

It is recommended the Board approve and authorize the Chairman's signature on the attached agreement with Virtual Review Assist, Inc., d/b/a AutoReview.ai for a one-year contract with an option to renew for an additional three (3) years. The estimated annual spend is \$144,000.00. It is further recommended the Board authorize the Chief Procurement Officer (CPO) to renew the contract for up to three (3) additional years with the same terms and conditions and authorize the CPO to approve change orders as they become necessary and required up to budgeted amounts.