



Legislation Details (With Text)

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**Title:** Award of Term Contract to Palmdale Oil Company, Inc., as Primary Vendor and Petroleum Traders Corporation as Secondary Vendor (Contract No. 22-TF0089/DK; Amount: \$2,600,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Approved Award of Term Contract to Petroleum Traders Corporation as Secondary Vendor for Fleet Central Fuel, 2. Evaluation Tabulation, 3. Recommendation for Award, 4. Solicitation-Offer-Award: Palmdale, 5. Solicitation-Offer-Award: Petroleum Traders Corporation, 6. Invitation to Bid, 7. Approved Award of Term Contract to Palmdale Oil Company, Inc., as Primary Vendor for Fleet Central Fuel

Date	Ver.	Action By	Action	Result
11/29/2022	1	Board of County Commissioners	adopted	Pass

**TITLE**

Award of Term Contract to Palmdale Oil Company, Inc., as Primary Vendor and Petroleum Traders Corporation as Secondary Vendor (Contract No. 22-TF0089/DK; Amount: \$2,600,000.00)

**BRIEF OVERVIEW**

Hernando County Procurement Department issued Bid No. 22-TF0089/DK for Fuel - Unleaded and Diesel for supply and delivery of 87 Octane Unleaded Gasoline and Diesel Fuel to Hernando County Central Fueling locations and Hernando County Sheriff's Office.

Hernando County is a recipient of Federal Transit Administration (FTA) funding and State of Florida Funding, and clauses were included in the solicitation. Disadvantaged Business Enterprises (DBE's) were solicited from the State of Florida DBE Directory to comply with Federal and State regulations.

Hernando County Procurement Department placed the legal advertisement and the ITB on the County's electronic website on August 3, 2022. The bid was sent to one hundred seventy-seven (177) matching vendors from the website. The Hernando County Procurement Department directly solicited twelve (12) DBE vendors and nine (9) local vendors. The bid document was downloaded by ten (10) vendors and four (4) bids were received.

The bids were evaluated on the basis of price, conformance with specifications, and the bidder's ability to perform the contract in accordance with the terms, conditions and specifications required. The bid responses were reviewed and evaluated by County department staff and found to be responsive and responsible. The Department review and Award Recommendation indicates that bid pricing is fair and reasonable.

The Fleet Central Fuel Department estimated annual budget for bulk unleaded and diesel fuel is \$2,000,000.00 per budget year, with actual usage undetermined. Hernando County Solid Waste and Recycling estimated annual budget is \$600,000.00, with actual usage undetermined.

The following is a summary of the responses received. The solicitation results are based on fixed fee markup per gallon added to the OPIS Daily Rack Average Price for Port of Tampa, FL, Pad 1 terminal.

The following is a summary of the responses received.

**Bidders**

Palmdale Oil Company, Fort Pierce, FL  
Petroleum Traders Corporation, Fort Wayne, IN  
Mansfield Oil Company of Gainesville, Inc., Gainesville, GA  
Colonial Oil Industries, Savannah, GA

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The Chief Procurement Officer has reviewed this requirement for conformance to Procurement Ordinance and Purchasing Policies and Procedures.

**FINANCIAL IMPACT**

Funds are available from Hernando County Central Fuel Department FY 23 Budget Line Item 5011-1420005 Inventory Fuel, in the amount of \$2,000,000.00 and Solid Waste and Recycling FY 23 Budget Line Item 4411-1420005 Inventory Fuel in the amount of \$600,000.00.

**LEGAL NOTE**

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

**RECOMMENDATION**

It is recommended that the Board approve the award of Contract No. 22-TF0089/DK for Fuel, unleaded and diesel, to Palmdale Oil Company as primary vendor and Petroleum Traders Corporation as secondary vendor for an initial thirty-six (36) month term and approve use as future approved budgets allow.

It is further recommended that the Board authorize the Chief Procurement Officer to renew the Contract in accordance with contract terms and conditions. There are two (2), twelve (12) month renewal options available upon mutual agreement of the County and the Contractors.