

**BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY, FLORIDA
PROFESSIONAL SERVICES AGREEMENT**

**For
MOWING SERVICES
NO. 26-RFP01213C**

THIS Agreement made and entered into this _____ day of _____, 2026, by and between HERNANDO COUNTY BOARD OF COUNTY COMMISSIONERS, 15470 Flight Path Drive, Brooksville, Florida, 34604, a political subdivision of the State of Florida, hereinafter called the County and Florida Tree and Property Maintenance LLC, 15344 Matis Road, Hudson, FL 34669, duly authorized to conduct business in the State of Florida, hereinafter called the Professional.

RECITALS:

WHEREAS, the Professional has reviewed the consulting services required pursuant to the Agreement and is qualified, willing and able to provide and perform all such services in accordance with its terms.

WHEREAS, the County does hereby retain the Professional to furnish certain services in connection with:

mowing services in Hernando County for Zone A-Rural Collector Roads and Zone D-Spring Hill Collector Roads

NOW, THEREFORE, the County and the Professional, in consideration of the mutual covenants contained herein, agree as follows:

SECTION 1. The Professional and the County mutually agree to furnish, each to the other, the respective services, information and terms as described in Exhibit "A", attached hereto and made a part hereof.

Before any additions or deletions to the work described in Exhibit "A", and before undertaking any changes or revisions to such work, the parties shall negotiate any necessary cost changes and shall enter into a supplemental written Agreement covering such modifications and the compensation to be paid therefor.

Reference herein to this Agreement shall be considered to include any supplement thereto and the Request for Proposals that resulted in this Agreement.

Reference herein to County Administrator shall mean the Hernando County Administrator or its designee.

SECTION 2. The services indicated in Exhibit "A" to be rendered by the Professional shall be commenced, subsequent to the execution of this Agreement, upon written notice from the County Administrator and shall be completed within timeframe provided by Project Manager from the Department of Public Works (DPW) from the date of issuance of the Purchase Order and /or Notice to Proceed.

SECTION 3. The Professional agrees to provide Project Schedule progress reports in a format acceptable to the County, either monthly or at intervals established by the County. The County will be entitled at all times to be advised, at its request, as to the status of work being done by the Professional and of the details thereof. Coordination shall be maintained by the Professional with representatives of the County. Either party to the Agreement may request and be granted a conference.

SECTION 4. In the event there are delays on the part of the County as to the approval of any of the materials submitted by the Professional, or if there are delays occasioned by circumstances beyond the control of the Professional which delay the project schedule completion date, the County shall grant to the Professional, by "Letter of Time Extension," an extension of the contract time equal to the aforementioned delays, provided there

are no changes in compensation or scope of work except those changes that may be agreed upon between the parties hereto.

It shall be the responsibility of the Professional to ensure at all times that sufficient contract time remains within which to complete all services on the project. In the event there have been delays that would affect the project completion date, the Professional shall submit a written request to the County that identifies the reason(s) for the delay and the amount of time related to each reason. The County shall timely review the request and determine whether to grant all or part of the requested extension.

In the event Contract time expires and the Professional has not requested, or if the County has denied, an extension of the completion date, partial progress payments will be stopped on the date time expires. No further payment for the project will be made until a time extension is granted or all work has been completed and accepted by the County.

SECTION 5. The Professional shall maintain an adequate and competent professional staff within the State of Florida and may associate with specialists, sub-professionals, and/or other professionals for the purpose of its services hereunder without additional cost to the County. Should the Professional desire to utilize other specialists, sub-professionals, and/or professionals in the performance of the work, the Professional shall be responsible for satisfactory completion of all such specialists', sub-professionals' and/or other professionals' work and may not assign or transfer work under this Agreement to other specialists, sub-professionals, or professionals unless approved in writing by the County. It is agreed that only specialists, sub-professionals, and/or other professionals which have been approved by an authorized representative of the County will be used by the Professional. It is also agreed that the County will not, except for services so designated herein or as may be approved by the County, permit or authorize the Professional to perform less than the total contract work with other than its own organization.

SECTION 6. All final plans, documents, reports, studies, and other data prepared by the Professional will bear the endorsement of a person in the full employ of the Professional and duly registered in the appropriate professional category.

a) After the County's acceptance of final plans and documents, the Professional shall provide to the County a reproducible form of the Professional's drawings, tracings, plans, and maps. Upon completion of construction by the Contractor, the Professional shall furnish acceptable field verified "record drawings" of full-size prints. The Professional shall signify, by affixing an appropriate endorsement on every sheet of the record sets that the work shown on the endorsed sheets was reviewed by the Professional. In addition to the aforementioned documents in this subparagraph, the Professional shall submit three (3) final sets of operation and maintenance manuals.

b) The Professional shall not be liable for the County's use of said plans, documents, studies, or other data for any purpose other than stated in the Scope of Services, Exhibit "A," of this Agreement.

SECTION 7. All tracings, plans, specifications, maps, surveys, field survey notes, and/or reports prepared or obtained under this Agreement shall be considered works made for hire and shall become the property of the County restricted to the terms of (7) above; and reproducible copies shall be made available upon County's request, at Professional's direct printing costs, to the County at any time during the period of this Agreement. The County will have the right to visit the site for inspection of the work and the drawings of the Professional at any time. Unless changed by written Agreement of the parties, said site shall be the address of the firm. Records of cost incurred under the terms of this Agreement shall be maintained and made available upon request of the County at all times during the period of this Agreement and for five (5) years after final payment is made. Copies of these documents and records shall be furnished to the County upon request at direct printing cost.

Records of cost incurred includes the Professional project accounting records, together with supporting documents and records of the Professional and all specialists, sub-professionals and/or other professionals performing work on the project, and all other records of the Professional and specialists, sub-professionals and/or other professionals considered necessary by the County for a proper audit of project costs.

Whenever travel costs are included in Exhibit B, the provisions of Section 112.061, Florida Statutes, shall govern as

to reimbursable costs.

The Professional shall furnish to the County at direct printing cost all final work documents, papers, and letters or any other such materials which may be subject to the provisions of Chapter 119, Florida Statutes, made or received by the Professional in conjunction with this project. Failure by the Professional to provide such records shall be grounds for immediate unilateral cancellation of the Agreement by the County.

SECTION 8. The Professional shall comply with all federal, state, and local laws and ordinances applicable to the work or payment thereof, and shall not discriminate on the grounds of race, color, religion, sex, or national origin in the performance of work under this Agreement.

SECTION 9. The County agrees to pay the Professional compensation as detailed in Exhibit B which is attached hereto and made a part hereof. Unless otherwise agreed to, this is a lump sum contract. No additional fees or expenses will be paid by the County.

SECTION 10. The Professional is employed to render a professional service only and payments made to the Professional are compensation solely for such services rendered and recommendations made in carrying out the work. The Professional shall perform and complete all work in a workmanlike manner to the best of its abilities and in accordance with sound engineering and professional consulting practices and principles.

In performing construction phase services, the Professional may be requested to act as agent of County. The Professional's review or supervision of work prepared or performed by other individuals or firms employed by the County shall not relieve those individuals or firms of complete responsibility for the adequacy of their work.

SECTION 11. The County may terminate this Agreement in whole or in part at any time the interest of the County requires such termination.

- a) If the County reasonably determines that the performance of the Professional is not satisfactory, the County shall have the option of:
 - 1) immediately terminating the Agreement and paying the Professional for work reasonably and satisfactorily performed hereunder through the date of termination; or
 - 2) notifying the Professional of the deficiency requiring that the deficiency be corrected within a reasonable specified time, and terminating the Agreement at the end of the specified time if the Professional does not correct the deficiency. If the County terminates the Agreement, it shall pay the Professional for the work satisfactorily completed to such specified date.
- b) If the County requires termination of the Agreement for reasons other than unsatisfactory performance of the Professional, the County shall notify the Professional of such termination and specify the state of work at which time the Agreement is to be terminated, and the Professional shall be entitled to receive payment for all work reasonably, satisfactorily performed hereunder through the date of termination. An allowance for satisfactory work in progress but not yet completed shall be made.
- c) If the Agreement is terminated before performance is completed, the Professional shall be paid for work satisfactorily performed. Payment is to be on the basis of substantiated costs, not to exceed the percentage of the work performed.

SECTION 12. Adjustment of compensation and Contract time because of any major changes in the work that may become necessary or desirable as the work progresses shall be left County's absolute discretion. The parties shall commit such adjustment to a written supplemental agreement.

SECTION 13. All words used herein in the singular form shall extend to and include the plural. All words used in the plural form shall extend to and include the singular. All words used in any gender shall extend to and include all genders.

SECTION 14. The Professional shall procure and maintain professional liability insurance as required in the Request for Qualifications that resulted in this Agreement.

The Professional will also cause professional specialists and/or sub-professionals retained by professional for the

project to procure and maintain comparable professional liability insurance coverage. Before commencing the work, the Professional shall furnish the County a certificate(s) showing compliance with this paragraph (Exhibit C). *Said certificate(s) shall provide that policy(s) shall not be changed or canceled until thirty (30) days prior written notice has been given to the County; Hernando County is named as additional insured as to Commercial General Liability and Certificate Holder must read: Hernando County Board of County Commissioners.*

SECTION 15. The Professional warrants that he has not employed or retained any company or person other than a bona fide employee working solely for the Professional, to solicit or secure this Agreement, and that he has not paid or agreed to pay any person, company, corporation, individual or firm any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. It is understood and agreed that the term "fee" shall also include brokerage fee, however denoted.

- a) For the breach of violation of Paragraph (15) the County shall have the right to terminate this Agreement without liability and, at its discretion, to deduct from the Contract price or otherwise recover the full amount of such fee, commission, percentage, gift, or consideration.

SECTION 16. Unless otherwise required by law or judicial order, the Professional agrees that it shall make no statements, press releases or publicity releases concerning the Agreement or its subject matter or otherwise disclose or permit to be disclosed any of the data or other information obtained or furnished in compliance with this Agreement, or any particulars thereof, during the period of the Agreement without first notifying the County and securing its consent in writing. The Professional also agrees that it shall not publish, copyright or patent any of the site-specific data furnished in compliance with this Agreement; it being understood that, under Paragraph 7 hereof, such data or information is the property of the County. This does not include materials previously or concurrently developed by the Professional for "In House" use. Only data generated by Professional for work under this Agreement shall be the property of the County.

SECTION 17. Standards of Conduct - Conflict of Interest - The Professional covenants and agrees that it and its employees shall be bound by the standards of conduct provided in Section 112.313, Florida Statutes as it relates to work performed under this Agreement, which standards are hereby incorporated and made a part of this Agreement as though set forth in full. The Professional agrees to incorporate the provisions of this paragraph in any subcontract into which it might enter with reference to the work performed.

SECTION 18. The County reserves the right to suspend, cancel or terminate the Agreement, without penalty, in the event one or more of the Professional's corporate officers is indicted or has a direct information issued against him for any crime arising out of or in conjunction with any work being performed by the Professional for or on behalf of the County under this Agreement. It is understood and agreed that in the event of such termination, reproducible copies of all tracings, plans, specifications, maps, and data prepared or obtained under this Agreement shall immediately be turned over to the County in conformity with the provisions of Paragraph 7 hereof. The Professional shall be compensated for its services rendered up to the time of any such termination in accordance with Paragraph 11 hereof. The County also reserves the right to terminate or cancel this Agreement in the event the Professional is placed in either voluntary or involuntary bankruptcy or if an assignment is made for the benefit of creditors. The County further reserves the right to suspend the qualifications of the Professional to do business with the County upon any such indictment or direct information. In the event that any such person is found not guilty or if the indictment or direct information is dismissed, the County Administrator shall immediately lift the suspension.

SECTION 19. Professional shall indemnify and hold harmless the County and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of Professional and other persons employed or utilized by Professional in the performance of the Contract.

SECTION 20. All notices required to be served on the Professional shall be served by registered or certified mail, return receipt requested, to Professional's address and all notices required to be served upon the County shall be served by registered or certified mail, return receipt requested, addressed to the Chief Procurement Officer, Hernando County Board of County Commissioners, 15470 Flight Path Drive, Brooksville, FL 34604.

SECTION 21. Hernando County reserves the right to audit the Professional's records relating to equipment,

goods or services and expenditures related to this Agreement, whether express or implied. Such records include, but are not limited to: all books, records, and memoranda of every description pertaining to the work under this Agreement.

Hernando County further reserves the right to reproduce any of the documents mentioned in this section.

SECTION 22. Unless otherwise required by law, this Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any dispute arising from this Agreement shall be litigated in the appropriate court in Hernando County, Florida, or the United States District Court, Middle District of Florida. **IN ANY LITIGATION ARISING FROM THIS AGREEMENT, THE PARTIES WAIVE THE RIGHT TO A JURY TRIAL AND EACH SHALL BEAR THEIR OWN COSTS AND ATTORNEYS' FEES.**

SECTION 23. FORCE MAJEURE. Neither party shall be considered in default in performance of its obligations hereunder to the extent that performance of such obligations, or any of them, is delayed or prevented by Force Majeure. Force Majeure shall include, but not be limited to, hostility revolution, civil commotion, strike, epidemic, fire, flood, wind, earthquake, explosion, any law, proclamation, regulation or ordinance or other act of government, or any act of God or any cause whether of the same or different nature, existing or future; provided that the cause whether or not enumerated in this Section is beyond the control and without the fault or negligence of the party seeking relief under this Section.

SECTION 24. INDEPENDENT CONTRACTOR. The Professional shall be legally considered an independent contractor and neither the Professional, its employees nor sub-contractors shall, under any circumstances, be considered servants or agents of the County; and the County shall at no time be responsible for any negligence or other wrongdoing by the Professional, its servants, agents, employees or subcontractors.

SECTION 25. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion will be deemed stricken, and such holding will not affect the validity of the remaining portion thereof.

SECTION 26. NO WARRANTY BY THE COUNTY. Approval by the County of any of the Professional's work, including but not limited to drawings, design specifications, written reports, or any work products furnished hereunder, shall not relieve the Professional of responsibility for the technical accuracy and adequacy of work under this Agreement. Neither the County's approval or acceptance, or payment for any services furnished under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or any cause of action arising out of the performance of this Agreement.

SECTION 27. MODIFICATIONS. This Agreement may only be amended or modified by mutual consent of duly authorized parties, in writing, through the issuance of a modification to this Agreement or purchase order as appropriate.

SECTION 28. EXTENT OF CONTRACT. This Agreement, together with the RFP No. 26-RFP01213 issued April 15, 2026, the proposal submitted June 1, 2026, and the Exhibits hereinafter identified and listed in this Section, constitute the entire Agreement between the County and the Professional and supersede all prior written or oral understandings in connection therewith. This Agreement may only be amended, supplemented or modified by a formal Amendment or Change Order to this Agreement.

The RFP shall be included and incorporated in the final award. The order of contractual precedence will be the Agreement and the Exhibits supplemental to and made a part of this Agreement are as follows:

- Attachments:
- Exhibit "A" Scope of Services
- Exhibit "B" Compensation and Method of Payment
- Exhibit "C" Certificate of Insurance
- Exhibit "D" Notice to Proceed
- Exhibit "E" Request for Proposal

SECTION 29. INTERPRETATION. This Agreement shall not be construed for or against any party hereto, without regard to which party is wholly or partly responsible for its drafting.

SECTION 30. TRAVEL. Engineering firms (Professional) requesting travel and subsistence reimbursement shall comply with Section 112.061, Florida Statutes.

IN WITNESS WHEREOF, the parties hereto have caused these present to be executed, the day and year first above written.

(SEAL)

BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY, FLORIDA

Attest: _____ Date: _____
Douglas A. Chorvat, Jr., Clerk of Circuit Court

_____ Date: _____
Jerry Campbell, Chairman

FLORIDA TREE AND PROPERTY MAINTENANCE LLC

Witness _____

By W. L. Wesley Livermoir, Owner
Printed Name and Title of Professional

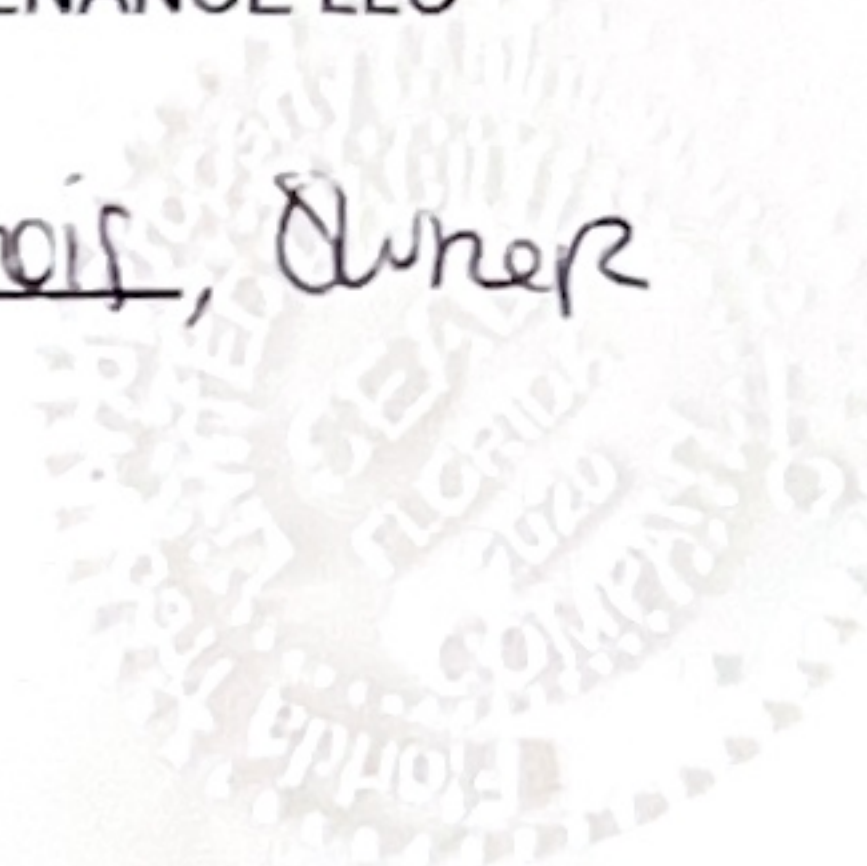


Exhibit "A" Scope of Services

1. SCOPE AND SPECIFICATIONS

1.1. ZONE A - SCOPE AND SPECIFICATIONS: RURAL COLLECTOR ROADS

A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the mowing services, as described in these Contract documents at the locations and within the limits specified. Scope consists of all areas as specified on the Bid form, subject to additions, deletions or changes in mowing locations or intervals during the term of the Contract. Vegetation in all areas consists of various types of grasses and weeds. When complete, a mowing area must present a uniform and tidy appearance within the specifications of the Contract.

1. **VENDOR/CONTRACTOR AVAILABILITY:** Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor during normal business hours, Monday through Friday, 7:00 a.m. – 5:00 p.m. It is the Vendor/Contractor's responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.

B. **GENERAL REQUIREMENTS:**

1. Subsequent to the issuance of the Purchase Order, the Hernando County Department of Public Works (DPW) shall issue a Notice to Proceed (NTP) Letter to the Vendor/Contractor to indicate the start of each mowing cycle.
2. The Vendor/Contractor shall mow all grass along all right-of-way and grassed medians, Drainage Retention Areas (DRAs), and Drainage Rights-of-Way (DROW) adjacent to those rights-of-way as shown on the attached maps as collector roads and collector road DRAs and DROWs. All mowing operations shall include litter pick-up and debris pick-up within the areas to be mowed to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be trimmed, to include but not limited to power poles, mailboxes, signs, posts, drainage outfalls, etc. All grass overgrowing concrete curbing will be trimmed and removed. All vegetation growing through the concrete medians will be trimmed so as not to extend beyond the height of the median.
3. A well-kept appearance, based on DPW's standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be less than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage.

4. The Vendor/Contractor shall not mow grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a maintenance fee deducted from the contractor's invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.
5. The Vendor/Contractor shall contact the Department of Public Works (352-754-4060) to notify:
 - a. the work is completed; and
 - b. list of scheduled locations for the following week of mowing.
6. Upon notification by the Vendor/Contractor to the County of work, which was completed the County will inspect the area and issue deficiency notices to the Vendor/Contractor of work not completed or work not completed to the standards of this specification.
 - a. The Vendor/Contractor, at their expense, must remedy the deficiencies prior to the beginning of the next cycle of work. If the Vendor/Contractor fails to correct those deficiencies prior to the start of the next cycle, deductions in the amount of \$150.00 per location where structures are not trimmed, and deductions for areas not mowed in the amount equal to the prorated share of lineal footage, acreage, or area not mowed to the total area required to be mowed in one (1) cycle, will be assessed.

C. MOWING REQUIREMENTS:

1. **Mowing Season**: Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions. Off-season mowing cycles may be required for the prices listed on the bid form.
2. The areas to be mowed and trimmed include median strips, adjacent right-of-way areas, swale bottoms, front and back slopes. The entire grassy sections of each area are to be mowed. The Vendor/Contractor must run equipment as close to structures as practical. All vegetation within the mowing area must be cut to a height of six (6) inches with a maximum tolerance of one-half (1/2") plus or minus for collector roads with sidewalk on either side. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
3. **DRAs**: Drainage Retention Areas are to be mowed as close to the center as the wetness of the ground will allow. **Several attached maps identify the drainage retention areas.** The entire grassy area of each area is to be mowed. The Vendor/Contractor must run equipment as close to the structures as practical.

- a. All retention areas are to mowed using a tractor and grass cutting attachment so that a cut of four to six inches in height is achieved after mowing event. These areas are not to be mowed with a “zero turn mower.”
 - b. All litter must be picked up and disposed of prior to mowing.
 - c. All vegetation within the mowing area must be cut to a maximum height of six (6) inches with a maximum tolerance of one-half inch (1/2”) plus or minus. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
4. **TRIMMING AND EDGING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.
 5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.
 6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shutdown of operation, due to the failure of proper MOT. Additional days shall not be granted as well.

D. AREAS OF WORK:

1. All County-Maintained Collector Roadways within Hernando County, Florida, as depicted on the attached map. This is exclusive of all County-maintained residential roadways, Drainage Retention Areas and Drainage Right of Ways not adjacent to collector roads, and roadways within private subdivisions.
2. The Entire area is bound to the north by Citrus County line, east by Lockhart Rd, the West by Citrus Wy, and the South by Pasco County line.
3. The Vendor/Contractor will not mow areas that have been mowed within specifications by the abutting property owner during a mowing cycle.
4. The approximate total mileage of County-Maintained Collector Roads to be mowed for each cycle is **178.11 miles**.

E. EQUIPMENT:

1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.
2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));
 - c. Zero-Turn Mowers;
 - d. String Trimmer(s) (weed eater(s));
 - e. Edger(s);
 - f. Blower(s) and
 - g. Utility Trailers and/or truck(s) suitable for transporting this equipment
3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.
5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.
6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.

7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

1.2. ZONE D - SCOPE AND SPECIFICATIONS: SPRING HILL COLLECTOR ROADS

- A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the mowing services, as described in these contract documents, at the locations, and within the limits specified. The scope consists of all areas as specified on the bid form, subject to additions, deletions, or changes in mowing locations or intervals during the term of the Contract. Vegetation in all areas consists of various types of grasses and weeds. When complete, the mowing area must present a uniform, and tidy appearance within the specifications of the Contract.
 1. **VENDOR/CONTRACTOR AVAILABILITY:** During normal business hours (Monday – Friday, 7:00 a.m. – 5:00 p.m.), Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor. It is the Vendor/Contractor's responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.
- B. **GENERAL REQUIREMENTS:**
 1. Subsequent to the issuance of the Purchase Order, the Hernando County Department of Public Works shall issue a Notice to Proceed (NTP) letter to the Vendor/Contractor to indicate the start of each mowing cycle.
 2. The Vendor/Contractor shall mow all grass along all rights-of-way and grassed medians, Drainage Retention Areas (DRAs), and Drainage Rights-of-Way (DROWs) adjacent to those rights-of-way as shown on the attached maps as collector roads, and collector road DRAs and DROWs. All mowing operations shall include litter and debris pick-up within the areas to be mowed, to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be trimmed, including, but not limited to, power poles, mailboxes, signs, posts, drainage outfalls, etc. if needed to ensure an even cut throughout. All grass overgrowing concrete curbing will be trimmed and removed. All vegetation growing through the concrete medians will be trimmed so as not to extend beyond the height of the median.
 3. A well-kept appearance, based on DPW's standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be less than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage

4. The Vendor/Contractor shall not mow grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a maintenance fee deducted from the contractor's invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.
5. The Vendor/Contractor shall contact the Department of Public Works (352-754-4060) to notify:
 - a. the work is completed; and
 - b. list of scheduled locations for the following week of mowing.
6. Upon notification by the Vendor/Contractor to the County of work, which was completed the County will inspect the area and issue deficiency notices to the Vendor/Contractor of work not completed or work not completed to the standards of this specification.
 - a. The Vendor/Contractor, at their expense, must remedy the deficiencies prior to the beginning of the next cycle of work. If the Vendor/Contractor fails to correct those deficiencies prior to the start of the next cycle, deductions in the amount of \$150.00 per location where structures are not trimmed, and deductions for areas not mowed in the amount equal to the prorated share of lineal footage, acreage, or area not mowed to the total area required to be mowed in one (1) cycle, will be assessed.

C. MOWING REQUIREMENTS:

1. Mowing Season: Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions. Off-season mowing cycles may be required for the prices listed on the bid form.
2. The areas to be mowed and trimmed include median strips, adjacent right-of-way areas, swale bottoms, and front and back slopes. The entire grassy sections of each area are to be mowed. The Vendor/Contractor must run the equipment as close to structures as practical. All vegetation within the mowing area must be cut to a height of three (3) inches with a maximum tolerance of one-half (1/2) inch plus or minus for collector roads with sidewalks on either side. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
3. Drainage Retention Areas are to be mowed as close to the center as the wetness of the ground will allow. **The attached map identifies the drainage retention areas.** The entire grassy area of each area is to be mowed. The Vendor/Contractor must run the equipment as close to the structures as practical.

- a. All retention areas are to be mowed using a tractor and grass-cutting attachment so that a cut of four (4) to six (6) inches in height is achieved after the mowing event. These areas are not to be mowed with a “zero-turn mower,” unless for the DRAs and DROWs not easily accessible.
 - b. All litter must be picked up and disposed of prior to mowing.
 - c. All vegetation within the mowing area must be cut to a maximum height of six (6) inches height with a maximum tolerance of one-half (1/2) inch plus or minus. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
4. **TRIMMING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, concrete curbing, concrete medians, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.
 5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.
 6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shutdown of operation, due to the failure of proper MOT. Additional days shall not be granted as well.

D. AREAS OF WORK:

1. All County-Maintained Collector Roadways within the Spring Hill area, in Hernando County, Florida, as depicted on the attached map. This is exclusive of all County-maintained residential roadways, Drainage Retention Areas and Drainage Right of Ways not adjacent to collector roads, and roadways within private subdivisions.
2. The Entire area is bound to the north by State Road 50, east by US 41, the West by US 19, and the South by County Line Blvd.
3. The Vendor/Contractor will not mow areas that have been mowed within specifications by the abutting property owner during a mowing cycle.

4. The approximate total mileage of County-Maintained Collector Roads to be mowed for each cycle is **90.8 miles**.

E. EQUIPMENT:

1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.
2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));
 - c. Rotary Deck Mower(s);
 - d. Zero-Turn Mowers;
 - e. String Trimmer(s) (weed eater(s));
 - f. Edger(s);
 - g. Blower(s) and
 - h. Utility Trailers and/or truck(s) suitable for transporting this equipment
3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.
5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.

6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.
7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

Exhibit "B" Compensation and Method of Payment

ZONE A - RURAL COLLECTOR ROADS					
LINE ITEM	SITE/LOCATION	MOWS PER YEAR	UNIT OF MEASURE	PRICE PER MOW	TOTAL
RURAL COLLECTOR ROADS IN-SEASON MOWING					
1	Rural Collector Roads	8	EA	\$21,373.00	\$170,984.00
RURAL COLLECTOR ROADS OFF-SEASON MOWING					
2	Rural Collector Roads	2	EA	\$21,373.00	\$42,746.00
Total					\$213,730.00
ZONE D - SPRING HILL COLLECTOR ROADS					
LINE ITEM	SITE/LOCATION	MOWS PER YEAR	UNIT OF MEASURE	PRICE PER MOW	TOTAL
SPRING HILL COLLECTOR ROADS IN-SEASON MOWING					
1	Spring Hill Collector Roads	8	EA	\$10,920.00	\$87,360.00
SPRING HILL COLLECTOR ROADS OFF-SEASON MOWING					
2	Spring Hill Collector Roads	2	EA	\$10,920.00	\$21,840.00
Total					\$109,200.00

The total Contract price for all zones awarded, A and D, is \$322,930.00 annually or \$968,790 for 3 years

PAYMENT

Payment to Proposer/Contractor by Electronic Payment Solution: ACH (Direct Deposit): If the Vendor/Contractor is enrolled in the County's ACH electronic payment solution, all payments will be made using the direct deposit which may or may not include a pre-note transaction. The Vendor/Contractor's bank account information will remain confidential to the extent provided by law and necessary to make direct deposit payments. Once the County has approved payment, an electronic remittance advice will be sent to the Vendor/Contractor via e-mail.

Exhibit "E" Request for Proposal

MOWING SERVICES HERNANDO COUNTY

26-RFP01213/JG

County of Hernando
15470 Flight Path Drive
Brooksville, FL 34604



County of Hernando
Mowing Services Hernando County

I.	SOLICITATION
II.	INTRODUCTION.....
III.	AWARD
IV.	DEFINITIONS
V.	REQUEST FOR PROPOSALS.....
VI.	EVALUATION PHASES.....
VII.	SCOPE AND SPECIFICATIONS.....
VIII.	PRICING PROPOSAL.....
IX.	VENDOR QUESTIONNAIRE

Attachments:

A - RURAL_COLLECTOR_EXHIBIT - ZONE A - Rural Collector Roads

B - Royal_Highlands_24x36 - Zone B - Zone B – Royal Highlands

C - Royal_Highlands_Zone_1 - Zone B – Royal Highlands

D - Royal_Highlands_Zone_2 - Zone B – Royal Highlands

E - Royal_Highlands_Zone_3 - Zone B – Royal Highlands

F - Royal_Highlands_Zone_4 - Zone B – Royal Highlands

G - Royal_Highlands_Zone_5 - Zone B – Royal Highlands

H - Brittle_Parsons_HoneyBee - Zone B – Royal Highlands

I - Ridge_Manor_Contract_Mow_Area - Zone C – Ridge Manor

J - Ridge_Manor_Contract_Mow_Area_Z1 - Zone C – Ridge Manor

K - Ridge_Manor_Contract_Mow_Area_Z2 - Zone C – Ridge Manor

L - Ridge_Manor_Contract_Mow_Area_Z3 - Zone C – Ridge Manor

M - Ridge_Manor_Contract_Mow_Area_Z4 - Zone C – Ridge Manor

N - Area_A_-_Lakewood - Zone C – Ridge Manor

O - Area_A_-_Ridge_Manor_West - Zone C – Ridge Manor
P - Area_A_-_Ridge_Manor_West - Zone C – Ridge Manor
Q - Area_A_-_Riverdale - Zone C – Ridge Manor
R - Area_A_-_Talisman - Zone C – Ridge Manor
S - SH_COLLECTOR_ROAD_Road_Exhibit - Zone D - Spring Hill Collector Roads
T - Spring_Hill_Collector_Roads_01.16.24 - Zone D - Spring Hill Collector Roads,
Revised 5-2-2026
U - Airport_Collector_Roads - Zone D - Spring Hill Collector Roads
V - Collector_2024_Map2 - Zone D - Spring Hill Collector Roads
W - East_Zone_E1.2 - Zone E - Spring Hill Residential DRAs
X - East_Zone_E2.2 - Zone E - Spring Hill Residential DRAs
Y - North_Seven_Hills - Zone E - Spring Hill Residential DRAs Revised 5-2-2026
Z - North_Zone_N1.2 - Zone E - Spring Hill Residential DRAs
CC - South_Seven_Hills - Zone E - Spring Hill Residential DRAs
DD - South_Zone_S1.2 - Zone E - Spring Hill Residential DRAs
EE - South_Zone_S2.2 - Zone E - Spring Hill Residential DRAs
FF - West_Zone_W1.2 - Zone E - Spring Hill Residential DRAs
GG - West_Zone_W2.2 - Zone E - Spring Hill Residential DRAs
HH - 2019_Wall_Map - Zone F - Spring Hill Residential
II - Sample Professional Services Agreement - 26-RFP01213.JG

1. SOLICITATION

ISSUED BY:

BOARD OF COUNTY COMMISSIONERS

HERNANDO COUNTY, FLORIDA

Jerry Campbell, Chairman

Ryan Amsler, Vice Chairman

Steve Champion, Second Vice Chairman

John Allocco

Brian Hawkins

SUBMIT BID OFFER TO:

HERNANDO COUNTY

PROCUREMENT DEPARTMENT

via Hernando County's [eProcurement Portal](#)

Carla Rossiter-Smith

Chief Procurement Officer

SEALED OFFERS, FOR FURNISHING THE SERVICES, SUPPLIES OR EQUIPMENT DESCRIBED HEREIN WILL BE RECEIVED BY THE OFFICE OF PROCUREMENT, VIA THE COUNTY'S [eProcurement Portal](#) UNTIL 10:00 a.m., LOCAL TIME ON Monday, June 1, 2026. NO BID OFFERS WILL BE ACCEPTED AFTER THE ABOVE STIPULATED DATE AND TIME. THIS IS AN ADVERTISED SOLICITATION AND THE RESPONDING BIDDERS WILL BE PUBLICLY READ AT 15470 FLIGHT PATH DRIVE BROOKSVILLE, FL 34604 IN THE ADMINISTRATIVE CONFERENCE ROOM AT 10:00 a.m. ON Monday, June 1, 2026. PURSUANT TO FS 119.071 SEALED BIDS, PROPOSALS, OR REPLIES RECEIVED BY AN AGENCY PURSUANT TO A COMPETITIVE SOLICITATION ARE EXEMPT FROM INSPECTION UNTIL SUCH TIME AS THE AGENCY PROVIDES NOTICE OF AN INTENDED DECISION OR UNTIL THIRTY (30) DAYS AFTER OPENING THE BIDS, PROPOSALS, OR FINAL REPLIES, WHICHEVER IS EARLIER.

Procurement Contact Information:

Joe Goulart, Contracting Agent II

(352) 754-4020

jgoulart@co.hernando.fl.us

2. INTRODUCTION

2.1. ADVERTISEMENT

REQUEST FOR PROPOSAL

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Hernando County, Florida, is accepting Bids for:

SOLICITATION # 26-RFP01213/JG

FOR

Mowing Services Hernando County

Hernando County Board of County Commissioners is soliciting one or more Vendors/Contractors that are active in mowing large, municipal areas along designated County roadways and rights-of-way including DRAs (drainage retention areas) and DROWs (drainage rights-of-way).

Offers for furnishing the above will be received and accepted up to 10:00 a.m. (local time), Monday, June 1, 2026, via Hernando County's [eProcurement Portal](#). Only electronic submittals through the [eProcurement Portal](#) shall be accepted by the County.

The Board of County Commissioners of Hernando County, Florida reserves the right to accept or reject any or all bids and waive informalities and minor irregularities in offers received in accordance with the bid documents and the Hernando County Procurement Ordinance.

Interested firms may secure the bid documents and plans and drawings and all other pertinent information by visiting the County's eProcurement Portal. For additional project information, please visit the Hernando County Board of County Commissioners Procurement Department at www.hernandocounty.us, or by submitting a question via the Q&A Tab in the County's [eProcurement Portal](#).

Ex Parte Communication: Please note that to ensure proper and fair evaluation of a submittal, the County prohibits ex parte communication (i.e. unsolicited) initiated by the Proposer to the County Official or Employee prior to the time an award decision has been made. Communication between Proposer and the County will be initiated by the appropriate County Official or Employee in order to obtain information or clarification needed to develop a proper and accurate evaluation of the Proposal. Ex Parte communication may be grounds for disqualifying the offending Proposer from consideration or award of the Proposal then in evaluation or any future Proposal.

All firms are hereby placed on formal notice that neither the County Commissioners nor candidates for County Commission, nor any employees from the Hernando County Government, Hernando County staff members, nor any members of the Professional Services Review Committee are to be lobbied, either

individually or collectively, concerning this project. Firms and their agents who intend to submit qualifications, or have submitted qualifications, for this project are hereby placed on formal notice that they are not to contact County personnel for such purposes as holding meetings of introduction, meals, or meetings relating to the selection process outside of those specifically scheduled by the County. Any such lobbying activities may cause immediate disqualification for this project.

The Procurement Department will post addenda on the County's [eProcurement Portal](#) to all questions in accordance with the Solicitation Instructions. It is the responsibility of prospective proposers to visit the [eProcurement Portal](#) to ensure that they are aware of all addenda issued relative to this solicitation.

Pursuant to Florida Statutes 119.071 sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from inspection until such time as the agency provides notice of an intended decision or until thirty (30) days after opening the bids, proposals, or final replies whichever is earlier.

NOTICE TO PROPOSERS

To ensure that your bid is responsive, you are urged to request clarification or guidance on any issues involving this solicitation before submission of your response. Your point-of-contact for this solicitation is Joe Goulart Contracting Agent II, Procurement Department, via the County's [eProcurement Portal](#).

2.2. [NON-MANDATORY PRE-BID CONFERENCE](#)

- A. A Non-Mandatory Pre-Bid Conference will be held Wednesday, April 22, 2026 at 11:00 am at 1525 East Jefferson St Brooksville, FL 34601. Representatives of Owner will be present to discuss the project. Bidders are strongly encouraged to attend and participate in the conference.

3. AWARD

UPON AWARD, PLEASE SUBMIT INVOICES TO:

Hernando County

Public Works

1525 E. Jefferson St.

Brooksville, Florida 34601

4. DEFINITIONS

4.1. DEFINITIONS

- A. **"Addenda"** means a written or graphic instrument issued by the County prior to the execution of the Agreement which modify or interpret the Request for Proposals by additions, deletions, clarifications, corrections or other type of modifications. Addenda will become part of the Contract Documents when the Agreement is executed.
- B. **"Agreement"** means a legal document, executed by the County and the Successful Proposer, which supersedes all prior negotiations, representations, or agreements, either written or oral. The Agreement, as amended from time to time, forms the Contract between County and the Successful Proposer setting forth the roles, responsibilities and obligations of the parties including, but not limited to, the performance of the Services and the basis of payment.
- C. **"Contract Documents"** means the Request for Proposal, including Addenda to such, the Agreement, including Addenda to such, Proposer's Proposal, Scope of Services, Certificate(s) of Insurance, Notice of Intent to Award, Notice of Award, Proposer's Representation and Certification Form, Proposer's Hold Harmless Agreement, and any other documents mailed, e-mailed or otherwise transmitted to the Proposer prior to or after the submittal of their Proposal, and prior to or after Award, all of which are all to be treated as one in the form of the Contract Documents.
- D. **"Contractor"** means the Successful Proposer, in the context of the Request for Proposals. In the context of the Contract Documents, Contractor means any company, firm, partnership, corporation, association, joint venture, or other legal entity permitted by law to perform the Services in the State of Florida. Such legal entity shall be the entity that enters into a written Agreement with the County to perform the Services for the Project described in the Contract Documents. The Contractor will have sole responsibility for the performance of the Services covered under an Agreement that is awarded in conjunction with this Request for Proposals.
- E. **"County"** means Hernando County Board of County Commissioners, its officers, employees, agents and volunteers.
- F. **"F.S."** means the Florida Statutes, the version in effect on the effective date of the Agreement, unless otherwise indicated.
- G. **"Minor Irregularity"** means a variation from the Request for Proposals terms and conditions which does not affect the price or give the Proposer an advantage or benefit not enjoyed by the other Proposers or does not adversely impact the interests of the County.
- H. **"Notice of Award"** means a written notice submitted by the County notifying the Successful Proposer that they have been awarded the project.
- I. **"Notice of Intent to Award"** means a written notice submitted by the County notifying the Successful Proposer that the County intends to award the project to them contingent upon the Successful Proposer executing the Agreement and submitting any outstanding documents.
- J. **"Notice to Proceed"** means a written notice issued by the County to the Successful Proposer fixing the date on which the Successful Proposer shall start the performance of the Services and the length of time for the completion of the Services, in accordance with the Contract Documents.

- K. **"Owner"** means Hernando County Board of County Commissioners, its officers, employees, agents, and volunteers.
- L. **"Payment and Performance Bonds"** means the approved forms of security furnished by the Vendor/Contractor and his surety as a guaranty on the part of the Vendor/Contractor to execute the work in accordance with the terms of the contract and to pay all obligations associated with the project.
- M. **"Pre-Proposal Meeting"** a meeting at which all Proposers gather to obtain additional information as to the scope of Services required under the Request for Proposals.
- N. **"Proposal"** means the response to the Request for Proposals submitted by the Proposer.
- O. **"Proposer"** means the entity that submits a Proposal to the County in response to the Request for Proposals. "Proposer" is used interchangeably with "Bidder" in this Request for Proposals.
- P. **"Public Opening"** means the opening of the Proposals and the announcing of the Proposers who submitted a Proposal in response to the Request for Proposals in the presence of the public.
- Q. **"Recommendation of Award"** means a written notification sent by way of facsimile or electronic e-mail to those who submitted a Proposal in response to this Request for Proposals advising them of the County's decision for its selection of the Successful Proposer and its intent to award to that Proposer.
- R. **"Procurement Selection Committee (PSC)"** is interchangeable with **"Evaluation Team"** and means County employees selected to evaluate and score the Proposals and Oral Presentation (if applicable) and recommend to the Board the Successful Proposer for an award.
- S. **"Request for Qualifications"** or **"Request for Proposal"** means the contents of this solicitation and all supporting documents including Addendum to such, or other related information transmitted to Proposers.
- T. **"Responsible Proposer"** means a Proposer who shows that they have the capability in all respects to perform fully the Services outlined in the Request for Proposals, and the integrity and reliability that will assure good faith performance.
- U. **"Responsive"** means a Proposal that conforms in all material respects to the Request for Proposals requirements.
- V. **"Services"** means all supervision, labor, materials, equipment, supplies, Sub-Contractors, and incidental expenses required by the Proposer to execute and complete the requirements of the Services outlined in the Contract Documents, including those prescribed or implied.
- W. **"Sub-Contractor"** means an entity having a direct Contract with the Successful Proposer or with any other Sub- Contractor of the Successful Proposer who will provide product(s) or Services(s) for the performance of a part of the Services required under the Contract Documents under the sole control and direction of the Contractor.
- X. **"Successful Proposer"** means the Proposer who the County awards an agreement to based on County's evaluation of the Proposers' qualifications and pricing as hereinafter provided.
- Y. **"Surety"** means any person, firm or corporation which is bound by Public Construction Bond and Payment Bond with and for the Vendor/Contractor and which engages to be responsible for his acceptable performance of the work and for payment of all debts pertaining thereto.
- Z. **"Timeline"** means the list of critical dates and actions involved in the Request for Proposals.

5. REQUEST FOR PROPOSALS

5.1. INSTRUCTIONS TO PROPOSERS:

- A. It is the intent and purpose of the Hernando County Board of County Commissioners (County) that this Request for Proposals promotes competitive Proposals. It shall be the Proposer's responsibility to advise the Procurement Department, if any language, requirements, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this Request for Proposals to a single source. Such notification must be submitted in writing and must be received by the Procurement Department not later than ten (10) days prior to the Proposal due date.
- B. All Proposals will be publicly announced and only the names of all Proposers shall be read aloud.
- C. The Hernando County Board of County Commissioners is not responsible for expenses incurred prior to award. Hernando County officially distributes solicitation documents through the County's eProcurement Portal. Solicitation documents may be downloaded at NO COST using this electronic website. Copies of solicitation documents obtained from other sources are not considered official and must not be relied upon. Hernando County is not responsible for solicitation documents obtained from sources other than the County's eProcurement Portal via the Procurement Department. Only Consultant/Proposers who properly register and follow the project directly from the County's eProcurement Portal will receive addenda and other important information if issued.
- D. The County reserves the right to accept or reject any or all Proposals, with or without cause, to waive technicalities, or to accept the Proposal which, in its sole judgment, best serves the interest of the County, or to award a Contract to the next most qualified Proposer if a successful Proposer does not execute a Contract within thirty (30) days after approval of the selection by the Board of County Commissioners or other competent authority.
- E. Hernando County reserves the right, and the Chief Procurement Officer has absolute and sole discretion, to cancel a solicitation at any time prior to approval of the award by the Board of County Commissioners when such approval is required. The decision to cancel a solicitation cannot be the basis for a protest pursuant to the Hernando County Procurement Ordinance.
- F. Any Proposal may be withdrawn until the date and time set above for the submission of the Proposals. Any Proposals not so withdrawn shall constitute an irrevocable offer, for a period of one hundred eighty (180) days, to provide to the County the services set forth in this Request for Proposals, or until one (1) or more of the Proposals have been awarded.
- G. Costs of preparation of a response to this Request for Proposals are solely those of the Proposer. The County assumes no responsibility for any such costs incurred by the Proposer. The Proposer also agrees that the County bears no responsibility for any costs associated with any administrative or judicial proceedings resulting from the solicitation process.

- H. Bidders/Proposers are hereby notified of the provisions of section 287.05701, Florida Statutes, as amended, that the County or the County's Board will not request documentation of or consider a Bidder's/Proposer's social, political, or ideological interests when determining if the Bidder/Proposer is responsible and may not give preference to a Bidder/Proposer based on the Bidder's/Proposer's social, political, or ideological interests.

5.2. QUESTIONS REGARDING THIS RFP:

- A. Proposers shall not direct any queries or statements concerning their Proposal to the Hernando County Procurement Review Committee or County staff during the selection process, from the time of submission of a Proposal until the execution of a Contract. Any Proposer who initiates any discussions with staff in any manner other than that described below is subject to disqualification from this procurement.
- B. All questions or concerns regarding this Request for Proposals must be submitted in writing, via the County's eProcurement Portal no later than April 27, 2026 @ 5:00pm. When required the Procurement Department will issue an addendum to the Request for Proposals. The addendum will be available on the eProcurement portal for access by potential Proposers. Proposers are instructed not to contact the initiating division directly. No oral interpretation of this Request for Proposals shall be considered binding. The County shall be bound by information and statements only when such statements are written and executed under the authority of the Chief Procurement Officer.
- C. This provision exists solely for the convenience and administrative efficiency of Hernando County. No Proposer or other third party gains any rights by virtue of this provision or the application thereof, nor shall any Proposer or third party have any standing to sue or cause of action arising therefrom.
- D. If any Proposer contemplating submitting a Proposal for this solicitation is in doubt as to the true meaning of the terms, conditions, specifications or other solicitation documents or any part thereof, he may submit a request for clarification via the County's eProcurement Portal. Any interpretation of the terms, conditions and/or specifications, if made, will be only by Addendum duly issued. A copy of such Addendum will be posted to the County's eProcurement Portal. The COUNTY will not be responsible for any other explanation or interpretation of the proposed solicitation made or given prior to the award of the Contract.
- E. Receipt of an Addendum to this solicitation by an Proposer must be acknowledged via the County's eProcurement Portal.

5.3. INSTRUCTIONS FOR PREPARING PROPOSALS, REQUIREMENTS AND RULES FOR PROPOSALS:

- A. The Proposal must name all persons or entities interested in the Proposal as principals. The Proposal must declare that it is made without collusion with any other person or entity submitting a Proposal pursuant to this RFP.
- B. Sub-Contractors/Sub-Consultants: The Hernando County BOCC reserves the right to approve all Sub-Contractors and/or Sub-Consultants for this Contract. If Sub-Contractors are to be utilized, their names and references must be included within this initial Proposal. Responsibility for the performance of the Contract remains with the awarded Contractor exclusively. Sub-Contractors may be added to this Contract during the Contract period only with PRIOR WRITTEN PERMISSION from the Hernando County BOCC.
- C. Proposer shall identify any work for this project that will be performed outside the United States of America. The company to perform the work, the country in which the work will be done, and the entity responsible for Quality Assurance/Quality Control for that work shall be identified.
- D. Pricing shall be firm for a period of one hundred and eighty (180) days or until award is made, whichever occurs first. Pricing shall include such amounts, as Proposer deems proper, for all labor, materials, equipment, Sub-Contractors, suppliers, insurance, overhead, profit and any other costs to provide the Services as noted in this Request for Proposals. Pricing shall include any sales or use taxes, if applicable.
- E. Miscellaneous Requirements:
 - 1. The Proposer/Contractor shall possess all the appropriate licenses, permits and tariffs required by various governmental agencies having jurisdiction over such services. A copy of all the required licenses will be required prior to award of a Contract, including certification of a Florida certified professional engineer.
 - 2. The Hernando County BOCC or its authorized representative reserves the right to obtain all documentation deemed appropriate to verify the Contractor is meeting all regulations and specification requirements.
 - 3. Any damage to facilities, equipment or property, due to purposeful actions, incompetence or negligence of the Contractor's personnel including Sub-Contractors that occurs, shall be responsibility of the Contractor. The Contractor shall reimburse the owner of the damaged facility, equipment or property for any cost to repair damage, beyond reasonable wear, caused by the Contractor.
 - 4. The Provider's and their Sub-Contractor's personnel who perform the work in connection with this Contract shall meet the requirements of the Hernando County BOCC drug policy.

5.4. PROPOSAL FORMAT:

Proposals should be prepared as simply as possible and provide a straightforward, concise description of the proposed products and services to satisfy the requirements of the RFP. Attention should be given to accuracy, completeness, relevance, and clarity of content. Proposals must address the following questions and contain the following sections.

If multiple firms partner to submit a joint proposal, the proposal must identify one firm as the primary contact. This primary contact will be the primary point of contact throughout the procurement process and will be held responsible for the overall implementation of all partners included in the joint proposal.

Proposal Section 1.0 — Introduction (Not to Exceed 2 Pages)

This section will summarize in a brief and concise manner, the Proposer's understanding of the need as described in this RFP and a brief narrative summarizing how the proposer will address the need. The letter must name all of the persons authorized to make representations for the Proposer, including the titles, addresses, and telephone numbers of such persons. An official authorized to negotiate for the Proposer must sign the Letter of Transmittal.

Proposal Section 2.0 — Experience and Qualifications

This section should describe the Vendor's relevant experience with:

- Mowing
- Trimming
- Right-of-way maintenance services of similar size and scope
- Current and projected workload.
- Firm's familiarity with the project area.
- The qualifications and experience of key personnel
- Past performance with public sector clients

Note: Resumes of key personnel and their licenses, as applicable, must be provided.

Proposal Section 3.0 — Equipment and Resources

Various specialized equipment will be required to efficiently perform the work described in the Scopes of Work in this RFP. The Vendor will list:

- Available equipment, its condition, and adequacy to perform the required services efficiently
- Staffing resources, backup equipment availability, and maintenance program to ensure continuity of operations.
- Letters of Reference (minimum of 3 for projects of similar scope and complexity).

Proposal Section 4.0 — Work Plan and Schedule

Proposals will be evaluated on the Vendor's proposed approach to meeting mowing frequency and quality standards as described in the Scopes of Work.

- Scheduling methods
- Supervision
- Responsiveness to County requests
- Procedures for addressing complaints or deficiencies
- The ability to manage and perform work efficiently within assigned zones or categories.

5.5. PROPOSAL EVALUATION PROCESS:

- A. The Procurement Selection Committee (PSC) will review all Proposals received and establish a short list in order of preference of no fewer than three (3) Proposers deemed to be the most qualified to provide the service requested based on the Evaluation Criteria and the Proposal Evaluation Process. The county intends to award six (6) contracts through this RFP process. However, the County may award more or fewer contracts based on the best interest of the County.
- B. The Professional Services Review Committee will evaluate each Proposer's written Proposal and assign a consensus score for each evaluation criteria based upon consensus scoring. The score can be zero to the maximum value, as noted in the Evaluation Criteria Section.
- C. The scores for all evaluation criteria for each Proposer will be summed and averaged by way of consensus scoring. For example, if a Proposer was given a perfect score, that Proposer would receive a total score of 100. Please note, each mowing zone shall be evaluated independently from the other mowing zones contained herein.
- D. The Pricing Proposal, for this RFP, will be scored administratively.
- E. If any Proposer claims "Local Preference", that Proposer will be assigned an additional five (5) percent of the points to their overall evaluation consensus score.
- F. Based on the overall total evaluation consensus score, the Proposers will then be ranked highest (favorable) to lowest (unfavorable).
- G. Alternatively, the Board may direct the Committee or the Committee may decide to establish a "short list" of no fewer than three (3) Proposers without establishing a priority order. The Committee or the Board of County Commissioners may request oral presentations from the Proposers when establishing the priority list. If three (3) or fewer Proposals are received, all Proposers shall be included in the selection process as described below.

- H. If short listed firms are elevated to the oral presentation evaluation phase. Each elevated firm will receive a Request for Clarification (RFC) letter seeking any necessary clarification of the initial proposal and presentation requirements.
- I. The oral presentation score for each Proposer will be added to their Proposal evaluation score to arrive at a total overall consensus score. Proposers will once again be ranked highest (favorable) to lowest (unfavorable).
- J. Once the short list of Proposers has been prepared by the Committee, either the Board or the Committee shall attempt to negotiate a Contract with the most qualified Proposer at compensation, which is fair, competitive and reasonable.
- K. If the Committee or the Board is unable to negotiate a satisfactory Contract with the first Proposer, negotiations with that Proposer shall be terminated and the Committee or the Board shall attempt to negotiate a Contract with the next most qualified Proposer. If these negotiations are not successful, negotiations shall be terminated with the second Proposer and attempted with the third most qualified. If the Board or the Committee is not successful in negotiating a satisfactory Contract with any of the selected Proposers, the Board or the Committee shall select additional Proposers in order of their qualifications and continue negotiations until an agreement is reached or if no agreement can be reached the Board, Committee, or Chief Procurement Officer may reject all Proposals and may re-advertise for new Proposals. All Contracts negotiated by the Committee shall be subject to final approval by the Board unless such approval is waived by the Board.
- L. Hernando County shall be the sole judge of its own best interests, the Proposals, and the resulting agreement. An award may be made to the most responsive and responsible firm whose Proposal is determined to be the most advantageous to the County. The County's decision shall be final and the County at all times reserves the right to:
 - 1. Reject any or all Proposals or parts thereof
 - 2. Issue subsequent Requests for Qualifications
 - 3. Cancel the entire Request for Proposals
 - 4. Remedy technical errors in the Request for Proposals
 - 5. Negotiate with any, all, or none of the Proposers
 - 6. Award a Contract to one or more Proposers or none at all
 - 7. Accept other than the lowest price
 - 8. Waive informalities and irregularities in Proposals

- M. Hernando County reserves the right to consider historic information and fact, whether gained from the Proposer's Proposal, question and answer conferences, references, and/or other sources in the evaluation process.
- N. The County reserves the right to conduct investigations as deemed necessary by the County to assist in the evaluation of any Proposal and to establish the responsibility, qualifications and financial ability of Proposers, Sub-Contractors, suppliers and other persons and organizations to perform and furnish the work in accordance with the Proposal documents.
- O. It is the Proposer's sole responsibility to submit information related to the evaluation categories. Hernando County is under no obligation to solicit such information if the Proposer fails to include it within their Proposal submittal. Failure to provide requested information may result in the rejection of the Proposal, or a deduction in evaluation points at the sole discretion of the evaluation committee.

5.6. DEBRIEFING OF PROPOSERS:

Not later than thirty (30) calendar days after the award of contract, a Proposer may submit a written request to the applicable Contract administrator or procurement agent for a debriefing on the evaluation of their Proposal. The procurement agent will schedule a meeting with the Proposer for the debriefing. However, at the Proposer's request, the debriefing may be conducted via telephone conference or the Proposer may request a copy of the digital recording of the selection on CD for \$15.00 fee. The debriefing shall include the following minimum information:

- A. Key requirements of the solicitation.
- B. The overall ranking of all Proposals.
- C. The significant weaknesses or deficiencies in the Proposal in response to the requirements of the solicitation.
- D. If requested, an explanation of the score received for each evaluation criteria will be provided, including costs, if applicable.
- E. If applicable, a summary of the rationale for award.
- F. Responses to any relevant questions of the Proposer.

5.7. TERMS AND CONDITIONS:

- A. The County reserves the right to accept or reject any or all Proposals, with or without cause, to waive technicalities, or to accept the Proposal which, in its sole judgment, best serves the interest of the County, or to award a Contract to the next most qualified Proposer if a successful

Proposer does not execute a Contract within thirty (30) days after approval of the selection by the Board of County Commissioners or other competent authority.

- B. Hernando County reserves the right, and the Chief Procurement Officer has absolute and sole discretion, to cancel a solicitation at any time prior to approval of the award by the Board of County Commissioners when such approval is required. The decision to cancel a solicitation cannot be the basis for a protest pursuant to the Hernando County Procurement Policy.
- C. The County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.
- D. The Contract that the County intends to use for award is attached for reference.
- E. Information regarding Committee scheduling and Board approvals are available by calling the Procurement Department at (352) 754-4020.
- F. A person or affiliate who has been placed on the convicted Consultant/Firm list following a conviction for a public entity crime may not submit a Proposal on a Contract to provide any goods or services to a public entity, may not submit a Proposal on a Contract with a public entity for the construction or repair of a public building or public work, may not submit Proposals on leases of real property to a public entity, may not be awarded or perform work as a Consultant/Firm, supplier, Sub-Contractor or Consultant/Firm under a Contract with any public entity and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute Section 287.017, for CATEGORY TWO (2) for a period of thirty-six (36) months from the date of being placed on the convicted Consultant/Firm list.
- G. The County's performance and obligation to pay under this Contract is contingent upon an annual appropriation for its purpose by the Board of County Commissioners.
- H. Proposers shall list all proposed Sub-Contractors to be used, regardless of racial or gender grouping. Include names, addresses, phone numbers, type of work Sub-Contracted (discipline, trade or commodity) and proposed percentage of work.

5.8. INDEMNITY, SAFETY AND INSURANCE PROVISIONS:

- A. INDEMNITY, SAFETY AND INSURANCE PROVISIONS:
 - 1. Indemnity: To the fullest extent permitted by Florida law, the Vendor/Contractor covenants, and agrees that it will indemnify and hold harmless the County and all of the County's officers, agents, and employees from any claim, loss, damage, cost, charge, attorney's fees and costs, or any other expense arising out of any act, action, neglect, or omission by Vendor/Contractor during the performance of the contract, whether direct or indirect, and whether to any person or property to which the County or said parties may be subject, except that neither the Vendor/Contractor nor any of its subcontractors, or assignees, will be liable under this section for damages arising out of injury or damage to persons or

property directly caused or resulting from the sole negligence of the County or any of its officers, agents, or employees.

2. Protection of Person and Property:

- a. The Vendor/Contractor will take all reasonable precautions for, and will be responsible for initiating, maintaining and supervising all programs relating to the safety of all persons and property affected by, or involved in, the performance of his operations under this Contract.
- b. The Vendor/Contractor will take all reasonable precautions to prevent damage, injury or loss to: (a) all persons who may be affected by the performance of his operations, including employees; (b) all materials and equipment; and (c) all property at or surrounding the work site. In an emergency affecting the safety of persons or property, the Vendor/Contractor will act, with reasonable care and discretion, to prevent any threatened damage, injury or loss.

B. MINIMUM INSURANCE REQUIREMENTS: Vendor/Contractor shall procure, pay for and maintain at least the following insurance coverage and limits. Said insurance shall be evidenced by delivery to the County of a certificate(s) of insurance executed by the insurers listing coverage and limits, expiration dates and terms of policies and all endorsements whether or not required by the County, and listing all carriers issuing said policies. The insurance requirements shall remain in effect throughout the term of this Contract.

1. Workers' Compensation: As required by law:

- a. State.....Statutory
- b. APPLICABLE FEDERAL.....Statutory
- c. EMPLOYER'S LIABILITY.....Minimum:
 - i. \$1,000,000.00 each accident
 - ii. \$1,000,000.00 by employee
 - iii. \$1,000,000.00 policy limit
- d. Exemption per Florida Statute 440: If a Vendor/Contractor has less than three (3) employees and states that they are exempt per Florida Statute 440, they must provide an exemption certificate from the State of Florida. Otherwise, they will be required to purchase Workers' Compensation Insurance and provide a copy of Workers Compensation Insurance.
<https://www.myfloridacfo.com/Division/WC/Employer/Exemptions/>

2. General Liability: Comprehensive General Liability including, but not limited to, Independent Contractor, Contractual Premises/Operations, and Personal Injury covering the liability

assumed under indemnification provisions of this Contract, with limits of liability for personal injury and/or bodily injury, including death.

a. Coverage as follows:

- i. EACH OCCURRENCE.....\$1,000,000.00
- ii. GENERAL AGGREGATE\$2,000,000.00
- iii. PERSONAL/ADVERTISING INJURY.....\$1,000,000.00
- iv. PRODUCTS-COMPLETED OPERATIONS AGGREGATE..\$2,000,000.00 Per Project Aggregate (if applicable)

b. ALSO, include in General Liability coverage for the following areas based on limits of policy, with:

- i. FIRE DAMAGE (Any one (1) fire.....\$50,000.00
- ii. MEDICAL EXPENSE (Any one (1) person)..... \$5,000.00

3. Additional Insured: Vendor/Contractor agrees to endorse Hernando County as an additional insured on the Comprehensive General Liability. The Additional Insured shall read "Hernando County Board of County Commissioners." Proof of Endorsement is required.

4. Waiver of Subrogation: Vendor/Contractor agrees by entering into this Contract to a Waiver of Subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit Vendor/Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, then Vendor/Contractor agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should Vendor/Contractor enter into such an agreement on a pre-loss basis.

5. AUTOMOBILE LIABILITY: Comprehensive automobile and truck liability covering any auto, all owned autos, scheduled autos, hired autos, and non-owned autos. Coverage shall be on an "occurrence" basis. Such insurance to include coverage for loading and unloading hazards. Coverage as follows:

- a. COMBINED SINGLE LIMIT (CSL)..... \$1,000,000.00
- b. BODILY INJURY (Per Person)..... \$1,000,000.00
- c. BODILY INJURY (Per Accident)..... \$1,000,000.00
- d. PROPERTY DAMAGE.....\$1,000,000.00

6. PROFESSIONAL LIABILITY (if applicable it will be noted below separately):

7. BUILDERS RISK INSURANCE (if applicable it will be noted below separately):
 8. CRIME PREVENTION – BOND (if applicable it will be noted below separately):
 9. EXCESS/UMBRELLA LIABILITY (if applicable it will be noted below separately):
 10. POLLUTION LIABILITY (if applicable it will be noted below separately):
 11. SUBCONTRACTORS (if applicable): All subcontractors hired by said Contractor are required to provide Hernando County Board of County Commissioners a Certificate of Insurance with the same limits required by the County as required by the Contract. All subcontractors are required to name Hernando County Board of County Commissioners as additional insured and provide a Waiver of Subrogation in regards to General Liability.
 12. RIGHT TO REVISE OR REJECT: County reserves the right, but not the obligation, to revise any insurance requirement, not limited to limits, coverages and endorsements, or to reject any insurance policies which fail to meet the criteria stated herein. Additionally, County reserves the right, but not the obligation, to review and reject any insurer providing coverage due of its poor financial condition or failure to operating legally.
- C. EACH INSURANCE POLICY SHALL INCLUDE THE FOLLOWING CONDITIONS BY ENDORSEMENT TO THE POLICY:
1. Vendor/Contractor agrees to provide County with a Certificate of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect, and the Certificate of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available by Vendor/Contractor's insurer. If the Vendor/Contractor receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives noticed that coverage no longer complies with the insurance requirements herein, Vendor/Contractor agrees to notify the County by email within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance. The Certificate Holder shall read: **Hernando County Board of County Commissioners, Attention: Human Resources/Risk Department, 15470 Flight Path Drive, Brooksville, Florida 34604**
 2. Companies issuing the insurance policy or policies shall have no recourse against the County for payment of premiums or assessments for any deductibles which all are the sole responsibility and risk of Vendor/Contractor.
 3. The term "County" or "Hernando County" shall include all authorities, boards, bureaus, commissions, divisions, departments, and offices of the County and individual members, employees and agents thereof in their official capacities and/or while acting on behalf of Hernando County.

4. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by County, to any such future coverage, or to County's Self-Insured Retentions of whatever nature.
- D. The Vendor/Contractor shall be required to provide a current Certificate of Insurance to the County prior to commencement of services.
- E. Bidders may, at the County's request, be required to provide proof that their firm meets the preceding insurance requirements, by submission of a Certificate Of Insurance coverage(s), prior to award of the Contract.
- F. Failure of the Owner to demand such certificates or other evidence of full compliance with these insurance requirements or failure of the Owner to identify a deficiency from evidence provided shall not be construed as a waiver of Vendor/Contractor's obligation to maintain such insurance.

5.9. INSURANCE REQUIREMENTS (continued)

EXCESS/UMBRELLA LIABILITY: Vendor/Contractor shall provide proof of Excess/Umbrella Liability coverage with minimum limits of \$1,000,000.00. Limits can be increased, based on Contract.

5.10. MAINTENANCE OF RECORDS:

The Vendor/Contractor will keep adequate records and supporting documents applicable to this contract. Said records and documentation will be retained by the Vendor/Contractor for a minimum of five (5) years from the date of final payment on this contract. The County and its authorized agents shall have the right to audit, inspect and copy records and documentation as often as the County deems necessary during the period of this contract and a period of five (5) years after completion of contract performance; provided however, such activity shall be conducted only during normal business hours. The County during the period of time defined by the preceding sentence, shall also have the right to obtain a copy of and otherwise inspect any audit made at the direction of the Vendor/Contractor as concerns the aforesaid records and documentation. Pursuant to Section 119.0701, Florida Statutes, Vendor/Contractor shall comply with the Florida Public Records' laws and shall:

- A. Keep and maintain records required by the public agency to perform the service.
- B. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of the Contract if the Contractor does not transfer the records to the public agency.
- D. Upon completion of the Contract, transfer, at no cost, to the public agency all public records in possession of the Contractor or keep and maintain public records required by the public agency

to perform the service. If the Contractor transfers all public records to the public agency upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

- E. Failure to comply with this section shall be deemed a breach of the Contract and enforceable as set forth in Section 119.0701, Florida Statutes.

IF THE VENDOR/CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR/CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 352-754-4020, PURCHASING@HERNANDOCOUNTY.US, WITH AN OFFICE LOCATED AT 15470 FLIGHT PATH DRIVE, BROOKSVILLE, FL 34604.

5.11. PROTESTS AND LOBBYING

Any Proposer who protests the Request for Proposals or Award or Intent to Award, must file with the County a notice of protest and formal written protest in compliance with the Hernando County Procurement Manual, Section 22, which can be found at [procurement-manual v-july-2025.pdf](#) . Failure to timely file such documents will constitute a waiver of proceedings. Failure to file a protest within the time prescribed by, or failure to post the bond or other security in strict accordance with, the Hernando County Procurement Manual, Section 22, shall constitute a waiver of protest proceedings.

5.12. CONE OF SILENCE

This Solicitation falls under the Hernando County Procurement Ordinance 93-16. All Vendors and Bidders, and representatives of same, are hereby placed on formal notice that a lobbying cone of silence period shall commence upon issuance of this Solicitation until the Board selects the successful Bidder. If Board is not involved in selecting the successful Bidder, the cone of silence period commences upon issuance of Solicitation and concludes upon award of Contract. During the cone of silence period, no Vendor/Bidder, or representative of the Vendor/Bidder, to this Solicitation may seek information or clarification or in any way contact any official or employee of the County concerning this Solicitation with the exception of the Chief Procurement Officer, County Attorney, or an individual specifically designated in this document for dissemination of information. A copy of any written communication concerning this Solicitation shall be filed with the Procurement Department and shall be made available to the public upon request. A violation of the cone of silence renders any award voidable at the discretion of the Chief Procurement Officer with approval from the Board and may subject the Vendor/Bidder who violated it to debarment. Nothing in the Ordinance prevents a Vendor/Bidder or representative from taking part in a public meeting concerning the Solicitation.

Neither the members of the Board nor candidates for County Commission, nor any employees from the Hernando County Government, Hernando County staff members, nor any members of the evaluation

team are to be lobbied, either individually or collectively, before or during the cone of silence concerning this project. Vendors/Bidders, or representatives of same, who intend to submit bids, or have submitted bids, for this project are hereby placed on formal notice that they are not to contact County personnel for such purposes as holding meetings of introduction, meals, or meetings relating to the selection process outside of those specifically scheduled by the County. Any such lobbying activities may cause immediate disqualification of this project.

5.13. E-VERIFY

- A. Consultant/Firm is advised that the County has entered into an agreement with U.S. Immigration and Customs Enforcement (ICE) wherein the County will, in part, seek to promote the principles of ethical business conduct, prevent the knowing hiring of unauthorized workers through self-governance, and encourage voluntary reporting of the discovery of unauthorized workers to ICE (the IMAGE Agreement). Accordingly, by submitting your Bid/Proposal, Consultant/Firm represents and warrants (a) that the Consultant/Firm is in compliance with all applicable federal, state and local laws, including, but not limited to, the laws related to the requirement of an employer to verify an employee's eligibility to work in the United States, (b) that all of the Consultant/Firm employees are legally eligible to work in the United States, and (c) that the Consultant/Firm has actively and affirmatively verified such eligibility utilizing the Federal Government's Employment Verification Eligibility Form (I-9 Form).
- B. A mere allegation of Consultant/Firm's intent to use and/or current use of unauthorized workers may not be a basis to delay the County's award of a Contract to the Consultant/Firm unless such an allegation has been determined to be factual by ICE pursuant to an investigation conducted by ICE prior to the date the Contract is scheduled to be awarded by the County.
- C. Legitimate claims of the Consultant/Firm's use of unauthorized workers must be reported to both of the following agencies:
 - 1. The County's Procurement Department at (352) 754-4020: and
 - 2. ICE (Immigration and Customs Enforcement) at 1-866-DHS-2-ICE
- D. In the event it is discovered that the Consultant/Firm's employees are not legally eligible to work in the United States, then the County may, in its sole discretion, demand that the Consultant/Firm cure this deficiency within a specified time frame, and/or immediately terminate the Contract without any cost or penalty to the County, and/or debar the Consultant/Firm from bidding on all County Contracts for a period up to twenty-four (24) months, and/or take any and all legal action deemed necessary and appropriate.
- E. Consultant/Firm is required to incorporate the following IMAGE Best Practices into its business and, when practicable, incorporate verification requirements into its agreements with Sub-Contractors:

1. Use the Department of Homeland Security employment eligibility verification program (E-Verify) to verify the employment eligibility of all new hires.
2. Use the Social Security Number Verification Service and make good faith effort to correct and verify the names and Social Security numbers of the current workforce.
3. Establish a written hiring and employment eligibility verification policy.
4. Establish an internal compliance and training program related to the hiring and employment verification process, to include, but not limited to, completion of Form I-9, how to detect fraudulent use of documents in the verification process, and how to use E-Verify and the Social Security Number Verification Service.
5. Require the Form I-9 and E-Verify process to be conducted only by individuals who received appropriate training and include secondary review as of each employee's verification to minimize the potential for a single individual to subvert the process.
6. Arrange for annual Form I-9 audits by an external auditing firm or a trained employee not otherwise involved in the Form I-9 process.
7. Establish a procedure to report to ICE credible information of suspected criminal misconduct in the employment eligibility verification process
8. Establish a program to assess Sub-Contractors' compliance with employment eligibility verification requirements. Encourage Consultant/Firms to incorporate the IMAGE Best Practices contained in this Article and, when practicable, incorporate the verification requirements in Sub-Contractor agreements.
9. Establish a protocol for responding to letters received from Federal and State government agencies indicating that there is a discrepancy between the agency's information and the information provided by the employer or employee; for example, "no match" letters received from the Social Security Administration.
10. Establish a tip line mechanism (inbox, e-mail, etc.) for employees to report activity relating to the employment of unauthorized workers, and a protocol for responding to employee tips.
11. Establish and maintain appropriate policies, practices, and safeguards against use of the verification process for unlawful discrimination, and to ensure that U.S. Citizens and authorized workers do not face discrimination with respect to hiring, firing, recruitment or referral for a fee because of citizenship status or national origin.
12. Maintain copies of any documents accepted as proof of identify and/or employment authorization for all new hires.

5.14. LOCAL PREFERENCE:

- A. Purpose and Findings: These provisions apply to purchases using Formal Bid, Request for Proposals or Quotes. The County annually spends significant dollars on purchasing personal property, materials, and services, and in constructing improvements to real property or existing structures. The dollars used in making those purchases are derived, in large part, from taxes, fees and utility revenues paid by businesses located within Hernando County, and the County Commission has determined that funds generated in the community should, to the extent possible, be placed back into the local economy. Therefore, the County Commission has determined that it is in the best interest of the County to give a preference to local businesses in making such purchases whenever the application of such a preference is reasonable in light of the dollar-value of Bids and quotes received in relation to such expenditures.
- B. Application:
1. In bidding for, or letting Contracts for procurement of supplies, materials, equipment, and services, as described in the procurement policies of the County, the Board of County Commissioners may give a preference to local businesses in making purchases or awarding Contracts in an amount not to exceed:
 - a. Five (5%) percent of the local business' total Bid price if the cost differential does not exceed \$10,000.00 for procurement activities in amounts over \$50,000.00.
 2. The total Bid price shall include not only the base Bid price, but also all alterations to the base Bid price resulting from alternates which were both part of the Bid and actually purchased or awarded by the Board of County Commissioners.
 3. In the case of requests for Proposals or qualification, letters of interest, or other solicitations and competitive negotiations and selections in which objective factors are used to evaluate the responses, local businesses shall be assigned five (5%) percent of the total evaluation points.
- C. Definitions:
1. Local Vendor means a person or business entity which has maintained a permanent place of business with full-time employees within Hernando County for a minimum of twelve (12) months prior to the date Bids or Quotes were received for the purchase or Contract at issue, and which generally provides from such permanent place of business the kinds of goods or services solicited, and which at the time of the solicitation fully complies with the local vendor eligibility.
 2. Local Vendor Affidavit of Eligibility shall accompany the Quotation or Bid submittal in order to be considered valid and shall include, but not be limited to, the following current information:

- a. A physical business and location address.
 - b. Proof of payment of real property tax due to Hernando County.
 - c. A copy of the firm's most recent annual corporation report to the Florida Division of Corporations.
 - d. Any additional information necessary to verify local status.
- D. Competitive Bids/Quotes:
1. The County reserves the exclusive right to compare, contrast and otherwise evaluate the qualifications, character, responsibility and financial qualifications of all persons, firms, partnerships, companies or corporations submitting formal Bids or formal quotes in any procurement for goods and services when making an award in the best interests of the County.
- E. Exemptions:
1. Purchases resulting from exigent emergency conditions where any delay in completion or performance would jeopardize public health, safety, or welfare of the citizens of the County, or where in the judgment of the County the operational effectiveness or a significant County function would be seriously threatened if a purchase was not made expeditiously.
 2. Purchases with any sole source supplier for supplies, materials, or other equipment.
 3. Purchases made through cooperative purchasing arrangements utilized by the Procurement Department as identified in the Procurement Policy.
 4. Purchases that are funded in whole or in part by assistance from any federal, state, or local agency where the program guidelines do not permit local preference.
 5. Purchases with an estimated cost of less than \$10,000.00 or less.
- F. Appeal:
1. If an application for a "Local Contractor/Vendor" designation is denied, the applicant may appeal such decision to the County Administrator for review and further consideration.

5.15. CONTRACT AWARD

Award will be made at the earliest possible Hernando County BOCC Board meeting subsequent to the evaluation process. It is incumbent on Proposers to contact the Procurement Department to determine the successful Proposer(s). This Request for Proposals is issued in accordance with and shall be governed by the provisions of the County's Procurement Policy.

5.16. CONTRACT TERM/RENEWAL:

- A. **Renewal Option (Unilateral):** At the sole option of the County, through the Board of County Commissioners or Chief Procurement Officer or Designee, this Contract may be unilaterally

renewed, for two (2) additional one (1) year periods, at the same prices, terms, and conditions. The County alone will determine whether or not this renewal option will be exercised based on its convenience and its best interest. The County will notify the Vendor/Contractor, in writing, no later than thirty (30) days prior to expiration of its decision to exercise this Contract renewal option and/or options. Any request by the Vendor/Contractor for consideration of a price adjustment must be submitted in writing to the County at the time of County notice of its decision to exercise Contract renewal (this provision), and the Vendor/Contractor must provide written evidence based on increased costs to the Vendor/Contractor. Documentation of these increases must be furnished to the County upon request. Any price adjustment (increase or decrease) approved by the County shall impose upon the Vendor/Contractor the requirement to advise and extend to the County price reductions when costs similarly decrease.

5.17. SIGNING OF THE AGREEMENT:

When the County gives a Notice of Intent to Award to the Successful Proposer, it will be accompanied by an unsigned Agreement. Within ten (10) calendar days thereafter the Successful Proposer shall execute and deliver to the County the Agreement, along with a Certificate of Insurance that shows policies, limits and other conditions in compliance with that outlined in the Request for Qualifications. Upon award and execution of the Agreement by the County, one (1) executed copy of the Agreement shall be delivered to the Successful Proposer.

5.18. RESPONSIVENESS OF THE PROPOSAL AND DISQUALIFICATION:

- A. A responsive Proposal is one that complies with and conforms to the requirements of this Request for Proposal. A Proposal requiring changes to any portion of this Request for Proposal may be considered non-responsive. A Proposal that fails to comply with the criteria outlined in this Request for Proposal may be deemed non-responsive.
- B. A Proposal may be rejected if found to be conditional, irregular, incomplete or not in conformance with the requirements and instructions contained herein, such as, but not limited to: (1) failure to strictly comply with and satisfactorily address the prerequisite criteria, (2) failure to provide the required forms or other documentation, (3) incomplete, indefinite or ambiguous language, (4) failure to submit the information needed to evaluate the Proposals based on the Evaluation Criteria, and (5) improper and/or undated signatures.
- C. Other conditions, which shall cause rejection of the Proposal, include, but are not limited to: (1) an individual firm, partnership, corporation or combination thereof, under the same or different names submitting (as the Proposer) more than one Proposal, (2) evidence of collusion among Proposers, (3) obvious lack of experience or expertise to perform the Services, (4) failure to perform or meet financial obligations for previous Contracts, (5) falsification of any form required by the County, (6) evidence that a Proposer has a financial interest in another firm who is submitting a Proposal, (7) not having a valid and appropriate local, state or federal certifications and/or licenses necessary to perform the Services, or (8) an investigation by the

Chief Procurement Officer finds the Proposer delinquent on a previously awarded Contract or in litigation with a Hernando County involving a previously awarded Contract.

- D. County may conduct such investigations as County deems necessary to assist in the evaluation of any Proposal and to establish the responsibility, qualifications and financial ability of the Proposer and their proposed sub-Contractors. County reserves the right to seek clarifications or request any information deemed necessary for proper evaluation of Proposals from all Proposers. Failure to provide requested information may result in rejection of the Proposal.

5.19. LIST OF PROPOSERS

A list of Proposers will be posted on the County's eProcurement Portal within two (2) business days after the Public Opening date. The list of Proposers can also be obtained by contacting the Contact Person. The County will not provide a list of Proposers by telephone.

5.20. EXAMINATION OF PROPOSAL DOCUMENTS:

- A. It is the responsibility of each Proposer before submitting a Proposal, to (1) examine the Solicitation Documents thoroughly, (2) consider Federal, State and Local Laws and Regulations that may affect cost, progress, performance or furnishing of the Work, (3) study and carefully correlate Proposer's observations with the Solicitation Documents, and (4) notify the Contact Person of all conflicts, errors or discrepancies in the Solicitation Documents prior to submitting a formal Proposal.
- B. Before submitting a Proposal, it shall be the Proposer's responsibility to submit to the County a request for any additional information and data which pertains to the Project covered under this Request for Proposal which the Proposer deems necessary to develop their Proposal for performing the Services in accordance with the terms and conditions noted herein.
- C. The submission of a Proposal in response to this Request for Proposal shall be considered as a representation that the Proposer; (1) has carefully investigated all conditions that affect, or may at some future date, affect the performance of the Services covered by this Request for Proposal, (2) is fully informed concerning conditions to be encountered, the character, quality and quantity of the Services to be performed and the work product to be furnished, and (3) is familiar with what is required to perform the Services covered by this Request for Proposal. The contents of the Proposer's Proposal shall become a Contractual obligation if the Proposer is awarded the Contract. Failure to accept these obligations in a Contractual agreement shall result in cancellation of the Award.

5.21. ADDENDA

Any Addenda issued in relation to this Request for Proposal will be posted on the County's eProcurement Portal. It is the Proposer's responsibility to be aware of any addenda that might have bearing on their Proposal before their Proposal is due. The Proposer will acknowledge receipt of any and all such addenda on the Proposal Pricing Form. In the event a Proposer fails to acknowledge receipt of such addenda, their Proposal will be construed as though they have received such addenda, and the

submission of a Proposal will constitute acknowledgement of the receipt of same. All addenda will become a part of the Proposal Documents and Proposer will be bound by such, whether or not received by Proposer.

5.22. MODIFICATION/WITHDRAW OF PROPOSAL:

- A. Proposers have the right to modify or withdraw their Proposal without cause or without liability whatsoever at any time prior to the stipulated submittal date and time. Such requests must be made to County in writing.
- B. Modified or withdrawn Proposals may be resubmitted in accordance with the instructions in this Request for Proposal prior to the stipulated submittal date and time. If applicable, any changes in pricing shall be so worded as not to reveal the pricing that was noted in the original Proposal.
- C. No Proposal shall be modified or withdrawn by the Proposer after the Proposal Due Date.

5.23. LESS THAN TWO (2) PROPOSALS RECEIVED:

If less than two (2) Proposals are received, the County may negotiate the best terms and conditions with that Proposer or reject the Proposal and re-solicit the Services.

5.24. REVIEW OF PROPOSER'S FACILITIES AND QUALIFICATIONS:

After the Request for Proposal due date and prior to award of an Agreement, the County reserves the right to perform or have performed an on-site review of Successful Proposer's facilities and qualifications, as well as documentation provided in their Proposal. This review will serve to verify data and representations submitted by the Proposer and may be used to determine whether the Proposer is qualified and experienced and has the resources to perform the Services outlined in the Request for Proposal. The review may also serve to verify whether the Proposer has adequate financial capability to meet the County's requirements. Should the County determine that the Proposals, or subsequent documentation submitted by the Proposer, has material misrepresentations or that the size or nature of any of Successful Proposer's resources are not adequate to ensure satisfactory performance, or ascertains other bases for concern as to the Successful Proposer's ability to perform the Services, the County has the right to reject their Proposal and not make an award.

5.25. FINANCIAL STRENGTH:

Prior to award of a Contract, the County reserves the right to request financial information from the Successful Proposer to assist the County in further review of that Proposer's capabilities. Financial information provided shall be for the current and previous two years, to include, but not be limited to a financial statement prepared by a Certified Public Accountant (i.e., balance sheet and income and cash flow statements) or a Supplier Qualifier Report prepared by Dun & Bradstreet.

5.26. CLARIFICATIONS

Before Contract award, the County reserves the right to seek clarification from the Proposer with whom County is contemplating award to properly evaluate their Proposal. Failure to provide requested information may result in not making such award to the Proposer.

5.27. PUBLIC RECORDS ACT:

- A. **Proposers should make themselves familiar with Chapter 119 of the Florida Statutes concerning availability of public records. Thirty (30) days after the Proposal Opening date OR Notice of an intended decision, whichever is earlier, Proposals shall be made available for public viewing. Proposals and associated Proposal Documents may be viewed during normal business hours (which is Monday through Friday; 8:00 AM to 5:00 PM) at 15470 Flight Path Drive, Brooksville, Florida. Copies of the Proposals and associated Documents are available for a charge of fifteen cents (\$0.15) per page, plus cost of copying.**
- B. Florida law generously defines what constitutes a public record and, under Chapter 119 of the Florida Statutes, all Proposals are to be made available by County for viewing by the general public. If a Proposer believes that their Proposal contains information that should not be a public record, the Proposer shall clearly segregate and mark that information as "Confidential" and describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation for such exemption.
- C. Any documents given to the Successful Proposer as part of performing the Services covered under this Request for Proposal shall not be sold or distributed to third parties without the written consent of County. The Successful Proposer will be required to retain a copy of these documents for a minimum of five (5) years from completion of the Agreement. All documents, papers, letters, e-mails or other material made or received by the Successful Proposer in conjunction with the Services, unless exempt from Section 24(a) of Article I of the Florida Constitution and Section 119.071 of the Florida Statutes, shall be made available for public access. Should the Successful Proposer refuse to allow such access, County has the unilateral right to cancel the Award.
- D. Proposers should consult an attorney as to their duties under the records and information laws (Section 257.36 of the Florida Statutes) and public records laws (Chapter 119 of the Florida Statutes) of the State of Florida. Significant judicial sanctions can be imposed for violation of these Statutes.

5.28. JOINT VENTURES:

- A. Two (2) or more firms may submit a Proposal under a joint venture arrangement. Joint ventures shall be considered as a single entity in the evaluation of a Proposal. That is, the traits of individual firms shall be blended in arriving at an overall Proposal evaluation score and oral interview score for the joint venture.
- B. A firm who submits a Proposal under a joint venture arrangement may satisfy the technical certification requirements outlined in this Request for Proposal as the prime Proposer through one or more of the firms comprising the Joint Venture. The Joint Venture shall at a minimum comply with the following additional requirements:

1. The Joint Venture shall, in its own name, be registered with the State of Florida Division of Corporations prior to submittal of a Proposal.
2. Each individual Firm comprising the Joint Venture shall, in its own name, be qualified in their respective areas of expertise prior to submittal of a Proposal.
3. Full compliance with the requirements set forth above is required, as well as properly documented compliance with any other certification and additional requirements set forth in the Request for Proposal.

5.29. PAYMENT

Payment to Proposer/Contractor by Electronic Payment Solution: ACH (Direct Deposit): If the Vendor/Contractor is enrolled in the County's ACH electronic payment solution, all payments will be made using the direct deposit which may or may not include a pre-note transaction. The Vendor/Contractor's bank account information will remain confidential to the extent provided by law and necessary to make direct deposit payments. Once the County has approved payment, an electronic remittance advice will be sent to the Vendor/Contractor via e-mail.

5.30. SCRUTINIZED COMPANIES PURSUANT TO FLORIDA STATUTES, SECTIONS 287.135 AND 215.473

Proposer/Contractor must certify that the company is not participating in a boycott of Israel. Proposer/Contractor must also certify that Vendor/Contractor is not on the Scrutinized Companies that Boycott Israel List, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or has been engaged in business operations in Cuba or Syria. Subject to limited exceptions provided in State law, the County will not contract for the provision of goods or services with any scrutinized company referred to above. Vendor/Contractor must submit the certification form included as an attachment to this solicitation. Submitting a false certification shall be deemed a material breach of contract. The County shall provide notice, in writing, to the Vendor/Contractor of the County's determination concerning the false certification. The Vendor/Contractor shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, the Vendor/Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Vendor/Contractor does not demonstrate that the County's determination of false certification was made in error, then the County shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

5.31. FOREIGN COUNTRIES OF CONCERN:

Pursuant to Section 287.138 F.S., effective July 1, 2023, the County may not enter into contracts which grants the Vendor/Contractor access to personal identifiable information if: a) the Contractor is owned by the government of a Foreign Country of Concern (as defined by the statute); (b) the government of a Foreign Country of Concern has a controlling interest in the entity; or (c) the Contractor is organized under the law of or has its principal place of business in a Foreign Country of Concern.

Bidders/Proposers must provide a response to the section titled VENDOR QUESTIONNAIRE; Foreign Countries of Concern included in this solicitation.

Beginning July 1, 2025, a governmental entity is prohibited from extending or renewing a contract with an entity meeting the requirements of (a) (b) or (c) above, if the contract would give such entity access to an individual's personal identifying information.

6. EVALUATION PHASES

Proposals will be evaluated in accordance with the criteria and weighting established below. The County intends to award contracts to multiple responsive and responsible Vendors whose proposals are determined to be most advantageous to the County, taking into consideration price and other evaluation factors set forth herein. Awards may be divided by geographic zones, types of facilities, or other work categories, at the County's discretion.

A firm may be awarded more than one zone when in the best interest of the County.

This Evaluation Criteria will be used for each zone, and each zone will be scored individually.

6.1. Phase I: Written Evaluation

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Experience and Qualifications Describe relevant experience: • Mowing • Trimming • Right-of-way maintenance services of similar size and scope • Current and projected workload. • Firm's familiarity with the project area. • The qualifications and experience of key personnel • Past performance with public sector clients.	Points Based	30 <i>(30% of Total)</i>

2.	Equipment and Resources Various specialized equipment will be required to efficiently perform the work described in the Scopes of Work contained in this RFP. The Vendor will list: • Available equipment, its condition, and adequacy to perform the required services efficiently • Staffing resources, backup equipment availability, and maintenance program to ensure continuity of operations. • Letters of Reference (minimum of 3 for projects of similar scope and complexity). Note: Organization charts and graphs depicting your capacity may be included.	Points Based	25 (25% of Total)
3.	Work Plan and Schedule Proposals will be evaluated on the Vendor's proposed approach to meeting mowing frequency and quality standards as described in the Scopes of Work. • Scheduling methods • Supervision • Responsiveness to County requests • Procedures for addressing complaints or deficiencies • The ability to manage and perform work efficiently within assigned zones or categories.	Points Based	20 (20% of Total)

4.	Local Preference Proposers will be evaluated and assigned points based on verification of local business status as follows: • 5 Points: Proposer is a verified Local Vendor with a physical business location within Hernando County. • 0 Points: Proposer does not maintain a physical business location within the County. To be considered for Local Preference points, the Proposer must submit supporting documentation such as: • Vendor/Individual has been in business in Hernando County for a minimum of twelve (12) months prior to date of bid or quote • Proof of real property tax submitted with affidavit • Copy of Florida Division of Corporations Annual Report submitted with affidavit	Points Based	5 (5% of Total)
5.	Pricing Proposal The maximum points assigned for pricing is twenty (20) points. The lowest cost pricing proposal will receive all twenty (20) points. The next lowest pricing will receive a portion of the twenty (20) points, and so on. For example, each pricing proposal will be evaluated by taking the lowest pricing proposal price and dividing it by the price of the pricing proposal being evaluated. The result is then multiplied by the weight of the price factor for the price score. The formula is: Lowest Price = \$100.00 = \$100.00 = 20 points 2nd Lowest Price = \$120.00 = \$100.00/\$120.00 = 0.833 x 20 points = 16.67 points 3rd Lowest Price = \$145.00 = \$100.00/\$145.00 = 0.689 x 20 points = 13.79 points	Points Based	20 (20% of Total)

6.2. Phase 2: Oral Presentation Evaluation (if required)

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Presentation Addresses the needs and requirements noted in the Request for Oral Presentations Letter	Points Based	10 <i>(50% of Total)</i>
2.	Presentation Team Demonstration of Knowledge, Experience, and Teamwork	Points Based	10 <i>(50% of Total)</i>

7. SCOPE AND SPECIFICATIONS

7.1. ZONE A - SCOPE AND SPECIFICATIONS: RURAL COLLECTOR ROADS

- A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the mowing services, as described in these Contract documents at the locations and within the limits specified. Scope consists of all areas as specified on the Bid form, subject to additions, deletions or changes in mowing locations or intervals during the term of the Contract. Vegetation in all areas consists of various types of grasses and weeds. When complete, a mowing area must present a uniform and tidy appearance within the specifications of the Contract.
1. **VENDOR/CONTRACTOR AVAILABILITY:** Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor during normal business hours, Monday through Friday, 7:00 a.m. – 5:00 p.m. It is the Vendor/Contractor's responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.
- B. **GENERAL REQUIREMENTS:**
1. Subsequent to the issuance of the Purchase Order, the Hernando County Department of Public Works (DPW) shall issue a Notice to Proceed (NTP) Letter to the Vendor/Contractor to indicate the start of each mowing cycle.
 2. The Vendor/Contractor shall mow all grass along all right-of-way and grassed medians, Drainage Retention Areas (DRAs), and Drainage Rights-of-Way (DROW) adjacent to those rights-of-way as shown on the attached maps as collector roads and collector road DRAs and DROWs. All mowing operations shall include litter pick-up and debris pick-up within the areas to be mowed to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be trimmed, to include but not limited to power poles, mailboxes, signs, posts, drainage outfalls, etc. All grass overgrowing concrete curbing will be trimmed and removed. All vegetation growing through the concrete medians will be trimmed so as not to extend beyond the height of the median.
 3. A well-kept appearance, based on DPW's standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be less than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage.
 4. The Vendor/Contractor shall not mow grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a

maintenance fee deducted from the contractor's invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.

5. The Vendor/Contractor shall contact the Department of Public Works (352-754-4060) to notify:
 - a. the work is completed; and
 - b. list of scheduled locations for the following week of mowing.
6. Upon notification by the Vendor/Contractor to the County of work, which was completed the County will inspect the area and issue deficiency notices to the Vendor/Contractor of work not completed or work not completed to the standards of this specification.
 - a. The Vendor/Contractor, at their expense, must remedy the deficiencies prior to the beginning of the next cycle of work. If the Vendor/Contractor fails to correct those deficiencies prior to the start of the next cycle, deductions in the amount of \$150.00 per location where structures are not trimmed, and deductions for areas not mowed in the amount equal to the prorate share of lineal footage, acreage, or area not mowed to the total area required to be mowed in one (1) cycle, will be assessed.

C. MOWING REQUIREMENTS:

1. **Mowing Season:** Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions. Off-season mowing cycles may be required for the prices listed on the bid form.
2. The areas to be mowed and trimmed include median strips, adjacent right-of-way areas, swale bottoms, front and back slopes. The entire grassy sections of each area are to be mowed. The Vendor/Contractor must run equipment as close to structures as practical. All vegetation within the mowing area must be cut to a height of six (6) inches with a maximum tolerance of one-half (1/2") plus or minus for collector roads with sidewalk on either side. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
3. **DRAs:** Drainage Retention Areas are to be mowed as close to the center as the wetness of the ground will allow. **Several attached maps identify the drainage retention areas.** The entire grassy area of each area is to be mowed. The Vendor/Contractor must run equipment as close to the structures as practical.
 - a. All retention areas are to mowed using a tractor and grass cutting attachment so that a cut of four to six inches in height is achieved after mowing event. These areas are not to be mowed with a "zero turn mower."

- b. All litter must be picked up and disposed of prior to mowing.
 - c. All vegetation within the mowing area must be cut to a maximum height of six (6) inches with a maximum tolerance of one-half inch (1/2") plus or minus. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
4. **TRIMMING AND EDGING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.
 5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.
 6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shutdown of operation, due to the failure of proper MOT. Additional days shall not be granted as well.

D. AREAS OF WORK:

1. All County-Maintained Collector Roadways within Hernando County, Florida, as depicted on the attached map. This is exclusive of all County-maintained residential roadways, Drainage Retention Areas and Drainage Right of Ways not adjacent to collector roads, and roadways within private subdivisions.
2. The Entire area is bound to the north by Citrus County line, east by Lockhart Rd, the West by Citrus Wy, and the South by Pasco County line.
3. The Vendor/Contractor will not mow areas that have been mowed within specifications by the abutting property owner during a mowing cycle.
4. The approximate total mileage of County-Maintained Collector Roads to be mowed for each cycle is **178.11 miles**.

E. EQUIPMENT:

1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.

2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));
 - c. Zero-Turn Mowers;
 - d. String Trimmer(s) (weed eater(s));
 - e. Edger(s);
 - f. Blower(s) and
 - g. Utility Trailers and/or truck(s) suitable for transporting this equipment
3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.
5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.
6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.
7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

7.2. ZONE B - SCOPE AND SPECIFICATIONS: ROYAL HIGHLANDS

- A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the mowing services as described in these Contract documents at the

locations and within the limits specified. The scope consists of all areas as specified on the Bid form, subject to additions, deletions, or changes in mowing locations, or intervals during the term of the Contract. Vegetation in all areas consists of various types of grasses and weeds. When complete, a mowing area must present a uniform and tidy appearance within the specifications of the Contract.

1. **VENDOR/CONTRACTOR AVAILABILITY:** During normal business hours (Monday – Friday, 7:00 a.m. – 5:00 p.m.), Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor. It is the Vendor/Contractor’s responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.

B. GENERAL REQUIREMENTS:

1. Subsequent to the issuance of the Purchase Order, the Hernando County Department of Public Works shall issue a Notice to Proceed (NTP) letter to the Vendor/Contractor to indicate the start of each mowing cycle. There may be multiple NTPs issued relative to the same Purchase Order as there are multiple locations and cycles.
 - a. **Sub Area A.** Each NTP shall be completed within fifteen (15) calendar days from date of issuance.
 - b. **Sub Area B.** Each NTP shall be completed within thirty (30) calendar days from date of issuance.
2. The Vendor/Contractor shall mow all grass areas within the right of way as shown on the attached maps. All mowing operations shall include litter and debris pick-up within the areas to be mowed prior to mowing to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be trimmed, if needed to ensure an even cut throughout, to include but not limited to mailboxes, utility poles, light poles, drainage structures and curbing if present.
3. A well-kept appearance, based on DPW’s standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be less than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage.
4. The Vendor/Contractor shall not mow or scatter grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a maintenance fee deducted from the contractor’s invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.

C. MOWING REQUIREMENTS:

1. **Mowing Season:** Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions, to include Contract award.
2. **Sub Area A and B:** All vegetation within the mowing area of the ROWs must be cut to a height of three (3) inches with a maximum tolerance of one-half (1/2) inch plus or minus. All vegetation within the mowing area of the DRAs must be cut to a height of six (6) inches with a maximum tolerance of one-half (1/2) inch. Each mower pass shall overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established, or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
3. The areas to be mowed include adjacent ROW areas, swale bottoms, and front and back slopes. The entire grassy area is to be mowed. All loose trash, and debris must be removed from the ROW mowing area prior to mowing. Trimming must be done adjacent to sidewalks, signposts, post office boxes, mail, and newspaper boxes, fire hydrants, power poles, and other obstructions within the ROW. Trimming must be done along road curbing to ensure that grass growth does not extend into a curb or gutter.
4. **TRIMMING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, concrete curbing, concrete medians, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.
5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.
6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shut down of operation, due to the failure of proper MOT. Additional days shall not be granted as well.

D. AREAS OF WORK:

1. All County roadways as highlighted on the attached map, which are within the Royal Highlands area. It also includes all Drainage Retention Areas (DRAs) and Drainage Rights-of-Way (DROWs) as marked on the attached map as DRAs and DROWs.
 - a. The entire area is bound to the south by State Road 50, the west by Commercial Wy (Route 19), the north/west by Route 98 and Lagrue Rd, north/east by Citrus Wy and Honeybee Ln and east by Citrus Way. The area also includes:
 - i. The housing area west of 19 bound to the south by Hernando Way, the east by Victoria Wy, north by Long Lake Ave, and west by Allen Dr. It also includes the housing area bound by the south by Long Lake Ave, to the east by Clarita Street, the north by Birmingham Avenue, the west by Allen Drive.
 - ii. The housing area west of 19 bound to the north by Atlanta Avenue, the west by Baltimore St, and Beaver Bank St and the south by Chicago Avenue.
 - iii. The housing area west of 19 bound to the south by Wharton Ave, to the East by Commercial Wy, to the North by the Citrus/Hernando Line, and to the West by Retriever Rd.
 - iv. The housing area south-west of Ponce De Leon Blvd bound to the South by Norris Bishop Loop, to the West by Tatum Rd, to the North by Landfill Rd, and to the East by Ponce De Leon. This also includes Hebron Church Rd.
2. This mowing area is separated into two (2) sub areas for purposes of applying a different mowing frequency.
 - a. Sub Area A: Road layouts of Sunshine Grove Rd from Cortez Blvd to Hexam Rd. This also includes Ken Austin Parkway. Excluding: ROWs within High Point Mobile Home Park and Brookridge Mobile Home Park. This area shall be mowed an estimated ten (10) Times per calendar year.
 - b. Sub Area B: All roadways, DRAs, and DROWs within areas specified in paragraph 7.2.D.1 to 7.2.D.2. Excluding: ROYAL HIGHLANDS AREA "A" and the ROWs within High Point Mobile Home Park and Brookridge Mobile Home Park This area shall be mowed an estimated eight (8) times during the calendar year.
 - c. The approximate total acreage of DRAs and DROWs that are to be mowed for each cycle is **372 acres**. The approximate total mileage covered for the prosecution of the work described in this solicitation is **324 miles**.
3. The Vendor/Contractor will not mow areas that have been mowed to within specifications by the abutting property owner during a mowing cycle.
4. The Vendor/Contractor shall contact the Department of Public Works (352-754-4060) to notify:

- a. the work is completed; and
 - b. list of scheduled locations for the following week of mowing.
5. Upon notification by the Vendor/Contractor to the County of work, which was completed the County will inspect the area and issue deficiency notices to the Vendor/Contractor of work not completed or work not completed to the standards of this specification.
 - a. The Vendor/Contractor, at their expense, must remedy the deficiencies prior to the beginning of the next cycle of work. If the Vendor/Contractor fails to correct those deficiencies prior to the start of the next cycle, deductions in the amount of \$150.00 per location where structures are not trimmed, and deductions for right of way not mowed in the amount equal to the prorated share of lineal footage or right of way not mowed to the total right of way required to be mowed in one (1) cycle, will be assessed.

E. EQUIPMENT:

1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.
2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));
 - c. Zero-Turn Mowers;
 - d. String Trimmer(s) (weed eater(s));
 - e. Edger(s);
 - f. Blower(s) and
 - g. Utility Trailers and/or truck(s) suitable for transporting this equipment
3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the

Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.

5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.
6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.
7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

7.3. ZONE C - SCOPE AND SPECIFICATIONS: RIDGE MANOR

- A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the mowing services as described in these Contract documents at the locations and within the limits specified. The scope consists of all areas as specified on the Bid form, subject to additions, deletions, or changes in mowing locations, or intervals during the term of the Contract. Vegetation in all areas consists of various types of grasses and weeds. When complete, a mowing area must present a uniform and tidy appearance within the specifications of the Contract.

1. **VENDOR/CONTRACTOR AVAILABILITY:** During normal business hours (Monday – Friday, 7:00 a.m. – 5:00 p.m.), Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor. It is the Vendor/Contractor's responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.

B. **GENERAL REQUIREMENTS:**

1. Subsequent to the issuance of the Purchase Order, the County shall issue a Notice to Proceed (NTP) letter to the Vendor/Contractor to indicate the start of each mowing cycle.
2. The Vendor/Contractor shall mow all grass areas within the right of way as shown on the attached maps. All mowing operations shall include litter and debris pick-up within the areas to be mowed prior to mowing to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be trimmed, if needed to ensure an even cut throughout, to include but not limited to mailboxes, utility poles, light poles, drainage structures and curbing if present.

3. A well-kept appearance, based on DPW's standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be more than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage.
4. The Vendor/Contractor shall not mow or scatter grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a maintenance fee deducted from the contractor's invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.

C. MOWING REQUIREMENTS:

1. **Mowing Season:** Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions, to include Contract award.
2. **Sub Area A and B:** All vegetation within the mowing area within ROWs must be cut to a height of three (3) inches with a maximum tolerance of one-half (1/2) inch plus or minus. All vegetation within the mowing area within DRAs must be cut to a height of six (6) inches with a maximum tolerance of one-half (1/2) inch. Each mower pass shall overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established, or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
3. The areas to be mowed include adjacent ROW areas, swale bottoms, and front and back slopes. The entire grassy area is to be mowed. All loose trash, and debris must be removed from the ROW mowing area prior to mowing. Trimming must be done adjacent to sidewalks, signposts, post office boxes, mail, and newspaper boxes, fire hydrants, power poles, and other obstructions within the ROW. Trimming must be done along road curbing to ensure that grass growth does not extend into a curb or gutter.
4. **TRIMMING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, concrete curbing, concrete medians, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.
5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.

6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shutdown of operation, due to the failure of proper MOT. Additional days shall not be granted as well.
- D. **AREAS OF WORK:** All County roadways as highlighted on the attached map, which are within the Ridge Manor area, and include all Drainage Retention Areas (DRAs) and Drainage Rights-of-Way (DROWS) as marked on the attached map as DRAs.
1. The entire area is bound to the Southwest by Lockhart Rd, Northwest by Croom Rital Rd, North by the Sumter County line, East by the Sumter County Line, and the South by the Pasco County Line. The Rights-of-Way of Burwell Road, Riverland Road, and Richloam Clay Sink Road, must be mowed as well.
 - a. Roads also included within this boundary are Cracker Xing, Bronson Blvd, Parkland Ave, Windmere Rd, Sherman Hills Blvd, and the Cyril bypass road off of Kettering Rd, next to the Walmart Distribution Center.
 - b. Subdivisions included within this boundary include Sherman Hills, bound to the South by State Road 50, West by Interstate 75, and East by Croom Rital Rd. Riverdale, bound to the East by US 98 and the South by the Pasco County Line. Lakewood, bound to the North by State Road 50 and East by US 301. Talisman Estates, bound to the West by US 301, and the South by the Pasco County Line. Ridge Manor estates, bound to the South by Ridge Manor Blvd, the East by US 301, and the North by the Sumter County Line.
 2. This mowing area is separated into two (2) sub-areas with the intent to better describe the mowing boundaries defined in paragraph 1.
 - a. **Sub Area A:** Subdivision County Owned ROWs and DRAs within Sherman Hills, Riverdale, Talisman, Ridge Manor Estates, and Lakewood Subdivisions.
 - b. **Sub Area B:** All roadways and DRAs within the boundaries specified in Paragraph 1, less the areas listed in Sub Area A, Emergency Maintenance, Private roadways and Private DRAs
 3. The Vendor/Contractor will not mow areas that have been mowed to within specifications by the abutting property owner during a mowing cycle.
 4. The approximate mileage is one hundred twenty (120) miles of right of way (ROW) and approximately forty-one (41) acres of Drainage Retention Areas.
- E. **EQUIPMENT:**

1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.
2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));
 - c. Rotary Deck Mower(s);
 - d. Zero-Turn Mowers;
 - e. String Trimmer(s) (weed eater(s));
 - f. Edger(s);
 - g. Blower(s) and
 - h. Utility Trailers and/or truck(s) suitable for transporting this equipment
3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.
5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.
6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.
7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

7.4. ZONE D - SCOPE AND SPECIFICATIONS: SPRING HILL COLLECTOR ROADS

- A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, and equipment in order to accomplish the mowing services, as described in these contract documents, at the locations, and within the limits specified. The scope consists of all areas as specified on the bid form, subject to additions, deletions, or changes in mowing locations or intervals during the term of the Contract. Vegetation in all areas consists of various types of grasses and weeds. When complete, the mowing area must present a uniform, and tidy appearance within the specifications of the Contract.
1. **VENDOR/CONTRACTOR AVAILABILITY:** During normal business hours (Monday – Friday, 7:00 a.m. – 5:00 p.m.), Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor. It is the Vendor/Contractor's responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.
- B. **GENERAL REQUIREMENTS:**
1. Subsequent to the issuance of the Purchase Order, the Hernando County Department of Public Works shall issue a Notice to Proceed (NTP) letter to the Vendor/Contractor to indicate the start of each mowing cycle.
 2. The Vendor/Contractor shall mow all grass along all rights-of-way and grassed medians, Drainage Retention Areas (DRAs), and Drainage Rights-of-Way (DROWs) adjacent to those rights-of-way as shown on the attached maps as collector roads, and collector road DRAs and DROWs. All mowing operations shall include litter and debris pick-up within the areas to be mowed, to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be trimmed, including, but not limited to, power poles, mailboxes, signs, posts, drainage outfalls, etc. if needed to ensure an even cut throughout. All grass overgrowing concrete curbing will be trimmed and removed. All vegetation growing through the concrete medians will be trimmed so as not to extend beyond the height of the median.
 3. A well-kept appearance, based on DPW's standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be less than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage
 4. The Vendor/Contractor shall not mow grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a maintenance fee deducted from the contractor's invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.

5. The Vendor/Contractor shall contact the Department of Public Works (352-754-4060) to notify:
 - a. the work is completed; and
 - b. list of scheduled locations for the following week of mowing.
6. Upon notification by the Vendor/Contractor to the County of work, which was completed the County will inspect the area and issue deficiency notices to the Vendor/Contractor of work not completed or work not completed to the standards of this specification.
 - a. The Vendor/Contractor, at their expense, must remedy the deficiencies prior to the beginning of the next cycle of work. If the Vendor/Contractor fails to correct those deficiencies prior to the start of the next cycle, deductions in the amount of \$150.00 per location where structures are not trimmed, and deductions for areas not mowed in the amount equal to the prorate share of lineal footage, acreage, or area not mowed to the total area required to be mowed in one (1) cycle, will be assessed.

C. MOWING REQUIREMENTS:

1. Mowing Season: Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions. Off-season mowing cycles may be required for the prices listed on the bid form.
2. The areas to be mowed and trimmed include median strips, adjacent right-of-way areas, swale bottoms, and front and back slopes. The entire grassy sections of each area are to be mowed. The Vendor/Contractor must run the equipment as close to structures as practical. All vegetation within the mowing area must be cut to a height of three (3) inches with a maximum tolerance of one-half (1/2) inch plus or minus for collector roads with sidewalks on either side. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
3. Drainage Retention Areas are to be mowed as close to the center as the wetness of the ground will allow. **The attached map identifies the drainage retention areas.** The entire grassy area of each area is to be mowed. The Vendor/Contractor must run the equipment as close to the structures as practical.
 - a. All retention areas are to be mowed using a tractor and grass-cutting attachment so that a cut of four (4) to six (6) inches in height is achieved after the mowing event. These areas are not to be mowed with a "zero-turn mower," unless for the DRAs and DROWs not easily accessible.
 - b. All litter must be picked up and disposed of prior to mowing.

- c. All vegetation within the mowing area must be cut to a maximum height of six (6) inches height with a maximum tolerance of one-half (1/2) inch plus or minus. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
 4. **TRIMMING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, concrete curbing, concrete medians, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.
 5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.
 6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shutdown of operation, due to the failure of proper MOT. Additional days shall not be granted as well.
- D. AREAS OF WORK:**
1. All County-Maintained Collector Roadways within the Spring Hill area, in Hernando County, Florida, as depicted on the attached map. This is exclusive of all County-maintained residential roadways, Drainage Retention Areas and Drainage Right of Ways not adjacent to collector roads, and roadways within private subdivisions.
 2. The Entire area is bound to the north by State Road 50, east by US 41, the West by US 19, and the South by County Line Blvd.
 3. The Vendor/Contractor will not mow areas that have been mowed within specifications by the abutting property owner during a mowing cycle.
 4. The approximate total mileage of County-Maintained Collector Roads to be mowed for each cycle is **90.8 miles**.
- E. EQUIPMENT:**
1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.

2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));
 - c. Rotary Deck Mower(s);
 - d. Zero-Turn Mowers;
 - e. String Trimmer(s) (weed eater(s));
 - f. Edger(s);
 - g. Blower(s) and
 - h. Utility Trailers and/or truck(s) suitable for transporting this equipment
3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.
5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.
6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.
7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

7.5. ZONE E - SCOPE AND SPECIFICATIONS: SPRING HILL RESIDENTIAL DRAS

- A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, equipment and transportation in order to accomplish the mowing services, as described in these Contract documents at the locations and within the limits specified. Scope consists of all areas as specified on the Bid Form, subject to additions, deletions or changes in mowing locations or intervals during the term of the Contract. Vegetation in all areas consists of various types of grasses and weeds. When complete, a mowing area must present a uniform and tidy appearance within the specifications of the Contract.
1. **VENDOR/CONTRACTOR AVAILABILITY:** During normal business hours (Monday – Friday, 7:00 a.m. – 5:00 p.m.), Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor. It is the Vendor/Contractor’s responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.
- B. **GENERAL REQUIREMENTS:**
1. Subsequent to the issuance of the Purchase Order, the Hernando County Department of Public Works shall issue a Notice to Proceed (NTP) letter to the Vendor/Contractor to indicate the start of each mowing cycle.
 2. The Vendor/Contractor shall mow all grass areas within the DRAs and DROWs as shown on the attached maps. All mowing operations shall include litter and debris pick-up within the areas to be mowed prior to mowing to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be brush cut and trimmed, if needed to ensure an even cut throughout. Zero turns will occasionally be necessary for DRAs and DROWs not easily accessible.
 3. A well-kept appearance, based on DPW’s standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be less than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage.
 4. The Vendor/Contractor shall not mow or scatter grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a maintenance fee deducted from the contractor’s invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.
 5. The Vendor/Contractor shall contact the Department of Public Works (352-754-4060) to notify:

- a. the work is completed; and
 - b. list of scheduled locations for the following week of mowing.
6. Upon notification by the Vendor/Contractor to the County of work, which was completed the County will inspect the area and issue deficiency notices to the Vendor/Contractor of work not completed or work not completed to the standards of this specification.
 - a. The Vendor/Contractor, at their expense, must remedy the deficiencies prior to the beginning of the next cycle of work. If the Vendor/Contractor fails to correct those deficiencies prior to the start of the next cycle, deductions in the amount of \$150.00 per location where structures are not trimmed, and deductions for areas not mowed in the amount equal to the prorated share of square footage, acreage, or area not mowed to the total area required to be mowed in one (1) cycle, will be assessed.

C. MOWING REQUIREMENTS:

1. **Mowing Season:** Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions. Off-season mowing cycles may be required for the prices listed on the bid form.
2. All vegetation within the mowing area of the DRAs and DROWs must be cut between a height of height of three (3) inches with a maximum tolerance of one-half (1/2) inch plus or minus and six (6) inches with a maximum tolerance of one-half (1/2) inch. Each mower pass shall overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established, or natural landscaping has been preserved, mowing shall conform to the established mowing contours.
3. The areas to be mowed include adjacent ROW areas, swale bottoms, and front and back slopes. Drainage Retention Areas are to be mowed as close to the center as the wetness of the ground will allow. The attached map identifies the drainage retention areas. The entire grassy area is to be mowed. All loose trash, and debris must be removed from the mowing area prior to mowing. Trimming must be done adjacent to signposts, post office boxes, mail, and newspaper boxes, fire hydrants, and power poles. All structures and drainage outfalls within the areas to be mowed shall be brush cut and trimmed, to ensure an even cut throughout. The Vendor/Contractor must run equipment as close to structures as practical. Zero turns will occasionally be necessary for DRAs and DROWs not easily accessible.
4. **TRIMMING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, concrete curbing, concrete medians, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and

concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.

5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.
6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shutdown of operation, due to the failure of proper MOT. Additional days shall not be granted as well.

D. AREAS OF WORK:

1. All County owned residential DRAs and DROWs less DRAs and DROWs on Spring Hill Collector roads and some subdivisions as depicted on the attached maps, Section VIII, Exhibits. Spring Hill Area, excluding the Timber Pines, Sterling Hills, Preston Hollow, Pristine Place, Sand Ridge, and Silver Ridge subdivisions.
2. The entire area is divided into four zones, North, South, East, and West, bound to the north by State Road 50, the east by US 41, the west by US 19, and South by County Line Blvd. This area also includes the Seven Hills, Rainbow Woods, Rainbow Hills Estates, Berkley Manor, Orchard Park III, The Oaks, Deerfield, Springwood Estates, East Linden Estates, and Barony Woods.
3. The Vendor/Contractor will not mow areas that have been mowed within specifications by the abutting property owner during a mowing cycle.
4. The approximate total acreage of DRAs and DROWs that are to be mowed for each cycle is **526 acres**.

E. EQUIPMENT:

1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.
2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));

- c. Rotary Deck Mower(s);
 - d. Zero-Turn Mowers;
 - e. String Trimmer(s) (weed eater(s));
 - f. Edger(s);
 - g. Blower(s) and
 - h. Utility Trailers and/or truck(s) suitable for transporting this equipment
3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.
5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.
6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.
7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

7.6. ZONE F - SCOPE AND SPECIFICATIONS: SPRING HILL RESIDENTIAL MOWING

- A. **SCOPE OF WORK:** The Vendor/Contractor will supply all materials, labor, equipment and transportation in order to accomplish the mowing services, as described in these Contract documents at the locations and within the limits specified. Scope consists of all areas as specified on the Bid Form, subject to additions, deletions or changes in mowing locations or intervals during the term of the Contract. Vegetation in all areas consists of various types of

grasses and weeds. When complete, a mowing area must present a uniform and tidy appearance within the specifications of the Contract.

1. **VENDOR/CONTRACTOR AVAILABILITY:** During normal business hours (Monday – Friday, 7:00 a.m. – 5:00 p.m.), Vendor/Contractor must be available by cellular phone to ensure that messages and/or contact is maintained between the County and the Vendor/Contractor. It is the Vendor/Contractor's responsibility to supply the applicable phone numbers to the County and to promptly notify the County of any changes to these numbers.

B. GENERAL REQUIREMENTS:

1. Subsequent to the issuance of the Purchase Order, the Hernando County Department of Public Works shall issue a Notice to Proceed (NTP) letter to the Vendor/Contractor to indicate the start of each mowing cycle.
2. The Vendor/Contractor shall mow all grass areas within the right of way as shown on the attached maps. All mowing operations shall include litter and debris pick-up within the areas to be mowed prior to mowing to ensure a neat appearance after the work is complete. All structures within the areas to be mowed shall be trimmed, if needed to ensure an even cut throughout, to include but not limited to mailboxes, utility poles, light poles, drainage structures and curbing if present.
3. A well-kept appearance, based on DPW's standards, will be the criteria used to determine an increase or decrease in the frequency. It is estimated that all areas will require mowing at a minimum of once every thirty (30) but shall not be less than once every fifteen (15) calendar days during the mowing season. The Vendor/Contractor must not rely on these intervals and quantities, such that a substantial reduction therein may cause him/her damage.
4. The Vendor/Contractor shall not mow or scatter grass clippings onto any roadway. If this does occur, the contractor will remove the clippings from the roadway immediately. There will be a maintenance fee deducted from the contractor's invoice in the amount of \$250.00 for each occurrence as documented by the DPW inspector.
5. The Vendor/Contractor shall contact the Department of Public Works (352-754-4060) to notify:
 - a. the work is completed; and
 - b. list of scheduled locations for the following week of mowing.
6. Upon notification by the Vendor/Contractor to the County of work, which was completed the County will inspect the area and issue deficiency notices to the Vendor/Contractor of work not completed or work not completed to the standards of this specification.

- a. The Vendor/Contractor, at their expense, must remedy the deficiencies prior to the beginning of the next cycle of work. If the Vendor/Contractor fails to correct those deficiencies prior to the start of the next cycle, deductions in the amount of \$150.00 per location where structures are not trimmed, and deductions for areas not mowed in the amount equal to the prorate share of square footage, acreage, or area not mowed to the total area required to be mowed in one (1) cycle, will be assessed.

C. MOWING REQUIREMENTS:

1. **Mowing Season:** Estimated to begin on April 1st and end on November 30th of a calendar year. These dates are an estimate and may be adjusted by the County due to weather and/or other conditions. Off-season mowing cycles may be required for the prices listed on the bid form.
2. All vegetation within the mowing area must be cut to a height of three (3) inches with a maximum tolerance of one-half inch (1/2") plus or minus. Each mower pass must overlap the previous pass so that no strips of uncut vegetation remain. When landscaping has been established or natural landscaping has been preserved, mowing shall conform to the established mowing contours. Undeveloped property adjacent to County roads within this area are included as part of the mowing responsibilities of the Vendor/Contractor, to include but limited to roads within the El Pico Unrecorded Subdivision, Berkley Court, and Lori Drive. This Contract does not include any DRAs.
3. The areas to be mowed include adjacent right of way areas, swale bottoms, and front and back slopes. Maps identifying these areas are attached to this bid (Section VIII, Exhibit A). The entire grassy area is to be mowed. All loose trash and debris must be removed from the right of way mowing area prior to mowing. Trimming must be done adjacent to sidewalks, signposts, utility poles, post office boxes, mail and newspaper boxes, fire hydrants, power poles, and other obstructions within the right of way. Trimming must be done along road curbing to ensure that grass growth does not extend into a curb or gutter for all adjacent vacant lots and specifically assigned non-vacant lots. The entire grassy area within the County's right of ways of each zone is to be mowed. The Vendor/Contractor must run equipment as close to structures as practical.
4. **TRIMMING REQUIREMENTS:** This work consists of mechanically or manually trimming around all structures, signposts, plantings, concrete curbing, concrete medians, etc., to maintain cut height uniformity. Vegetation growing through or above concrete curbing and concrete medians shall be trimmed so as not to have exposed vegetation above the concrete.
5. **TRASH AND DEBRIS REMOVAL REQUIREMENTS:** The Vendor/Contractor is responsible for picking up and disposing of any obstacles including but not limited to tires, cans, large

boxes, papers, beverage cartons, etc. within County rights-of-way. The intent is to eliminate debris and any objectionable appearance.

6. **MANAGEMENT OF TRAFFIC (MOT) REQUIREMENTS:** The Vendor/Contractor is responsible for setting up the appropriate Management of Traffic, while performing the work specified within this document. Management of Traffic shall adhere to the FDOT FY 2025-2026 Standard Plans. Failure to provide the proper MOT will be subject to shutting down the operation, until it meets the requirements. Hernando County is not held responsible for any delays, or costs, as a direct result of the shutdown of operation, due to the failure of proper MOT. Additional days shall not be granted as well.

D. AREAS OF WORK:

1. All County roadways as depicted on the attached map less collector roads and some private subdivision areas as shown on the map. Spring Hill Area, exclusive of the Seven Hills Subdivision, the Timber Pines Subdivision, the Preston Hollow Subdivision, and the Pristine Place subdivision.
2. The entire area is divided into four zones, North, South, East, and West, bound to the north by State Road 50, the east by US 41, the west by US 19, and South by County Line Blvd. This area also includes the Rainbow Woods, Rainbow Hills Estates, Berkley Manor, Orchard Park III, The Oaks, Deerfield, Springwood Estates, East Linden Estates, and Barony Woods.
3. The Vendor/Contractor will not mow areas that have been mowed within specifications by the abutting property owner during a mowing cycle.
4. The approximate total mileage of County-Maintained Residential Roads to be mowed for each cycle is **491 miles**.

E. EQUIPMENT:

1. Equipment shall be in good repair and be maintained to produce a clean, sharp cut and uniform distribution of cuttings.
2. The Vendor/Contractor must either own or lease all equipment required to perform the services under this Agreement. This includes, at a minimum, the following equipment:
 - a. Tractor(s);
 - b. Batwing Mower(s) (Flex Wing Rotary Cutter(s));
 - c. Rotary Deck Mower(s);
 - d. Zero-Turn Mowers;
 - e. String Trimmer(s) (weed eater(s));
 - f. Edger(s);

- g. Blower(s) and
 - h. Utility Trailers and/or truck(s) suitable for transporting this equipment
- 3. The Vendor/Contractor must maintain and utilize all necessary equipment to complete a cycle in accordance with these specifications within thirty (30) calendar days from the start date specified in the Notice to Proceed. The Vendor/Contractor is responsible for leasing equipment as necessary to meet this requirement at no additional cost to the County. It is the direct responsibility of the Vendor/Contractor to ensure that it has contingency plans to repair or replace equipment that is inoperable so as not to cause an out-of-service or delay of service of this Contract.
- 4. All tractors and riding mowers shall have a Global Positioning System (GPS) capability installed which communicates locations in real time such that recordings of the locations of equipment are maintained by Vendor/Contractor. The County may request, and the Vendor/Contractor will provide to the County location data for any tractor or riding mower utilized for performance of the awarded Contract. The County may request such information to verify which locations have been completed, for scheduling, or for other purposes.
- 5. Equipment that damages the pavement or turf in any way shall not be used. The Vendor/Contractor shall, at their expense, replace any damaged turf, pavement, concrete surface, or structure, as a result of their mowing operation, in a timely manner as determined by the County.
- 6. All tractors, riding mowers, and push mowers of the Vendor/Contractor shall be equipped with a guard or shield to prevent grass, rock or other debris from being propelled into any roadway or pedestrian area.
- 7. The Vendor/Contractor must include a complete list of equipment and personnel that will be utilized for the prosecution of The Work described above with their proposal.

8. PRICING PROPOSAL

Bids are for each zone in its entirety. Check the NO BID column **OF EACH LINE IN THE TABLE** if you do not wish to enter a bid for that zone.

ZONE A - RURAL COLLECTOR ROADS MOWING BID TABLE

Line Item	SITE/LOCATION	IN/OFF-SEASON MOWS	Unit of Measure	PRICE PER MOW	Total	No Bid
RURAL COLLECTOR ROADS IN-SEASON MOWING						
1	Rural Collector Roads	8	EA			
RURAL COLLECTOR ROADS OFF-SEASON MOWING						
2	Rural Collector Roads	2	EA			
TOTAL						

ZONE B - ROYAL HIGHLANDS BID TABLE

Line Item	Description	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
ROYAL HIGHLANDS SUB AREA "A"						
1	Road layouts of Sunshine Grove from Route 50 to Hexam Road and Ken Austin Parkway. (Estimated 10 mows per Calendar Year)	10	EA			
ROYAL HIGHLANDS SUB AREA "B"						
2	All roadways, DRAs, and DROWs within areas specified in paragraph 7.2.D.1 to 7.2.D.2 less Sub Area A. (Estimated 8 mows per Calendar Year)	8	EA			

Line Item	Description	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
TOTAL						

ZONE C - RIDGE MANOR BID TABLE

Line Item	Description	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
RIDGE MANOR AREA "A"						
1	Subdivision County owned ROWs and DRAs within Ridge Manor West, Riverdale, Talisman, and Lakewood Subdivisions	8	EA			
RIDGE MANOR AREA "B"						
2	All roadways and DRAs within the area bound on the east of and including Lockhart Road, State Road 50 East, and Croom Rital Road (north of State Road 50) and south of the Sumter-Hernando County border, and west of and including Treiman Boulevard (north of State Road 50), State Road 50, Burwell Road, and north of and including Power Line Road. In addition to all the County owned ROWs within that bound area the ROWs of Riverland Road, Cyril Bypass Rd and Richloam Clay Sink Road must be mowed.	8	EA			

Line Item	Description	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
TOTAL						

ZONE D - SPRING HILL COLLECTOR ROADS BID TABLE

Line Item	SITE/LOCATION	IN/OFF-SEASON MOWS	Unit of Measure	PRICE PER MOW	Total	No Bid
SPRING HILL COLLECTOR ROADS IN-SEASON MOWING						
1	Spring Hill Collector Roads	8	EA			
SPRING HILL COLLECTOR ROADS OFF-SEASON MOWING						
2	Spring Hill Collector Roads	2	EA			
TOTAL						

ZONE E - SPRING HILL DRAS BID TABLE

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
DRAINAGE RETENTION AREAS AND DRAINAGE RIGHTS-OF-WAY IN-SEASON						
1	North Zone – N1 Exhibit A	8	EA			
2	North Zone – N2 Exhibit B	8	EA			
3	South Zone – S1 Exhibit A	8	EA			
4	South Zone – S2 Exhibit B	8	EA			
5	East Zone – E1 Exhibit A	8	EA			

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
6	East Zone – E2 Exhibit B	8	EA			
7	West Zone – W1 Exhibit A	8	EA			
8	West Zone – W2 Exhibit B	8	EA			
9	SEVEN HILLS AREA	8	EA			
DRAINAGE RETENTION AREAS AND DRAINAGE RIGHTS-OF-WAY OFF-SEASON						
10	North Zone – N1 Exhibit A	2	EA			
11	North Zone – N2 Exhibit B	2	EA			
12	South Zone – S1 Exhibit A	2	EA			
13	South Zone – S2 Exhibit B	2	EA			
14	East Zone – E1 Exhibit A	2	EA			
15	East Zone – E2 Exhibit B	2	EA			
16	West Zone – W1 Exhibit A	2	EA			
17	West Zone – W2 Exhibit B	2	EA			
18	SEVEN HILLS AREA	2	EA			
TOTAL						

ZONE F - SPRING HILL RESIDENTIAL BID TABLE

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
NORTH ZONE IN SEASON MOWING						
1	North Zone – N1	8	EA			
2	North Zone – N2	8	EA			
NORTH ZONE OFF SEASON MOWING						
3	North Zone – N1	2	EA			
4	North Zone – N2	2	EA			
SOUTH ZONE IN SEASON MOWING						
5	South Zone - S1	8	EA			
6	South Zone - S2	8	EA			
SOUTH ZONE OFF SEASON MOWING						
7	South Zone - S1	2	EA			
8	South Zone - S2	2	EA			
EAST ZONE IN SEASON MOWING						
9	East Zone - E1	8	EA			
10	East Zone - E2	8	EA			
EASO ZONE OFF SEASON MOWING						
11	East Zone - E1	2	EA			
12	East Zone - E2	2	EA			
WEST ZONE IN SEASON MOWING						
13	West Zone - W1	8	EA			
14	West Zone - W2	8	EA			

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
WEST ZONE OFF SEASON MOWING						
15	West Zone - W1	2	EA			
16	West Zone - W2	2	EA			
TOTAL						



FLORIDA TREE AND PROPERTY MAINTENANCE RESPONSE DOCUMENT REPORT

RFP No. 26-RFP01213/JG

[Mowing Services Hernando County](#)

RESPONSE DEADLINE: June 1, 2026 at 10:00 am

Report Generated: Monday, July 6, 2026

Florida Tree and Property Maintenance Response

CONTACT INFORMATION

Company:

Florida Tree and Property Maintenance

Email:

ftpmaintenance@hotmail.com

Contact:

Wesley Livernois

Address:

15344 Matis Rd
Hudson, FL 34669

Phone:

(727) 741-7396

Website:

N/A

Submission Date:

Jun 1, 2026 9:33 AM (Eastern Time)

ADDENDA CONFIRMATION

Addendum #1

Confirmed May 29, 2026 11:09 AM by Wesley Livernois

Addendum #2

Confirmed May 29, 2026 11:09 AM by Wesley Livernois

Addendum #3

Confirmed May 29, 2026 11:09 AM by Wesley Livernois

QUESTIONNAIRE

1. Company Information

VENDOR REGISTRATION*

Pass

Please download the below documents, complete, and upload.

- [Vendor-Registration-Form.pdf](#)

Vendor-Registration-Form_5-29.pdf

W9 FORM *

Pass

Please upload your company's W9 information

FTP_W9_2025.pdf

UPLOAD FLORIDA PERMIT

Pass

Bidders who are non-resident corporations shall furnish to the Owner a duly certified copy of their permit to transact business in the State of Florida along with the bid. Failure to submit this evidence or qualification to do business in the State of Florida may be basis for rejection of the bid.

Sunbiz-_Carl_-_Hernando.pdf

LOCAL PREFERENCE.

If you are claiming local preference, please download the below documents, complete, and upload.

- [LOCAL VENDOR AFFIDAVIT OF E...](#)

No response submitted

2. Authorizations

AUTHORIZED REPRESENTATIVE*

Pass

Are you fully authorized to bind this company, or corporation.

Yes

AUTHORIZED SIGNATORY/NEGOTIATOR*

Pass

Please provide the information to support the statement below:

The Firm/Contractor represents that the following persons are authorized to sign and/or negotiate contracts and related documents to which the Firm/Contractor will be duly bound:

Name(s)

Title(s)

Email(s)

Phone(s)

Business Address(s)

Wesley Livernois. Owner/Manager. ftpmaintenance@hotmail.com. 727-741-7396. 15344 Matis Rd Hudson, FL 34669

CORPORATE AFFIDAVIT*

Pass

Please download the below documents, complete, and upload.

- [Corporate Affidavit \(4\).pdf](#)

attachment_1.pdf

3. Confirmations

CONFIRM 180 DAYS PROPOSAL VALIDITY*

Pass

I hereby propose to furnish the goods or services specified in the Request for Proposals at the prices or rates quoted in my Proposal. I agree that my RFP will remain firm for a period of up to one hundred and eighty (180) days in order to allow the County adequate time to evaluate the Proposals. Furthermore, I agree to abide by all conditions of the Proposal.

Confirmed

HERNANDO COUNTY DOES NOT ACCEPT EXCEPTIONS TO THE CONTRACT.*

Pass

I have carefully examined the Request for Proposals/Qualifications (RFP/RFQ), Instructions to Proposers, General and/or Special Conditions, Specifications, RFP/RFQ Proposal and any other documents accompanying or made a part of this invitation.

I certify that all information contained in this RFP/RFQ is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this RFP/RFQ on behalf of the Consultant/Firm as its act and deed and that the Consultant/Firm is ready, willing and able to perform if awarded the Contract.

I further certify that this RFP/RFQ is made without prior understanding, agreement, connection, discussion, or collusion with any person, firm or corporation submitting a RFP/RFQ for the same product or service; no officer, employee or agent of the Hernando County BCC or of any other Proposer interested in said RFP/RFQ; and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for Contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the RFP/RFQ.

The undersigned further declares that the "work" will be performed in strict accordance with such requirements.

NO EXCEPTIONS ALLOWED:

I understand that Hernando County does not accept any Exceptions to the Sample Contract.

Yes

DRUG FREE WORKPLACE CERTIFICATION *

Pass

I have read and attest to, in accordance with Florida Statute 287.087, hereby certify that Proposer:

Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.

Gives each employee engaged in providing commodities or contractual services that are under proposal a copy of the statement specified above.

Notifies the employees that as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, pleas of guilty or nolo contendere to, any violation of Chapter 893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.

Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.

Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace Program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”.

Please Confirm that you have read and attest to this Drug Free Workplace Certificate

Confirmed

VENDOR CERTIFICATION REGARDING SCRUTINIZED COMPANIES*

Pass

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more, that are on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector Lists which are created pursuant to s. 215.473 F.S., or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725 F.S., or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

As the person authorized to bind on behalf of respondent, I hereby certify that the company identified above in the section entitled “Respondent Vendor Name” is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney’s fees, and/or costs and does not have business operations in Cuba or Syria.

I have read and attest that I confirm the above is acknowledged.

Confirmed

E-VERIFY CERTIFICATION *

Pass

Vendor/Contractor acknowledges and agrees to the following:

Vendor/Contractor shall utilize the U.S. Department of Homeland Security’s E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

All persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida; and

All persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the Contract with the department.

Confirmed

AFFIDAVIT OF NON COLLUSION AND OF NON-INTEREST OF HERNANDO COUNTY EMPLOYEES*

Pass

Affidavit of Non Collusion and of Non-Interest of Hernando County Employees

Certification that Vendor/Contractor affirms that the bid/proposal presented to the Owner is made freely, and without any secret agreement to commit a fraudulent, deceitful, unlawful or wrongful act of collusion.

I have read and attest that I am the Vendor/Contractor in the above bid/proposal, that the only person or persons interested in said proposal are named therein; that no officer, employee or agent of the Hernando County Board of County Commissioners (BOCC) or of any other Vendor/Contractor is interested in said bid/proposal; and that affiant makes the above bid/proposal with no past or present collusion with any other person, firm or corporation.

Please confirm that you have read and attest to Affidavit of Non Collusion and of Non-Interest of Hernando County Employees.

Confirmed

FOREIGN COUNTRIES OF CONCERN 287.138*

Pass

287.138 F.S., prohibits agencies from contracting with companies which grant the Vendor/Contractor access to personal identifiable information if: a) the Contractor is owned by the government of a Foreign Country of Concern (as defined by the statute); (b) the government of a Foreign Country of Concern has a controlling interest in the entity; or (c) the Contractor is organized under the law of or has its principal place of business in a Foreign Country of Concern.

As the person authorized to bind on behalf of respondent, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not owned, controlled or organized under the law of a Foreign Country of Concern as identified in Section 287.138, Florida statutes. I understand that the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

I have read and attest that I confirm the above is acknowledged.

Confirmed

SWORN STATEMENT 287.133 (3) (A)*

Pass

I have read and attest that I understand that a "public entity crime" as defined in Paragraph 287.133 (1)(g), Florida Statutes, means a violation of any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

I have read and attest that I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any Federal or State trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

I have read and attest that I understand that an "affiliate" as defined in Paragraph 287.133 (1)(a), Florida Statutes, means:

- A. A predecessor or successor of a person convicted of a public entity crime; or
- B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one (1) person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

I have read and attest that I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

I have read and attest that based on information and belief, the statement which I have confirmed below is true in relation to the entity submitting this sworn statement:

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31, OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT.

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

IF YOU CHOSE OPTION 3, TO THE QUESTION ABOVE, 3.10 SWORN STATEMENT 287.133(3) A, ATTACH A COPY OF THE FINAL ORDER.

No response submitted

4. Proposal

PROPOSAL*

Pass

Please upload your proposal. The Proposal Format section of Section 5 of this RFP/RFQ describes the required Proposal Format. Proposer's should also reference Section 6 Evaluation Criteria.

Carl_Hernando_Florida_Tree_and_Property_Maintenance,_LLC.pdf

COI_Hernando_County_BOCC_Carl.pdf

Hernando_County_COI_Carl_.pdf

FTPM_Equipment_Personnel.pdf

FTPM_Experience_Qualifications.pdf

FTPM_Zone_Capability_Statements.pdf

FTPM_Work_Plan_Schedule.pdf

FTPM_Hernando_Cover_Letter.pdf

Carl_Hernando_Florida_Tree_Letter.pdf

Fwd__Reference_letter_-_FTP.pdf

FTPM_Reference_Contacts.pdf

5. Additional Required Forms

HERNANDO COUNTY EMPLOYMENT DISCLOSURE*

Pass

Please download the below documents, complete, and upload.

- [HC Employment Disclosure Ce...](#)

HC_Employment_Disclosure_Certification_Statement_5-29.pdf

ANTI HUMAN TRAFFICKING AFFIDAVIT*

Pass

Please download the below documents, complete, and upload.

- [Anti Human-Trafficking-Affi...](#)

Anti_Human-Trafficking-Affidavit-2024_5-29.pdf

CONFIRM MOWING ZONE*

Pass

Please confirm the Mowing Zone(s), for which, you are bidding. You may select more than one (1) option.

Zone A - Rurla Collector Roads

Zone B - Royal Highlands

Zone C - Ridge Manor

Zone D - Spring Hill Collector Roads

Zone E - Spring Hill DRAs

Zone F - Spring Hill Residential



PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604
P 352.754.4020 ♦ F 352.754.4199 ♦ W www.HernandoCounty.us

ADDENDUM # ONE (1)

TO
THE CONTRACT DOCUMENTS
FOR THE

Mowing Services for Hernando County

IN
HERNANDO COUNTY, FLORIDA
SOLICITATION NO. 26-RFP01213/JG

Bidders are required to acknowledge receipt of this Addendum via OpenGov prior to the time of the Bid Opening.

The following changes, additions are hereby made a part of the Contract Documents for the above-referenced Solicitation as fully and completely as if the same were fully set forth therein:

A. Questions and Answers

1.Q. 1) I noticed, As I was briefing the bid. In the pricing sheet that it was only mentioning the Residential North 1&2 row mowing and not the other three zones. 2) Are the residential rows combined with the residential dra's?

1.A. 1) All four zones are included in Zone F.

2) No, residential rights of way are not combined with the residential DRAs. Please see revised Bid Table for Zone F SPRING HILL RESIDENTIAL BID TABLE in B. CHANGES of this Addendum #1.

B. CHANGES

ZONE F - SPRING HILL RESIDENTIAL BID TABLE

Line Item	Site/Location	Mows Per Year	Unit of Measure
North Zone In Season Mowing			
1	North Zone – N1 Exhibit A	8	EA
2	North Zone – N2 Exhibit B	8	EA
North Zone Off Season Mowing			
3	North Zone – N1 Exhibit A	2	EA
5 4	North Zone – N2 Exhibit B	2	EA
South Zone In Season Mowing			
5	South Zone – S1	8	EA
6	South Zone – S2	8	EA
South Zone Off Season Mowing			
7	South Zone – S1	2	EA



PROCUREMENT DEPARTMENT

15470 FLIGHT PATH DRIVE ♦ BROOKSVILLE, FLORIDA 34604
P 352.754.4020 ♦ F 352.754.4199 ♦ W www.HernandoCounty.us

Line Item	Site/Location	Mows Per Year	Unit of Measure
8	South Zone – S2	2	EA
East Zone In Season Mowing			
9	East Zone – E1	8	EA
10	East Zone – E2	8	EA
East Zone Off Season Mowing			
11	East Zone – E1	2	EA
12	East Zone – E2	2	EA
West Zone In Season Mowing			
13	West Zone – W1	8	EA
14	West Zone – W2	8	EA
West Zone Off Season Mowing			
15	West Zone – W1	2	EA
16	West Zone – W2	2	EA

BOARD OF COUNTY COMMISSIONERS OF HERNANDO COUNTY, FLORIDA

Felicia Holmes, CPPO, CPPB, NIGP-CPP

For: Carla Rossiter-Smith MSM, PMP, GPC
Chief Procurement Officer



ADDENDUM # TWO (2)
TO
THE CONTRACT DOCUMENTS
FOR THE
Mowing Services for Hernando County
IN
HERNANDO COUNTY, FLORIDA
SOLICITATION NO. 26-RFP01213/JG

Bidders are required to acknowledge receipt of this Addendum via OpenGov prior to the time of the Bid Opening.

The following changes, additions are hereby made a part of the Contract Documents for the above-referenced Solicitation as fully and completely as if the same were fully set forth therein:

A. Questions and Answers

2.Q. 1) Should we include a written evaluation for each zone we are bidding on or one general? 2) If we are the best on several bids do we have to accept all of the bids?

2.A. 1) A written proposal, illustrating your approach pertaining to each evaluation criteria, must accompany any and all zones that a bid is being entered.

2) No, an evaluation committee will determine which, if any, zone(s) they have determined the vendor is best suited to handle based on the submitted proposals and past performance on mowing contracts of similar size and scope. Contrary to an Invitation to Bid (ITB) the award for an RFP is not solely based on the lowest bid.

3.Q. Can the previous bid tab and current contract please be provided?

3.A. No previous bid tab or current contract exists.

4.Q. If the current contract cannot be provided, can you tell us who the current landscape maintenance service provider is?

4.A. There is no current contract to be provided. Current providers are in-house personnel.

5.Q. Is there an online bid opening meeting attendance option; if so, can a link be provided?

5.A. A link to the ZOOM meeting for the Bid Opening is provided in the OVERVIEW Tab of this RFP.



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6.Q. What specific licenses will be required to be turned in with bidders' submittals?

6.A. No specialty license is required unless applying herbicides in conjunction with the mowing service.

7.Q. Can you please specify the base contract term for this project?

7.A. The initial term of this contract is to be for three (3) years with two (2) one (1) year renewals.

8.Q. How many feet from the street edge are contractors responsible for on right-of-way (ROW) areas?

8.A. The right of way width varies for each road. Indicators denoting the end of the ROW area are power poles, fences, and/or tree lines.

9.Q. Are all areas in currently maintainable condition and, if not, will all areas be brought up to a maintainable level prior to the awarded contractor beginning services?

9.A. Yes, all areas are in maintainable condition.

10.Q. How many contractors do you anticipate awarding from this bid? One contractor per each Zone?

10.A. Up to six (6) vendors can be awarded unless the County feels it's in its best interest to award multiple zones to a single vendor who has demonstrated the capacity and the ability to execute more than one (1) zone.

11.Q. Please confirm that all bidders are required to fill in "1-_RURAL_COLLECTOR_EXHIBIT_-_ZONE_A_Collector_Roads" with unit and extended pricing, per location.

11.A. Entering in the Price Per Mow (unit price) will produce the yearly total as the Price Per Mow will be multiplied by the In/Off Season mows (quantity)

12.Q. Please provide additional information regarding the "Untitled map" provided. What does this map represent specifically?

12.A. That map shows the location of Brittle Parsons Honeybee, one of the areas of responsibility for Zone B.

13.Q. There is no legend on the following maps: North_Seven_Hills_-_Zone_E_-_Spring_Hill_Residential_DRAs Royal_Palms_DRA_Aerials_-_Zone_E_-_Spring_Hill_Residential_DRAs South_Seven_Hills_-_Zone_E_-_Spring_Hill_Residential_DRAs Spring_Hill_Collector_Roads_01.16.24_-_Zone_D_-_Spring_Hill_Collector_Roads Please provide an explanation/further context for the areas of interest on the above-mentioned maps with no legend info.

13.A. Updated Exhibits will be added the week of May 4 to May 8, 2026. Please see Section B, CHANGES for additional information.



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B. CHANGES

a. **OVERVIEW** is revised as follows:

Timeline

Release Project Date: April 15, 2026
Pre-Proposal Meeting (Non-Mandatory): April 22, 2026, 11:00am
Hernando County Department of Public Works
1525 East Jefferson St Brooksville, FL 34601
Question Submission Deadline: April 27, 2026, 5:00pm
Bid Submission Deadline: ~~May 18, 2026~~ **June 1, 2026**, 10:00am
Administrative Conference Room at 15470 Flight Path Drive Brooksville, FL 34604

BOARD OF COUNTY COMMISSIONERS OF HERNANDO COUNTY, FLORIDA

Felicia Holmes

For: Carla Rossiter-Smith MSM, PMP, GPC
Director of Procurement & Strategic Initiatives

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ADDENDUM # THREE (3)

TO
THE CONTRACT DOCUMENTS
FOR THE

Mowing Services for Hernando County

IN
HERNANDO COUNTY, FLORIDA

SOLICITATION NO. 26-RFP01213/JG

Bidders are required to acknowledge receipt of this Addendum via OpenGov prior to the time of the Bid Opening.

The following changes, additions are hereby made a part of the Contract Documents for the above-referenced Solicitation as fully and completely as if the same were fully set forth therein:

A. UPDATED EXHIBITS

1. The following:

- ~~Exhibit T Spring_Hill_Collector_Roads_01.16.24 - Zone D - Spring Hill Collector Roads~~

is hereby removed and replaced with

[Exhibit T - Spring_Hill_Collector_Roads_01.16.24 - Zone D - Spring Hill Collector Roads, Revised 5-2-2026.](#)

2. The following Exhibits:

- ~~Exhibit Y North_Seven_Hills - Zone E - Spring Hill Residential DRAs,~~
- ~~Exhibit AA - North_Zone_N2.2 - Zone E - Spring Hill Residential DRAs, and~~
- ~~Exhibit BB - Royal_Palms_DRA_Aerials - Zone E - Spring Hill Residential DRAs~~

are hereby removed and replaced with

[Exhibit Y - North_Seven_Hills - Zone E - Spring Hill Residential DRAs Revised 5-2-2026.](#)

This single exhibit replaces the three Exhibits listed above in item 2.

**BOARD OF COUNTY COMMISSIONERS
OF HERNANDO COUNTY, FLORIDA**

Felicia Holmes, CPPO, CPPB, NIGP-CPP

For: Carla Rossiter-Smith MSM, PMP, GPC
Director of Procurement & Strategic Initiatives



County of Hernando
Procurement Department
Carla Rossiter-Smith, Chief Procurement Officer
15470 Flight Path Drive, Brooksville, FL 34604

PRICE TABLES

ZONE A - RURAL COLLECTOR ROADS MOWING BID TABLE

Line Item	SITE/LOCATION	IN/OFF-SEASON MOWS	Unit of Measure	PRICE PER MOW	Total	No Bid
RURAL COLLECTOR ROADS IN-SEASON MOWING						
1	Rural Collector Roads	8	EA	\$21,373.00	\$170,984.00	
RURAL COLLECTOR ROADS OFF-SEASON MOWING						
2	Rural Collector Roads	2	EA	\$21,373.00	\$42,746.00	
TOTAL					\$213,730.00	

ZONE B - ROYAL HIGHLANDS BID TABLE

Line Item	Description	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
ROYAL HIGHLANDS SUB AREA "A"						
1	Road layouts of Sunshine Grove from Route 50 to Hexam Road and Ken Austin Parkway. (Estimated 10 mows per Calendar Year)	10	EA	\$22,934.40	\$229,344.00	
ROYAL HIGHLANDS SUB AREA "B"						

FLORIDA TREE AND PROPERTY MAINTENANCE RESPONSE DOCUMENT REPORT

RFP No. 26-RFP01213/JG

Mowing Services Hernando County

Line Item	Description	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
2	All roadways, DRAs, and DROWs within areas specified in paragraph 7.2.D.1 to 7.2.D.2 less Sub Area A. (Estimated 8 mows per Calendar Year)	8	EA	\$28,688.00	\$229,504.00	
TOTAL					\$458,848.00	

ZONE C - RIDGE MANOR BID TABLE

Line Item	Description	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
RIDGE MANOR AREA "A"						
1	Subdivision County owned ROWs and DRAs within Ridge Manor West, Riverdale, Talisman, and Lakewood Subdivisions	8	EA	\$8,184.00	\$65,472.00	
RIDGE MANOR AREA "B"						
2	All roadways and DRAs within the area bound on the east of and including Lockhart Road, State Road 50 East, and Croom Rital Road (north of State Road 50) and south of the Sumter-Hernando County border, and west of and including Treiman Boulevard (north of State Road 50), State Road 50, Burwell Road, and north of and including Power Line Road. In addition to all the County owned ROWs within that bound area the ROWs of Riverland Road, Cyril Bypass Rd and Richloam Clay Sink Road must be mowed.	8	EA	\$8,184.00	\$65,472.00	
TOTAL					\$130,944.00	

ZONE D - SPRING HILL COLLECTOR ROADS BID TABLE

Line Item	SITE/LOCATION	IN/OFF-SEASON MOWS	Unit of Measure	PRICE PER MOW	Total	No Bid
SPRING HILL COLLECTOR ROADS IN-SEASON MOWING						
1	Spring Hill Collector Roads	8	EA	\$10,920.00	\$87,360.00	
SPRING HILL COLLECTOR ROADS OFF-SEASON MOWING						
2	Spring Hill Collector Roads	2	EA	\$10,920.00	\$21,840.00	
TOTAL					\$109,200.00	

ZONE E - SPRING HILL DRAS BID TABLE

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
DRAINAGE RETENTION AREAS AND DRAINAGE RIGHTS-OF-WAY IN-SEASON						
1	North Zone – N1 Exhibit A	8	EA	\$4,907.00	\$39,256.00	
2	North Zone – N2 Exhibit B	8	EA	\$4,907.00	\$39,256.00	
3	South Zone – S1 Exhibit A	8	EA	\$4,907.00	\$39,256.00	
4	South Zone – S2 Exhibit B	8	EA	\$4,907.00	\$39,256.00	
5	East Zone – E1 Exhibit A	8	EA	\$4,907.00	\$39,256.00	
6	East Zone – E2 Exhibit B	8	EA	\$4,907.00	\$39,256.00	

FLORIDA TREE AND PROPERTY MAINTENANCE RESPONSE DOCUMENT REPORT
RFP No. 26-RFP01213/JG
Mowing Services Hernando County

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
7	West Zone – W1 Exhibit A	8	EA	\$4,907.00	\$39,256.00	
8	West Zone – W2 Exhibit B	8	EA	\$4,907.00	\$39,256.00	
9	SEVEN HILLS AREA	8	EA	\$4,907.00	\$39,256.00	
DRAINAGE RETENTION AREAS AND DRAINAGE RIGHTS-OF-WAY OFF-SEASON						
10	North Zone – N1 Exhibit A	2	EA	\$4,907.00	\$9,814.00	
11	North Zone – N2 Exhibit B	2	EA	\$4,907.00	\$9,814.00	
12	South Zone – S1 Exhibit A	2	EA	\$4,907.00	\$9,814.00	
13	South Zone – S2 Exhibit B	2	EA	\$4,907.00	\$9,814.00	
14	East Zone – E1 Exhibit A	2	EA	\$4,907.00	\$9,814.00	
15	East Zone – E2 Exhibit B	2	EA	\$4,907.00	\$9,814.00	
16	West Zone – W1 Exhibit A	2	EA	\$4,907.00	\$9,814.00	
17	West Zone – W2 Exhibit B	2	EA	\$4,907.00	\$9,814.00	
18	SEVEN HILLS AREA	2	EA	\$4,907.00	\$9,814.00	
TOTAL					\$441,630.00	

ZONE F - SPRING HILL RESIDENTIAL BID TABLE

FLORIDA TREE AND PROPERTY MAINTENANCE RESPONSE DOCUMENT REPORT

RFP No. 26-RFP01213/JG

Mowing Services Hernando County

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
NORTH ZONE IN SEASON MOWING						
1	North Zone – N1	8	EA	\$7,365.00	\$58,920.00	
2	North Zone – N2	8	EA	\$7,365.00	\$58,920.00	
NORTH ZONE OFF SEASON MOWING						
3	North Zone – N1	2	EA	\$7,365.00	\$14,730.00	
4	North Zone – N2	2	EA	\$7,365.00	\$14,730.00	
SOUTH ZONE IN SEASON MOWING						
5	South Zone - S1	8	EA	\$7,365.00	\$58,920.00	
6	South Zone - S2	8	EA	\$7,365.00	\$58,920.00	
SOUTH ZONE OFF SEASON MOWING						
7	South Zone - S1	2	EA	\$7,365.00	\$14,730.00	
8	South Zone - S2	2	EA	\$7,365.00	\$14,730.00	
EAST ZONE IN SEASON MOWING						
9	East Zone - E1	8	EA	\$7,365.00	\$58,920.00	
10	East Zone - E2	8	EA	\$7,365.00	\$58,920.00	
EASO ZONE OFF SEASON MOWING						

Line Item	SITE/LOCATION	MOWS PER YEAR	Unit of Measure	PRICE PER MOW	Total	No Bid
11	East Zone - E1	2	EA	\$7,365.00	\$14,730.00	
12	East Zone - E2	2	EA	\$7,365.00	\$14,730.00	
WEST ZONE IN SEASON MOWING						
13	West Zone - W1	8	EA	\$7,365.00	\$58,920.00	
14	West Zone - W2	8	EA	\$7,365.00	\$58,920.00	
WEST ZONE OFF SEASON MOWING						
15	West Zone - W1	2	EA	\$7,365.00	\$14,730.00	
16	West Zone - W2	2	EA	\$7,365.00	\$14,730.00	
TOTAL					\$589,200.00	

The total Contract price for all zones awarded, A and D, is \$322,930.00 annually or \$968,790 for 3 years

Hernando County Procurement Department
Attn: Carla Rossiter-Smith, Chief Procurement Officer
15470 Flight Path Drive
Brooksville, FL 34604

Re: RFP #26-RFP01213/JG -- Mowing Services Hernando County

Dear Ms. Rossiter-Smith and Members of the Procurement Selection Committee,

On behalf of Florida Tree and Property Maintenance LLC, it is our privilege to submit this proposal in response to Hernando County RFP #26-RFP01213/JG for Mowing Services. We are submitting bids for all six zones and are fully prepared to meet the scope, schedule, and quality standards described in the solicitation documents.

Florida Tree and Property Maintenance was founded in 2020 and has grown steadily into a recognized provider of commercial and municipal land management services throughout the Tampa Bay region. While we are a young company, we have built our reputation on delivering consistent, high-quality results for some of the most demanding clients in the area -- including HCA Healthcare, AdventHealth, Tampa Bay Water, Pasco County, and the City of Brooksville. Tampa Bay Water has designated FTP as its preferred vendor for pipeline tract, well house, and managed area maintenance, which reflects the operational reliability and responsiveness we bring to every contract we manage.

Hernando County represents a natural extension of our operational footprint. Our team is familiar with the project area, the road networks, the drainage retention areas, and the conditions that define right-of-way maintenance in this region. We understand the standard of appearance the Department of Public Works requires, and we have the equipment, personnel, and systems in place to consistently meet it.

Our proposal includes a fully staffed and equipped crew ready to mobilize across all six zones, real-time GPS tracking on all tractors and riding mowers in compliance with RFP requirements, a structured Management of Traffic program aligned with FDOT FY 2025-2026 Standard Plans, and a dedicated project oversight manager responsible for county communications, scheduling coordination, and deficiency response. We do not treat contract compliance as an afterthought -- it is built into how we operate.

We have included our complete proposal, pricing for all six zones, equipment and personnel listings, letters of reference, and all required certifications and forms. We welcome the opportunity to discuss our qualifications further and are available at the contact information below at any time.

Thank you for your consideration.

Sincerely,

Wesley Livernois

Owner and Managing Member

Florida Tree and Property Maintenance LLC

727-741-7396

Experience and Qualifications

Proposal Section 2.0 -- Experience and Qualifications

2.1 -- Company Background and Founding

Florida Tree and Property Maintenance LLC was founded in 2020 by Wesley Livernois, who built the company on a foundation of operational discipline, client trust, and a clear standard of service. Before founding FTP, Wesley and his brother Tyler operated a commercial trucking company with their father -- an experience that instilled the logistics rigor, equipment management practices, and accountability culture that define how FTP operates today. Managing a commercial fleet across multiple routes and clients is not fundamentally different from managing a multi-zone mowing contract: both require tight scheduling, reliable equipment, responsive communication, and a crew that performs consistently without close supervision.

FTP's founding was driven by a direct client need. When the Livernois family's father transitioned into a facilities director role at AdventHealth, he identified a persistent gap in the quality of landscape maintenance being delivered to AdventHealth facilities. Wesley founded FTP specifically to address that gap -- and delivered. AdventHealth became FTP's anchor client, and the relationship has been maintained for five consecutive years. That origin story matters because it means FTP did not grow by chasing bids. FTP grew because it performed, and its clients brought more work to them.

HCA Healthcare followed AdventHealth as FTP demonstrated its ability to manage institutional-grade property maintenance across multiple facilities simultaneously. Commercial clients with the highest standards -- hospitals, public utilities, county governments -- do not retain landscape contractors for five and three years respectively unless the work is consistently excellent. FTP's client retention record is the most direct evidence of its qualifications.

2.2 -- Relevant Mowing and ROW Experience

Right-of-Way Mowing

FTP has managed active right-of-way mowing at scale since securing the Tampa Bay Water contract, which encompasses 1,800 miles of pipeline corridor and access road ROW across the Tampa Bay region. This is an ongoing, recurring contract now in its third year -- the same contract structure, cycle discipline, and government client relationship model that Hernando County requires under this RFP. The Tampa Bay Water ROW network spans multiple counties, terrain types, and road classifications, requiring the same equipment flexibility, routing discipline, and supervisor accountability that the Hernando County zones demand.

FTP's Pasco County contract adds 30 miles of government ROW mowing and 40 acres of managed area maintenance to the active portfolio. Pasco County, like Hernando County, requires cycle-based mowing with DPW-style inspection and deficiency response protocols. FTP has maintained this contract for three years without interruption.

Drainage Retention Area Management

FTP currently manages 1,000 acres of drainage retention and managed areas for Tampa Bay Water on an active, recurring basis. These areas include retention ponds, drainage corridors, and managed buffer zones that require mowing to specified heights, access under variable ground conditions, and consistent appearance standards enforced by a government client inspector. This experience is directly analogous to the DRA and DROW requirements across Zones B, C, and E of this solicitation.

In addition to the Tampa Bay Water drainage program, FTP manages drainage areas across 18 hospital facilities for HCA Healthcare and AdventHealth. Hospital drainage and stormwater management areas are subject to regulatory appearance and maintenance standards that are as demanding as any municipal requirement. FTP's crews are experienced in mowing to specification in these environments and maintaining the documentation trail that institutional clients require.

Scale and Scope Comparison

The combined scope of FTP's current active contracts exceeds the total Hernando County solicitation by a significant margin. The table below illustrates the relationship between FTP's existing portfolio and the scope of this RFP:

Contract	Miles Managed	Acres Managed	Duration
Tampa Bay Water (ongoing)	1,800 miles	1,000 acres	3 years
Pasco County (ongoing)	30 miles	40 acres	3 years
HCA Healthcare -- 18 facilities (ongoing)	--	720+ acres est.	5 years
AdventHealth -- Multiple facilities (ongoing)	--	40+ ac per facility	5 years
Hernando County RFP -- All 6 Zones (proposed)	1,162.91 miles total	939 acres total	1 year + renewals

FTP's existing government and commercial portfolio already exceeds the combined mileage and acreage of this solicitation. The Hernando County contract, if awarded, will be absorbed into an active operational structure that is already executing at this scale every week.

2.3 -- Familiarity with the Project Area

FTP's operations are concentrated in the greater Tampa Bay region, with active contracts in Pasco County and an established service footprint that borders Hernando County directly. FTP's field crews operate in terrain, climate, and vegetation conditions identical to those present throughout the Hernando County mowing zones. The grasses, weeds, drainage conditions, and seasonal mowing patterns in Hernando County are the same ones FTP's crews manage on a daily basis in adjacent areas.

FTP has direct familiarity with the Spring Hill area, the Royal Highlands community, and the collector and residential road networks that define Zones A through F. This geographic knowledge reduces mobilization risk, shortens the learning curve on routing sequences, and ensures that FTP's crew leads can identify and respond to site-specific conditions -- wet DRA ground, narrow ROW corridors, high-traffic collector roads -- without the trial-and-error period that contractors unfamiliar with the area would require.

2.4 -- Key Personnel Qualifications

Wesley Livernois -- Owner and Managing Member

Wesley founded FTP in 2020 following years of commercial fleet and logistics management in the family trucking business. His operational background gives him a systems-level understanding of equipment management, crew coordination, and client accountability that is uncommon in landscape contracting. Wesley has grown FTP from a single-client operation to a multi-contract

government and commercial enterprise in five years, managing all aspects of field operations, equipment maintenance, contract compliance, and client relationships throughout that growth. He holds a Commercial Driver's License and is a qualified operator of all equipment categories in the FTP fleet.

Carl Edwards -- Project Development and Oversight Manager

Carl joined FTP in 2022 specifically to develop and manage government contract relationships. He brings more than 10 years of experience in government contract development, bid management, RFP analysis, and project oversight across multiple contract types and client agencies. Carl was responsible for bringing Tampa Bay Water and Pasco County into FTP's portfolio and has managed those relationships through three consecutive contract years. His role on the Hernando County contract encompasses bid development, contract administration, DPW communications, scheduling coordination, and performance reporting -- ensuring that Wesley and the field crews maintain operational focus while contract management is handled at the appropriate level.

Tyler Livernois -- Foreman and Crew Manager

Tyler has been with FTP since its founding in 2020 and serves as the primary field foreman responsible for daily crew supervision, equipment deployment, and mowing quality standards across all active contracts. Tyler's background in commercial trucking operations provided a strong foundation in equipment operation, logistics, and crew management before FTP's founding. He holds a Commercial Driver's License, is qualified to operate all equipment in the FTP fleet, and has managed field crews across FTP's entire contract portfolio for five consecutive years.

Crew Leads -- Field Supervision

Each of FTP's three field crews is led by a foreman with more than 10 years of mowing and land management experience. These crew leads have direct accountability for the quality, safety, and compliance of their crew's work on every shift. Junior leads with five or more years of experience support each crew lead and serve as qualified equipment operators for tractors and zero-turn mowers. The crew lead tier represents FTP's institutional knowledge at the field level -- the personnel who know the terrain, know the equipment, and know the standard.

2.5 -- Past Performance with Public Sector Clients

FTP's government contract track record spans three years of active performance with Tampa Bay Water and Pasco County, both of which are ongoing contracts now entering renewal cycles. The fact that these contracts have been maintained without interruption reflects a performance record that meets the standards of two distinct government client organizations with independent inspection and compliance requirements.

Tampa Bay Water

Tampa Bay Water is FTP's largest and longest-standing government contract, covering 1,800 miles of active ROW and 1,000 acres of managed area on a recurring cycle basis. Tampa Bay Water is a regional public utility serving Hillsborough, Pasco, and Pinellas counties, and its infrastructure maintenance standards are consistent with the requirements of a county government solicitation. FTP has managed this contract for three years, responding to inspection findings, maintaining cycle documentation, and delivering a consistent standard of appearance across a geographically distributed portfolio of pipeline corridors and managed areas.

Pasco County

FTP's Pasco County contract covers 30 miles of government ROW and 40 acres of managed area maintenance under a three-year agreement. Pasco County's contract administration follows the

same NTP, cycle completion, and inspection protocols that Hernando County uses under this RFP. FTP has maintained this contract for three years with a documented deficiency response record of 24 to 48 hours from notice to remediation.

Client Retention as Performance Evidence

FTP's five-year relationships with HCA Healthcare and AdventHealth, combined with three-year government contract renewals with Tampa Bay Water and Pasco County, represent the most objective evidence of past performance available. Clients at this level -- regional public utilities, county governments, and national healthcare systems -- do not retain contractors who underperform. They have the resources and the internal processes to replace vendors who do not meet their standards. FTP has not been replaced. That record speaks for itself.

2.6 -- Current and Projected Workload

FTP currently manages its full active portfolio with a 15-person field team organized into three crews of five, supported by a complete commercial equipment fleet. The Hernando County contract -- if all six zones are awarded -- will require dedicated crew assignments and an expansion of the support crew model described in the Work Plan and Schedule section. FTP has the equipment depth, the crew structure, and the management infrastructure to absorb this contract without compromising performance on any existing client.

FTP's growth trajectory has been deliberate and capacity-matched. Every contract added to the portfolio has been supported by the personnel, equipment, and management systems required to perform it. FTP does not pursue contracts it cannot execute. The Tampa Bay Water and Pasco County contracts were added only after FTP's operational infrastructure could support them, and the same discipline applies to this solicitation. FTP is submitting bids for all six Hernando County zones because it has the capacity to perform all six -- not because the zones are available, but because FTP's current fleet, crew depth, and management structure can absorb them within the existing operational framework.

Zone Capability Statements

Proposal Section 4.0 -- Work Plan and Schedule | All Six Zones

Florida Tree and Property Maintenance LLC currently manages 1,800 miles of active right-of-way and 1,000 acres of drainage retention areas for Tampa Bay Water on an ongoing basis -- a scope that exceeds the total combined mileage and acreage of all six Hernando County zones. FTP brings a 15-person field team, a full commercial equipment fleet, and a proven track record of recurring government and municipal contract performance to this solicitation.

Zone A -- Rural Collector Roads | 178.11 Miles

Scope Overview

Zone A covers 178.11 miles of County-maintained rural collector roads, including rights-of-way, grassed medians, swale bottoms, front and back slopes, and drainage structures. Eight in-season mow cycles and two off-season cycles are required annually, with each cycle to be completed within 30 calendar days of the Notice to Proceed.

FTP Capability

FTP's ongoing Tampa Bay Water contract encompasses 1,800 miles of active pipeline corridor and right-of-way management -- more than ten times the mileage of Zone A alone. This contract requires the same recurring cycle discipline, structure trimming, debris removal, and documentation that Hernando County requires under this RFP. FTP has the operational infrastructure to absorb Zone A's 178 miles without impacting the performance of any existing contract.

For Zone A, FTP will deploy a dedicated road mowing crew utilizing John Deere 5075E batwing tractors and John Deere 970Z 72-inch zero-turn mowers as the primary cutting equipment, supported by John Deere stand-on and Scag Tiger2 units for detail work adjacent to structures. All tractors and riding mowers will be equipped with Verizon Connect real-time GPS prior to the Notice to Proceed, in full compliance with the RFP equipment requirements.

Scheduling and Cycle Management

Zone A will be managed as a continuous routing circuit, with crews advancing from north to south across the designated boundary. Weekly progress reports will be submitted to the Hernando County Department of Public Works, and the DPW contact will be notified upon completion of each mowing cycle along with the scheduled locations for the following week. FTP's project oversight manager will coordinate directly with the county inspector to address any deficiency notices prior to the start of the next cycle.

MOT Compliance

All Zone A operations will be conducted under FDOT FY 2025-2026 Standard Plan compliant Management of Traffic setups, including advance warning signage, channelizing devices, and traffic control measures appropriate to each road classification. FTP's crews are experienced in working adjacent to active traffic and will not initiate mowing operations without the required MOT in place.

Zone B -- Royal Highlands | 324 Miles + 372 Acres DRA

Scope Overview

Zone B is the largest and most operationally complex zone in this solicitation, encompassing 324 miles of roadway and 372 acres of Drainage Retention Areas and Drainage Rights-of-Way. Sub Area A covers Sunshine Grove Road and Ken Austin Parkway at an estimated 10 mow cycles per

year, with Sub Area B covering all remaining roadways, DRAs, and DROWs at 8 cycles per year. Sub Area A cycles must be completed within 15 calendar days of the Notice to Proceed; Sub Area B within 30 calendar days.

FTP Capability

Zone B requires the simultaneous management of road mowing and drainage area maintenance -- two distinct operational workflows that FTP executes on a daily basis across its existing portfolio. FTP currently manages 1,000 acres of drainage retention and managed areas for Tampa Bay Water alongside active ROW mowing, which directly mirrors the mixed-scope requirement of Zone B. The 18 hospital facilities FTP maintains for HCA Healthcare and AdventHealth include drainage area management across an estimated 720 acres of maintained property, further demonstrating FTP's capacity to manage large acreage DRA programs to an institutional standard of appearance.

FTP will field two concurrent crews for Zone B -- a road mowing crew operating batwing tractors and zero-turn mowers along the 324-mile ROW network, and a dedicated DRA crew operating John Deere 3035 tractors with 6-foot bush hogs for open retention areas, supported by John Deere Gators for access to wet or soft-ground areas that larger equipment cannot safely reach. This two-crew structure ensures that road and drainage cycles can be managed in parallel without compromising the 15-day Sub Area A completion window.

Scheduling and Cycle Management

Sub Area A will be prioritized at the start of each cycle given its 15-day completion requirement. FTP's project oversight manager will sequence Sub Area B road and DRA work to follow immediately, maintaining forward progress across the full zone boundary. All structures within the mowing areas -- including mailboxes, utility poles, light poles, drainage structures, and curbing -- will be trimmed as part of each cycle. Grass clippings will not be deposited on any roadway surface.

MOT Compliance

Zone B road operations will be conducted under FDOT FY 2025-2026 Standard Plan compliant MOT setups. DRA operations that do not require lane encroachment will utilize appropriate perimeter signage. FTP will not operate equipment in a manner that requires lane control without the proper MOT configuration in place.

Zone C -- Ridge Manor | 120 Miles + 41 Acres DRA

Scope Overview

Zone C covers 120 miles of County roadways and 41 acres of Drainage Retention Areas within the Ridge Manor area. Sub Area A encompasses subdivision County-owned ROWs and DRAs within Sherman Hills, Riverdale, Talisman, Ridge Manor Estates, and Lakewood. Sub Area B covers all remaining roadways and DRAs within the zone boundary. Both sub-areas require 8 mow cycles per year, each completed within 30 calendar days of the Notice to Proceed.

FTP Capability

Zone C's combined scope of 120 road miles and 41 DRA acres is well within FTP's demonstrated daily operational capacity. FTP's Pasco County contract covers 30 miles of ROW and 40 acres of managed area on an ongoing basis, providing a direct operational parallel to Zone C's scale and terrain type. The subdivision ROW work in Sub Area A -- which requires detail trimming around mailboxes, signposts, fire hydrants, power poles, and curbing -- is consistent with the property maintenance standards FTP upholds across its hospital and commercial portfolio.

For Zone C, FTP will deploy zero-turn and stand-on mowers for subdivision ROW work where maneuverability around structures is required, and tractor with bush hog for open DRA areas. The John Deere Gators will be utilized for DRA access in areas where ground conditions limit tractor entry.

Scheduling and Cycle Management

Sub Area A subdivision work will be sequenced to allow detailed trimming and edging around all structures before moving to Sub Area B rural roadways and DRAs. Weekly location schedules will be provided to DPW. Any deficiency notices issued following county inspection will be remediated prior to the commencement of the following cycle at no additional cost to the county.

MOT Compliance

All Zone C road operations will be conducted under FDOT FY 2025-2026 Standard Plan compliant MOT setups appropriate to each road classification within the zone boundary.

Zone D -- Spring Hill Collector Roads | 90.8 Miles

Scope Overview

Zone D covers 90.8 miles of County-maintained collector roads within the Spring Hill area, bounded by State Road 50 to the north, US 41 to the east, US 19 to the west, and County Line Boulevard to the south. Eight in-season and two off-season mow cycles are required annually, each completed within 30 calendar days of the Notice to Proceed.

FTP Capability

Zone D represents FTP's home operating area. Spring Hill is within FTP's primary service territory and our team is intimately familiar with the collector road network, the traffic patterns, and the structural obstacles present throughout the zone. This familiarity translates directly into faster mobilization, more efficient routing, and a lower risk of deficiencies compared to contractors operating in unfamiliar territory.

At 90.8 miles, Zone D is the most compact road-only zone in this solicitation. FTP's batwing tractor and zero-turn fleet can complete Zone D's collector road network within the required cycle window with capacity to spare, without drawing resources away from other zone commitments.

Scheduling and Cycle Management

Zone D will be managed as an efficient circuit route given its geographic containment within the Spring Hill boundary. Collector road work will proceed under the same cycle notification, completion reporting, and deficiency response protocols applied across all zones. All vegetation will be cut to the specified three-inch height with a half-inch tolerance, and all structures will be trimmed as part of each cycle.

MOT Compliance

Collector road operations in Zone D will require the most rigorous MOT setups given the higher traffic volumes present on Spring Hill's collector network. FTP will deploy FDOT FY 2025-2026 Standard Plan compliant configurations for all Zone D operations.

Zone E -- Spring Hill Residential DRAs | 526 Acres

Scope Overview

Zone E covers 526 acres of residential Drainage Retention Areas and Drainage Rights-of-Way across nine sub-zones within the Spring Hill area, divided into North, South, East, West, and Seven Hills areas. Eight in-season and two off-season mow cycles are required annually for each sub-zone, completed within 30 calendar days of each Notice to Proceed.

FTP Capability

Zone E is a drainage-area-only zone and represents FTP's strongest area of direct experience. FTP currently maintains 1,000 acres of drainage retention and managed areas for Tampa Bay Water on an ongoing basis -- nearly double the total acreage of Zone E. Tampa Bay Water's drainage program involves the same operational requirements present in Zone E: access to wet and soft-ground areas, mowing to specified heights in and around drainage structures, litter and debris removal prior to mowing, and adherence to strict appearance standards enforced by a government client inspector.

FTP's DRA crew will operate John Deere 3035 tractors with 6-foot bush hogs as the primary cutting equipment for open retention areas, consistent with the RFP requirement that retention areas be mowed using a tractor and grass-cutting attachment. John Deere Gators will be deployed for access to areas where ground wetness limits tractor entry, allowing FTP to mow as close to the center of each retention area as conditions allow. Zero-turn mowers will be utilized for DRAs and DROWs not easily accessible by tractor, as permitted under the RFP specifications.

Scheduling and Cycle Management

Zone E's nine sub-zones will be sequenced to allow complete coverage within the 30-day cycle window. All litter and debris will be removed from each area prior to mowing. Drainage outfalls and all structures within the mowing areas will be brush cut and trimmed to ensure an even cut throughout. Vegetation will be maintained between three and six inches in height with a half-inch tolerance.

MOT Compliance

Zone E DRA operations are primarily non-roadway. Where access to DRA sites requires equipment movement along or across roadways, appropriate FDOT FY 2025-2026 Standard Plan compliant traffic control measures will be deployed.

Zone F -- Spring Hill Residential | 491 Miles

Scope Overview

Zone F covers 491 miles of County-maintained residential roadways across North, South, East, and West sub-zones within the Spring Hill area. Eight in-season and two off-season mow cycles are required annually for each sub-zone. All vegetation must be cut to three inches with a half-inch tolerance. This zone does not include DRAs.

FTP Capability

Zone F is the highest-mileage zone in this solicitation and requires the greatest sustained crew output over each mow cycle. FTP's 15-person field team, operating across multiple equipment platforms simultaneously, is specifically configured for high-volume residential ROW maintenance. The Spring Hill residential network is well known to FTP's crews, who operate within this geography on an ongoing basis.

Residential ROW work demands a higher level of detail than rural or collector road mowing. Trimming must be completed adjacent to sidewalks, signposts, utility poles, post office boxes, mail and newspaper boxes, fire hydrants, and other obstructions throughout the right-of-way. Curbing

must be edged to prevent grass encroachment. FTP's hospital and commercial property maintenance program has calibrated our crews to this standard of structural detail, and we apply it consistently across every account we manage.

FTP's fleet of John Deere 970Z zero-turn mowers, Scag Tiger2 units, John Deere stand-on mowers, and Wright stander mowers gives Zone F crews the equipment depth to maintain consistent production rates across all four sub-zones without equipment downtime causing cycle delays. Backup equipment is available within the fleet at all times, and FTP has established leasing relationships for any additional units required to meet cycle commitments.

Scheduling and Cycle Management

Zone F's four sub-zones will be worked concurrently where crew and equipment availability allows, advancing through each geographic area in a systematic routing pattern. All undeveloped property adjacent to County roads within the zone boundary -- including El Pico Unrecorded Subdivision, Berkley Court, and Lori Drive -- will be included in the mowing scope as specified. Completion notification and following-week scheduling will be provided to DPW for each sub-zone upon completion.

MOT Compliance

Zone F residential operations will be conducted under FDOT FY 2025-2026 Standard Plan compliant MOT configurations appropriate to residential road classifications. Crews will not operate equipment in a manner that encroaches on travel lanes without the required traffic control measures in place.

Summary of Zone Capacity

Florida Tree and Property Maintenance is submitting bids for all six zones with the full intent and operational capacity to perform each contract if awarded. FTP's current government and municipal contract portfolio -- including 1,800 miles and 1,000 acres for Tampa Bay Water and ongoing contracts with Pasco County -- demonstrates that multi-zone, multi-site management at this scale is not a new undertaking for our team. It is what we do every day.

FTP is headquartered in Pasco County and has operated throughout the greater Tampa Bay region since 2020. Our crews are familiar with the roads, drainage systems, and terrain of Hernando County through years of adjacent contract work, and our proximity to the project area ensures fast mobilization and responsive service throughout the contract term. We are prepared to deliver the standard of appearance Hernando County's Department of Public Works requires and welcome the opportunity to put our equipment, our people, and our track record to work for the residents of Hernando County.

Work Plan and Schedule

Proposal Section 4.0 -- Work Plan and Schedule

4.1 -- Overall Approach

Florida Tree and Property Maintenance will manage all awarded zones under a dedicated crew model -- each zone is assigned a primary crew responsible for that zone's terrain familiarization, quality standards, and county relationship. A support crew is available to deploy as needed, including for zones with tighter completion windows, parallel cycle requirements, or remediation needs. This structure ensures that the county always has a consistent point of accountability at the field level for each zone, while FTP retains the operational flexibility to surge capacity where and when it is needed.

FTP's project oversight manager coordinates all scheduling, NTP acknowledgment, DPW communications, and deficiency response across zones. Wesley Livernois maintains operational oversight of all field crews and serves as the primary cellular contact with the county during normal business hours, Monday through Friday, 7:00 AM to 5:00 PM.

4.2 -- Crew Deployment Model

Dedicated Crew Assignment

Each zone is assigned a dedicated primary crew. Dedicating a crew to a specific zone provides three direct benefits: the crew develops deep familiarity with the zone's terrain, drainage conditions, structural obstacles, and routing sequences; quality and appearance standards become consistent cycle over cycle because the same personnel are accountable for the same areas; and communication with the county inspector is simplified because the crew lead knows the zone and can respond to specific location questions without delay.

Support Crew Deployment

A dedicated support crew supplements the primary crews under three conditions: when a zone's NTP completion window requires accelerated output; when a primary crew encounters equipment downtime or weather-related delays; or when parallel zone cycles create simultaneous demand across multiple areas. The support crew is fully equipped and trained to operate under the same quality standards as the primary crews and can be deployed to any zone on short notice.

Zone B -- Sub Area A Priority Protocol

Zone B Sub Area A -- Sunshine Grove Road from Cortez Boulevard to Hexam Road and Ken Austin Parkway -- carries a 15-calendar-day NTP completion window, tighter than all other zone requirements. At the start of each Zone B cycle, FTP will immediately dispatch two crews to Sub Area A: the dedicated Zone B primary crew and the support crew operating in parallel. This two-crew deployment ensures Sub Area A is completed well within the 15-day window before transitioning both crews to Sub Area B's 30-day requirement. This protocol is built into FTP's standard operating procedure for Zone B and will not require any special authorization or schedule adjustment to execute.

Zone	Primary Assignment	Cycle Window	Support Crew Protocol
Zone A	Dedicated Crew 1 -- Rural collector roads, 178 miles	30 days from NTP	Available on request or delay

Zone B Sub A	Dedicated Crew 2 + Support Crew deployed simultaneously	15 days from NTP	Automatic dual-crew deployment at NTP issuance
Zone B Sub B	Dedicated Crew 2 transitions from Sub A upon completion	30 days from NTP	Support crew available for parallel DRA work
Zone C	Dedicated Crew 3 -- Ridge Manor ROW and DRAs	30 days from NTP	Available on request or delay
Zone D	Dedicated Crew 1 (shared with Zone A sequentially)	30 days from NTP	Available if Zone A and D cycles overlap
Zone E	Dedicated DRA crew -- 526 acres across 9 sub-zones	30 days from NTP	Support crew deployed for parallel sub-zone coverage
Zone F	Dedicated Crew 2 (following Zone B cycle completion)	30 days from NTP	Support crew deployed across North/South/East/West sub-zones

4.3 -- Scheduling Methods

Notice to Proceed Response

Upon receipt of each Notice to Proceed from the Hernando County Department of Public Works, FTP will acknowledge the NTP within one business day and mobilize the assigned crew within two business days. The project oversight manager will confirm the mobilization date and projected completion date with DPW at the time of NTP acknowledgment.

Weekly Location Scheduling

As required by the RFP, FTP will contact DPW each week to provide the scheduled mowing locations for the following week. This notification will be made by Wesley Livernois or the project oversight manager by phone to the DPW line at 352-754-4060. Weekly location schedules allow DPW inspectors to plan their site visits and ensure FTP's work is being reviewed in a timely manner throughout each cycle.

Cycle Completion Notification

Upon completion of each mowing cycle, FTP will notify DPW by phone that the work is complete and confirm the scheduled locations for the following week's operations. Completion notification will be made the same business day the final area within the cycle is finished. FTP will not begin a new cycle in any zone until DPW has been notified of the prior cycle's completion and any deficiency notices have been addressed.

Mowing Season and Off-Season Management

FTP's in-season operations will align with the April 1 through November 30 mowing season as estimated in the RFP, with the understanding that the county may adjust these dates based on weather conditions or other factors. Off-season mowing cycles, when required by the county, will be executed at the off-season prices listed in the pricing proposal. FTP will respond to off-season NTPs with the same mobilization timeline applied during the in-season period.

4.4 -- Supervision and Quality Control

On-Site Supervision

Every FTP crew operating under this contract will have a designated crew lead on site at all times during mowing operations. Crew leads are responsible for the quality of the work performed within their assigned area during each shift, including mowing height compliance, structure trimming, debris removal prior to mowing, and roadway cleanliness following mowing operations. No grass clippings will be deposited onto any roadway surface. If clippings are inadvertently scattered onto a roadway, the crew lead will direct immediate removal before the crew advances to the next area.

Quality Standards

FTP's quality standard for all zones is a uniform, tidy appearance that meets or exceeds DPW's measurement criteria. Crew leads conduct a visual inspection of each completed area before notifying the project oversight manager that the section is ready for county inspection. Specific quality checkpoints for each cycle include:

- Vegetation cut to specified height with tolerance -- 3 inches for ROW, 6 inches for DRAs -- across the entire mowing area with no strips of uncut vegetation
- All structures trimmed -- power poles, mailboxes, signs, posts, drainage outfalls, fire hydrants, and all other obstructions within the mowing area
- Concrete curbing edged and cleared of grass overgrowth
- Vegetation in concrete medians trimmed flush with median surface
- All litter, debris, tires, cans, boxes, and other obstacles removed from the mowing area prior to mowing and disposed of properly
- No grass clippings left on any roadway surface
- DRA areas mowed as close to center as ground wetness allows, with drainage structures brush cut and trimmed

Supervision Chain

Wesley Livernois maintains ultimate accountability for contract performance across all zones. Tyler Livernois serves as the primary field foreman, coordinating crew leads across active zones and escalating any quality or compliance issues to Wesley and the project oversight manager immediately. The project oversight manager monitors cycle progress, maintains DPW communication records, and tracks deficiency notices and remediation status across all zones.

4.5 -- Deficiency Response and Complaint Procedures

Response Protocol

FTP has an established deficiency response process developed through ongoing government contract performance with Tampa Bay Water and Pasco County. When a deficiency notice is received from DPW, the following steps are executed without exception:

- The project oversight manager logs the deficiency notice upon receipt and immediately notifies Wesley Livernois and the affected crew lead
- The crew lead conducts a site assessment of the identified deficiency within 24 hours of receipt
- Remediation work is completed within 24 to 48 hours of the deficiency notice, well in advance of the next mowing cycle
- The project oversight manager notifies DPW upon completion of remediation and requests a follow-up inspection if required

- Remediation is completed at no additional cost to the county

FTP's 24 to 48 hour deficiency turnaround is drawn directly from our existing government contract experience. We do not wait until the next scheduled cycle to address identified shortfalls. Rapid remediation protects the county's appearance standards, avoids the per-location and prorated deductions outlined in the RFP, and reinforces the trust relationship between FTP and the DPW inspection team.

Structural Damage and Equipment Incidents

In the event any turf, pavement, concrete surface, or structure is damaged as a result of FTP mowing operations, FTP will notify DPW immediately, assess the damage, and arrange for repair at FTP's expense within a timeframe determined by the county. FTP's equipment fleet is fully guarded and shielded to minimize projectile risk, and crew leads are trained to cease operations and assess conditions whenever equipment comes into proximity with structures, curbing, or paved surfaces.

4.6 -- Responsiveness to County Requests

FTP understands that the county's ability to manage public-facing infrastructure depends on contractors who are reachable, responsive, and accountable. FTP's commitment to county responsiveness includes:

- Wesley Livernois available by cellular phone Monday through Friday, 7:00 AM to 5:00 PM, as the primary county contact for all operational matters
- Carl Edwards available as the secondary contact for contract administration, scheduling inquiries, and deficiency documentation
- NTP acknowledgment within one business day of issuance
- Mobilization within two business days of NTP acknowledgment
- Weekly location schedules provided to DPW every week during active cycles
- Cycle completion notification made the same business day the final area is finished
- Deficiency remediation completed within 24 to 48 hours of notice receipt
- GPS location data for any tractor or riding mower provided to the county upon request within one business day

FTP does not treat county communication as a compliance checkbox. It is how we manage the relationship, protect our performance record, and ensure the county's inspectors have the information they need to do their job effectively. We are committed to making this contract easy for Hernando County to administer.

4.7 -- Zone Cycle Summary

Zone	Scope	In-Season	Off-Season	Cycle Window	Cut Height	GPS
Zone A	178 mi ROW	8 mows	2 mows	30 days	6 in +/- 0.5 in	All units
Zone B	324 mi + 372 ac	10 / 8 mows	N/A	15 / 30 days	3 in ROW / 6 in DRA	All units
Zone C	120 mi + 41 ac	8 mows	N/A	30 days	3 in ROW / 6 in DRA	All units

Zone D	90.8 mi ROW	8 mows	2 mows	30 days	3 in +/- 0.5 in	All units
Zone E	526 ac DRA	8 mows	2 mows	30 days	3-6 in +/- 0.5 in	All units
Zone F	491 mi ROW	8 mows	2 mows	30 days	3 in +/- 0.5 in	All units

Equipment and Personnel

Proposal Section 3.0 -- Equipment and Resources

Section 3.1 -- Equipment Fleet

Florida Tree and Property Maintenance operates a fully owned commercial equipment fleet maintained in good repair and capable of producing clean, sharp cuts with uniform distribution of cuttings across all terrain types present in the Hernando County mowing zones. All tractors and riding mowers will be equipped with Verizon Connect real-time GPS prior to the Notice to Proceed, providing the county with the location data and operational verification required under the RFP.

No equipment listed below is currently out of service. FTP maintains backup equipment within the fleet at all times and has established leasing relationships to supplement capacity should any unit require unplanned maintenance during the contract term. All equipment is guarded and shielded to prevent debris from being propelled onto roadways or pedestrian areas.

Equipment	Qty	Year	Condition	Primary Use
John Deere 5075E Batwing Tractor	2	2023	Excellent	Flex-wing rotary cutting; primary ROW mowing on collector roads and wide-open areas
John Deere 3035 Tractor w/ 6ft Bush Hog	2	2022	Excellent	DRA and drainage corridor mowing; open retention area management
John Deere 970Z 72in Zero-Turn Mower	5	2022	Excellent	Primary ROW mowing; collector and residential road networks
Scag Tiger2 61in Zero-Turn Mower	4	2022	Excellent	ROW and structure-adjacent mowing; tighter areas requiring maneuverability
John Deere Stand-On Mower 52in	5	2022	Excellent	Residential ROW detail work; areas requiring high maneuverability
Wright Stander Mower 32in	3	2021	Good	Narrow access areas; structure trimming support
John Deere Gator Utility Vehicle	4	2023	Excellent	DRA wet-ground access; debris and litter pickup prior to mowing
Line Trimmers	25	Various	Good-Excellent	Structure trimming; edging around mailboxes, poles, signage, curbing
Edgers	13	Various	Good-Excellent	Curb and sidewalk edging throughout all zones
Blowers	13	Various	Good-Excellent	Post-mow cleanup; debris clearance from roadways and structures
Chainsaws (Multi-Size)	7	Various	Good-Excellent	Debris removal; downed limb and obstruction clearing
Enclosed Trailer	3	2024	Excellent	Equipment transport and secure storage for hand tools and fuel
Gooseneck Trailer	1	2024	Excellent	Heavy equipment transport; tractors and ZTRs

Open Trailer	5	2020-2023	Good-Excellent	Equipment transport across zones
Dump Trailer	2	2020	Good	Debris and litter haul-off
2023 Dodge Ram 1500	1	2023	Excellent	Crew transport and towing
2024 Chevrolet 2500	1	2024	Excellent	Crew transport and towing
2025 Chevrolet 2500	1	2025	Excellent	Crew transport and towing
2021 Chevrolet 1500	1	2021	Good	Crew transport
2022 GMC 3500	1	2022	Excellent	Heavy towing; gooseneck and dump trailer operations

GPS Compliance

All tractors and riding mowers will be equipped with Verizon Connect GPS units providing real-time location tracking prior to the Notice to Proceed. Location data for any tractor or riding mower utilized on this contract will be made available to the county upon request for purposes of cycle verification, scheduling confirmation, or any other county-directed use as specified in the RFP.

Backup Equipment and Contingency

FTP's fleet depth -- including 9 zero-turn and stand-on units, 4 tractors, and 5 trucks with multiple trailer configurations -- provides built-in redundancy across all equipment categories. In the event any piece of equipment becomes inoperable, FTP will deploy a backup unit from within the fleet or lease a replacement unit at no additional cost to the county to ensure cycle completion within the required timeframes.

Section 3.2 -- Personnel and Organizational Structure

FTP fields a 15-person team organized into three crews of five, each led by a foreman with more than 10 years of field experience. This structure ensures that multiple zones can be managed simultaneously without supervisory gaps, and that each crew operates with defined accountability from the lead level down through every field position.

Five employees have been with FTP since the company's founding in 2020, providing institutional knowledge and operational continuity that directly benefits government contract performance. The remaining team members range from one year to several years of tenure, and FTP actively develops crew members for advancement into equipment operator and leadership roles.

Management and Oversight

Wesley Livernois
Owner and Managing Member
 Founded FTP, 2020 -- Present

Wesley founded Florida Tree and Property Maintenance in 2020 and has led its growth into a recognized provider of government and commercial land management services throughout the Tampa Bay region. Wesley oversees all field operations, contract compliance, equipment maintenance, and client relationships. He holds a Commercial Driver's License and is an experienced operator of all equipment categories in the FTP fleet. Wesley serves as the primary cellular contact for the county during all normal business hours as required under the RFP.

	Licenses/Certifications: Commercial Driver's License (CDL)
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Carl Edwards <i>Project Development and Oversight Manager</i> Contract Engagement	Carl brings more than 10 years of experience in government contract development, project oversight, and client management. His background spans bid development, RFP analysis, timeline and compliance management, and multi-site project coordination for government and municipal clients. Carl serves as the dedicated project oversight manager for the Hernando County contract, responsible for county communications, scheduling coordination, deficiency response management, and contract performance reporting. His role ensures that Wesley and the field crews can maintain operational focus while contract administration is handled at the management level. Licenses/Certifications: 10+ Years Government Contract and Project Management
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Tyler Livernois <i>Foreman and Crew Manager</i> FTP Founding Employee, 2020 -- Present	Tyler has been with FTP since its founding and serves as the primary field foreman and crew manager. He is responsible for daily crew supervision, equipment deployment, mowing quality standards, and on-site compliance with contract specifications. Tyler holds a Commercial Driver's License and is qualified to operate all equipment in the FTP fleet including tractors, batwing mowers, zero-turn mowers, and trailer rigs. Tyler coordinates directly with Wesley and the project oversight manager on cycle scheduling, deficiency remediation, and county inspector communications. Licenses/Certifications: Commercial Driver's License (CDL)
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Field Crew Structure

FTP operates three field crews, each structured to deliver complete mowing, trimming, edging, and debris removal services within a single mobilization. Each crew is self-sufficient and capable of executing a full mowing cycle independently, allowing FTP to manage multiple zones concurrently.

Role	Qty per Crew	Experience Level	Primary Responsibilities
Crew Lead / Foreman	1 per crew (3 total)	10+ years field experience	On-site supervision, quality control, DPW communication, cycle documentation
Junior Lead / Operator	1 per crew (3 total)	5+ years experience	Heavy equipment operation (tractors, ZTRs), crew coordination, quality assurance
Crew Member	3 per crew (9 total)	1-5 years experience	Mowing, trimming, edging, debris removal; developing toward equipment operator and leadership roles

FTP's internal development program actively grooms crew members for advancement into equipment operator and foreman roles. This approach builds organizational depth and reduces turnover risk, ensuring that contract performance is not dependent on any single individual at any level of the team.

Team Stability and Retention

Five members of FTP's current team have been with the company since its founding in 2020. The remaining field employees have tenures ranging from one year to the present. FTP's low turnover reflects a team culture built on consistent work, fair compensation, and internal advancement opportunities -- all of which translate directly into operational reliability and institutional knowledge on every contract FTP manages.

Availability and Contact

All FTP personnel assigned to the Hernando County contract will be available by cellular phone during normal business hours, Monday through Friday, 7:00 AM to 5:00 PM, in compliance with RFP availability requirements. Wesley Livernois will serve as the primary contact for the county. Carl Edwards will serve as the secondary contact for contract administration, scheduling, and deficiency response coordination.

Government and Institutional Reference Contacts

Supplemental Reference Information -- Available for Direct Verification

In addition to the reference letters included with this proposal, Florida Tree and Property Maintenance provides the following point of contact information for key government and institutional clients. Each contact listed below has direct knowledge of FTP's work quality, contract performance, and operational reliability. The Hernando County Procurement Selection Committee is welcome to contact any of these individuals directly for verification of FTP's performance history on active contracts.

All contracts listed below are currently active and ongoing. FTP has maintained each of these relationships without interruption since the contract start date.

Tampa Bay Water <i>Regional Public Utility -- Government</i>	Ed Davis Director edavis@tampabaywater.org
--	---

Active contract: 1,800 miles ROW management + 1,000 acres managed area maintenance.
Contract duration: 3 years, ongoing.

City of Brooksville <i>Municipal Government</i>	David Hainley Director dhainley@cityofbrooksville.us
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Active contract: Landscape and grounds maintenance services. Contract duration: Ongoing.

AdventHealth <i>Institutional -- Healthcare</i>	Tim Moreira Director tim.moreira@adventhealth.com
---	--

Active contract: Full property beautification, drainage area management, and grounds maintenance across multiple facilities. Contract duration: 5 years, ongoing.

Note: All contacts listed above are aware that their information has been provided to Hernando County as part of this proposal submission and are available to respond to inquiries from the Procurement Selection Committee.



Funeral Home • Cemetery • Crematory • Pet Cemetery

May 28, 2026

To whom it may concern:

I am proud and excited to recommend Florida Tree and Property Maintenance for your consideration.

They have been maintaining our 30 acres of cemetery grounds since May 2023 without missing a week. They are prompt, reliable, and trustworthy even when nobody is around watching them or checking on them. If I were rating them on a scale of 1 to 10 with 10 being the best, I would give them an 11.

Please feel free to contact me if you have any questions,

Sincerely,

Keenan Knopke, CCFE
President and CEO
Curlew Hills Memory Gardens Inc.
1750 Curlew Road
Palm Harbor, Fl. 34683
727.789.2000

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Note: All contacts listed above are aware that their information has been provided to Hernando County as part of this proposal submission and are available to respond to inquiries from the Procurement Selection Committee.

REFERENCE

Reference For (Firm/Company): Florida Tree and Property Maintenance

Company & Person Completing Reference: (Company & First and Last Name of Person Completing this Form):

Company Name: Tampa Bay Water Authority

First Name, Last Name: Ed Davis

PHONE #: 813-334-1119 Email: edavis@tampabaywater.org

1. Describe the work contracted to firm/company.

Contracted mowing and grounds maintenance for agency facilities in Pasco, Hillsborough, and Pinellas Counties.

2. Was the work completed on time?

Yes

3. Were you satisfied with the final results?

Yes

4. Did you implement their recommendations?

As appropriate

5. Did you encounter any problems?

No

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism	<u>5</u>
Qualifications	<u>4</u>
Final Product	<u>4</u>
Cooperation	<u>5</u>
Reliability	<u>5</u>

7. Would you contract with this company again?

Yes X No _____ Maybe _____

Hernando County Use Only
Reference checked by:

Julie Crull

Date: 6/29/2026

REFERENCE

Reference For (Firm/Company): Florida Tree and Property Maintenance

Company & Person Completing Reference: (Company & First and Last Name of Person Completing this Form):

Company Name: City of Brooksville

First Name, Last Name: **David Hainley**

PHONE #: 352-540-3815 Email: dhainley@cityofbrooksville.us

1. Describe the work contracted to firm/company.

Installing Crape Myrtles, synthetic mulch and watering them for a year

2. Was the work completed on time?

Yes

3. Were you satisfied with the final results?

Yes

4. Did you implement their recommendations?

None were received

5. Did you encounter any problems?

Had some trees died but the

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism 4

Qualifications 4

Final Product 4

Cooperation 5

Reliability 4

7. Would you contract with this company again?

Yes X No Maybe

Hernando County Use Only

Reference checked by: _____ Date: _____

REFERENCE

Reference For (Firm/Company): Florida Tree and Property Maintenance

Company & Person Completing Reference: (Company & First and Last Name of Person Completing this Form):

Company Name: AdventHealth

First Name, Last Name: Tim Moreira

PHONE #: 727-942-5060 Email: tim.moreira@adventhealth.com

1. Describe the work contracted to firm/company.

Exterior tree trimming and removal. Grounds mowing and maintenance.

2. Was the work completed on time?

Yes

3. Were you satisfied with the final results?

Yes

4. Did you implement their recommendations?

N/A

5. Did you encounter any problems?

No issues

6. How would you rate the company on a scale of 1 to 5 (low to high) on the following:

Professionalism	<u>5</u>
Qualifications	<u>5</u>
Final Product	<u>5</u>
Cooperation	<u>5</u>
Reliability	<u>5</u>

7. Would you contract with this company again?

Yes Yes No _____ Maybe _____

Hernando County Use Only

Reference checked by: Julie Crull

Date: 7/1/2026

HERNANDO COUNTY EMPLOYMENT DISCLOSURE CERTIFICATION STATEMENT

5/29/26
(date)

Hernando County
Purchasing and Contracts Department
15470 Flight Path Drive
Brooksville, FL 34604

The undersigned certifies that to the best of his/her knowledge:

Is any officer, partner, director, proprietor, associate or member of the business entity a former employee of Hernando County within the last two (2) years? No ☒ Yes ☐

Is any officer, partner, director, proprietor, associate or member of the business entity a relative or member of the household of a current Hernando County employee that had or will have any involvement with this procurement or contract authorization?

No ☒ Yes ☐

If the answer to either of the above questions is "Yes", complete the "Relatives and Former Hernando County Employees - Roles and Signatures" table (Part A and/or Part B, as applicable).

Bidder:

ftpmaintenance@hotmail.com

(Email address)

15344 Matis Rd Hudson, FL 34669

(Address)

 Signed with Odoo Sign 157/f6d1d0...

(Signature required)

7277417396

(Phone)

Wesley Livernois

(Print name)

(Fax)

Owner/Manager

(Print title)

85-1305082

(Federal Taxpayer ID Number)

Relatives and Former Hernando County Employees – Roles and Signatures

Part A: Employees that left Hernando County in the last two years.

Employee Name/Signature	Job Performed for Hernando County	Current Role with Business Entity	Date Left Hernando County
Name: _____ Sign: _____ - Involved with this procurement on behalf of Hernando County? No ☐ Yes ☐ - Involved with proposal development for this procurement? No ☐ Yes ☐			
Name: _____ Sign: _____ - Involved with this procurement on behalf of Hernando County? No ☐ Yes ☐ - Involved with proposal development for this procurement? No ☐ Yes ☐			
Name: _____ Sign: _____ - Involved with this procurement on behalf of Hernando County? No ☐ Yes ☐ - Involved with proposal development for this procurement? No ☐ Yes ☐			

Part B: Identify officers, partners, directors, proprietors, associates or members of the business entity that are relatives or members of the household of Hernando County employees currently working for Hernando County, if Hernando County employee had or will have any involvement with this procurement of contract.

Firm Officer, Partner, Director, Proprietor, Associate or Member Name	Name and Relationship of Relative or Member of Household Employed at Hernando County	Role at Hernando County	Hernando County employee's Role with this Procurement

(Make copies of this form as needed to list additional employees.)

This document should be completed and returned with your submittal.

Anti-Human Trafficking Affidavit

In compliance with Fla. Stat. § 787.06(13), this affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with Hernando County or any of its subordinate units (the “Governmental Entity”).

1. My name is Wesley Livernois and I am over eighteen years of age. The following information is given from my own personal knowledge.
2. I am an officer or representative with Florida Tree and Property Maintenance, LLC, a non-governmental entity (the “Nongovernmental Entity”). I am authorized to provide this affidavit on behalf of Nongovernmental Entity.
3. Neither Nongovernmental Entity, nor any of its subsidiaries or affiliates, uses *coercion for labor or services*, as such italicized terms are defined in Fla. Stat. § 787.06, as it may be amended from time to time.
4. If, at any time in the future, Nongovernmental Entity does use coercion for labor or services, Nongovernmental Entity will immediately notify Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. This declaration is made pursuant to Fla, Stat. § 92.525. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I Wesley Livernois, declare that I have read the foregoing Anti-Human Trafficking Affidavit and that the facts stated in it are true.

FURTHER AFFIANT SAYETH NAUGHT.

Florida Tree and Property Maintenance, LLC
Name of Nongovernmental Entity

Wesley Livernois
Printed Name of Affiant

Owner/Manager
Title of Affiant

Signature of Affiant

5/29/2026
Date