

# PURCHASING POLICY EXCEPTION FORM

**FROM:**

DATE: 12/29/2025  
DEPARTMENT: Emergency Management  
VENDOR: Tampa Bay Regional Planning Council

DEPT DIRECTOR/  
MGR SIGNATURE: *Curt Thomas* DATE: 12/29/25

Amount of Invoice: \$37,500.00 Invoice Date: 03/13/2025

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

Prior to the the services rendered, a purchase order waws not created. The invoice was billed in March, but due to the vendor's accounting system and cyber security, customers did not receive their invoices. The vendor re-billed the invoice on 10/02/2025. A PPE was submitted, on 10/15/2025, to process the invoice, but corrections were needed. This PPE includes the necessary corrections and is the final payment for contract 24-A0186.

**Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.**

TO: CHIEF PROCUREMENT OFFICER  
Please review, and upon approval, forward to County Administration.

*Caleb Ross Dot* Date: 1/8/25

Resolution: Approved.

**To process this disbursement, the request must be approved by the County Administrator.**

TO: COUNTY ADMINISTRATOR  
Please review, and upon approval, forward to the Finance Department for processing.  
APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): *[Signature]*  
DATE: 1/11/26

APPROVED FOR PAYMENT:  
FINANCE DIRECTOR/  
ASST. FINANCE DIRECTOR **APPROVED** Date: \_\_\_\_\_  
By Joshua Stringfellow at 8:21 pm, Jan 29, 2026

Tampa Bay Regional Planning Council Vendor #10484  
4000 Gateway Centre Blvd Ste 100  
Pinellas Park, FL 33782 02401-5303401  
+17275705151  
info@tbrpc.org



**TBRPC**  
TAMPA BAY REGIONAL  
PLANNING COUNCIL

## INVOICE

**BILL TO**  
Hernando County (c)  
15470 Flight Path Dr.  
Brooksville, FL 34604

**SHIP TO**  
Hernando County (c)  
15470 Flight Path Dr.  
Brooksville, FL 34604

**INVOICE # 5200**  
**DATE 02/28/2025**  
**DUE DATE 03/30/2025**  
**TERMS Net 30**

DATE	DESCRIPTION	QTY	RATE	AMOUNT
03/13/2025	Sales:Technical Service Phase 1 Deliverable	1	37,500.00	37,500.00

**\*\*PLEASE NOTE\*\***

Our ACH banking information has recently changed.  
To pay ACH:  
Account # \*\*\*\*\*1164  
ACH Routing Number: 063104668

**BALANCE DUE**

**\$37,500.00**

**From:** Jeffrey Rogers  
**To:** Julie Haskell  
**Cc:** Erin Thomas; Amy Bidwell  
**Subject:** Re: LMS Invoice 5200 - Phase 1 deliverable  
**Date:** Thursday, October 2, 2025 7:46:35 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)

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**CAUTION:** Sender of this message is outside of the organization.

Julie

I received this invoice. I will ensure staff has this to process.

Apologize for any delay .

Jeffrey Rogers  
Hernando County Administrator  
352-528-6732  
Jrogers@hernandocounty.us

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**From:** Julie Haskell <julie@tbrpc.org>  
**Sent:** Thursday, October 2, 2025 3:10:54 PM  
**To:** Jeffrey Rogers <JRogers@co.hernando.fl.us>  
**Cc:** Erin Thomas <EThomas@co.hernando.fl.us>; Amy Bidwell <amy@tbrpc.org>  
**Subject:** LMS Invoice 5200 - Phase 1 deliverable

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Attached is the invoice for the Phase 1 deliverable of the Hernando County LMS. Our records indicate that we have not received payment, but I am concerned that you never received the invoice. It was sent through our Quickbooks software, but I am finding out now that some companies firewalls prevent the software from sending the invoice through. If you have paid this invoice, please let me know and provide me with the name of the person I can speak with to get the payment details. We have received ck # 288113 for the Phase II deliverable, today. Thank you for your assistance with this.

Sincerely,

**Julie Haskell**  
Administrative Planning Tech  
P: 727.570.5151 x16 | [brpc.org](http://brpc.org)

