</u>	_____	6. County personnel trained on system and equipment operation.
<u>X</u>	_____	7. Certificate of Occupancy _____ or Compliance <u>X</u>
<u>X</u>	_____	8. Certificate of Substantial Completion* <u>6/28/2022</u> (Date)
<u>N/A</u>	_____	9. Department's Final Inspection Report* when Applicable. _____ (Date)
<u>X</u>	_____	10. Final Payment Certification and Affidavit from Contractor.
<u>X</u>	_____	11. Owner's Representative's Certificate of Final Inspection. <u>7/7/2022</u> (Date)
<u>N/A</u>	_____	12. DBE Participation Certification and justification letter from Contractor (If Applicable).

FINAL PAYMENT CHECKLIST (Continued)



**HERNANDO COUNTY PURCHASING AND CONTRACTS**  
**VENDOR PERFORMANCE EVALUATION**  
**Construction Projects**

Vendor/Firm: Seggie Custom Builders LLC.	County Dept.: 01701	Contract # and Description: 19-R00007-59 Clerk Renovation
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The Purchasing and Contracts Department would like your opinion of this Contractor. This evaluation will be kept on file in the Purchasing Department and referred to when recommending future A/E contracts.

Diane Kafrissen

Return completed form to: \_\_\_\_\_

This information will also be shared with the Contractor to inform them of commendable as well as deficient areas in their service.

Design Phase	Rating Scale:	Poor	Average	Excellent
Knowledge and understanding of job scope		①	②	③
Ability to comply with specifications		①	②	③
Speed and efficiency of work		①	②	③
Adequacy of manpower and crew mix		①	②	③
Quality of workmanship		①	②	③
Response to changes in scope, schedule, manpower		①	②	③
Ability to suggest innovative methods		①	②	③
Early identification of problems and timely resolution		①	②	③
Submission of updated and revised progress schedules		①	②	③
Quality of supervision		①	②	③
Coordination and control of subcontractor(s)		①	②	③
Enforcement of safety procedures		①	②	③
Adherence to schedule		①	②	③
Adequacy of materials		①	②	③
Storage of materials		①	②	③
Adequacy of housekeeping and site clean-up		①	②	③



**HERNANDO COUNTY PURCHASING AND CONTRACTS**  
**VENDOR PERFORMANCE EVALUATION**  
**Construction Projects**

**Construction Phase Cont.**

**Rating Scale:**

**Poor**

**Average**

**Excellent**

Cooperativeness

①

②

③

④

●

Professional conduct

①

②

③

④

●

Specific suggestions for improvement:

Sub-Contractors to read plans and specification

Would you recommend this contractor for another County project?  
explain

☒ Yes

☐ No, please

Seggie custom builders has always done great work for us including past projects

Evaluated by:

Reviewed by:

Sam B... 7/14/2022  
Signature Date

Patty Hall 7/18/22  
for Chief Procurement Officer Date