

PURCHASING POLICY EXCEPTION FORM

FROM:

DATE: 1/7/26
DEPARTMENT: Fleet Management
VENDOR: Brooksville Ford

DEPT DIRECTOR/
MGR SIGNATURE:  DATE: 1/8/26

Amount of Invoice: \$5,392.11 Invoice Date: 12/31/25

The attached request for disbursement does not appear to be in compliance with County Purchasing Policy, for the following reason:

Fleet has PO for Brooksville Ford but staff forgot about the \$5,000.00 threshold since we no longer have a contract. A reminder has been sent to all staff.

Please forward all documentation with this form attached, and letter of explanation, to the Chief Procurement Officer.

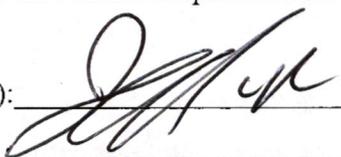
TO: CHIEF PROCUREMENT OFFICER
Please review, and upon approval, forward to County Administration.

 Date: 1/8/2026

Resolution: Approved.

To process this disbursement, the request must be approved by the County Administrator.

TO: COUNTY ADMINISTRATOR
Please review, and upon approval, forward to the Finance Department for processing.
APPROVED FOR PAYMENT:

COUNTY ADMINISTRATOR (or designee): 
DATE: 1/11/26

APPROVED FOR PAYMENT:
FINANCE DIRECTOR/
ASST. FINANCE DIRECTOR:  Date: _____

APPROVED
By Joshua Stringfellow at 8:21 pm, Jan 29, 2026

RECEIVED
By Denise Flores at 7:39 am, Jan 30, 2026

#22148

CUSTOMER #: 1059774

251114



Brooksville Ford

7200 Broad St
Brooksville, FL 34601
Phone: (352) 419-0810

INVOICE

PAGE 1

HERNANDO COUNTY
789 PROVIDENCE BLVD
BROOKSVILLE, FL 34601
HOME: 754-4023 CONT: 352-754-4037
BUS: 352-754-4951 CELL:

Repair Shop Registration Number: MV112076

SERVICE ADVISOR: 3000060 DONALD H SCHUMAKE

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG
	19	FORD F-150	1FTMF1CB1KKE09862		115273/115279	T9862

DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
01JAN24 IS							
01JAN25 DD			17:00 23DEC25	BF3116142		CHG	31DEC25

R.O. OPENED: 12:05 22DEC25
 READY: 10:28 31DEC25
 OPTIONS: ENG:3.3_Liter_TIVCT

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
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A CUSTOMER STATES AC NOT BLOWING COLD CHECK AND ADVISE

MISC

3000071	C	2.70				607.98	607.98
1	HL3Z*19703*H	COMPRESSOR ASY			1398.54	1398.54	1398.54
10	YN*33*A	REFRIGERANT - R1234YF			10.97	10.97	109.70
PARTS:	1508.24	LABOR:	607.98	OTHER:	0.00	TOTAL LINE A:	2116.22
115273	2.70	FOUND AC COMPRESSOR FAILED. REMOVE AND REPLACE A/C COMPRESSOR AND PERFORM EVAC AND RECHARGE. RETEST. VERIFIED REPAIR					

B CUSTOMER STATES TRUCK HAS A TORQUE CONVERTER SHUDDER

MISC

3000071	C	10.90				2452.25	2452.25
1	FL3Z*7902*AARM	REMAN CONVERTER ASY			697.40	697.40	697.40
FJ-ORLANDO							
1	6L2Z*7A248*AA	SEAL ASY - OIL			28.80	28.80	28.80
8	XT*10*QLVC	OIL - AUTOMATIC TRANSMISSION			12.18	12.18	97.44
PARTS:	823.64	LABOR:	2452.25	OTHER:	0.00	TOTAL LINE B:	3275.89
115279	10.90	VEHICLE NEEDS TORQUE CONVERTOR. DIAGNOSE CONCERN. FOUND TORQUE CONVERTER CAUSE OF CONCERN. REMOVE AND REPLACE TORQUE CONVERTER AND REASSEMBLE REFILL TRANSMISSION FLUID AND RETEST. VERIFIED REPAIR					

WARRANTY DISCLAIMER ALL PARTS AND ACCESSORIES ARE SOLD AND ALL REPAIRS ARE PERFORMED BY THE DEALERSHIP AS IS. THE DEALERSHIP HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF PARTS OR ACCESSORIES OR ANY REPAIRS PERFORMED TO THE VEHICLE. THE ONLY WARRANTIES ON PARTS AND ACCESSORIES OR REPAIRS ARE THOSE WHICH MAY BE OFFERED BY THE MANUFACTURER OR DISTRIBUTOR AND ONLY SUCH MANUFACTURER OR DISTRIBUTOR SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. CUSTOMER SHALL NOT BE ENTITLED TO RECOVER FROM THE DEALERSHIP ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFIT OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

***SHOP SUPPLY COSTS:** We have added a charge equal to 12.5% of the total cost of labor and parts, not to exceed \$50.00, to the Repair Order. This charge represents costs and profits to the motor vehicle repair facility for miscellaneous shop supplies and waste disposal. The State of Florida requires a \$1.00 fee to be collected for each new tire sold in the state [s.403.716], and a \$1.50 fee to be collected for each new or remanufactured lead-acid battery sold in the state [s.403.7185].
 By signing below, you acknowledge that you were notified of and authorized the Dealership to perform the services/repairs itemized in this invoice and that you received (or had the opportunity to inspect) any replaced parts as requested by you. The vehicle is being returned to you in exchange for your payment of the Amount Due.

DESCRIPTION	TOTALS
LABOR AMOUNT	3060.23
PARTS AMOUNT	2331.88
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. CHARGES *	0.00
TOTAL CHARGES	5392.11
LESS INSURANCE	0.00
SALES TAX	0.00
PLEASE PAY THIS AMOUNT	5392.11

DATE _____ CUSTOMER SIGNATURE _____ AUTHORIZED DEALERSHIP REPRESENTATIVE SIGNATURE _____

Section 501.98, Florida Statutes, requires that, at least 30 days before bringing any claim against a motor vehicle dealer for an unfair or deceptive trade practice, a consumer must provide the dealer with a written demand letter stating the name, address, and telephone number of the consumer; the name and address of the dealer; a description of the facts that serve as the basis for the claim; the amount of damages; and copies of any documents in the possession of the consumer which relate to the claim. Such notice must be delivered by the United States Postal Service or by a nationally recognized carrier, return receipt requested, to the address where the subject vehicle was purchased or leased or where the subject transaction occurred, or an address at which the dealer regularly conducts business.

Customer X _____ Customer X _____

ALL PARTS ARE NEW UNLESS OTHERWISE INDICATED.

CUSTOMER COPY