



Legislation Details (With Text)

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Title: Request for Grant Writer Position Within Office of Management and Budget Department and Associated Budget Amendment

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Attachments: 1. Grant Writer Position, 2. Budget Amendment - Grant Writer

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|-----------|------|-------------------------------|---------|--------|
| 1/24/2023 | 1 | Board of County Commissioners | adopted | Pass |

TITLE

Request for Grant Writer Position Within Office of Management and Budget Department and Associated Budget Amendment

BRIEF OVERVIEW

The County is significantly increasing projects to maintain its growth throughout the organization. To aid in those efforts, Hernando County employs a grant writer who researches relevant grants to secure essential funding and monitors compliance with the grant terms. The employee in the grant writer position was recently reclassified to Procurement and Grants Manager. The Office of Management and Budget is requesting use of reserves to add a full-time employee in order to hire a replacement grant writer. The position description and budget amendment are included with this request.

FINANCIAL IMPACT

Upon approval of the Board, the cost for FY 23 is \$70,476 with annual cost of \$103,878.

LEGAL NOTE

The Board is authorized to act on this matter pursuant to Chapter 129.06, Florida Statutes.

RECOMMENDATION

It is recommended that the Board authorize the hiring of a replacement grant writer for the Office of Management and Budget and approve the associated budget amendment.