



Legislation Text

File #: 12134, **Version:** 1

TITLE

Award of Contracts to Minuteman Security Technologies, Inc., and MCS of Tampa, Inc., d/b/a Mission Critical Solutions for Pre-Qualification for Installation of Access Control and Video Communication Systems (Contract No. 23-T00041/GL)

BRIEF OVERVIEW

On February 1, 2023, the Procurement Department issued a Request for Pre-Qualifications (RFPQ No. 23-T00041/GL) to obtain qualifications for the Installation of Access Control and Video Communication Systems. The terms of the resulting contracts are each for a three-year period with two (2) optional one-year renewal periods. The County intends to award two (2) contracts to the pre-qualified pool of the proposing firms.

Two (2) submissions were received on the opening date of March 1, 2023, from the following firms (in alphabetical order):

FIRM NAME

LOCATION

MCS of Tampa, Inc., d/b/a Mission Critical Solutions
Minuteman Security Technologies, Inc.

Tampa, FL
Tampa, FL

A Professional Services Review Committee (PSRC) comprised of George Welsted, Director of Information Technology, and Tina Zinser, IT Program and Financial Administrator, met on March 24, 2023, to review and pre-qualify the two (2) submissions (in alphabetical order):

FIRM NAME

LOCATION

MCS of Tampa, Inc., d/b/a Mission Critical Solutions
Minuteman Security Technologies, Inc.

Tampa, FL
Tampa, FL

The PSRC consensus resulted in a recommendation to accept both firms as a pre-qualified pool for future installations of access control and video communication systems.

The qualifications were evaluated based on conformance with specifications and the Bidders' ability to perform the Contract in accordance with the terms, conditions, and specifications required. The responses were found to be responsive and responsible.

Staff is recommending awards to Minuteman Security Technologies, Inc., and MCS of Tampa, Inc. d/b/a Mission Critical Solutions. The Recommendation for Award Memo is attached.

The Chief Procurement Officer has reviewed this requirement for conformance to the Hernando County Procurement Ordinance and the Hernando County Procurement Department Policies and

Procedures.

FINANCIAL IMPACT

Funds will be available from various Hernando County Departments as fiscal year funding is budgeted and not-to-exceed budgeted line-item amounts. County-wide Department purchases will only be made against available Department budgets.

LEGAL NOTE

The Board has the authority to take the recommended action pursuant to Part II, Chapter 2, Article V, of the Hernando County Code of Ordinances.

RECOMMENDATION

It is recommended that the Board approve the attached Contracts for RFPQ No. 23-T00041/GL for the Pre-Qualification for Installation of Access Control and Video Communication Systems to Minuteman Security Technologies, Inc., and MCS of Tampa, Inc., d/b/a Mission Critical Solutions, authorize the Chief Procurement Officer to approve the renewal of the Contracts when there is no change to the terms and conditions, and to approve change orders as they become necessary and required up to allowable budget amounts.