

**Hernando County Board of County Commissioners**  
**15470 Flight Path Dr.**  
**Brooksville, FL 34604**

**Construction Change Order**

**Department:** HCUD  
**Vendor Name:** McKim & Creed

**Purchase Order No.:** 22000723                      **Change Order No.:** 2  
**Contract No.:** 18-R00020/PH                      **Change Order Date:** 3/24/26

**The Project is Changed as Follows:**

Contract #: 18-R00020/PH    Contract Name: Contin. Eng Svcs. for Wtr, WW,& Reclaim- Killian WTR Pint Upgrade    Task Order #11

CO #2 is to increase the PO by \$223,391.10 due to the contractor for this project is behind schedule and the current allowance for the Resident Project Representative (RPR) and construction administration have been depleted. This change order is necessary to maintain the RPR and construction administration to monitor the contractor while they continue to bring this project to a successful conclusion.

Increase Line1 \$223,391.10; New Line Total \$681,009.27

Dept B411-200-14102-40 Account 53600-566500-XC837 line #1 \$223,391.10


Old PO Total \$457618.17    New PO Total \$681,009.27

**Total Addition/Deduction this Change Order: \$ 223,391.10**

**The Original Contract Sum was: \$ 457,618.17**  
**Net Change by previously authorized Change Orders: \$ 0.00**  
**The Net Amount of this Change Order is: \$ 223,391.10**

**The new Contract Sum including this Change Order will be \$ 681,009.27**

**The Contract Time will be changed by this Change Order (Days): 0**  
**The Date of Final Completion as of the date of this Change Order therefore is: 11/30/26**

**Engineer of Record Name:** Phil Locke  
**Engineer of Record Signature:**   
**Date:** 3/25/26

**Vendor Authorized Signer Name**

Phil Locke

**Vendor Authorized Signature:**

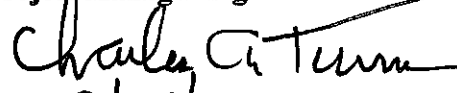


**Date:** 3/25/26

**Project Manager Name:**

Charles A. Turner

**Project Manager Signature:**



**Date:** 3/25/2026

**From:** [Charles Turner](#)  
**To:** [Cintia Richardson](#)  
**Cc:** [Grace Sheppard](#); [Katrina Tejera](#); [Scott Rimby](#); [Brad Smith](#)  
**Subject:** Contract #18-R00020/PH Task Order #11 Change Order #2 Killian WTP Project  
**Date:** Friday, March 20, 2026 9:17:55 AM  
**Attachments:** [image001.png](#)  
[Killian Contract 18 R00020 PH Task order 11.pdf](#)

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HCUD is requesting a change order to Contract #18-R00020/PH Task Order #11, McKim and Creed PO #2200073. Please see attached.

Justification: The contractor for this project is behind schedule and the current allowance for the Resident Project Representative (RPR) and construction administration have been depleted. This change order is necessary to maintain the RPR and construction administration to monitor the contractor while they continue to bring this project to a successful conclusion.

Thank you.

**Allen Turner**  
Senior Project Manager  
Hernando County Utilities Engineering  
15365 Cortez Boulevard  
Brooksville, FL 34613  
Office Phone: (352)540-4368 ext. 35132  
[cturner@hernandocounty.us](mailto:cturner@hernandocounty.us)  
<http://hernandocounty.us/utills/>



**Exhibit A**  
**Hernando County**  
**Killian Water Treatment Plant Upgrade**  
**CONTRACT No. 18-R00020/PH - Continuing Engineering Services – Task Order No. 11**  
**Change Order #2**  
**Scope of Services**  
**March 17, 2026**

**PROJECT DESCRIPTION**

The West Hernando Water System includes multiple interconnected water treatment plants (WTPs), of which the Killian WTP is one. The existing Killian WTP (also referred to as the Mariner-Killian WTP) includes two (2) raw water supply wells (KI-3 and KI-4), a 2 million gallon ground storage tank, a High Service Pump Station equipped with three (3) high service pumps, and a sodium hypochlorite feed system for disinfection. A third raw water supply well (KI-5) was constructed in 2012; however, it has not been put into service. As part of the County's long-range plan, upgrades to the Killian WTP were identified. These upgrades include installation of a well pump in well KI-5 and associated yard piping to connect this well to the ground storage tank, construction of a new High Service Pump Station and a new chemical feed system to replace the existing facility which has reached the end of its useful life, replacement of the standby power generator, demolition of the existing facilities, and civil site work.

McKim & Creed (Consultant) included part time (two 8 hour days per week) project representative (RPR) services under **CONTRACT No. 18-R00020/PH - Continuing Engineering Services for Water, Wastewater and Reclaimed Water Projects**. The budget for these RPR services has been exhausted as of March 1, 2026. The current Project Schedule indicates that substantial project completion will extend beyond the current Construction Contract date of June 3, 2026, and that final project completion will extend beyond the Construction Contract date of September 1, 2026. Also, due to conditions beyond the control of the Consultant or Hernando County (County), additional effort has been required for Construction Administration such that the original Project Bidding and Construction Administration budget has been exhausted as of March 1, 2025. Because of these items, a determination has been made by Hernando County (County) that additional Consultant Bidding and Construction Administration services are needed to ensure successful project implementation.

**SCOPE OF SERVICES**

Consultant shall perform the following task / subtasks under this scope of services.

**TASK 11. ADDITIONAL BIDDING AND CONSTRUCTION ADMINISTRATION SERVICES**

The Consultant shall perform the following service during the construction phase. Note that we have assumed that substantial construction completion will be achieved by September 1, 2026, with final completion achieved by December 31, 2026.

- A. Attend and conduct the Pre-Bid conference: *Engineering Services completed, no additional fees requested.*
- B. Prepare clarifications and addenda in response to questions received from prospective bidders: *Engineering Services completed, no additional fees requested.*
- C. Evaluate bids received, prepare bid summary, and issue recommendation of award: *Engineering Services completed, no additional fees requested.*
- D. Attend and conduct Pre-Construction conference with the selected Contractor and County staff to review project requirements, coordination, and scheduling issues: *Engineering Services completed, no additional fees requested.*
- E. Provide technical review of shop drawings and other Contractor submittals for compliance with the Contract Documents. The Consultant's Construction Administrator will coordinate the review process. Based on a review of shop drawings and other submittals to date, the Consultant estimates that 40 additional hours will be required for this task.
- F. Provide general contract administration including interpretations of the Contract Documents, general correspondence with the Contractor, respond to Contractor's request for information (RFI), review of changed conditions and changes in the work required, and maintain reports of construction activities for the project record. The budget is based on 10 months of Construction Administration, with an average of 12 hours per month, for this Task.
- G. Review Contractors' requests for payment, compare request with work completed, and recommend appropriate action by the County. For budgeting purposes, this task includes work associated with an estimated 10 additional Contractors' request for payments.
- H. Provide a full-time project representative to observe the WTP construction work performed by the Contractor relating to the design requirements. The budget for this task includes 6 months of full-time (40 hrs/week) RPR services until the anticipated substantial completion date of September 1, 2026 and an average of 20 hours/week of RPR services from the anticipated substantial date, through November 30, 2026.
- I. Make periodic site visits by the design engineers and project manager to observe the work in progress and the quality of the various systems and facilities with the respect to their intended function and Contract requirements. For budgeting purposes, 6 hours per month for 10 months have been allocated for this purpose.
- J. Attend and conduct monthly project construction meetings. Prepare and distribute minutes of each meeting. For budgeting purposes, 10 additional monthly construction meetings are included for this Task.

- K. Attend the equipment start-up for the high service pumps, well pump, the disinfection equipment and plant SCADA systems. Provide assistance in the startup of the pumping equipment by reviewing and commenting on the Contractor's procedures for placing the facility into operation and providing troubleshooting assistance during the startup procedures: *Engineering Services included in original contract, no additional fees requested.*
- L. Review change requests submitted by the Contractor and make recommendations to the County. Based on a review of change requests submitted and reviewed to date, Consultant has budgeted 36 hours for this Task
- M. Prepare intermediate and final punch lists for the Contractor to complete and/or correct items that are required by the Contract Documents. Follow-up to ascertain that the Contractor has satisfactorily completed items and perform the final inspection of completed work: *Engineering Services included in original contract, no additional fees requested.*
- N. Prepare record drawings of the improvements based on data furnished by the Contractor, including red-line mark ups of the Issue for Bid drawings and signed and sealed As-built Survey. Provide the County with two sets of signed and sealed Record Drawings: *Engineering Services included in original contract, no additional fees requested.*
- O. Prepare Certifications of Completion for the FDEP: *Engineering Services included in original contract, no additional fees requested.*

#### **Assumptions and Other Information**

1. Only services described in this Scope of Work are included. Additional services can be provided, with commensurate fees, upon written approval by the County.
2. This Scope of Work is based on substantial completion achieved by September 1, 2026 and final completion achieved by November 30, 2026. If the construction periods extend beyond these respective dates, it is assumed that additional services will be required. These additional services can be provided, with commensurate fees, upon written approval by the County.

#### **COMPENSATION**

Compensation for the scope of work provided herein for Task Order No. 2 is based on a lump sum fee of \$223,391.10 in accordance with the attached **Exhibit B – Task Fee Quotation Proposal**.

CONTRACT No. 18-R00020/PH - Continuing Engineering Services For Water, Wastewater, and Reclaimed Water Projects  
EXHIBIT "B" TASK FEE QUOTATION PROPOSAL

PROJECT NAME: Killian Water Treatment Plant Upgrade TASK ORDER No. 11; Change Order No. 2  
Doc. ID: 15559 A, BOCC Approved 4/19/19

PROJECT ACTIVITY	Sr. PM		Sr. Proj. Engineer		Proj. Engineer III		Proj. Engineer II		Sr. Const. Inspector		Construction Admin I		Basic Activity \$ AMOUNT	Man Hrs by Activity	Avg Hly Rate
	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost	Man Hrs	Cost			
Task 11 Additional Bidding and Construction Administration Services															
E. Shop Drawing & Other Submittal Reviews	2	\$200.00	6	\$195.00	12	\$160.00	12	\$135.36			8	120.77	\$6,080.48	40	152.012
F. Construction Contract Administration	4	\$200.00	16	\$195.00	24	\$160.00	36	\$135.36			40	120.77	\$17,463.76	120	145.5313
G. Review Contractors' Requests for Payment	2	\$200.00						\$135.36			8	120.77	\$1,366.16	10	136.616
H. Full-Time RPR Services (10-months)								\$135.36	1300	\$138.00			\$179,400.00	1300	138
I. Periodic Engineer & Project Manager Site Visits	4	\$200.00	8	\$195.00	8	\$160.00	40	\$135.36					\$9,054.40	60	150.9087
J. Attend & Conduct Monthly Construction Progress Meetings	5	\$200.00					10	\$135.36			10	120.77	\$3,561.30	25	142.452
L. Review Contractor's Change Requests	8	\$200.00					16	\$135.36			12	120.77	\$5,215.00	36	144.8611
<b>Totals</b>	<b>25</b>		<b>30</b>		<b>44</b>		<b>114</b>		<b>1300</b>		<b>78</b>		<b>\$222,141.10</b>	<b>1591</b>	<b>\$139.62</b>

SUB-TOTAL HOURLY COSTS \$ 222,141.10 ✓  
 Out-of-Pocket Expenses (actual cost - not to exceed) \$ 1,250.00  
 Miscellaneous Expenses (Subconsultant) \$  
 NOT TO EXCEED TOTAL LUMP SUM COST \$ 223,391.10 ✓

Firm Name: McKim & Creed	Hernando County
Signature: <i>Phillip J. Locke</i> Phillip J. Locke, P.E. Sr. Project Manager	Signature: <i>Alicia Pike</i> Alicia Pike Procurement Manager
Date: March 17, 2026	Date: 3-20-26
(Printed Name and Title)	(Printed Name and Title)
	INTERIM UTILITIES DIRECTOR

TASK ORDERS ARE TO INCLUDE: SCOPE OF SERVICE, PROJECT TIME FRAME, FEE QUOTATION PROPOSAL, AND ANY OTHER RELATIVE ATTACHMENTS. TASK ORDERS ARE TO BE SUBMITTED IN ONE (1) SIGNED ORIGINAL COPY WITH A PURCHASE REQUISITION TO THE PURCHASING AND CONTRACTS DEPARTMENT.