

One (1) proposal from Transform Digital, LLC was excluded due to a “Statement of No Proposal.”

A Peer Review Committee (PRC) met on March 1, 2024, to evaluate the proposals. The committee included Tammy Heon, Tourism Development Manager, Kim Poppke, Economic Development Marketing Coordinator, and Shannon Werner, Multimedia Communication Specialist.

The PRC consensus evaluation resulted in the following score:

- IT Digital, LLC Total 99.0 out of max. 100 points
- Blue Assent Consultant LLC Total 59.2 out of max. 100 points

A Notice of Intent to award the contract to IT Digital, LLC, \$169,400.00, dated March 1, 2024, was posted to the OpenGov website and posted to the Hernando County Administration electronic public bulletin board. No responses were received.

FINANCIAL IMPACT

Funds in the amount of \$ 63,800.00 are available in Account No.1261-02811-5304807, Tourist Development, Promo-Internet ADV&MRKTG.

LEGAL NOTE

In accordance with Part II, Chapter 2, Article V of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended that the Board approve and authorize the Chairperson’s signature on the attached award of Contract No. RFP No. 23-RFP00375/TPR to ITI Digital, LLC for an initial term of three (3) years with two (2) twelve (12) month renewals. It is further recommended that the Board authorize the Chief Procurement Officer to approve renewals when there are no changes to terms and conditions.