



**HERNANDO COUNTY
BOARD OF COUNTY COMMISSIONERS**

15470 FLIGHT PATH DR
BROOKSVILLE, FL 34604

PURCHASE ORDER-CHANGE NO. 21000814-2
CHANGE DATE: 03/15/23

PAGE NO. 1

payables@mckimcreed.com

15327 FAX: 910-251-8281
MCKIM & CREED INC
243 N FRONT STREET
WILMINGTON NC 28401

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UTILITIES ENGINEERING
15365 CORTEZ BLVD
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ORDER DATE: 04/30/21		BUYER: MROSSET		REQ. NO.: RQ210931	REQ. DATE: 04/28/21
TERMS: NET 30 DAYS		F.O.B.: FOB DESTINATION		DESC.: CHANGE ORDER - 2	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
<p>3/15/23 Change Order 2 - GML - CONTRACT #18-R00020/PH TASK ORD #7, PO 21000814 MCKIM & CREED</p> <p>Change order 2 is requested to add funds in the amount of \$7,378.25, scope and fee schedule attached. This work is necessary to ensure the force main is sized properly for additional flow coming from a proposed large private development that intends on connecting to the force main once construction is complete. This task will also verify that the proposed pump sizing is correct as well as verify what, if any impacts the private development will have to the downstream lift stations.</p> <p>Old PO Total \$281,286.79 New PO Total \$288,665.04</p> <p>line 1 07201-5626323 = 7378.25</p>					
01	7378.25		JOB ENGINEERING SERVICES, DESIGN OF CHALMER ST. LIFT STATION & FORCE MAIN REPLACEMENT - CONTRACT NO. 18-R00020/PH,	.0000	7,378.25

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	7,378.25
01	07201 5626323	7,378.25	111802	TOTAL \$	7,378.25

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[Signature]

SEE TERMS AND CONDITIONS ON REVERSE SIDE

APPROVED BY:

CHIEF PROCUREMENT OFFICER

HERNANDO COUNTY PURCHASE ORDER TERMS AND CONDITIONS

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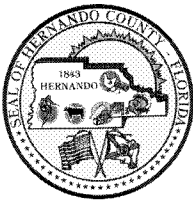
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TERMS: NET 30 DAYS F.O.B.: FOB DESTINATION DESC.: CHANGE ORDER - 2

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
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TASK ORDER NO. 7, EXHIBIT A

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$ 7,378.25

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ORDER DATE: 04/30/21		BUYER: MROSSET		REQ. NO.: RQ210931		REQ. DATE:	
TERMS: NET 30 DAYS			F.O.B.: FOB DESTINATION		DESC.: CONTRACT NO. 18-R00020/PH		
ITEM#	QUANTITY	UOM	DESCRIPTION		UNIT PRICE	EXTENSION	
<p>This Purchase is in accordance with Hernando County Contract No.18-R00020/PH, Task Order No. 7. Terms and Conditions apply, and the Purchase Order Terms and Conditions do not apply to this purchase. Please see the Subconsultant breakdown below:</p> <ul style="list-style-type: none"> · DRA Surveying ± \$4,500.00 · DRA Permitting and Modeling ± \$13,200.00 · SUE - \$17,550.00 · Survey ± \$13,500.00 · Geotechnical ± \$10,000.00 <p>TOTAL - \$58,750.00</p> <p>NOTE: Please allow 365 days for the period of performance, also the NTP can be the same day as the PO is cut.</p> <p>County Contact: Joshua Walker, (325)754-4761 Email: JoshuaW@co.hernando.fl.us</p> <p>Contractor Contact: Kris Samples, (813)-549-3740 Email: KSamples@mckimcreed.com</p> <p>3/7/2022 Change Order 1 JF 18-R00020/PH TASK ORD #7, PO 21000814 MCKIM & CREED CHANGE ORDER 1 is for a NCTE to add 608 days, due to</p>							

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$
				TOTAL \$
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[Signature]

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<p>the PO expiring on May 2, 2022, this is sufficient time to complete the design, however bid phase and construction services are also included in the scope and will not be completed prior to the May expiration date. Please extend this PO until December of 2023. Old end date was 5/02/22 New end date is 12/31/23</p> <p>3/15/23 Change Order 2 - GML - CONTRACT #18-R00020/PH TASK ORD #7, PO 21000814 MCKIM & CREED</p> <p>Change order 2 is requested to add funds in the amount of \$7,378.25, scope and fee schedule attached. This work is necessary to ensure the force main is sized properly for additional flow coming from a proposed large private development that intends on connecting to the force main once construction is complete. This task will also verify that the proposed pump sizing is correct as well as verify what, if any impacts the private development will have to the downstream lift stations.</p> <p>Old PO Total \$281,286.79</p>					

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Packages must be plainly marked with shipper's name and purchase order number; charges are not allowed for boxing or crating unless previously agreed upon in writing.

DELIVERY

All materials must be shipped F. O. B. destination. The County will pay no freight or express charges, except by previous agreement. If specific purchase is negotiated on the basis of F.O.B. shipping point, VENDOR/CONTRACTOR ARE TO PREPAY SHIPPING CHARGES AND ADD TO INVOICE. Delivery must actually be affected within the time stated on purchase made between 8:00 AM and 5:00 PM Monday to Friday inclusive unless otherwise stated. In case of default by the Vendor/Contractor, Hernando County may procure the articles or services covered by this order from other sources and hold the Vendor/Contractor responsible for any excess occasioned thereby.

PAYMENT

Partial billing will be accepted only for items received within the specified delivery period. Payments for items delivered after this specified delivery period will be made after the entire order is completed and accepted by Hernando County. Payment shall be made in accordance with Florida Statute 218, Florida Prompt Payment Act. Payment for accepted equipment/supplies/services will be accomplished by submission of an invoice, in duplicate; to the Ship To Address on the front of the purchase order unless otherwise indicated.

MATERIAL SAFETY DATA SHEET

The Vendor/Contractor agrees to furnish Hernando County with a current Material Safety Data Sheet (MSDS) on or before delivery of each and every hazardous chemical or substance purchased which is classified as toxic under Florida Statute 442. Appropriate labels and MSDSs shall be provided for all shipments. Send MSDSs and other pertinent data to: Hernando County Purchasing and Contracts Department, 20 North Main Street, Room 365, Brooksville, FL 34601-2828.

OSHA REQUIREMENT

The Vendor/Contractor or contractor hereby guarantees Hernando County that all materials, supplies and equipment as listed on the purchase order meet the requirements, specifications and standards as provided for under the Federal Occupations Safety and Health Administration Act of 1970, as from time to time amended and in force at the date thereof.

LEGALLY AUTHORIZED WORKFORCE

VENDOR/CONTRACTOR represents and warrants that VENDOR/CONTRACTOR is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States. VENDOR/CONTRACTOR is encouraged (but not required) to incorporate the IMAGE best practices into its business and, when practicable, incorporate verification requirements into its agreements with subcontractors. The IMAGE Best Practices can be found on the COUNTY'S website at www.hernandocounty.us/pur/.

INSURANCE

Unless otherwise specified, the Contractor shall, at its sole expense, maintain in effect at all times during the performance of the services insurance coverage with limits not less than those set forth below (unless limits have been lowered) and with insurers and under forms of policies satisfactory to COUNTY.

<u>Coverage</u>	<u>Minimum Amounts and Limits</u>
(a) Worker's Compensation	Statutory requirements at location of work
Employer's Liability	\$ 100,000 each accident \$ 100,000 by employee \$ 500,000 policy limit
(b) Commercial General Liability	\$ 2,000,000 General Aggregate
(Additional Insured & Waiver Of Subrogation)	\$ 2,000,000 Products-Comp. Ops Agg. \$ 1,000,000 Each Occurrence \$ 5,000 Medical Expense
(c) Automobile Liability	\$ 1,000,000 Combined Single Limit (owned, hired and non-owned)
Option of Split Limits:	
(1.) Bodily Injury	\$ 1,000,000 Per Person or \$1,000,000 Per Accident

HERNANDO COUNTY PURCHASING REVIEW FORM

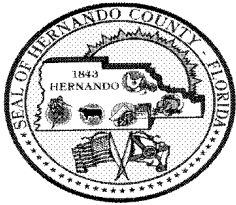
Purchasing Contact:	Georgia Lim		
Contract purpose: (briefly describe)	18-R00020/PH Chalmer Street Lift Station Design and Force Main Replacement		
	PO21000814 T/O 7		
Vendor Name:	McKim & Creed Inc		
REQ#ITB/ RFP/Q#:	Change Order 2		
Received Document	3/9/23		

Purchasing Agent Review:	<i>Georgia Lim</i>	3/9/23	Georgia Lim
	Signature	Date	Printed Name
Comments:	To add funds in the amount of \$7,378.25, scope and fee schedule attached		
	Old PO Total: \$281,286.79 and New PO Total: \$288,665.04		
	No Issues		

Grant Review:			
	Signature	Date	Printed Name
Comments:			

Chief of Procurement Review:	<i>Carl Robert - State</i>	3/15/2023	
	Signature	Date	Printed Name
Comments:	Approved.		

Recommendation:			



Hernando County Board of County Commissioners
15470 Flight Path Dr.
Brooksville, FL 34604

Construction Change Order

Owner: Hernando County Board of County Commissioners

Owner's Representative:

Vendor: MCKIM & CREED INC

Change Order No. 2
Contract No. 21000814

Change Order Date: 03/08/2023
Contract Date:

Project Description:

DESIGN OF CHALMER LIFT STATION & FM

The Project is Changed as Follows

Justification: CONTRACT #18-R00020/PH TASK ORD #7, PO 21000814 MCKIM & CREED

Change order 2 is requested to add funds in the amount of \$7,378.25, scope and fee schedule attached.

This work is necessary to ensure the force main is sized properly for additional flow coming from a proposed large private development that intends on connecting to the force main once construction is complete. This task will also verify that the proposed pump sizing is correct as well as verify what, if any impacts the private development will have to the downstream lift stations.

Old PO Total \$281,286.79

New PO Total \$288,665.04

line 1 07201-5626323 = 7378.25

Total Addition/Deduction this Change Order: 7,378.25

The Original Contract Sum was 281,286.79

Net Change by previously authorized Change Orders: .00

The Contract Sum prior to this Change Order was 281,286.79

The Net Amount of this Change Order is: 7,378.25

The new Contract Sum including this Change Order will be 288,665.04

The Contract Time will be changed by this Change Order (Days):

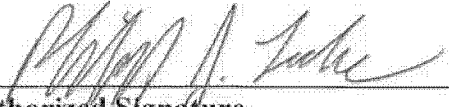
The Date of Substantial Completion as of the date of this Change Order therefore is:

Vendor Name/Address:

MCKIM & CREED INC
243 N FRONT STREET
WILMINGTON, NC 28401

Owner or Owner's Representative:

Hernando County Commission
20 N. Main St., Rm 266
Brooksville, FL 34601



Authorized Signature

Date: 3-9-23



Chief Procurement Office

Date: 3/15/2023

Distribution:

- Vendor - Original
- Purchasing & Contracts
- Finance
- Requisitioning
- Contract File

From: [Katrina Tejera](#)
To: [Cintia Richardson](#)
Cc: [Joshua Walker](#)
Subject: FW: Chalmer CO#2 (Task 8 Modeling)
Date: Wednesday, March 8, 2023 3:33:34 PM
Attachments: [Task 8 Modeling Scope.pdf](#)
[image002.png](#)
[Signed Fee Sheet.pdf](#)

Hi Tia,

Please process a change for PO 21000814 per the request below and attached.

Thank you,

Katrina (Trina) Tejera

Operations Assistant
Hernando County Utilities Department
15365 Cortez Blvd.
Brooksville, FL. 34613
352-754-4926

From: Joshua Walker <JoshuaW@co.hernando.fl.us>
Sent: Wednesday, March 8, 2023 1:50 PM
To: Katrina Tejera <KTejera@co.hernando.fl.us>
Cc: Brad Smith <BSmith@hernandocounty.us>; Grace Sheppard <GSheppard@co.hernando.fl.us>;
Ron Patel <RPatel@co.hernando.fl.us>
Subject: Chalmer CO#2 (Task 8 Modeling)

Good afternoon Trina,
Please see attached scope and fee for Chalmer CO #2.

This work is necessary to ensure the force main is sized properly for additional flow coming from a proposed large private development that intends on connecting to the force main once construction is complete. This task will also verify that the proposed pump sizing is correct as well as verify what, if any impacts the private development will have to the downstream lift stations.

If you need any additional information please let me know.

Thank you,

Josh Walker

Project Manager, Engineering
Hernando County Utilities Department
15365 Cortez Boulevard

**CONTRACT No. 18-R00020/PH - Continuing Engineering Services for Water, Wastewater and Reclaimed Water Projects
EXHIBIT "B" TASK FEE QUOTATION PROPOSAL**

PROJECT NAME: Chalmers Pumping Station Upgrade - Change Order No. 2 TASK ORDER No. 7
Doc. ID: 14622, BOCC Approved 7/10/18

PROJECT ACTIVITY	\$250.00		\$200.00		\$195.00		\$135.36		\$96.00		\$99.39		Basic Activity \$ AMOUNT	Man Hrs by Activity	Avg Hly Rate
	Mich Chiavaroli Principal Engineer Man Hrs	Cost	Phil Locke Senior Project Manager Man Hrs	Cost	Blake Peters Senior Engineer Man Hrs	Cost	Ryan Lansdon Project Engineer II Man Hrs	Cost	Doreen Padgett Designer I Man Hrs	Cost	Diana Achmetli Sr. Project Administrator Man Hrs	Cost			
Task 8 Hydraulic Modeling	2	\$500.00	12	\$2,400.00	2	\$390.00	28	\$3,790.08	0	\$0.00	3	\$298.17	\$7,378.25	47	\$156.98
Task 8.1 Data Collection and Review	0	\$0.00	2	\$400.00	0	\$0.00	2	\$270.72	0	\$0.00	0	\$0.00	670.72	4	\$167.68
Task 8.2 Review Existing Hydraulic Model	0	\$0.00	0	\$0.00	2	\$390.00	1	\$135.36	0	\$0.00	0	\$0.00	525.36	3	\$175.12
Task 8.3 Hydraulic Modeling	1	\$250.00	6	\$1,200.00	0	\$0.00	16	\$2,165.76	0	\$0.00	0	\$0.00	3,615.76	23	\$157.21
Task 8.4 Draft Hydraulic Modeling TM	1	\$250.00	2	\$400.00	0	\$0.00	6	\$812.16	0	\$0.00	2	\$198.78	1,660.94	11	\$150.99
Task 8.5 Draft Hydraulic Modeling TM Review Meeting	0	\$0.00	1	\$200.00	0	\$0.00	1	\$135.36	0	\$0.00	0	\$0.00	335.36	2	\$167.68
Task 8.6 Final Hydraulic Modeling TM	0	\$0.00	1	\$200.00	0	\$0.00	2	\$270.72	0	\$0.00	1	\$99.39	570.11	4	\$142.53

SUB-TOTAL HOURLY COSTS \$ 7,378.25

Out-of-Pocket Expenses (actual cost - not to exceed) \$ 0.00

Miscellaneous Expenses (Subconsultant) \$ 0.00

NOT TO EXCEED TOTAL LUMP SUM COST \$ 7,378.25

Firm Name: <u>McKim & Creed, Inc.</u> Signature: <u><i>Philip Locke Sr.</i></u> <u>Philip Locke Sr. Proj Mgr</u> (Printed Name and Title) Date: <u>3-8-23</u>	<u>HWSD</u> Department Name <u>3/8/2023</u> (Date)	<u><i>Res Patel</i></u> Authorized Signature <u>Res Patel</u> (Printed Name and Title)	HERNANDO COUNTY <u><i>Carl Rosoff</i></u> Procurement & Grants Manager James S. Wunderle Chief Procurement Officer <u>3/15/2023</u> (Date)
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TASK ORDERS ARE TO INCLUDE: SCOPE OF SERVICE, PROJECT TIME FRAME, FEE QUOTATION PROPOSAL, AND ANY OTHER RELATIVE ATTACHMENTS. TASK ORDERS ARE TO BE SUBMITTED IN ONE (1) SIGNED ORIGINAL COPY WITH A PURCHASE REQUISITION TO THE PURCHASING AND CONTRACTS DEPARTMENT.

Exhibit A
Hernando County
Chalmer St. Lift Station and Force Main Replacement
Change Order No. 2
Summary of Task Descriptions
McKim & Creed, Inc.
March 8, 2023

Background

Hernando County (County) owns and operates the Chalmer St. lift station (LS #62) located at 10326 Chalmer Street, Spring Hill, FL 34608. The County has identified this lift station for replacement along with the associated force main leaving the lift station.

McKim & Creed (M&C) performed design, permitting, and issuance of Bid Documents to the County for the new lift station and a 10-inch force main. The County has subsequently requested M&C to provide additional services associated with upsizing the proposed 10-inch force main to 12-inches in diameter. The additional requested services are due to a new proposed development that will now manifold into the new force main.

Objective

The objective of this project is to provide updated information regarding the sanitary sewer hydraulic model and potential impacts to connected components as outlined herein.

M&C will complete the following tasks as part of the services under Change Order No. 2 to the Scope of Work:

Task 8 – Hydraulic Modeling

This task includes work needed to simulate the hydraulic conditions for present day and future flows. The goal of this task is to confirm pump sizing at the proposed Chalmer St. lift station and forcemain sizing from the proposed lift station to the connection at Northcliffe Ave. Also, the design conditions of the lift station at Jason & Millwood will be verified. Work associated with this task includes the following:

8.1 Data Collection and Review

Collect, organize, and review available hydraulic modeling information provided by the County. Task includes review of previous reports related to the proposed forcemain sizing.

8.2 Review Existing Hydraulic Model

The Consultant will review the hydraulic model provided by the County for connectivity and functionality.

8.3 Hydraulic Modeling

The Consultant will perform hydraulic modeling to include two (2) scenarios at both present day and buildout conditions. The scenarios include:

1. Scenario 1 (Chalmer 12", Northcliffe 8"): Chalmer, Somerset Bay (full build out), Livano at Nature Coast, Jason & Millwood, Explorer K8, Somerset Bay (Phase 1 utilizing Explorer K8 FM).
2. Scenario 2 (Chalmer 12", Northcliffe 16"): Chalmer, Livano at Nature Coast, Jason & Millwood, Explorer K8, Somerset Bay (Phase 1 utilizing Explorer K8 FM) and Oak Hill Estates.

8.4 Hydraulic Modeling Summary Technical Memorandum

The Consultant will develop a draft hydraulic modeling technical memorandum (TM) to summarize and document modeling performed for this evaluation. The draft TM will be submitted to the County in PDF format.

8.5 Hydraulic Modeling Review Meeting

The Consultant will attend a virtual meeting with County staff and key stakeholders to review and discuss comments on the draft TM hydraulic modeling TM. Consultant will prepare and distribute meeting minutes to attendees.

8.6 Final Hydraulic Modeling Summary Technical Memorandum

The Consultant will address comments from the County and will update the TM. The final TM will be electronically signed and sealed submitted to the County in PDF format. Consultant will also provide up to three (3) signed and sealed hard copies of the final TM.

Project Deliverables:

Project deliverables will be provided in electronic format for the draft hydraulic modeling memorandum. For the final memorandum, M&C will provide three (3) signed and sealed hard copies and one (1) electronic copy (in pdf format) to the County.

Assumptions and Other Information

- Only services and modeling scenarios described in this Scope of Work are included. Other services can be provided, with fees commensurate, upon written approval by the County.
- It is understood that the County will perform a draw-down test for the Jason & Millwood lift station.
- If hydraulic modeling results indicate that design conditions for the lift station at Jason & Millwood need to be updated, M&C will advise the County accordingly.

STAFFING – KEY PROJECT TEAM MEMBERS

Project Manager	Phil Locke, PE
QAQC	Mitch Chiavaroli, PE
Project Engineer	Ryan Landson, PE

SCHEDULE

McKim & Creed will initiate work within one week after written Notice to Proceed. The following table summarizes McKim & Creed’s schedule for completing the design phase.

Activity	Duration (days)
NTP	---
Draft Hydraulic Modeling TM Submittal	21
County Review	14
Final Hydraulic Modeling TM Submittal	10
Total	45

FEES

The Work described herein will be performed on a Lump Sum basis. Monthly invoicing will be based on percent complete to date for each task. Scope of Work for the Tasks described herein will be performed for the Lump Sum Fee Amounts as shown below and as identified in **Exhibit B**:

TASK	TASK DESCRIPTION	TOTAL
CHALMER ST. LIFT STATION AND FORCEMAIN REPLACEMENT – CO #2		
8	Hydraulic Modeling	\$7,378.25
	TOTAL FEES CO #2	\$7,378.25