



Board of County Commissioners

Meeting: 08/14/18 09:00 AM
Department: Purchasing & Contracts
Prepared By: Diane Kaffrisen

AGENDA ITEM

Initiator: James Wunderle
DOC ID: 14704 A
Legal Request Number: 2018-353
Bid/Contract Number: 18-TF0049/DK

TITLE

Award of Term Contract No. 18-TF0049/DK to Air Mechanical and Service Corporation, The Air JOA Corporation, and Johnson Controls Inc., for Air Conditioning Repairs of Systems Under Twenty-Five Tons

BRIEF OVERVIEW

Hernando County Purchasing and Contract Department issued Invitation to Bid (ITB) No. 18-TF0049/DK for HVAC Repairs on Systems up to Twenty-Five (25) Tons for facility heating, ventilation and air conditioning (HVAC) repairs on systems up to twenty-five (25) tons an as-needed basis for Hernando County Facilities Maintenance.

Hernando County Purchasing and Contracts also identified this service as needed for normal usage and declared Hurricane/Emergency situations and have designated this as a Term/FEMA Contract. Federal Emergency Management Agency (FEMA) clauses were included in the solicitation and Disadvantaged Business Enterprises (DBE's) were solicited from the State of Florida DBE Directory to comply with FEMA regulations.

Purchasing and Contracts placed the legal advertisement and the ITB on the County's electronic website on May 30, 2018. The bid was sent to sixty-eight (68) matching vendors from the website. Purchasing and Contracts directly solicited twelve (12) DBE's and twenty-five (25) Hernando County HVAC companies. The bid document was downloaded by six (6) vendors and three (3) bids were received.

The Bid were evaluated on the basis of price, conformance with specifications, and the bidder's ability to perform the contract in accordance with the terms, conditions and specifications required. The Bid responses were reviewed and evaluated by County department staff and found to be responsive and responsible. The Department review and Award Recommendation indicates that bid pricing is fair and reasonable.

The Department estimated annual budget for repairs-as-needed is \$20,000.00 per budget year and that actual expenditures could exceed this estimate. There is no estimated usage included in this bid relating to FEMA projects. Any usage of this Contract resulting in FEMA reimbursement would be in addition to the annual usage and any projects that exceed the Advertised Bidding Requirement (ABR) of \$35,000.00 would be brought to the Board for approval.

The following is a summary of the responses received. The solicitation results are based on hourly and overtime rates by trade, for yearly hours estimated for solicitation evaluation only.

Bidder

Total Amount for Three (3)

	Year Contract
Air Mechanical & Service Corp, Tampa, FL	\$59,310.00
The Air JOA Corporation, Brooksville, FL	\$79,020.00
Johnson Controls, Inc., Tampa, FL	\$94,020.00

It is the intent of this contract to award in accordance with Bid Term/Condition on Page 8, Para 14, Sub-Para 14.3, to award projects to the three (3) lowest, responsive and responsible bidders, utilizing their services on a rotational and as-needed basis.

The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

FINANCIAL IMPACT

Funds are available from Hernando County Facilities Maintenance Department budget line item 0011-01701-5304601 Repair/Maintenance-Buildings and Grounds in the annual amount of \$20,000.00 and as future budgets allow.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

Staff recommends the Board approve the award of Contract No. 18-TF0049/DK for HVAC Repairs on Systems up to Twenty-Five (25) Tons (as-needed basis) for an initial thirty-six (36) month term to the following Contractors:

- A. Air Mechanical & Service Corp.
- B. The Air JOA Corporation
- C. Johnson Controls Inc.

The actual annual usage (Dollar Expenditure) is undetermined. The County has many facilities that may need repair and/or replacement with new HVAC systems. With approval, staff would still bring to the Board all projects that exceed the Advertised Bidding Requirement (ABR) of \$35,000.00 resulting from repair, replacement and/or a declared emergency in which Federal Emergency Management Agency (FEMA) funds would partially reimburse County expenditures.

Staff also recommends the Board authorize the Chief Procurement Officer to renew the

Contract in accordance with Contract Terms and Conditions. There are two (2), twelve (12) month renewal options available upon mutual agreement of the County and the Contractor.

REVIEW PROCESS

James Wunderle	Completed	08/02/2018 4:22 PM
Charlene Elliot	Completed	08/06/2018 10:33 AM
Craig Becker	Completed	08/02/2018 4:12 AM
Helen Gornes	Completed	08/02/2018 3:40 PM
Michelle Bishop	Skipped	08/06/2018 4:19 PM
George Zoettlein	Completed	08/03/2018 11:39 AM
Sue Bishop	Completed	08/06/2018 4:47 PM
Garth Coller	Completed	08/06/2018 10:56 AM
Jenine Wimer	Completed	08/07/2018 11:04 AM
Jeffrey Rogers	Completed	08/07/2018 11:40 AM
Leonard Sossamon	Completed	08/08/2018 11:45 AM
Tina Duenninger	Completed	08/08/2018 1:10 PM
Board of County Commissioners	Completed	08/14/2018 9:00 AM

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: John Mitten, Commissioner
SECONDER: Wayne Dukes, Second Vice Chairman
AYES: Champion, Allocco, Dukes, Holcomb, Mitten