



Board of County Commissioners

Meeting: 07/10/18 09:00 AM
Department: Purchasing & Contracts
Prepared By: Patty Hall

AGENDA ITEM

Initiator: James Wunderle
DOC ID: 14622
Legal Request Number: 17-757
Bid/Contract Number: 18-R00020/PH

TITLE

Award of Contracts to McKim and Creed, Inc., Arcadis U.S., Inc., and Coastal Engineering Associates, Inc., No. 18-R00020/PH for Continuing Engineering Services for Water, Wastewater and Reclaimed Water Projects (Estimated Annual Expenditure: \$400,000.00)

BRIEF OVERVIEW

On December 13, 2017, Purchasing and Contracts Department issued a Request for Qualifications (RFQ No. 18-R00020/PH) for Continuing Engineering Services for Water, Wastewater and Reclaimed Water Projects. The term of the resulting contract is for three (3) years with two (2) twelve-month renewal options upon mutual agreement. The County intends to award three (3) contracts to the highest ranked proposing firms.

Twenty (20) proposals were received on the opening date of February 1, 2018 from the following firms (in alphabetical order):

- AECOM Technical Services, Inc. - Tampa, FL
- Arcadis U.S., Inc. - Tampa, FL
- Ayres Associates - Tampa, FL
- Cardno, Inc. - Brooksville, FL
- Coastal Engineering - Brooksville, FL
- Dewberry Engineers, Inc. - Tampa, FL
- Florida Design Consultants, Inc. - New Port Richey, FL
- Genesis - Tampa, FL
- George F. Young, Inc. - Tampa, FL
- Greenman-Pedersen, Inc. - Brooksville, FL
- Hazen and Sawyer - Tampa, FL
- HDR Engineering, Inc. - Tampa, FL
- Jones Edmunds - Tampa, FL
- Kimley-Horn - Ocala, FL
- King Engineering Associates, Inc. - Tampa, FL
- McKim & Creed, Inc. - Tampa, FL
- Metzger & Willard, Inc. - Tampa, FL
- Reiss Engineering - Tampa, FL
- Stroud Engineering Consultants - Odessa, FL
- Tetra Tech, Inc. - Tampa, FL

A Professional Services Review Committee (PSRC) comprised of Rick Kirby, Engineering Division Manager; Clay Black, Stormwater Engineer; and Josh Martin, Water Distribution Supervisor, met on March 7, 2018 to review and rank the twenty (20) written proposals. The selection process was conducted using the guidelines set forth

in Section 287.055 (Current Edition), Florida Statutes. This statute only permits negotiation of fees or project costs as a part of the contract negotiation process (i.e., after the firms have been ranked).

The PSRC consensus scoring actions resulted in a short list of these three (3) firms in highest ranking order:

FIRM NAME	TOTAL POINTS
1. McKim & Creed, Inc.	80.67
2. Arcadis U.S., Inc.	77.33
3. Coastal Engineering	75.67

At the April 10, 2018 BOCC meeting, the Board approved (DOC ID 14298) the ranking order and authorized staff to enter into negotiations for RFQ 18-R00020/PH with the top three (3) ranked firms.

Staff has successfully completed negotiations with McKim & Creed, Inc., Arcadis U.S., Inc., and Coastal Engineering Associates, Inc.

FINANCIAL IMPACT

Task Orders will be used and negotiated on an as-needed basis. Funding is available in account No. 07096-5303101 – Engineering Professional Services. Estimated annual cost is \$400,000.00.

LEGAL NOTE

The Board has the authority to take the recommended action pursuant to Part II, Chapter 2, Article V of the Hernando County Code of Ordinances. **(LR No. 17-757)**

RECOMMENDATION

- 1) Staff recommends the Board approve award of Contract No. 18-R00020/PH for Continuing Engineering Services for Water, Wastewater, and Reclaimed Water Projects to McKim & Creed, Inc., Arcadis U.S., Inc., and Coastal Engineering Associates, Inc. to be used on an as-needed basis. The initial contract is for a term of thirty-six (36) months with two (2) additional twelve (12) month renewal options upon mutual agreement; and
- 2) Staff requests the Board authorize the Chief Procurement Officer to approve renewals of the Contracts when there is no change to the terms and conditions; and
- 3) Staff requests that individual task orders as defined in FL Statute 287.055 (Current

Edition) for Continuing Contracts (not-to-exceed \$200,000.00) be approved by the Chief Procurement Officer up to the amount of funding approved in the first term of the Contracts. Task Orders will be assigned and issued on a rotational basis.

REVIEW PROCESS

James Wunderle	Completed	06/27/2018 7:52 AM
Richard Kirby	Completed	07/02/2018 11:43 AM
Gordon Onderdonk	Completed	07/02/2018 11:48 AM
Grace Sheppard	Completed	06/28/2018 4:23 PM
Michelle Bishop	Completed	07/02/2018 11:07 AM
George Zoettlein	Completed	07/02/2018 12:05 PM
Garth Coller	Completed	07/02/2018 3:51 PM
Sue Bishop	Completed	07/02/2018 12:11 PM
Jenine Wimer	Completed	07/02/2018 4:52 PM
Leonard Sossamon	Completed	07/03/2018 8:19 AM
Tina Duenninger	Completed	07/05/2018 9:33 AM
Board of County Commissioners	Completed	07/10/2018 9:00 AM

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Wayne Dukes, Second Vice Chairman
SECONDER: John Mitten, Commissioner
AYES: Steve Champion, Wayne Dukes, Jeff Holcomb, John Mitten