

FY25 Preliminary Capital Improvement Plan (CIP) Workshop



June 4, 2024

Agenda

The purpose of this workshop is to provide an overview of the capital projects (CIPs) submitted for the FY25 budget, ahead of formally presenting the draft budget. Here are the objectives:

1. Review CIPs by activity/fund & priority.
2. After the General Overview, department staff will be available for specific questions about the projects derived from their departments.
3. Next, discuss priorities & get some direction from the BOCC on what should or shouldn't be funded & when.
4. Formulate actionable directives to update the FY25 proposed budget



Construction Projects

Building Construction projects (CIPs) incorporate the cost of designing and constructing the building.

Costs associated with furniture, staffing, and other operating costs are broken out in separate operating budgets, for clarification.

Additional structures will also require additional maintenance and upkeep, so please keep that in mind as these projects are reviewed.

(Structures should have an estimate of what the additional operating costs associated with that project.)



CIP Summary Overview

Three separate sorted lists have been provided:

1. A list with ALL the proposals sorted by project number on one PDF showing information from FY25 to FY29, with operating costs/info.
2. Individual PDFs sorted by area of operation & ranking, showing the FY25 & FY26 proposed amounts.
3. Individual PDFs sorted by color, associated with the funding source.



Projects Sorted by Funds

- The projects were sorted (highlighted) by funding source, as shown below, to allow for a quick overview of project funding sources.
- These are the numbers, as submitted, in draft form.

Summary by Fund
General Fund
Impact Fees
MSBU/MSTU
Fleet
Other Funds
Future Grant (Not funded)
Unfunded
Unfunded Pending Sales Tax



Capital Improvement vs. Maintenance

- The project summary sorted by fund (highlighted) also includes a column titled, “Capital Improvement vs. Maintenance.”
- This column provides another means of differentiating the projects for decision making purposes.
- “Capital” is referencing a new capital improvement (upgrade) or new capital asset.
- “Maintenance” refers to projects that are associated with maintaining existing fixed/capital assets that have a \$ amount of the capitalization threshold.



Project Rankings

- The projects were ranked by the departments, with one (1) being the highest priority & forty (40) being the lowest priority (or an unfunded priority of the future).
- The rankings were sorted by area of operation & not by funding source; however, they could be sorted by funding source in the Excel file provided, if desired.



Proposal by Area of Operation

Here is the proposed order of discussion for the CIPs:

- Utilities (includes Fleet)
- Public Works
- Jail
- Court
- Health & Human Services
- Development Services
- Economic Development
- County Administration / BOCC
- Fire & Emergency Services
- Community Services



Questions?

