



DEPARTMENT OF PURCHASING AND CONTRACTS

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604

P 352.754.4020 ♦ F 352.754.4199 ♦ W www.HernandoCounty.us

AMENDMENT NO. ONE (1)

TO

CONTRACT NO. PSA 23-PS0016

The following changes are hereby made a part of the Contract Documents for the **CONTRACT NO. PSA 23-PS0016 – PROFESSIONAL SERVICES AGREEMENT**, located in Hernando County, as fully and completely as if the same were fully set forth therein:

1. The following services are hereby revised to the above referenced Contract.
2. All other terms and conditions shall remain the same.

SCOPE OF WORK

- **Project Initiation.** Baker Tilly will collect information, such as job descriptions, needed to include the additional 139 positions into the ongoing classification study's results.
- **Job Evaluation.** Baker Tilly will use existing job descriptions to conduct job evaluation on the additional 139 positions, with consideration to job evaluation results for the 161 positions to establish an appropriate hierarchy of all jobs. These results will be reviewed and revised with the County's project team, as necessary.
- **Pay Plan Development.** Baker Tilly will use existing position information, such as current midpoints, as well as job evaluation scores to establish grade assignments for the additional 139 positions into the pay structure prepared in the ongoing classification study. Adjustments to the pay structure may be required to accommodate the additional positions. These adjustments may include new grades and adjustments to range spreads or midpoint differentials.
- **Project Completion.** Baker Tilly will incorporate results for the additional 139 into the final report and presentation documentation as well as the training provided to the County at the conclusion of the project.

PROJECT TIMING AND BUDGET

Baker Tilly will include the additional 139 positions into the classification study, as described by the scope of work section, for a fixed professional fee of \$13,400.

COSTING BREAKDOWN	PRICE
Project initiation.	\$500
Job Evaluation.	\$7,400
Pay plan development.	\$4,500
Project completion.	\$1,000
TOTAL	\$13,400

Should the client request and authorize additional work, Baker Tilly would invoice the client at an agreed-upon fee or our standard hourly fees, shown in the table below. Additional work would include work outside the agreed scope of services.

Title	Hourly Rate
Principal, Partner, Managing Director	\$375
Director, Senior Manager	\$300
Manager	\$265
Senior Staff	\$200
Staff	\$165

Should the County desire in-person meetings or presentation of the results, Baker Tilly would invoice the client for out-of-pocket expenses related to travel, sustenance, and overnight accommodations.

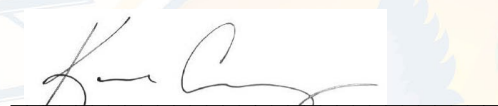
The project will commence upon execution of this Amendment.

Baker Tilly

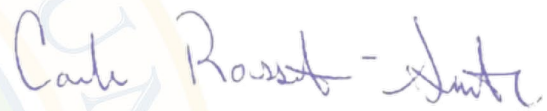
BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY

Kate Crowley, Managing Principal

Authorized Representative
Name and Title



Authorized Representative Signature



Carla Rossiter-Smith
Procurement & Grants Manager

Date Issued:
04/24/23