



## PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE ◆ BROOKSVILLE, FLORIDA 34604  
P 352.754.4020 ◆ F 352.754.4199 ◆ W [www.HernandoCounty.us](http://www.HernandoCounty.us)

July 16, 2024

McKim & Creed, Inc  
Attention: Mitch Chiavaroli, PE  
1365 Hamlet Avenue  
Clearwater, FL 33756

Via Email: [MChiavaroli@mckimcreed.com](mailto:MChiavaroli@mckimcreed.com)

**RE: Notice of Award for Contract No. 24-RFQG00543/EK RFQ - Continuing Engineering Services for Water, Wastewater and Reclaimed Water Projects**

Dear Mr. Chiavaroli:

Please be advised that the County has approved the award of the above-referenced Contract to your firm. The Contract, as approved, is effective for a 3 (three) year period beginning July 9, 2024, through July 8, 2027, with 2 (two) one-year optional renewal periods. To remain compliant, your certificate(s) of insurance ("COI") must remain current at the required amounts specified in the Solicitation Documents.

A copy of the executed Contract is attached for your records. If you have any further questions, please contact Erin Kluis Briggs, Procurement Coordinator, via email at [ebriggs@co.hernando.fl.us](mailto:ebriggs@co.hernando.fl.us) or via telephone at (352) 754-4778.

Sincerely,

A handwritten signature in black ink that reads "Erin L. Kluis Briggs".

for: Carla Rossiter-Smith MSM PMP  
Chief Procurement Officer

Attachment

pc via email: Toni Brady, Deputy County Administrator  
Carla Rossiter-Smith, Chief Procurement Officer  
Gordon Onderdonk, Director of Utilities  
Ron Patel, Engineering Division Manager, Utilities  
Grace Sheppard, Finance Manager, Utilities  
Katrina Tejera, Operations Assistant, Utilities

cc: Finance/Clerk of the Court  
Contract File No. 24-RFQG00543/EK