



Legislation Details (With Text)

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Title: Review and Approval of the Scope of Work for a Major Update to the Citrus County Transit Development Plan (TDP) for FY 2026-FY 2035

Sponsors:

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Attachments: 1. Citrus 2025 TDP Scope of Services - 5-16-24

Date	Ver.	Action By	Action	Result
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TITLE

Review and Approval of the Scope of Work for a Major Update to the Citrus County Transit Development Plan (TDP) for FY 2026-FY 2035

BRIEF OVERVIEW

Every five years a major update to the Citrus County Transit Development Plan (TDP) is required for a 10-year horizon. During intervening years, an Annual Progress Report of the TDP is produced reflecting minor updates. The last major update prepared for the Citrus County TDP was done in May 2020, a major update must be completed by September 1, 2025. The TDP contains a ten-year financial plan which is also incorporated into the Transit Element of the Long-Range Transportation Plan (LRTP). It should be noted that Citrus County is the transit operator; consequently, the Citrus County Board of County Commission will be required to approve the TDP prior to submittal to the State.

The Hernando/Citrus MPO’s Unified Planning Work Program (UPWP) includes funding for consultant services for the preparation of the Citrus County TDP. To maintain eligibility for state funding, the FDOT requires all transit systems, using public transportation block grant funds, to update the TDP annually to ensure that the 10-Year Financial Plan is based upon current estimates of costs and revenue availability.

The attached Consultant Work Scope outlines the services required by Benesch & Associates for completion of this plan which includes a 10-year service plan and financial plan. A primary goal identified for the TDP update is the identification of strategies to increase ridership and efficiency for current services and enhance connectivity to other services, local and/or regional. The resulting TDP will be compliant with the current TDP Rule outlined in Chapter 14-73, Florida Administrative Code (FAC).

As a strategic plan, a TDP will identify needs in an unconstrained fashion and identify service

improvements for which currently there is no funding anticipated. The 10-year vision that will be generated during this plan update provides a beneficial tie and consistency with the Hernando-Citrus MPO's long range transportation goals and plans.

MPO staff is requesting the Board approve the Scope of Services reflecting the following work tasks:

- Task 1: Initiate & Manage Project
- Task 2: Establish Baseline Conditions
- Task 3: Facilitate Public Involvement
- Task 4: Identify & Evaluate Existing Transit Services
- Task 5: Conduct Situation Appraisal
- Task 6: Estimate & Evaluate Demand & Mobility Needs
- Task 7: Review & Update Goals & Objectives
- Task 8: Prepare 10-Year Transit Development Plan (TDP)

Benesch and Associates has submitted a proposal to complete the work outlined in the Scope of Services for \$106,825.

On May 23, 2024, the MPO's Technical Advisory Committee, Citizens Advisory Committee, and Bicycle/Pedestrian Advisory Committee conducted public meetings and voted to recommend the MPO Board approve the Scope of Work.

FINANCIAL IMPACT

Funds are budgeted in the Hernando County Budget in the MPO Fund 1031.

LEGAL NOTE

Pursuant to Chapter 339.175, Florida Statutes, the MPO Board has the authority to take the recommended action.

RECOMMENDATION

It is recommended the MPO Board review and approve the Scope of Work for Benesch and Associates to complete the Citrus County Transit Development Plan (TDP) in the amount of \$106,825.